HSP Good Faith Effort - Method B (Attachment B) (additional sheets - complete one for each opportunity listed in Section 2 of HSP)

Enter your company's name here:

Requisition #:

IMPORTANT: If you responded "**No**" to **SECTION 2, Items c** and **d** of the completed HSP form, you must submit a completed "HSP Good Faith Effort -Method B (Attachment B)" for <u>each</u> of the subcontracting opportunities you listed in **SECTION 2, Item b** of the completed HSP form. You may photo-copy this page or download the form at <u>https://www.comptroller.texas.gov/purchasing/vendor/hub/forms.php</u>

SECTION B-1: SUBCONTRACTING OPPORTUNITY

Enter the item number and description of the subcontracting opportunity you listed in SECTION 2, Item b, of the completed HSP form for which you are completing the attachment.

Item Number: Description:

SECTION B-2: MENTOR PROTÉGÉ PROGRAM

If respondent is participating as a Mentor in a State of Texas Mentor Protégé Program, submitting its Protégé (Protégé must be a State of Texas certified HUB) as a subcontractor to perform the subcontracting opportunity listed in **SECTION B-1**, constitutes a good faith effort to subcontract with a Texas certified HUB towards that <u>specific</u> portion of work.

Check the appropriate box (Yes or No) that indicates whether you will be subcontracting the portion of work you listed in SECTION B-1 to your Protégé.

- Yes (If Yes, continue to SECTIONB-4.)
- No / Not Applicable (If No or Not Applicable, continue to SECTION B-3 and SECTIONB-4.)

SECTION B-3: NOTIFICATION OF SUBCONTRACTING OPPORTUNITY

When completing this section you <u>MUST</u> comply with items <u>a</u>, <u>b</u>, <u>c</u> and <u>d</u>, thereby demonstrating your Good Faith Effort of having notified Texas certified HUBs and trade organizations or development centers about the subcontracting opportunity you listed in SECTION B-1. Your notice should include the scope of work, information regarding the location to review plans and specifications, bonding and insurance requirements, required qualifications, and identify a contact person. When sending notice of your subcontracting opportunity, you are encouraged to use the attached HUB Subcontracting Opportunity Notice form, which is also available online at https://www.comptroller.texas.gov/purchasing/vendor/hub/forms.php

Retain supporting documentation (i.e., certified letter, fax, e-mail) demonstrating evidence of your good faith effort to notify the Texas certified HUBs and trade organizations or development centers. Also, be mindful that a working day is considered a normal business day of a state agency, not including weekends, federal or state holidays, or days the agency is declared closed by its executive officer. The initial day the subcontracting opportunity notice is sent/provided to the HUBs and to the trade organizations or development centers is considered to be "day zero" and does not count as one of the seven (7) working days.

- a. Provide written notification of the subcontracting opportunity you listed in SECTION B-1, to three (3) or more Texas certified HUBs. Unless the contracting agency specified a different time period, you must allow the HUBs at least seven (7) working days to respond to the notice prior to you submitting your bid response to the contracting agency. When searching for Texas certified HUBs and verifying their HUB status, ensure that you use the State of Texas' Centralized Master Bidders List (CMBL) Historically Underutilized Business (HUB) Directory Search located at https://mycpa.cpa.state.tx.us/tpasscmblsearch/tpasscmblsearch.do. HUB status code "A" signifies that the company is a Texas certified HUB.
- b. List the <u>three (3)</u> Texas certified HUBs you notified regarding the subcontracting opportunity you listed in SECTION B-1. Include the company's Texas Vendor Identification (VID) Number, the date you sent notice to that company, and indicate whether it was responsive or non-responsive to your subcontracting opportunity notice.

