Internship Vacancy

Job Details
Title: Intern
Department: System Audit Office
Organization Name: The University of Texas System Administration
No. of Openings: 6
Hours per Week: 20
Hourly Rate: Non-Paid
Earliest Start Date: 06/01/2012
Anticipated End Date: 08/31/2012
Benefits Eligible: No
Semester Credit: No
Application Deadline: None, posted until filled
Work Schedule Options: Variable, based on student schedule

About The Internship Program
The UT System Administration internship program is intended to provide learning through actual work experience to students or recent graduates to further the educational objectives of the intern. Along with career-related experience, UT System will arrange multiple roundtable sessions with high-level leaders within our organization from a broad array of backgrounds. These sessions will include presentations about UT System’s operations, discussion of career development, and Q&A segments.

Internship Description
The selected Intern can expect to participate in:
- Audit processes including planning, field work, report preparation, status coordination and correspondence
- Professional training
- Consulting engagements
- Special projects
- A series of Excellence for Interns sessions where students will hear from high-level leaders in our organization from a broad array of backgrounds

The selected Intern can expect to gain:
- Coaching and training that will enhance their knowledge, skills and ability with respect to the audit process
- Insight of professionals from a variety of settings with a wealth of experience teaching in professional environments
Qualifications
Interested students should meet the following criteria:
- Current college student with business related courses or major

How to Apply
Send one email to systemauditoffice@utsystem.edu with the following, as specified:
- Subject Line should read as follows:
  - Internship – System Audit Office – FirstName LastName
- Attach in Word or Adobe Acrobat the following file attachments:
  - Resume
  - Cover Letter

About U.T. System
Established by the Texas Constitution in 1876, The University of Texas System consists of nine academic and six health institutions. The University of Texas System Administration (based in Austin, Texas and found on the web at www.utsystem.edu) is responsible for the central management and coordination of the 15 institutions.

About The Department
Established within the University of Texas System as a service to the Board of Regents, chancellor, and executive staff of the U. T. System, the System Audit Office provides an independent internal audit appraisal function to examine and evaluate U. T. System activities.

More Information
This position is security sensitive and subject to Texas Education Code 51.215, which authorizes the employer to obtain criminal history record information.

The University of Texas System is an Equal Opportunity/Affirmative Action Employer.