# UNIVERSITY OF TEXAS SYSTEM POLICE

**APPLICATION FOR COLD CASE REVIEW**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Investigating Agency : | | |  | | Agency Contact: | | | |  |
| Agency Phone: | | |  | | Agency Case Number: | | | |  |
| Type of Crime: | | |  | | Date of Crime: | | | |  |
| Victim’s Name: | | |  | | | | | | |
| Agency Reports? | |  | | Are all police reports available? | | | |  | |
| Other Agency Reports: | | |  | | | | | | |
|  | | | | | | | | | |
| Interviews? |  | | | | | | | | |
| Are all case investigator/detective notes accounted for? | | | | | | |  | | |
| Does a complete index of all names associated with the case exist? | | | | | | |  | | |
| Are all current and available leads exhausted? | | | | | |  | | | |
| Are all laboratory reports available? | | | | | |  | | | |
| Is a crime scene reconstruction available? | | | | | |  | | | |
| Are crime scene photographs available? | | | | | |  | | | |
| Are additional photographs available from the crime lab? | | | | | |  | | | |
| Is a crime scene video available? | | | | | |  | | | |
| Is a crime scene sketch/diagram(s) available? | | | | | |  | | | |
| Is a crime scene description available? | | | | | |  | | | |

**Victimology**

(If there are multiple victims, complete for each victim.)

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Name: | |  | | | | | | | | | | | | | | | | | | | | | | | | |
| Aliases: | |  | | | | | | | | | | | | | Nicknames: | | | | |  | | | | | | |
| Address: | |  | | | | | | | | | | | | | Photograph from the time of the homicide? | | | | | | | | | |  | |
| Social Security Number: | | | | | | |  | | | | | | | | Date of Birth: | | | | | | |  | | | | |
| SID: |  | | | | | | | | | | | | | | FBI Number: | | | | | | |  | | | | |
| Gender: |  | | | | Race: | | |  | | | | | | | Physical age: | | | | | | |  | Age: |  | | |
| Height |  | | | | Weight | | |  | | | | | | | Hair color | | | | | | |  | Hair length: |  | | |
| Eye color: | | | | |  | | | Facial hair: | | | | | | |  | | | | | | | | | | | |
| Dental characteristics: | | | | | | | |  | | | | | | | | | | | | | | | | | | |
| Description of clothing, jewelry, glasses: | | | | | | | | | | | | |  | | | | | | | | | | | | | |
| Scars, marks, and tattoos:   * Location * Are photographs available? | | | | | | | | | |  | | | | | | | | | | | | | | | | |
| Outstanding features: | | | | | |  | | | | | | | | | | | | | | | | | | | | |
| Occupation: | | |  | | | | | | | | | | | | | | Employer: | | | |  | | | | | |
| Lifestyle: | |  | | | | | | | | | | | | | | | | | | | | | | | | |
| Member of associated group, organization, or gang: | | | | | | | | | | | | | | | | | |  | | | | | | | | |
| Marital status: | | | |  | | | | | Living arrangements: | | | | | | | | | |  | | | | | | | |
| Was the victim’s property taken? | | | | | | | | | | |  | | | Was the stolen property entered into NCIC? | | | | | | | | | | | |  |
| Involvement in other crimes   * If so, are reports available? | | | | | | | | | | |  | | | Was a ViCAP entry made?   * Was a ViCAP report obtained? * Is the report available? | | | | | | | | | | | |  |
| Is any investigation currently in progress? | | | | | | | | | | | |  | | | | Is any investigation currently in progress by any other agency? | | | | | | | | | |  |
| Is this case suspected to be part of a series of homicides? | | | | | | | | | | | |  | | | | Copies of all property receipts? | | | | | | | | | |  |