Company Name	Texas VID (Do not enter Social Security Numbers.)	Date Notice Sent	Did the HUB R	espond?
			- Yes	- No
			- Yes	- No
			- Yes	- No

- c. Provide written notification of the subcontracting opportunity you listed in SECTION B-1 to two (2) or more trade organizations or development centers in Texas to assist in identifying potential HUBs by disseminating the subcontracting opportunity to their members/participants. Unless the contracting agency specified a different time period, you must provide your subcontracting opportunity notice to trade organizations or development centers at least seven (7) working days prior to submitting your bid response to the contracting agency. A list of trade organizations and development centers that have expressed an interest in receiving notices of subcontracting opportunities is available on the Statewide HUB Program's webpage at https://www.comptroller.texas.gov/purchasing/vendor/hub/resources.php
- d. List two (2) trade organizations or development centers you notified regarding the subcontracting opportunity you listed in SECTION B-1. Include the date when you sent notice to it and indicate if it accepted or rejected your notice.

Trade Organizations or Development Centers	Date Notice Sent (mm/dd/yyyy)	Was the Notice Accepted?	
		- Yes	- No
		- Yes	- No

HSP Good Faith Effort - Method B (Attachment B) Cont.

Enter your company's name here:

Requisition #:

SECTION B-4: SUBCONTRACTOR SELECTION

Enter the item number and description of the subcontracting opportunity you listed in SECTION 2, Item b, of the completed HSP form for which you are completing the attachment.

a. Enter the item number and description of the subcontracting opportunity for which you are completing this Attachment B continuation page.

- Item Number: Description:
- b. List the subcontractor(s) you selected to perform the subcontracting opportunity you listed in SECTION B-1. Also identify whether they are a Texas certified HUB and their Texas Vendor Identification (VID) Number or federal Employer Identification Number (EIN), the approximate dollar value of the work to be subcontracted, and the expected percentage of work to be subcontracted. When searching for Texas certified HUBs and verifying their HUB status, ensure that you use the State of Texas' Centralized Master Bidders List (CMBL) Historically Underutilized Business (HUB) Directory Search located at https://mycpa.cpa.state.tx.us/tpasscmblsearch.do. HUB status code "A" signifies that the company is a Texas certified HUB.

Company Name	Texas certifie	ed HUB	Texas VID or federal EIN Do not enter Social Security Numbers. If you do not know their VID / EIN, leave their VID / EIN field blank.	Approximate Dollar Amount	Expected Percentage of Contract
	- Yes	- No		\$	%
	- Yes	- No		\$	%
	- Yes	- No		\$	%
	- Yes	- No		\$	%
	- Yes	- No		\$	%
	- Yes	- No		\$	%
	- Yes	- No		\$	%
	- Yes	- No		\$	%
	- Yes	- No		\$	%
	- Yes	- No		\$	%

c. If any of the subcontractors you have selected to perform the subcontracting opportunity you listed in SECTION B-1 is <u>not</u> a Texas certified HUB, provide <u>written</u> justification for your selection process (attach additional page if necessary):

REMINDER: As specified in SECTION 4 of the completed HSP form, <u>if you (respondent) are awarded any portion of the requisition</u>, you are required to provide notice as soon as practical to <u>all</u> the subcontractors (HUBs and Non-HUBs) of their selection as a subcontractor. The notice must specify at a minimum the contracting agency's name and its point of contact for the contract, the contract award number, the subcontracting opportunity it (the subcontractor) will perform, the approximate dollar value of the subcontracting opportunity and the expected percentage of the total contract that the subcontracting opportunity represents. A copy of the notice required by this section must also be provided to the contracting agency's point of contact for the contract is awarded.

HUB Subcontracting Opportunity Notification Form

In accordance with Texas Gov't Code, Chapter 2161, each state agency that considers entering into a contract with an expected value of \$100,000 or more shall, before the agency solicits bids, proposals, offers, or other applicable expressions of interest, determine whether subcontracting opportunities are probable under the contract. The state agency I have identified below in **Section B** has determined that subcontracting opportunities are probable under the requisition to which my company will be responding.

