

RULES AND REGULATIONS  
OF THE  
BOARD OF REGENTS  
OF  
THE UNIVERSITY OF TEXAS SYSTEM  
FOR THE GOVERNMENT OF  
THE UNIVERSITY OF TEXAS SYSTEM

PART ONE

Pages 1-6a, 7-13a, 14-25g, 26-27b, 28-30c, 31-31a,  
32-32f, 33-35b, 36-49, no pages 50-59, 60-61a, 62-64e,  
65-65a, 66, 66a-67b, 68-68c, 69-77d, 78-79a, 80 and 81

Adopted by the Board of Regents on January 23, 1960  
(with Amendments to June 10, 1977)

**RULES AND REGULATIONS**

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**Adopted by the Board of Regents on January 23, 1960  
(with Amendments to July 9, 1976)**

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Adopted by the Board of Regents on January 23, 1960  
(with Amendments to February 13, 1976)

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**Adopted by the Board of Regents on January 23, 1960  
(with amendments to December 12, 1975)**

RULES AND REGULATIONS  
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Adopted by the Board of Regents on January 23, 1960  
(with amendments to September 12, 1975)

As Amended July 25, 1975

**RULES AND REGULATIONS**

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Adopted by the Board of Regents on January 23, 1960  
(with amendments to July 25, 1975)

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Adopted by the Board of Regents on January 23, 1960  
(with amendments to December 13, 1974)

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Adopted by the Board of Regents on January 23, 1960  
(with amendments to November 1, 1974)

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Adopted by the Board of Regents on January 23, 1960  
(with amendments to September 20, 1974)

**RULES AND REGULATIONS**

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Adopted by the Board of Regents on January 23, 1960  
(with amendments to June 14, 1974)

**RULES AND REGULATIONS**

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Adopted by the Board of Regents on January 23, 1960  
(with amendments to May 3, 1974)

**RULES AND REGULATIONS**

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**Adopted by the Board of Regents on January 23, 1960  
(with amendments to March 15, 1974)**

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Adopted by the Board of Regents on January 23, 1960  
(with amendments to February 1, 1974)

**RULES AND REGULATIONS**

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Adopted by the Board of Regents on January 23, 1960  
(with amendments to October 26, 1973)

**RULES AND REGULATIONS**

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**Adopted by the Board of Regents on January 23, 1960  
(with amendments to September 14, 1973)**

**RULES AND REGULATIONS**

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**Adopted by the Board of Regents on January 23, 1960  
(with amendments to July 27, 1973)**

**RULES AND REGULATIONS**

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**Adopted by the Board of Regents on January 23, 1960  
(with amendments to June 1, 1973)**

**RULES AND REGULATIONS**

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Adopted by the Board of Regents on January 23, 1960  
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80 and 81

Adopted by the Board of Regents on January 23, 1960  
(with amendments to January 26, 1973)

**RULES AND REGULATIONS**

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Adopted by the Board of Regents on January 23, 1960  
(with amendments to December 8, 1972)

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Adopted by the Board of Regents on January 23, 1960  
(with amendments to October 20, 1972)

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Adopted by the Board of Regents on January 23, 1960  
(with amendments to June 9, 1972)

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Adopted by the Board of Regents on January 23, 1960  
(with amendments to April 29, 1972)

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and 81**

**Adopted by the Board of Regents on January 23, 1960  
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and 81

Adopted by the Board of Regents on January 23, 1960  
(with amendments to February 4, 1972)

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68a, 68b, 69-77d, 78-79a, 80 and 81

Adopted by the Board of Regents on January 23, 1960  
(with amendments to December 2-3, 1971)

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68a, 68b, 69-77d, 78-79a, 80 and 81**

**Adopted by the Board of Regents on January 23, 1960  
(with amendments to October 22, 1971)**

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**Adopted by the Board of Regents on January 23, 1960  
(with amendments to July 30, 1971)**

**RULES AND REGULATIONS**

**OF THE**

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Adopted by the Board of Regents on January 23, 1960  
(with amendments to June 4, 1971)

