



University of Texas System Police

Outside/Other Report of Training

Rule 218.1(b)

USE THIS FORM AS DOCUMENTATION OF TRAINING THAT WAS NOT SPONSORED AND REPORTED FOR CREDIT BY A TCOLE TRAINING PROVIDER. IF YOU ARE REQUESTING TCOLE CREDIT FOR THE COURSE, THIS COMPLETED FORM MUST BE SUBMITTED TO POLICETRAINING@UTSYSTEM.EDU WITHIN 15-DAYS OF THE END OF THE COURSE.

Texas Commission on Law Enforcement (TCOLE) Chapter 218, Rule 218.1(b) – Continuing Education Credit for Licensees

A law enforcement agency submitting continuing education courses under the chief administrator’s approval through a departmental report of training, must have the following on file and readily accessible to the commission:

- lesson plans; or
- 218.1(b) (2) certificate of completion with hours indicated on the certificate;
- (3) attendees’ critique of the course that includes:
 - (A) written evaluation of the instructor; and
 - (B) an assessment of how this training was applicable to their assigned duties;
- (4) number of students attending from the agency;
- (5) copy of course outline (if available); and
- (6) copy of available handouts.

UT System Component					
Name		DOB		PID	
Training Provider					
Course Title				Course #	
TCOLE Hours		Begin Date		End Date	

I confirm and attached the following	
	The course I am seeking credit for was conducted in person or virtually that permitted two-way video and audio communication between the presenter and the participants at all times.
	The course I am seeking credit for is able to confirm my presence throughout the duration of the Training
	Lesson plans; or
(A)	written evaluation of the instructor; and
(B)	an assessment of how this training was applicable to their assigned duties
	Course outline (if available)
	Available handouts
I certify that I successfully completed the above course and attended all the hours that I am claiming TCOLE credit for.	

Signature		Date	
Training Coordinator		Date	

TCLEDDS Roster #: