



THE UNIVERSITY of TEXAS SYSTEM
FOURTEEN INSTITUTIONS. UNLIMITED POSSIBILITIES.

FY 2019 Holiday Schedule

Date	Day	Holiday	System Administration Status
September 3, 2018	Monday	Labor Day	Closed
November 22, 2018	Thursday	Thanksgiving Day	Closed
November 23, 2018	Friday	Day After Thanksgiving	Closed
December 24, 2018	Monday	Christmas Eve	Closed
December 25, 2018	Tuesday	Christmas Day	Closed
December 26, 2018	Wednesday	Day After Christmas	Closed
December 27, 2018	Thursday	Winter Holiday	Skeleton Workforce Required
December 28, 2018	Friday	Winter Holiday	Skeleton Workforce Required
December 31, 2018	Monday	Winter Holiday	Skeleton Workforce Required
January 1, 2019	Tuesday	New Year's Day	Closed
January 21, 2019	Monday	Martin Luther King, Jr. Day	Closed
May 27, 2019	Monday	Memorial Day	Closed
July 4, 2019	Thursday	Independence Day	Closed

Holiday. Employees who are appointed to work 20 hours or more per week for a period of at least 4.5 continuous months are eligible for holiday leave. Eligible employees appointed less than full-time receive holiday and floating holiday leave proportionate to the number of hours appointed weekly.

The state legislature determines the number of holidays observed by all state agencies and institutions of higher education. The total number of holidays consists of various national and state holidays which fall on a weekday; holidays which fall on a weekend are not included. Institutions of higher education are granted flexibility to establish their own schedules. UT System Administration observes the same number of holidays observed by other state agencies though the schedules may differ.

Skeleton Workforce Required. Offices must remain open and sufficiently staffed to conduct official business.

Holiday Compensatory Time. Employees who work on a holiday will receive equivalent time off within the 12-month period following the holiday worked.

Optional Holidays. The legislature has designated Rosh Hashanah, Yom Kippur, and Good Friday as optional holidays. A holiday pay-eligible employee may observe optional holidays by working on any holiday in which a skeleton workforce is required or by using applicable accrued leave.