RULES AND REGULATIONS  
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PART ONE

Adopted by the Board of Regents on January 23, 1960  
(with amendments to March 12, 1971)

**RULES AND REGULATIONS**  
**OF THE**  
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Adopted by the Board of Regents on January 23, 1960  
(with amendments to January 29, 1971)

**RULES AND REGULATIONS**  
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**PART ONE**

Adopted by the Board of Regents on January 23, 1960  
(with amendments to December 4, 1970)

**RULES AND REGULATIONS**  
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Adopted by the Board of Regents on January 23, 1960  
(with amendments to July 31, 1970)

**RULES AND REGULATIONS**

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Adopted by the Board of Regents on January 23, 1960  
(with amendments to July 10, 1970)

RULES AND REGULATIONS  
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Adopted by the Board of Regents on January 23, 1960  
(with amendments to July 13, 1970)

*June 13, 1970*

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**Adopted by the Board of Regents on January 23, 1960  
(with amendments to April 17, 1970)**

**RULES AND REGULATIONS**

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**PART ONE**

Adopted by the Board of Regents on January 23, 1960  
(with amendments to March 6, 1970)

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as amended on  
1-24-70

RULES AND REGULATIONS

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THE UNIVERSITY OF TEXAS SYSTEM

FOR THE GOVERNMENT OF

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PART ONE

Adopted by the Board of Regents on January 23, 1960  
(with amendments to January 24, 1970)

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as amended on  
12-12-69*

RULES AND REGULATIONS

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PART ONE

Adopted by the Board of Regents on January 23, 1960  
(with amendments to December 12, 1969)

*Official Copy  
as amended on  
10-31-69*

RULES AND REGULATIONS

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Adopted by the Board of Regents on January 23, 1960  
(with amendments to October 31, 1969)

Official Copy  
as amended on  
9-12-69

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Adopted by the Board of Regents on January 23, 1960  
(with amendments to September 12, 1969)

*Official Copy  
as amended on  
8-1-69*

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Adopted by the Board of Regents on January 23, 1960  
(with amendments to August 1, 1969)

*Official Copy  
as amended  
on 6-20-69*

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Adopted by the Board of Regents on January 23, 1960  
(with amendments to June 20, 1969)

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as amended  
on 5-2-69*

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Adopted by the Board of Regents on January 23, 1960  
(with amendments to May 2, 1969)

*Official Copy  
As amended  
on 3-14-69*

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Adopted by the Board of Regents on January 23, 1960  
(with amendments to March 14, 1969)

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1-31-69*

RULES AND REGULATIONS  
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PART ONE

1968

Adopted by the Board of Regents on January 23, 1960  
(with amendments to January 31, 1969)

Imp.

Official copy  
with all amendments  
checked 11/1/68

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PART ONE

1968

Adopted by the Board of Regents on January 23, 1960  
(with amendments to November 1, 1968.)

*Official Copy  
with Amendments  
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RULES AND REGULATIONS

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1968

Adopted by the Board of Regents on January 23, 1960  
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*Official Copy  
with Amendments  
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RULES AND REGULATIONS

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PART ONE

1968

Adopted by the Board of Regents on January 23, 1960  
(with Amendments to July 26, 1968)

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RULES AND REGULATIONS

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PART ONE

1967

Adopted by the Board of Regents on January 23, 1960  
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with Amendments  
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4-19-68*

RULES AND REGULATIONS

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PART ONE

1967

Adopted by the Board of Regents on January 23, 1960  
(with Amendments to April 19, 1968)

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with Amendments  
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11-26-68*

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Adopted by the Board of Regents on January 23, 1960  
(with Amendments to January 26, 1968)

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with Amendments  
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*12-7-67*  
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1967

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*Official copy*  
*With Amendments*  
*Inserted 10-28-67*

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1967

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(with Amendments to October 28, 1967)

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With Amendments  
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1967

Adopted by the Board of Regents on January 23, 1960  
(with Amendments to September 13, 1967)

