



**OFFICE OF THE DIRECTOR OF POLICE
THE UNIVERSITY OF TEXAS SYSTEM
POLICY AND PROCEDURE MANUAL**



Subject			Policy Number
Fugitive Apprehension Program			423
Effective Date	Revision Date	Reevaluation Date	Number of Pages
June 3, 2014	April 30, 2019	Annually	3
Reference Standards		Rescinds or Amends Policy Number	
TPCA: CALEA: 42.2.4 IACLEA: 13.2.1, 13.3.3 ODOP Policy 422 – Cold Case/Criminal Apprehension Program			

I. PURPOSE

The purpose of this policy is to establish procedures and guidelines for the development and implementation of the “Fugitive Apprehension Program” within the University of Texas System Police.

II. POLICY

This policy shall establish the guidelines and procedures for determining the criteria for inclusion in the program and arresting fugitives wanted by the University of Texas System Police. The objective of the program is to maximize existing resources and increase opportunities to apprehend fugitives promptly and safely.

III. RESPONSIBILITY

The operational management of the Fugitive Apprehension Program (FAP) will be under the direction of the Supervisor of the Major Crimes Team. Under approval of the Director, the Major Crimes Team Supervisor may direct personnel assigned to the team on a basis that is temporary in nature. The supervisor will be responsible for:

- A. Providing a written assessment and management of those resources and assets to bring the assignment to a successful resolution.
- B. Coordination of logistics for the operation and providing periodic updates to the supervisory staff of the Office of Director of Police.
- C. Coordinate the engagement of local, state, and federal resources to effectively identify and locate targeted felons for arrest and presentation before the proper magistrate.
- D. To coordinate the utilization of media outlets with the institution Chief of Police to aid in the detection and location of identified and wanted suspect(s).
- E. To ensure that the Felony Apprehension Program will conduct operations in strict compliance with constitutional guidelines and UTSP policies.

- F. Submitting a final report which evaluates the results and establish recommendations for continued operations.

IV. PROCEDURES

Should the need for support from the Fugitive Apprehension Program arise, the institutional Chief of Police will contact the Director of Police and provide initial information and circumstances surrounding the investigation and need for the FAP, ensuring that the investigation and/or nature of the specific offense(s) committed by the fugitive(s) warrant the activation of FAP. Prior to activation and upon approval of the Director, the Director or his designee will coordinate with the Major Crimes Supervisor to determine personnel, equipment, and investigative needs.

Upon approval of the FAP for deployment, the requesting institutional Chief of Police should make accommodations for workspace, materials, internet and records access to facilitate the operations of the FAP.

V. CRITERIA FOR QUALIFICATION

To establish sound practices and proper management of resources, the following criteria are established as general guidelines for an institution police department to request the activation of the Fugitive Apprehension Program:

- A. Major or violent felony offenses
- B. Multiple felony or misdemeanor warrants of arrest for an individual, when taken in the aggregate, threaten the public safety.
- C. Criminal offenses in which the suspect/fugitive has threatened witnesses or victims as a result of their providing testimony, evidence, information or statements related to the criminal offense.
- D. A continuing series of related misdemeanor offenses which have the potential to escalate in terms of seriousness or create fear in the community.
- E. Serial or predatory felony offenders.
- F. Repeat offenders or career criminals engaged in criminal behavior.

VI. WARRANT PACKAGE SUBMISSION

Prior to submission of a warrant package to the FAP, the investigative unit supervisor of the institution police department will inspect the investigative case file(s) for completeness and accuracy. The warrant packages submitted to the Fugitive Apprehension Program will contain the following items:

- A. Copy of the complete investigative file(s) related to the current and previous related offenses.
- B. Copy of completed and signed probable cause affidavits and signed arrest warrants.
- C. Copy of QH from CCH (state) and QH from NCIC (national) printout which confirms the subject(s) are entered into the national and state record retrieval system as wanted
- D. Copy of suspect(s) state driver's license or identification information, which includes the most recent photograph.
- E. All available information from previous arrests relating to family members, associates, telephone numbers, etc.
- F. Any information from commercial and law enforcement databases regarding property or vehicles owned or controlled by the suspect(s).

- G. Any social media information regarding the suspect(s).
- H. All documentation of investigative efforts to secure the suspect(s) arrest prior to submission.
- I. Documentation of the utilization of the media in an effort to locate the accused.

VII. UTILIZATION OF SYSTEM RAPID RESPONSE TEAM OR TACTICAL ASSETS

- A. When the execution of a search warrant or felony arrest warrant is required during the course of the investigation or apprehension of the subject, the Major Crimes Supervisor shall determine the risk factors for the warrant service. The following criteria establishes the guidelines for what should be considered a "High Risk" warrant service.
 - 1. Does the suspect have a known propensity for violence?
 - a) Does the suspect have past arrests or convictions for major felony crimes or resisting arrest and assault on peace officer?
 - b) Has the suspect threatened law enforcement?
 - 2. Does the suspect have a history or weapons offenses or known to be armed?
 - 3. Is the suspect on parole or probation?
 - 4. Is the suspect currently/historically associated with an organization which is known for or suspected of violent criminal behavior?
 - 5. Is the offense for which the subject is wanted a violent felony?
 - 6. Was a weapon used in the commission of the offense?
 - 7. Were victims injured during the commission of the offense?
- B. In the event any response is in the affirmative the Major Crimes Supervisor shall notify the Director of Police and in consultation with the involved institution police department and the System Rapid Response Team, a decision will be made as to the need for use of SRRT or other tactical assets.

VIII. ACTIVATION OF FAP

Upon approval of the Director of Police, the Major Crimes Supervisor will coordinate travel accommodations with the designated representative of the requesting institution police department. The institution Chief of Police shall assign available personnel to assist the FAP who have local knowledge of the community and enjoy strong relationships with local law enforcement agencies. The Director of Police may independently direct the activation of the FAP as required.



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