Texas Venture Connect (TVC) & Tech Transfer Intern

Department: Office of Talent & Innovation
Institution: The University of Texas System Administration
Location: Either remote or in-Person at 210 W. 7th St., Austin, TX
No. of Openings: 1
Hours per Week: Up to 19.5
Work Schedule: M-F, to be determined with supervisor
Compensation: $18/hr for undergraduate or $22/hr for graduate student
Start Date: May 31, 2022
End Date: August 5, 2022
Housing: Interns are responsible for their own housing

Required for Application: Resume, Cover Letter
FLSA Status: Non-Exempt
Benefits Eligible: No

About UT System
Established by the Texas Constitution in 1876, The University of Texas System consists of eight academic and five health institutions. The University of Texas System Administration is based in Austin, TX and is responsible for the central management and coordination of the thirteen institutions.

About the Office of Talent & Innovation
The UT System Office of Talent and Innovation seeks to maximize the value of human capital and innovation by connecting talent, new ideas, and opportunity.

About the Internship
The University of Texas System Internship (UTSI) is a paid 10-week program that dovetails project-based work experience with a robust professional development program, mentoring and opportunities for self-reflection.

More Information

Program Goals
- Contribute to UT student career development & success through real work experience
- Develop collaboration skills for a diverse, multi-generational workforce
- Offer hands-on experience in the student's field/function of study
- Provide a safe learning environment for professional development

Learning Objectives
Students will have the opportunity to develop their skills in (1) public speaking, (2) business writing, (3) interpersonal communication & emotional intelligence, (4) project management, (5) networking and (6) innovation programming as well as (8) enhance their understanding of the field of higher education.

Position Description
The UT System Office of Talent and Innovation (OTI) is seeking a Texas Venture Connect (TVC) and Technology Commercialization Intern to assist our Innovation Program Manager with system-wide initiatives. OTI’s institutional stakeholders are often those who are working to move ideas and inventions from the university into the market where they can change lives here in Texas and beyond. The prospective intern will support the operations of theTVC program and the UT System technology commercialization offices.
Qualifications
• Currently enrolled as an undergraduate or graduate student at one of the 13 UT System institutions
• Interest in a career related to higher education, technology transfer/commercialization, innovation, or entrepreneurship

Knowledge, Skills & Abilities
• Data analytics skills
• Great interpersonal skills
• Flexibility and openness to change
• Ability to exercise initiative
• Creative problem solving
• Teamwork, collaboration and leadership skills
• Strong attention to details
• Experience working in a professional setting

Working Conditions
Work is performed in an office environment. Uses personal computer and other standard office equipment. If remote, intern must provide personal computer and WiFi. Requires occasional travel, and evening or weekend hours.

How to Apply
Apply online at: https://utsystemck.az1.qualtrics.com/jfe/form/SV_cuyCt12QmZDvAto

Additional Information
Professional Development Program (PDP): PDP sessions take place every Tuesday from 1-2:30PM CT. PDP sessions are MANDATORY. Students who will be taking classes or have other work/academic obligations at this time during the program dates should not apply.

May be possible to extend the position into Fall 2022 and Spring 2023.

This position is security sensitive and subject to Texas Education Code 51.215, which authorizes the employer to obtain criminal history record information.

Equal Opportunity/Affirmative Action
The University of Texas System Administration is an Equal Opportunity/ Affirmative Action employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, age, disability, veteran status or sexual orientation. Reasonable disability accommodation may be requested by contacting the Office of Human Resources.

Please direct questions to the Office of Human Resources.