*Official Copy  
with Amendments  
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RULES AND REGULATIONS

OF THE

BOARD OF REGENTS

OF

THE UNIVERSITY OF TEXAS SYSTEM

FOR THE GOVERNMENT OF

THE UNIVERSITY OF TEXAS SYSTEM

PART ONE

1967

Adopted by the Board of Regents on January 23, 1960  
(with Amendments to May 6, 1967)

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### Explanatory Statement

The Rules and Regulations contained in this volume are those which are adopted by the Board of Regents and which apply generally to the entire University of Texas System. They are to be known as the "Regents' Rules and Regulations" to distinguish them from each component institution's rules and regulations which are promulgated by the Chancellor and the chief administrative officers of the component institutions and which are published in separate volumes and entitled "Institutional Supplement for (name of the institution)."

This volume is divided into two parts: Part One contains those rules and regulations which may be amended by the Board of Regents only after thirty days' notice or by action at two duly called meetings; the rules and regulations of Part Two may be amended by the Regents at any regular meeting without thirty days' prior notice.

These Rules and Regulations are published in loose-leaf form to facilitate their being kept current. As promptly as possible after an amendment is approved, the Secretary will distribute new pages bearing the amended text.

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## CHAPTER I

### THE BOARD OF REGENTS

Sec. 1. Authority.-- The Legislature, which is given the duty and authority to provide for the maintenance, support, and direction of The University of Texas by Article 7, Section 10, of the Texas Constitution, has delegated the power and authority to administer the University to the Board of Regents in broad terms. Articles 2584, 2585, and 2587, V. C. S. Texas cases construing these statutes have held that the Board of Regents has wide discretion in exercising its power and authority and that the rules adopted by the Board of Regents have the same force as statutes. Foley v. Benedict, 122 Tex. 193, 55 S. W. 2d 805 (1932); Rainey v. Malone, 141 S. W. 2d 713 (Tex. Civ. App., 1940, no writ history); Morris v. Nowotny, 323 S. W. 2d 301 (Tex. Civ. App., 1959, writ refused, n. r. e.; cer. den., 361 U. S. 889, 80 S. Ct. 164, 4 L. Ed. 2d 124). The University's lands and buildings, including the main campus, are state property subject to the control of the Board of Regents as the state's agent. Splawn v. Woodard, 287 S. W. 677 (Tex. Civ. App., 1926, no writ history); Walsh v. University of Texas, 169 S. W. 2d 993 (Tex. Civ. App., 1942, writ refused).

Sec. 2. Composition.-- The Board of Regents is composed of nine members appointed by the Governor, with the approval of the Senate, for staggered terms of six years each, the terms of three members expiring on January 10th of odd-numbered years.

Sec. 3. Chairman of the Board.

3.1 Election of Chairman.-- The Chairman of the Board shall be elected by the Board from its number and shall serve at the pleasure of the Board. He shall report and be responsible to the Board. In case of the death, resignation, disability, removal, or disqualification of the Chairman, the Board shall elect his successor as soon as practicable. In no event shall a Board member serve as Chairman for more than 24 consecutive months without submitting his resignation as Chairman, but such member shall be eligible for reelection as Chairman.

3.2 Duties of the Chairman.-- The duties and responsibilities of the Chairman shall include the following:

3.21 He shall preside over the meetings of the Board.

- 3.22 He shall be authorized to call special meetings of the Board, as herein provided.
- 3.23 He shall appoint the standing and special committees of the Board, as herein provided.
- 3.24 He shall be an ex officio member of all committees of the Board.

Sec. 4. Vice-Chairman of the Board. -- The Vice-Chairman of the Board shall be elected by the Board from its number when the Chairman is elected and shall serve at the pleasure of the Board. In case of the absence, death, resignation, disability, removal, or disqualification of the Chairman, the Vice-Chairman shall perform the duties of the Chairman until the Chairman shall resume his office or his successor shall have been elected as herein provided. Upon the death, resignation, disability, or removal of the Vice-Chairman, the Board shall elect his successor as soon as practicable.