34 Texas Administrative Code, §20.285 requires all respondents (prime contractors) bidding on the contract to provide notice of each of their subcontracting opportunities to at least three (3) Texas certified HUBs (who work within the respective industry applicable to the subcontracting opportunity), and allow the HUBs at least seven (7) working days to respond to the notice prior to the respondent submitting its bid response to the contracting agency. In addition, at least seven (7) working days prior to submitting its bid response to the contracting opportunities to two (2) or more trade organizations or development centers (in Texas) that serves members of groups (i.e., Asian Pacific American, Black American, Hispanic American, Native American, Woman, Service Disabled Veteran) identified in Texas AdministrativeCode,§20.282(19)(C).

We respectfully request that vendors interested in bidding on the subcontracting opportunity scope of work identified in Section C, Item 2, reply no later than the date and time identified in Section C, Item 1. Submit your response to the point-of-contact referenced in Section A.

SECTION A: PRIME CONTRACTOR'S INFORMATION			
Company Name:	Sta	te of Texas VID #:	
Point-of-Contact:		Phone #:	
E-mail Address:		Fax #:	
SECTION B: CONTRACTING STATE AGENCY AND REQUISITION INF	ORMATION		
Agency Name:		·	
Point-of-Contact:		Phone #:	
Requisition #:		Bid Open Date:	
		(mm/dd/yyyy)	
SECTION C: SUBCONTRACTING OPPORTUNITY RESPONSE DUE DA	TE DESCRIPTION REQUIREMEN	TS AND RELATED INFORMATIO	N
1. Potential Subcontractor's Bid Response Due Date.			
If you would like for our company to consider your company	any's hid for the subcontracting opport	unity identified below in Item 2	
we must receive your bid response no later than			
	On Central Time Date (mm/dd/yy	vyy)	
In accordance with 34 TAC §20.285, each notice of subcontracting opportunity s least seven (7) working days to respond to the notice prior to submitting our bid re- to us submitting our bid response to the contracting agency, we must provid organizations or development centers (in Texas) that serves members of gro- American, Woman, Service Disabled Veteran) identified in Texas Administrative (A working day is considered a normal business day of a state agency, not inclu- by its executive officer. The initial day the subcontracting opportunity notice is s is considered to be "day zero" and does not count as one of the seven (7) workin 2. Subcontracting Opportunity Scope of Work:	sponse to the contracting agency. In add le notice of each of our subcontracting ups (i.e., Asian Pacific America n, Blac Code, §20.282(19)(C). Iding weekends, federal or state holiday ent/provided to the HUBs and to the trac	lition, at least seven (7) working days pr g opportunities to two (2) or more tra k American, Hispanic America n, Nat s, or days the agency is declared clos	ior de ive ed
		- NotApplica	blo
3. Required Qualifications:			
4. Bonding/Insurance Requirements:		- NotApplica	ble
5. Location to review plans/specifications:		- NotApplica	ble

HSP Good Faith Effort - Method B (Attachment B) (additional sheets - complete one for each opportunity listed in Section 2 of HSP)

Enter your company's name here:

Requisition #:

IMPORTANT: If you responded "**No**" to **SECTION 2, Items c** and **d** of the completed HSP form, you must submit a completed "HSP Good Faith Effort -Method B (Attachment B)" for <u>each</u> of the subcontracting opportunities you listed in **SECTION 2, Item b** of the completed HSP form. You may photo-copy this page or download the form at <u>https://www.comptroller.texas.gov/purchasing/vendor/hub/forms.php</u>

SECTION B-1: SUBCONTRACTING OPPORTUNITY

Enter the item number and description of the subcontracting opportunity you listed in SECTION 2, Item b, of the completed HSP form for which you are completing the attachment.

Item Number: Description:

SECTION B-2: MENTOR PROTÉGÉ PROGRAM

If respondent is participating as a Mentor in a State of Texas Mentor Protégé Program, submitting its Protégé (Protégé must be a State of Texas certified HUB) as a subcontractor to perform the subcontracting opportunity listed in **SECTION B-1**, constitutes a good faith effort to subcontract with a Texas certified HUB towards that <u>specific</u> portion of work.

Check the appropriate box (Yes or No) that indicates whether you will be subcontracting the portion of work you listed in SECTION B-1 to your Protégé.

