

Information Security Intern - Security Operations Center



The University of
Texas System

Department:	Office of Information Security
Institution:	The University of Texas System Administration
Location:	Remote or in-person at 210 West 7th Street, Austin, TX.
No. of Openings:	1
Hours per Week:	19.5
Work Schedule:	Shifts to be determined during standard Monday through Friday, 7AM - 7PM work week
Compensation:	\$20/hour for undergraduate
Start Date & Orientation:	June 1, 2026
End Date:	August 11, 2026
Housing:	Interns are responsible for their own housing
Required for Application:	Resume, Cover Letter
FLSA Status:	Non-Exempt
Benefits Eligible:	No

About UT System

For more than 140 years, The University of Texas System has improved the lives of Texans — and people all over the world — through education, health care, and research. The System consists of nine academic institutions, four health institutions, and The University of Texas System Administration. The institutions of the UT System employ more than 160,000 faculty, health care professionals, researchers, support staff, and student workers.

The UT System Administration is primarily based in Austin, Texas. It supports the missions of the System's 13 institutions by providing financial, legal, planning, purchasing, government relations, communications, development, and other central services. Serving a growing state, the UT System Administration strives to provide a welcoming, supportive work environment that embraces different perspectives - not only because it enables the organization to be stronger, creative, and thoughtful, but because it is the right thing to do. To that end, the UT System Administration embraces state laws on [military](#) and [former foster children](#) employment preferences.

About the Office of Information Security: The Office of Information Security (ISO) provides guidance and support to The University of Texas System's eight academic and five health institutions in their efforts to establish and maintain information security programs that protect and secure the information assets under their stewardship against unauthorized use, disclosure, modification, damage or loss

About the Internship

The University of Texas System Internship (UTSI) is a paid 10-week program that dovetails project-based work experience with a robust [professional development program](#), mentoring and opportunities for self-reflection.

[More Information](#)

Program Goals

- Contribute to UT student career development & success through real work experience
- Develop collaboration skills for our evolving workforce
- Offer hands-on experience in the student's field/function of study
- Provide a safe environment for professional development

Learning Objectives

Students will have the opportunity to develop their skills in (1) public speaking, (2) business writing, (3) interpersonal

communication & emotional intelligence, (4) project management, (5) networking, and (6) cybersecurity as well as (7) enhance their understanding of the field of higher education.

Position Description

Intern will assist the ISO in monitoring, tracking, prioritizing, responding to, escalating and documenting security events and incidents. Associate will be part of a Security Operations Center, acting as an initial responder to triage alerts and events.

Essential Functions:

- Monitor security logs and alerts
- Categorize and prioritize security events
- Collaborate with the ISO team to develop recommendations and solutions to mitigate alerts
- Contact customers to gather more information and communicate resolutions
- Research current security vulnerabilities, attacks and solutions
- Produce documentation, metrics, and reports
- Provide support for the information security risk assessment process

Qualifications

Currently enrolled as an undergraduate at one of the [13 UT System institutions](#).

Major or Minor in business or a technology-related degree program.

Experience with or understanding of at least two of the following:

- Information security or technology concepts
- Need to protect privacy and data
- Common security vulnerabilities
- Security Protocols (FTP, HTTPS, etc.)
- Internet Protocol (IP) Addressing
- Experience using Microsoft 365 suite of applications, primarily Excel, Word with Azure or cloud experience a plus

Preferred Qualifications:

- Experience with data analytics and manipulation, especially with large data sets
- Knowledge of security and privacy related regulatory compliance
- Experience with security event discovery and correlation
- Prior employment in a security-related position
- Familiarity or previous working experience with Splunk
- Students looking for long-term employment in the information security field

Knowledge, Skills & Abilities

- Ability to stay on task with a minimum of supervision and seek input from supervisor as needed
- Excellent attention to detail
- Ability to communicate with both technical and non-technical staff through written and verbal language
- Ability to prioritize and execute tasks when urgency is needed
- Proven organizational skills and responsible work ethic
- Strong problem-solving skills and sound judgement
- Ability to maintain strict confidentiality
- Basic to intermediate skills using information technology and computer systems

Working Conditions

Work is performed in an office environment. Uses personal computer and other standard office equipment. Requires occasional travel, and evening or weekend hours. If remote, student must provide personal computer and WiFi.

Additional Requirements

- **[Professional Development Program \(PDP\)](#)**: PDP sessions take place every Tuesday from 1-2:30PM CT. PDP sessions are *MANDATORY*. Students who will be taking classes or have other work/academic obligations at this time during the program dates should not apply.
- **Residency**: ALL interns & law clerks, including those working remotely, **must reside in the state of Texas** for the duration of the program.
- **Intern & Law Clerk Summit**: ALL interns and law clerks must be available to attend an in-person Orientation in Austin June 1-3 and an in-person Summit in Austin July 27-29. (Transportation and hotel accommodations are provided by UT System.)

This position is not eligible for employee benefits including, but not limited to, insurance, leave, holidays, and longevity pay. For information about eligibility, visit [Active Employees Eligibility](#).

A background check will be conducted on candidates under final consideration. The background check may include any or all of the following: criminal history check, prior employment verification, education verification, professional references check, and motor vehicle records check. Background checks are conducted by third-party vendors. Upon request from the third-party vendor, candidates under final consideration must provide the required information for the background checks to be completed.

The University of Texas System Administration is committed to providing equal employment opportunity for all qualified applicants and employees in all terms and conditions of employment. U. T. System will provide equal employment opportunity to all qualified persons and will not discriminate on the basis of any characteristic protected by federal or state laws.

For information on accommodations for individuals with disabilities, please contact the Office of Talent and Innovation at oti@utsystem.edu.

Please direct questions to UTSI@utsystem.edu.