Sec. 5. Secretary to the Board of Regents.

- 5.1 Appointment. -- At the meeting at which the Chairman and Vice-Chairman of the Board are elected, the Board shall elect a Secretary who is not a member of the Board and who shall receive such compensation as may be fixed by the Board. The Secretary shall report and be responsible to the Board of Regents. The Secretary shall serve subject to the pleasure of the Board and may be removed by the Board at any time. Upon the death, resignation, disability, removal, or disqualification of the Secretary, the Board shall elect his successor as soon as practicable.
- 5.2 Duties and Functions. -- The duties and functions of the Secretary shall include the following:
  - 5.21 Meetings. -- The Secretary shall make preparations for all meetings of the Board.
  - 5.22 The Agenda. Under the direction of the Chairman of the Board, the Secretary shall prepare and distribute the Agenda and the Material Supporting the Agenda for all meetings of the Board and its committees.
  - 5.23 Minutes. The Secretary shall record, prepare, and index the official Minutes of the Board and shall distribute copies thereof, including the annual budgets, to members of the Board and to other persons on the approved list. The official copy of the Minutes shall be kept in the Office of the Secretary and certified excerpts from these Minutes shall be prepared by the Secretary.

- 3.22 He shall be authorized to call special meetings of the Board, as herein provided.
- 3.23 He shall appoint the standing and special committees of the Board, as herein provided.
- 3.24 He shall be an ex officio member of all committees of the Board.

Sec. 4. Vice-Chairman of the Board. -- The Vice-Chairman of the Board shall be elected by the Board from its number when the Chairman is elected and shall serve at the pleasure of the Board. In case of the absence, death, resignation, disability, removal, or disqualification of the Chairman, the Vice-Chairman shall perform the duties of the Chairman until the Chairman shall resume his office or his successor shall have been elected as herein provided. Upon the death, resignation, disability, or removal of the Vice-Chairman, the Board shall elect his successor as soon as practicable.

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- 5.1 Appointment. -- At the meeting at which the Chairman and Vice-Chairman of the Board are elected, the Board shall elect a Secretary who is not a member of the Board and who shall receive such compensation as may be fixed by the Board. The Secretary shall report and be responsible to the Board of Regents. The Secretary shall serve subject to the pleasure of the Board and may be removed by the Board at any time. Upon the death, resignation, disability, removal, or disqualification of the Secretary, the Board shall elect his successor as soon as practicable.
- 5.2 Duties and Functions. -- The duties and functions of the Secretary shall include the following:
  - 5.21 Meetings. -- The Secretary shall make preparations for all meetings of the Board.
  - 5.22 The Agenda. -- Under the direction of the Chairman of the Board and in cooperation with the Chancellor, the Secretary shall prepare, document, and distribute the agenda for all meetings of the Board and its committees. The Secretary shall also prepare and deliver the calendars of these meetings.
  - 5.23 Minutes. -- The Secretary shall record, prepare, and index the official minutes of the meetings of the Board and shall distribute copies thereof, including the annual budgets, to members of the Board, to the Chancellor, and to other individuals on the approved list. The Official Minutes shall be kept in the Office of the Secretary and certified excerpts from these minutes shall be prepared by the Secretary.

- 5.24 Documents. -- The Secretary shall keep on file in the Office of the Secretary to the Board of Regents all official documents, correspondence, and proceedings of the Board.
- 5.25 Seal. -- The custody of the official seal of The University of Texas System shall be with the Secretary. The Secretary shall affix such official seal to, and attest, all documents executed in the name of the Board of Regents and requiring attestation.
- 5.26 Rules and Regulations. -- The Secretary shall be charged with the responsibility of keeping current the Official Copies of the Regents' Rules and Regulations, and furnishing to members of the Board and the administrative officers on the approved list any changes or additions as soon as possible after the meeting at which they are finally adopted.
- 5.27 Reports. -- The Secretary shall prepare and distribute such reports and communications as are directed by the Board of Regents.
- 5.28 Other Duties. -- In addition, the Secretary shall perform such functions and have such other duties and responsibilities as may be assigned to the Secretary by the Board of Regents or as are usual and customary to the position of Secretary and which assist the members of the Board of Regents in the discharge of their official duties.