- Yes (If Yes, continue to SECTIONB-4.)
- No / Not Applicable (If No or Not Applicable, continue to SECTION B-3 and SECTIONB-4.)

SECTION B-3: NOTIFICATION OF SUBCONTRACTING OPPORTUNITY

When completing this section you <u>MUST</u> comply with items <u>a</u>, <u>b</u>, <u>c</u> and <u>d</u>, thereby demonstrating your Good Faith Effort of having notified Texas certified HUBs and trade organizations or development centers about the subcontracting opportunity you listed in SECTION B-1. Your notice should include the scope of work, information regarding the location to review plans and specifications, bonding and insurance requirements, required qualifications, and identify a contact person. When sending notice of your subcontracting opportunity, you are encouraged to use the attached HUB Subcontracting Opportunity Notice form, which is also available online at https://www.comptroller.texas.gov/purchasing/vendor/hub/forms.php

Retain supporting documentation (i.e., certified letter, fax, e-mail) demonstrating evidence of your good faith effort to notify the Texas certified HUBs and trade organizations or development centers. Also, be mindful that a working day is considered a normal business day of a state agency, not including weekends, federal or state holidays, or days the agency is declared closed by its executive officer. The initial day the subcontracting opportunity notice is sent/provided to the HUBs and to the trade organizations or development centers is considered to be "day zero" and does not count as one of the seven (7) working days.

- a. Provide written notification of the subcontracting opportunity you listed in SECTION B-1, to three (3) or more Texas certified HUBs. Unless the contracting agency specified a different time period, you must allow the HUBs at least seven (7) working days to respond to the notice prior to you submitting your bid response to the contracting agency. When searching for Texas certified HUBs and verifying their HUB status, ensure that you use the State of Texas' Centralized Master Bidders List (CMBL) Historically Underutilized Business (HUB) Directory Search located at https://mycpa.cpa.state.tx.us/tpasscmblsearch/tpasscmblsearch.do. HUB status code "A" signifies that the company is a Texas certified HUB.
- b. List the <u>three (3)</u> Texas certified HUBs you notified regarding the subcontracting opportunity you listed in SECTION B-1. Include the company's Texas Vendor Identification (VID) Number, the date you sent notice to that company, and indicate whether it was responsive or non-responsive to your subcontracting opportunity notice.

Company Name	Texas VID (Do not enter Social Security Numbers.)	Date Notice Sent	Did the HUB R	espond?
			- Yes	- No
			- Yes	- No
			- Yes	- No

- c. Provide written notification of the subcontracting opportunity you listed in SECTION B-1 to two (2) or more trade organizations or development centers in Texas to assist in identifying potential HUBs by disseminating the subcontracting opportunity to their members/participants. Unless the contracting agency specified a different time period, you must provide your subcontracting opportunity notice to trade organizations or development centers at least seven (7) working days prior to submitting your bid response to the contracting agency. A list of trade organizations and development centers that have expressed an interest in receiving notices of subcontracting opportunities is available on the Statewide HUB Program's webpage at https://www.comptroller.texas.gov/purchasing/vendor/hub/resources.php
- d. List two (2) trade organizations or development centers you notified regarding the subcontracting opportunity you listed in SECTION B-1. Include the date when you sent notice to it and indicate if it accepted or rejected your notice.

Trade Organizations or Development Centers	Date Notice Sent (mm/dd/yyyy)	Was the Notice Accepted?	
		- Yes	- No
		- Yes	- No

HSP Good Faith Effort - Method B (Attachment B) Cont.

Enter your company's name here:

Requisition #:

SECTION B-4: SUBCONTRACTOR SELECTION

Enter the item number and description of the subcontracting opportunity you listed in SECTION 2, Item b, of the completed HSP form for which you are completing the attachment.

a. Enter the item number and description of the subcontracting opportunity for which you are completing this Attachment B continuation page.