**Suspect/Person of Interest:**

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Is there a suspect/person of interest? | | | | |  | | Photograph from the time of the homicide? | | | |  |
| Suspect background: | | | | | | | | | | | |
| Current location of suspect known? | | | | |  | | | | | | |
| DNA sample obtained? | |  | | | Analyzed? | | | |  | | |
| Lifestyle: | | | | | | | | | | | |
| CCIC Work-up  (QH/DL/PHOTO) | QH? | | |  | | DL? | |  | | | |
| Suspect interview conducted? | | | | | |  | | Audio/Video recording? | |  | |
| Complete Timelines for: | | | | | | | | | | | |
| * Crime scene | | |  | | | | | | | | |
| * Victim | | |  | | | | | | | | |
| * Suspect, if known | | |  | | | | | | | | |
| * Complete case | | |  | | | | | | | | |

**Sexual Component to the Crime:**

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Is there an indication of sexual activity or attempted sexual activity with the victim? | | | | | | | | | | | |  |
| Type of sexual activity or attempt: | | |  | | | | | | | | | |
|  | | | | | | | | | | | | |
| Was there any foreign object insertion? | | |  | | |  | | | | | | |
| * Location on body: | | |  | | | | | | | | | |
| * Type of object: | | |  | | | | | | | | | |
| Was the victim sexually assaulted? | | |  | | |  | | | | | | |
| * Semen located | | |  | | | | | | | | | |
| * Location on body | | |  | | | | | | | | | |
| Did the offender possess any sex-related paraphernalia/devices? | | | | | | | | | |  | | |
| * Type of paraphernalia/devices: | | |  | | | | | | | | | |
| Did the offender possess sex-related collections? | | | | | | | | | |  | | |
| * Type of collections: | | |  | | | | | | | | | |
|  | | | | | | | | | | | | |
| What were the offender’s sexual practices and preferences? | | | | | | | | |  | | | |
|  | | | | | | | | | | | | |
| Did the offender experience sexual dysfunction? | | | | | | |  | | | | | |
| * Type of dysfunction | |  | | | | | | | | | | |
|  | | | | | | | | | | | | |
| What was the level of force used by the offender? | | | | | | | |  | | | | |
|  | | | | | | | | | | | | |
| Did the offender use any verbal activity? | | | |  | | | | | | | | |
| * What was said? |  | | | | | | | | | | | |
|  | | | | | | | | | | | | |
| Did it appear the offender was operating from a ritual/mental script or fantasy? | | | | | | | | | | |  | |
| Did the offender display any obvious fetishes? | | | | | | | | | | |  | |
| Did the offender use any special props? | | | | | | | | | | |  | |
| How did the offender/victim contact end? | | | | |  | | | | | | | |
|  | | | | | | | | | | | | |
| Was the victim sexually mutilated? | | | | |  | | | | | | | |
|  | | | | | | | | | | | | |

**Coroner Information:**

|  |  |  |
| --- | --- | --- |
| Are all autopsy photographs available (agency, pathologist, coroner)? | |  |
| * Is the autopsy report available? | |  |
| * Are all coroner’s reports and toxicology reports available? | |  |
| Are any reports by anyone else who examined the case available? | |  |
| If reports are available, explain: |  | |
|  | | |
| If reports are not available, explain: |  | |
|  | | |

**Laboratory Information:**

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Is there physical evidence? | | | | | | | |  | | | | |
| Has the physical evidence been inventoried recently and is it still available? | | | | | | | |  | | | | |
| Has the evidence been examined by the current detective? | | | | | | | |  | | | | |
| Was all physical evidence located? | | | | | | | |  | | | | |
|  | | | | | | | | | | | | |
| Were fingerprints recovered? | |  | Victim | |  | Suspect | | |  | | Other(s) |  |
| * Where were the fingerprints recovered? | | | | |  | | | | | | | |
| * Have the fingerprints been entered into A.F.I.S.? | | | | |  | | Date | | |  | | |
| * Have the fingerprints been entered into I.A.F.I.S.? | | | | |  | | Date | | |  | | |
| Biological Evidence | | | | | | | | | | | | |
| * DNA | | | |  | | |  | | | | | |
| * Known | | | |  | | |  | | | | | |
| * Unknown | | | |  | | |  | | | | | |
| * Blood | | | |  | | |  | | | | | |
| * Spermatozoa | | | |  | | |  | | | | | |
| * Saliva | | | |  | | |  | | | | | |
| * C.O.D.I.S. | | | |  | | | Date | | |  | | |
| * Other | | | |  | | |  | | | | | |
| * Has a DNA identification been made? | | | |  | | |  | | | | | |
| * Has DNA analysis been completed? | | | |  | | |  | | | | | |
| * Are results of the DNA analysis available? | | | |  | | |  | | | | | |
| * Has a DNA profile been obtained? | | | |  | | |  | | | | | |
|  | | | | | | | | | | | | |
| Trace Evidence (Fiber, Glass, Paint, etc.) | | | |  | | |  | | | | | |
| Analyzed  Results |  | | | | | | Date | | |  | | |
|  |  | | | | | | | | | | | |
|  | | | | | | | | | | | | |
| Bite Marks | | | |  | | | | | | | | |
| Examined by a forensic odontologist | | | |  | | | Date | | |  | | |
| Results |  | | | | | | | | | | | |
|  | | | | | | | | | | | | |