Sec. 6. Meetings of the Board.

- 6.1 Regular Meetings. -- Regular meetings of the Board of Regents shall be held at such times and places as the Board shall designate. Unless otherwise determined in advance by the Board, all regular meetings shall be held in Austin.
- 6.2 Special Meetings
  - 6.21 Special meetings of the Board shall be held upon the call of the Chairman, or upon the written request of three members of the Board. The Chairman shall cause written notification of the time, place, and purposes of any special meeting to be mailed to each member of the Board by the Secretary at least three days before the time of the meeting.
  - 6.22 No business other than that embraced in the call for the special meeting shall be officially transacted thereat without the consent

As amended  
April 17, 1970

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- 5.24 Documents. --The Secretary shall keep on file in the Office of the Secretary to the Board of Regents all official documents, correspondence, and proceedings of the Board.
- 5.25 Seal. --The custody of the official seal of The University of Texas System shall be with the Secretary. The Secretary shall affix such official seal to, and attest, all documents executed in the name of the Board of Regents and requiring attestation.
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- 5.27 Reports. --The Secretary shall prepare and distribute such reports and communications as are directed by the Board of Regents.
- 5.28 Other Duties. --In addition, the Secretary shall perform such functions and have such other duties and responsibilities as may be assigned to the Secretary by the Board of Regents or as are usual and customary to the position of Secretary and which assist the members of the Board of Regents in the discharge of their official duties.

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  - 6.21 Special meetings of the Board shall be held upon the call of the Chairman, or upon the written request of three members of the Board. The Chairman shall cause written notification of the time, place, and purposes of any special meeting to be mailed to each member of the Board by the Secretary at least five days before the time of the meeting.
  - 6.22 No business other than that embraced in the call for the special meeting shall be officially transacted thereat without the consent

- 5.24 Documents. -- The Secretary shall keep on file in the Office of the Secretary to the Board of Regents all official documents, correspondence, and proceedings of the Board.
- 5.25 Seal. -- The custody of the official seal of The University of Texas System shall be with the Secretary. The Secretary shall affix such official seal to, and attest, all documents executed in the name of the Board of Regents and requiring attestation. Each component institution shall maintain an official seal especially designed for such institution to be used for the purpose of certifying diplomas and official transcripts for students and for such other official purposes as may be approved by the Board, the Chancellor, or by the chief administrative officer of the component institution.
- 5.26 Rules and Regulations. -- The Secretary shall be charged with the responsibility of keeping current the Official Copies of the Regents' Rules and Regulations, and furnishing to members of the Board and the administrative officers on the approved list any changes or additions as soon as possible after the meeting at which they are finally adopted.
- 5.27 Reports. -- The Secretary shall prepare and distribute such reports and communications as are directed by the Board of Regents.
- 5.28 Other Duties. -- In addition, the Secretary shall perform such functions and have such other duties and responsibilities as may be assigned to the Secretary by the Board of Regents or as are usual and customary to the position of Secretary and which assist the members of the Board of Regents in the discharge of their official duties.

Sec. 6. Meetings of the Board.

- 6.1 Regular Meetings. -- Regular meetings of the Board of Regents shall be held at such times and places as the Board shall designate. Unless otherwise determined in advance by the Board, all regular meetings shall be held in Austin.
- 6.2 Special Meetings
- 6.21 Special meetings of the Board shall be held upon the call of the Chairman, or upon the written request of three members of the Board. The Chairman shall cause written notification of the time, place, and purposes of any special meeting to be mailed to each member of the Board by the Secretary at least five days before the time of the meeting.
- 6.22 No business other than that embraced in the call for the special meeting shall be officially transacted thereat without the consent

of all members of the whole Board or without the consent of a majority of the whole Board and subsequent ratification at a regular meeting.

Sec. 7. Committees.