- Item Number: Description:
- b. List the subcontractor(s) you selected to perform the subcontracting opportunity you listed in SECTION B-1. Also identify whether they are a Texas certified HUB and their Texas Vendor Identification (VID) Number or federal Employer Identification Number (EIN), the approximate dollar value of the work to be subcontracted, and the expected percentage of work to be subcontracted. When searching for Texas certified HUBs and verifying their HUB status, ensure that you use the State of Texas' Centralized Master Bidders List (CMBL) Historically Underutilized Business (HUB) Directory Search located at https://mycpa.cpa.state.tx.us/tpasscmblsearch.do. HUB status code "A" signifies that the company is a Texas certified HUB.

Company Name	Texas certifie	ed HUB	Texas VID or federal EIN Do not enter Social Security Numbers. If you do not know their VID / EIN, leave their VID / EIN field blank.	Approximate Dollar Amount	Expected Percentage of Contract
	- Yes	- No		\$	%
	- Yes	- No		\$	%
	- Yes	- No		\$	%
	- Yes	- No		\$	%
	- Yes	- No		\$	%
	- Yes	- No		\$	%
	- Yes	- No		\$	%
	- Yes	- No		\$	%
	- Yes	- No		\$	%
	- Yes	- No		\$	%

c. If any of the subcontractors you have selected to perform the subcontracting opportunity you listed in SECTION B-1 is <u>not</u> a Texas certified HUB, provide <u>written</u> justification for your selection process (attach additional page if necessary):

REMINDER: As specified in SECTION 4 of the completed HSP form, <u>if you (respondent) are awarded any portion of the requisition</u>, you are required to provide notice as soon as practical to <u>all</u> the subcontractors (HUBs and Non-HUBs) of their selection as a subcontractor. The notice must specify at a minimum the contracting agency's name and its point of contact for the contract, the contract award number, the subcontracting opportunity it (the subcontractor) will perform, the approximate dollar value of the subcontracting opportunity and the expected percentage of the total contract that the subcontracting opportunity represents. A copy of the notice required by this section must also be provided to the contracting agency's point of contact for the contract is awarded.

HUB Subcontracting Opportunity Notification Form

In accordance with Texas Gov't Code, Chapter 2161, each state agency that considers entering into a contract with an expected value of \$100,000 or more shall, before the agency solicits bids, proposals, offers, or other applicable expressions of interest, determine whether subcontracting opportunities are probable under the contract. The state agency I have identified below in **Section B** has determined that subcontracting opportunities are probable under the requisition to which my company will be responding.

34 Texas Administrative Code, §20.285 requires all respondents (prime contractors) bidding on the contract to provide notice of each of their subcontracting opportunities to at least three (3) Texas certified HUBs (who work within the respective industry applicable to the subcontracting opportunity), and allow the HUBs at least seven (7) working days to respond to the notice prior to the respondent submitting its bid response to the contracting agency. In addition, at least seven (7) working days prior to submitting its bid response to the contracting opportunities to two (2) or more trade organizations or development centers (in Texas) that serves members of groups (i.e., Asian Pacific American, Black American, Hispanic American, Native American, Woman, Service Disabled Veteran) identified in Texas AdministrativeCode,§20.282(19)(C).

We respectfully request that vendors interested in bidding on the subcontracting opportunity scope of work identified in Section C, Item 2, reply no later than the date and time identified in Section C, Item 1. Submit your response to the point-of-contact referenced in Section A.

