



University of Texas System Police

Outside/Other Report of Training

Rule 218.1(b)

USE THIS FORM AS DOCUMENTATION OF TRAINING THAT WAS NOT SPONSORED AND REPORTED FOR CREDIT BY A TCOLE TRAINING PROVIDER. IF YOU ARE REQUESTING TCOLE CREDIT FOR THE COURSE, THIS COMPLETED FORM MUST BE SUBMITTED TO POLICETRAINING@UTSYSTEM.EDU WITHIN 15-DAYS OF THE END OF THE COURSE.

Texas Commission on Law Enforcement (TCOLE) Chapter 218, Rule 218.1(b) – Continuing Education Credit for Licensees

A law enforcement agency submitting continuing education courses under the chief administrator’s approval through a departmental report of training, must have the following on file and readily accessible to the commission:

- lesson plans; or
- 218.1(b) (2) certificate of completion with hours indicated on the certificate;
- (3) attendees’ critique of the course that includes:
 - (A) written evaluation of the instructor; and
 - (B) an assessment of how this training was applicable to their assigned duties;
- (4) number of students attending from the agency;
- (5) copy of course outline (if available); and
- (6) copy of available handouts.

UT System Component					
Name		DOB		PID	
Training Provider					
Course Title				Course #	
TCOLE Hours		Begin Date		End Date	

I confirm and attached the following	
	The course I am seeking credit for was conducted in person or virtually that permitted two-way video and audio communication between the presenter and the participants at all times.
	The course I am seeking credit for is able to confirm my presence throughout the duration of the Training
	Lesson plans; or
(A)	written evaluation of the instructor; and
(B)	an assessment of how this training was applicable to their assigned duties
	Course outline (if available)
	Available handouts
I certify that I successfully completed the above course and attended all the hours that I am claiming TCOLE credit for.	

Signature		Date	
Training Coordinator		Date	

TCLEDDS Roster #:

For additional information on completing the Rule 218.1(b) see [TCOLE Remote Delivery Manual](#)



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Rule 218.1(b) – Course & Instructor Evaluation

Course Title		Course #	
Instructor's Name			

1. Was the Instructor(s) prepared?	Yes	No
Comments		

2. Did the instructor(s) use their time to the best advantage to get the material across?	Yes	No
Comments		

3. Could the class be improved?	Yes	No
If yes, how?		

4. How would you rate the instructor(s) overall being prepared in relation to subject knowledge, enthusiasm, etc.?				
Poor	Satisfactory	Good	Excellent	Outstanding

5. Is this training applicable to my assigned duties?	Yes	No
If yes, how?		

6. Any other comments?	Yes	No
Comments		