7. 1 Standing Committees. --The following committees shall be appointed to consider policies for the government of all major areas: (a) Committee of the Whole; (b) System Administration Committee; (c) Academic and Developmental Affairs Committee; (d) Medical Affairs Committee; (e) Buildings and Grounds Committee; (f) Land and Investment Committee.
7. 11 Appointment and Term of Standing Committees and Authority of Chairman Thereof. --All members of the Board shall be members of each of the standing committees. The Chairman of each standing committee (other than the Committee of the Whole) shall be appointed by the Chairman of the Board of Regents shortly after his election, by and with the consent of the Board, and shall remain as Chairman of the standing committee (unless a vacancy shall be caused by death, resignation, or refusal of some member of a committee to act) until the succeeding Board Chairman shall have reconstituted the committees. The Chairman of any of the six standing committees may appoint subcommittees on either a standing or ad hoc basis to give special consideration to special problems.
7. 12 Method of Filling Vacancies in the Chairmanship of Standing Committees. --In case a vacancy shall occur in the chairmanship of any of the standing committees, the Chairman of the Board shall appoint another member of the Board to serve as Chairman of the standing committee by and with the consent of the Board, and, if confirmed, the appointment shall stand until the time for appointment of Chairmen of the standing committees as provided in Subdivision 7. 11.
7. 13 Time of Meeting of Committees of Board. --The committees of the Board customarily shall meet on the first day of any scheduled Board meeting and at such other times as the majority of the members of each committee shall determine.
7. 14 Authority of Standing Committees. --The authority of standing committees of the Board shall be subject to action of the whole Board and, except in cases where it is necessary for the System Administration Committee to act for the Board during the interim periods between Board meetings, the committees' actions shall be referred to the Board before they shall become effective.

of all members of the whole Board or without the consent of a majority of the whole Board and subsequent ratification at a regular meeting.

Sec. 7. Committees.

- 7.1 Standing Committees.--The following committees shall be appointed to consider policies for the government of all major areas: (a) Executive Committee, (b) Academic and Developmental Affairs Committee, (c) Buildings and Grounds Committee, (d) Land and Investment Committee, (e) Medical Affairs Committee, (f) Board for Lease of University Lands.
- 7.11 Appointment and Term of Standing Committees.--The standing committees shall be appointed by the Chairman shortly after his election, by and with the consent of the Board, and shall remain as constituted (unless a vacancy shall be caused by death, resignation, or refusal of some member of a committee to act) until the succeeding Chairman shall have reconstituted the committees. The Chairman shall be an ex officio member of each committee.
- 7.12 Method of Filling Vacancies in Standing Committees.--In case a vacancy shall occur on any of the standing committees, the Chairman of the Board shall appoint another member or members of the Board to serve thereon until the next regular meeting, at which time the sense of the Board shall be taken on such appointment, and, if confirmed, the appointment shall stand until the time for reconstituting the standing committees as herein provided.
- 7.13 Time of Meetings of Committees of Board.--The committees of the Board customarily shall meet on the first day of any scheduled Board meeting and at such other times as the majority of the members of each committee shall determine. All matters that are referred to a standing committee and that cannot be disposed of within the time allotted in the meeting calendar to the committee for its deliberations shall be referred to the Committee of the Whole for action.
- 7.14 Authority of Standing Committees.--The authority of standing committees of the Board shall be subject to action of the whole Board and, except in cases where it is necessary for the Executive Committee to act for the Board during the interim periods between Board meetings, the committees' actions shall be referred to the Board before they shall become effective.
- 7.15 Committee of the Whole.--The Committee of the Whole shall receive and consider items referred to it by the Chairman of the Board and by other committees of the Board. The Committee of the Whole may hold in closed session (1) deliberations to consider the appointment, employment or dismissal of a public officer or employee or to hear complaints of charges brought against such officer or employee, unless such officer or employee requests a public hearing; (2) deliberations pertaining

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of all members of the whole Board or without the consent of a majority of the whole Board and subsequent ratification at a regular meeting.

Sec. 7. Committees.