SECTION A: PRIME CONTRACTOR'S INFORMATION			
Company Name:	Sta	te of Texas VID #:	
Point-of-Contact:		Phone #:	
E-mail Address:		Fax #:	
SECTION B: CONTRACTING STATE AGENCY AND REQUISITION INF	ORMATION		
Agency Name:		·	
Point-of-Contact:		Phone #:	
Requisition #:		Bid Open Date:	
		(mm/dd/yyyy)	
SECTION C: SUBCONTRACTING OPPORTUNITY RESPONSE DUE DA	TE DESCRIPTION REQUIREMEN	TS AND RELATED INFORMATIO	N
1. Potential Subcontractor's Bid Response Due Date.			
If you would like for our company to consider your company	any's hid for the subcontracting opport	unity identified below in Item 2	
we must receive your bid response no later than			
	On Central Time Date (mm/dd/yy	vyy)	
In accordance with 34 TAC §20.285, each notice of subcontracting opportunity s least seven (7) working days to respond to the notice prior to submitting our bid re- to us submitting our bid response to the contracting agency, we must provid organizations or development centers (in Texas) that serves members of gro- American, Woman, Service Disabled Veteran) identified in Texas Administrative (A working day is considered a normal business day of a state agency, not inclu- by its executive officer. The initial day the subcontracting opportunity notice is s is considered to be "day zero" and does not count as one of the seven (7) workin 2. Subcontracting Opportunity Scope of Work:	sponse to the contracting agency. In add le notice of each of our subcontracting ups (i.e., Asian Pacific America n, Blac Code, §20.282(19)(C). Iding weekends, federal or state holiday ent/provided to the HUBs and to the trac	lition, at least seven (7) working days pr g opportunities to two (2) or more tra k American, Hispanic America n, Nat s, or days the agency is declared clos	ior de ive ed
		- NotApplica	blo
3. Required Qualifications:			
4. Bonding/Insurance Requirements:		- NotApplica	ble
5. Location to review plans/specifications:		- NotApplica	ble

HSP Good Faith Effort - Method B (Attachment B) (additional sheets - complete one for each opportunity listed in Section 2 of HSP)

Enter your company's name here:

Requisition #:

IMPORTANT: If you responded "**No**" to **SECTION 2, Items c** and **d** of the completed HSP form, you must submit a completed "HSP Good Faith Effort -Method B (Attachment B)" for <u>each</u> of the subcontracting opportunities you listed in **SECTION 2, Item b** of the completed HSP form. You may photo-copy this page or download the form at <u>https://www.comptroller.texas.gov/purchasing/vendor/hub/forms.php</u>

SECTION B-1: SUBCONTRACTING OPPORTUNITY

Enter the item number and description of the subcontracting opportunity you listed in SECTION 2, Item b, of the completed HSP form for which you are completing the attachment.

Item Number: Description:

SECTION B-2: MENTOR PROTÉGÉ PROGRAM

If respondent is participating as a Mentor in a State of Texas Mentor Protégé Program, submitting its Protégé (Protégé must be a State of Texas certified HUB) as a subcontractor to perform the subcontracting opportunity listed in **SECTION B-1**, constitutes a good faith effort to subcontract with a Texas certified HUB towards that <u>specific</u> portion of work.

Check the appropriate box (Yes or No) that indicates whether you will be subcontracting the portion of work you listed in SECTION B-1 to your Protégé.

- Yes (If Yes, continue to SECTIONB-4.)
- No / Not Applicable (If No or Not Applicable, continue to SECTION B-3 and SECTIONB-4.)

SECTION B-3: NOTIFICATION OF SUBCONTRACTING OPPORTUNITY

When completing this section you <u>MUST</u> comply with items <u>a</u>, <u>b</u>, <u>c</u> and <u>d</u>, thereby demonstrating your Good Faith Effort of having notified Texas certified HUBs and trade organizations or development centers about the subcontracting opportunity you listed in SECTION B-1. Your notice should include the scope of work, information regarding the location to review plans and specifications, bonding and insurance requirements, required qualifications, and identify a contact person. When sending notice of your subcontracting opportunity, you are encouraged to use the attached HUB Subcontracting Opportunity Notice form, which is also available online at https://www.comptroller.texas.gov/purchasing/vendor/hub/forms.php

Retain supporting documentation (i.e., certified letter, fax, e-mail) demonstrating evidence of your good faith effort to notify the Texas certified HUBs and trade organizations or development centers. Also, be mindful that a working day is considered a normal business day of a state agency, not including weekends, federal or state holidays, or days the agency is declared closed by its executive officer. The initial day the subcontracting opportunity notice is sent/provided to the HUBs and to the trade organizations or development centers is considered to be "day zero" and does not count as one of the seven (7) working days.

