



MEMORANDUM

DATE: May 17, 2021

TO: University of Texas System Administration Staff

FROM: Phillip B. Dendy, Chief Compliance and Risk Officer
David Lakey, Vice Chancellor for Health Affairs and Chief Medical Officer

SUBJECT: Updated UT System Building COVID Protocol

Dear Colleagues:

As you know, COVID protocols for the UT System Building were developed and implemented last spring in accordance with the Centers for Disease Control and Prevention's (CDC) guidelines, as well as relevant state and local guidance.

Last week, the CDC updated its guidance related to [fully vaccinated](#) people, recognizing that safe and effective vaccines are readily available and have been widely administered. We strongly encourage you to be vaccinated if you have not already done so. If you need information about how and where to be vaccinated, please let us know.

According to current CDC guidelines, fully vaccinated people no longer need to wear masks or observe physical distancing, indoors or outdoors. Based on that guidance, and with the understanding that UT System Building occupants either have been vaccinated or had an opportunity to obtain the vaccine, we are now announcing new building protocols.

As part of our new protocols, screening and temperature checks in the lobby will be suspended at the close of business the end of this week, Friday, May 21. The following guidelines will be **effective immediately**:

- **If you are fully vaccinated**, you are not required to wear a mask in the UT System Building.
- Some people may choose to continue to wear masks. Please be respectful and courteous and continue providing physical distance.
- As always, if you do not feel well, please do not enter the building. If you are diagnosed with COVID-19, please immediately notify your supervisor.
- Meeting rooms
 - Occupancy limits have been increased, although they are still significantly less than pre-COVID times.
 - Virtual options remain available for those who are not physically present.
- Elevators remain limited to four people and masks are encouraged.
- Visitors are allowed but should be limited in number.

- The Wellness Center will be open from 5 am to 10 pm.
- Breakrooms and 19th floor seating area will continue to have fewer chairs and tables to maintain lower occupancy.
- Current cleaning regimens will continue in the building, including cleaning and disinfecting common areas multiple times each day.
- Hand sanitizer and disinfecting wipes will continue to be provided on every floor.
- Building signage and online guidance documents will be updated to reflect these changes.

We will continue to watch Texas data and national guidance closely and adjust these protocols and procedures accordingly.

Please send any questions or comments to <mailto:questions@utsystem.edu>.