**Other Patterned Injuries**

|  |  |  |  |
| --- | --- | --- | --- |
| Examined Date |  | Results |  |
|  | | | |
| Are there tire impressions? | |  | |
| Evaluated Date |  | Results |  |
|  | | | |
| Tool Marks | |  | |
| Evaluated Date |  | Results |  |
|  | | | |
| Are there footwear/print impressions? | | |  |
| Evaluated Date |  | Results |  |
|  | | | |
| Was handwriting analysis conducted? | | |  |
| Evaluated Date |  | Results |  |
|  | | | |

**Investigation Information:**

|  |  |  |
| --- | --- | --- |
| Are there witnesses? | |  |
| * Are the witnesses living? | |  |
| * Are key witnesses’ locations known? | |  |
| * Polygraph administered | |  |
| * Date | |  |
| * Results |  | |

**Weapon Information:**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| What kind of weapon was used? | | | |  | | | |
| * Was the weapon recovered? | | | |  | | | |
| Firearm | |  | | Type | |  | |
| Evaluation | |  | | Date | |  | |
| Results | |  | | | | | |
|  | | | | | | | |
| Were any projectiles/casings recovered? | | | | |  | | |
| Were the projectiles/casings entered into NIBIN? | | | | |  | | |
| Results |  | | | | Date | |  |
|  | | | | | | | |
| NIBIN hits received | | |  | | | | |
|  | | | | | | | |

**Blunt force object**

|  |  |  |  |
| --- | --- | --- | --- |
| What type of object? |  | | |
| Recovered |  | | |
| Analyzed |  | Date |  |
|  | | | |
| Edged weapon (e.g., knife) | | | |
| Recovered |  | | |
| Analyzed |  | Date |  |
|  | | | |
| Is there other evidence? |  | | |
| If so, what type? |  | | |
|  | | | |

**Complete Case Timeline:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Include case personnel and indicate when duties changed. | | | |  |
|  | | | | |
| Are the detectives previously involved in this case available? | | | |  |
| Name(s) |  | | | |
|  |  | | | |
| By phone? |  | | | |
| In person? |  | | | |
| Has the case ever been reviewed before? | | |  | |
| By whom? | |  | | |
| Date(s) | |  | | |
| Findings | |  | | |
|  | | | | |

**Media Releases:**

|  |  |  |  |
| --- | --- | --- | --- |
| CrimeStoppers |  | Is there a copy of what was done? |  |
|  | | | |
| Newspaper |  | Is there a copy of what was done? |  |
|  | | | |
| Television |  | Is there a copy of what was done? |  |
|  | | | |
| Radio |  | Is there a copy of what was done? |  |
|  | | | |
| Internet |  | Is there a copy of what was done? |  |
|  | | | |

**Potential Legal Concerns:**

|  |  |
| --- | --- |
| Chain of custody |  |
| Miranda |  |
| Search and seizure |  |

**Brief Synopsis of Case:** (1,000 words or less) or (6,000 characters or less)

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| --- |
|  |

**Send the application and cover letter from head of agency on agency letterhead to:**

**UNIVERSITY OF TEXAS SYSTEM POLICE**

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