- a. Provide written notification of the subcontracting opportunity you listed in SECTION B-1, to three (3) or more Texas certified HUBs. Unless the contracting agency specified a different time period, you must allow the HUBs at least seven (7) working days to respond to the notice prior to you submitting your bid response to the contracting agency. When searching for Texas certified HUBs and verifying their HUB status, ensure that you use the State of Texas' Centralized Master Bidders List (CMBL) Historically Underutilized Business (HUB) Directory Search located at https://mycpa.cpa.state.tx.us/tpasscmblsearch/tpasscmblsearch.do. HUB status code "A" signifies that the company is a Texas certified HUB.
- b. List the <u>three (3)</u> Texas certified HUBs you notified regarding the subcontracting opportunity you listed in SECTION B-1. Include the company's Texas Vendor Identification (VID) Number, the date you sent notice to that company, and indicate whether it was responsive or non-responsive to your subcontracting opportunity notice.

Company Name	Texas VID (Do not enter Social Security Numbers.)	Date Notice Sent	Did the HUB R	espond?
			- Yes	- No
			- Yes	- No
			- Yes	- No

- c. Provide written notification of the subcontracting opportunity you listed in SECTION B-1 to two (2) or more trade organizations or development centers in Texas to assist in identifying potential HUBs by disseminating the subcontracting opportunity to their members/participants. Unless the contracting agency specified a different time period, you must provide your subcontracting opportunity notice to trade organizations or development centers at least seven (7) working days prior to submitting your bid response to the contracting agency. A list of trade organizations and development centers that have expressed an interest in receiving notices of subcontracting opportunities is available on the Statewide HUB Program's webpage at https://www.comptroller.texas.gov/purchasing/vendor/hub/resources.php
- d. List two (2) trade organizations or development centers you notified regarding the subcontracting opportunity you listed in SECTION B-1. Include the date when you sent notice to it and indicate if it accepted or rejected your notice.

Trade Organizations or Development Centers	Date Notice Sent (mm/dd/yyyy)	Was the Notice Accepted?	
		- Yes	- No
		- Yes	- No

HSP Good Faith Effort - Method B (Attachment B) Cont.

Enter your company's name here:

Requisition #:

SECTION B-4: SUBCONTRACTOR SELECTION

Enter the item number and description of the subcontracting opportunity you listed in SECTION 2, Item b, of the completed HSP form for which you are completing the attachment.

a. Enter the item number and description of the subcontracting opportunity for which you are completing this Attachment B continuation page.

- Item Number: Description:
- b. List the subcontractor(s) you selected to perform the subcontracting opportunity you listed in SECTION B-1. Also identify whether they are a Texas certified HUB and their Texas Vendor Identification (VID) Number or federal Employer Identification Number (EIN), the approximate dollar value of the work to be subcontracted, and the expected percentage of work to be subcontracted. When searching for Texas certified HUBs and verifying their HUB status, ensure that you use the State of Texas' Centralized Master Bidders List (CMBL) Historically Underutilized Business (HUB) Directory Search located at https://mycpa.cpa.state.tx.us/tpasscmblsearch.do. HUB status code "A" signifies that the company is a Texas certified HUB.

Company Name	Texas certifie	ed HUB	Texas VID or federal EIN Do not enter Social Security Numbers. If you do not know their VID / EIN, leave their VID / EIN field blank.	Approximate Dollar Amount	Expected Percentage of Contract
	- Yes	- No		\$	%
	- Yes	- No		\$	%
	- Yes	- No		\$	%
	- Yes	- No		\$	%
	- Yes	- No		\$	%
	- Yes	- No		\$	%
	- Yes	- No		\$	%
	- Yes	- No		\$	%
	- Yes	- No		\$	%
	- Yes	- No		\$	%

c. If any of the subcontractors you have selected to perform the subcontracting opportunity you listed in SECTION B-1 is <u>not</u> a Texas certified HUB, provide <u>written</u> justification for your selection process (attach additional page if necessary):