- 7.1 Standing Committees. -- The following committees shall be appointed to consider policies for the government of all major areas: (a) Executive Committee, (b) Academic and Developmental Affairs Committee, (c) Buildings and Grounds Committee, (d) Land and Investment Committee, (e) Medical Affairs Committee, (f) Board for Lease of University Lands.
- 7.11 Appointment and Term of Standing Committees. -- The standing committees shall be appointed by the Chairman shortly after his election, by and with the consent of the Board, and shall remain as constituted (unless a vacancy shall be caused by death, resignation, or refusal of some member of a committee to act) until the succeeding Chairman shall have reconstituted the committees. The Chairman shall be an ex officio member of each committee.
- 7.12 Method of Filling Vacancies in Standing Committees. -- In case a vacancy shall occur on any of the standing committees, the Chairman of the Board shall appoint another member or members of the Board to serve thereon until the next regular meeting, at which time the sense of the Board shall be taken on such appointment, and, if confirmed, the appointment shall stand until the time for reconstituting the standing committees as herein provided.
- 7.13 Time of Meetings of Committees of Board. -- The committees of the Board customarily shall meet on the first day of any scheduled Board meeting and at such other times as the majority of the members of each committee shall determine. All matters that are referred to a standing committee and that cannot be disposed of within the time allotted in the meeting calendar to the committee for its deliberations shall be referred to the Committee of the Whole for action.
- 7.14 Authority of Standing Committees. -- The authority of standing committees of the Board shall be subject to action of the whole Board and, except in cases where it is necessary for the Executive Committee to act for the Board during the interim periods between Board meetings, the committees' actions shall be referred to the Board before they shall become effective.
- 7.15 Committee of the Whole. -- The Committee of the Whole shall receive and consider items referred to it by the Chairman of the Board and by other committees of the Board. The Committee of the Whole may hold in closed session (1) deliberations pertaining to the dismissal of a public officer or employee or to

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7. 15 Committee of the Whole. --The Chairman of the Board shall serve as Chairman of the Committee of the Whole. The Committee of the Whole shall receive and consider items referred to it by the Chairman of the Board and by other committees of the Board. The Committee of the Whole may hold in closed session (1) deliberations to consider the appointment, employment or dismissal of a public officer or employee or to hear complaints of charges brought against such officer or employee, unless such officer or employee requests a public hearing; (2) deliberations pertaining to the acquisition of additional real property; (3) deliberations on matters affecting security; and (4) consultations with the Board's attorney or attorneys. Except for meetings of the Committee of the Whole, meetings of all committees shall be open to the press and public unless otherwise determined by the Board in accordance with law.
7. 16 Composition and Duties of the System Administration Committee. --The System Administration Committee shall have authority to act for the Board of Regents on all matters that require action between meetings of the Board, but at each meeting of the Board, the System Administration Committee shall report in writing (for ratification) all actions taken by it since the last meeting of the Board.
- The System Administration Committee shall in addition thereto:
7. 161 Consider and make recommendations on all budgetary matters relating to System Administration, including the budgets for all properties occupied by System Administration personnel.
7. 162 Consider and make recommendations on all matters relating to the administrative organization of the System and its component parts.
7. 163 Consider and make recommendations with respect to the role, operation, and budget of any special function or offices controlled by System Administration.
7. 17 Duties of the Academic and Developmental Affairs Committee. --The Academic and Developmental Affairs Committee shall:
7. 171 Consider and make recommendations relating to matters of academic policy and student life in the general academic institutions.
7. 172 Study and make recommendations relating to developmental matters concerning the general academic institutions.

to the acquisition of additional real property; (3) deliberations on matters affecting security; and (4) consultations with the Board's attorney or attorneys. Except for meetings of the Committee of the Whole, meetings of all committees shall be open to the press and public unless otherwise determined by the Board in accordance with law.

