



How to Change Your Benefits, *continued*

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UT DALLAS & UT MD ANDERSON ONLY

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Login to > utbenefits.link/myutbenefits

1 To login with a Username and Password for the first time:



2 Obtain Your Username

- Refer to the Annual Enrollment Letter sent to your home address from the Office of Employee Benefits in July (for UT Dallas, MD Anderson ONLY), or
- Contact login support at 1-844-870-0044.

3 Use an initial Password =

Your Last name (first letter capitalized) + last 4 digits of your social security number

Example: Smith1234

When you login the first time, you will be prompted to update your password, but you may not update your Username.