REMINDER: As specified in SECTION 4 of the completed HSP form, <u>if you (respondent) are awarded any portion of the requisition</u>, you are required to provide notice as soon as practical to <u>all</u> the subcontractors (HUBs and Non-HUBs) of their selection as a subcontractor. The notice must specify at a minimum the contracting agency's name and its point of contact for the contract, the contract award number, the subcontracting opportunity it (the subcontractor) will perform, the approximate dollar value of the subcontracting opportunity and the expected percentage of the total contract that the subcontracting opportunity represents. A copy of the notice required by this section must also be provided to the contracting agency's point of contact for the contract is awarded.

HUB Subcontracting Opportunity Notification Form

In accordance with Texas Gov't Code, Chapter 2161, each state agency that considers entering into a contract with an expected value of \$100,000 or more shall, before the agency solicits bids, proposals, offers, or other applicable expressions of interest, determine whether subcontracting opportunities are probable under the contract. The state agency I have identified below in **Section B** has determined that subcontracting opportunities are probable under the requisition to which my company will be responding.

34 Texas Administrative Code, §20.285 requires all respondents (prime contractors) bidding on the contract to provide notice of each of their subcontracting opportunities to at least three (3) Texas certified HUBs (who work within the respective industry applicable to the subcontracting opportunity), and allow the HUBs at least seven (7) working days to respond to the notice prior to the respondent submitting its bid response to the contracting agency. In addition, at least seven (7) working days prior to submitting its bid response to the contracting opportunities to two (2) or more trade organizations or development centers (in Texas) that serves members of groups (i.e., Asian Pacific American, Black American, Hispanic American, Native American, Woman, Service Disabled Veteran) identified in Texas AdministrativeCode,§20.282(19)(C).

We respectfully request that vendors interested in bidding on the subcontracting opportunity scope of work identified in Section C, Item 2, reply no later than the date and time identified in Section C, Item 1. Submit your response to the point-of-contact referenced in Section A.

SECTION A: PRIME CONTRACTOR'S INFORMATION			
Company Name:	Sta	te of Texas VID #:	
Point-of-Contact:		Phone #:	
E-mail Address:		Fax #:	
SECTION B: CONTRACTING STATE AGENCY AND REQUISITION INF	ORMATION		
Agency Name:		·	
Point-of-Contact:		Phone #:	
Requisition #:		Bid Open Date:	
		(mm/dd/yyyy)	
SECTION C: SUBCONTRACTING OPPORTUNITY RESPONSE DUE DA	TE DESCRIPTION REQUIREMEN	TS AND RELATED INFORMATIO	N
1. Potential Subcontractor's Bid Response Due Date.			
If you would like for our company to consider your compa	any's hid for the subcontracting opport	unity identified below in Item 2	
we must receive your bid response no later than			
	On Central Time Date (mm/dd/yy	vyy)	
In accordance with 34 TAC §20.285, each notice of subcontracting opportunity s least seven (7) working days to respond to the notice prior to submitting our bid re- to us submitting our bid response to the contracting agency, we must provid organizations or development centers (in Texas) that serves members of gro- American, Woman, Service Disabled Veteran) identified in Texas Administrative (A working day is considered a normal business day of a state agency, not inclu- by its executive officer. The initial day the subcontracting opportunity notice is s is considered to be "day zero" and does not count as one of the seven (7) workin 2. Subcontracting Opportunity Scope of Work:	sponse to the contracting agency. In add le notice of each of our subcontracting ups (i.e., Asian Pacific America n, Blac Code, §20.282(19)(C). Iding weekends, federal or state holiday ent/provided to the HUBs and to the trac	lition, at least seven (7) working days pr g opportunities to two (2) or more tra k American, Hispanic America n, Nat s, or days the agency is declared clos	ior de ive ed
		- NotApplica	blo
3. Required Qualifications:			
4. Bonding/Insurance Requirements:		- NotApplica	ble
5. Location to review plans/specifications:		- NotApplica	ble