- 7.16 Composition and Duties of the Executive Committee. -- The Executive Committee shall be composed of all members of the Board. It shall have authority to act for the Board of Regents on all matters that require action between meetings of the Board, but at each meeting of the Board, the Executive Committee shall report in writing (for ratification) all actions taken by it since the last meeting of the Board.
- 7.17 Duties of the Academic and Developmental Affairs Committee. -- The Academic and Developmental Affairs Committee shall:
- 7.171 Consider and make recommendations relating to matters of academic policy and student life in the general academic institutions.
  - 7.172 Study and make recommendations relating to developmental matters concerning the general academic institutions.
  - 7.173 Consider all matters relating to legislative matters affecting the University, matters relating to other state agencies and departments and municipal and federal agencies, and perform such continuing duties as are usual and customary for a committee charged with legislative and interagency responsibilities.
  - 7.174 Consider all matters affecting the growth and usefulness of the libraries of the University.
  - 7.175 Consider all matters affecting the conduct and management of Intercollegiate Athletics.
  - 7.176 Consider all matters where the Board's approval is required or desirable but which are not assigned to another committee, unless such matters have been placed on the agenda of the Committee of the Whole by the Chairman of the Board, or by another committee of the Board.
- 7.18 Duties of the Medical Affairs Committee. -- The Medical Affairs Committee shall consider all matters connected with the medical, dental, and nursing institutions and schools except those specifically assigned to other committees of the Board.

complaints or charges brought against such an officer or employee, unless he requests a public hearing; (2) deliberations pertaining to the acquisition of additional real property; (3) deliberations on matters affecting security. Except for meetings of the Committee of the Whole, meetings of all committees shall be open to the press and public unless otherwise determined by the Board in accordance with law.

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- 7.18 Duties of the Medical Affairs Committee. --The Medical Affairs Committee shall consider all matters connected with the medical, dental, and nursing institutions and schools except those specifically assigned to other committees of the Board.
- 7.19 Duties of the Buildings and Grounds Committee. --The Buildings and Grounds Committee shall have the following duties:
  - 7.191 It shall consider and make recommendations relating to the acquisition and use of land and the construction and use of buildings and other matters involving the physical expansion of The University of Texas System and its component institutions.
  - 7.192 It shall review, and make recommendations regarding, all proposals for new construction in an amount exceeding \$5,000.00, all proposals for repairs and remodeling of the physical plant which involve proposed expenditures of \$20,000.00 or more, and proposals for extensive improvements of the grounds of The University of Texas System and its component institutions.
- 7.1(10) Duties of the Land and Investment Committee. --The Land and Investment Committee shall consider and make recommendations on all matters relating to (a) the investment of the Permanent University Fund and all trusts and special funds, (b) management of the state lands constituting the permanent endowment of the University, (c) the acquisition, management, and sale of trust property and special funds, and (d) the issuance of bonds.

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- 7.1(11) Board for Lease of University Lands. -- Two members of the Board of Regents shall serve on the Board for Lease of University Lands. They shall be selected by the Board of Regents in conformity with the Act creating the Board for Lease of University Lands.
- 7.2 Special Committees. -- The Chairman of the Board shall appoint such special committees of the Board as the Board may authorize.

## Sec. 8. Procedure.

- 8.1 Rules of Order. -- Robert's Rules of Order, when not in conflict with any of the provisions of this chapter, shall be the rules of parliamentary procedure when the Board is in session.
- 8.2 Order of Business. -- Customarily the order of business at a regular meeting of the Board of Regents shall be as follows:
- 8.21 Correction and approval of Minutes of preceding meeting.
  - 8.22 Special items:
    - (a) Chancellor
    - (b) Chief administrative officers of the component institutions
    - (c) Members of the Board of Regents
  - 8.23 Reports of standing committees.
  - 8.24 Reports of special committees.
  - 8.25 Report of the Committee of the Whole.

- 7.2 Board for Lease of University Lands. --Two members of the Board of Regents shall be appointed by the Chairman of the Board, by and with the consent of the Board, to serve on the Board for Lease of University Lands. Neither of such appointees shall be employed either directly or indirectly by any oil or gas company nor shall be an officer or attorney for any oil or gas company.
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- 8.3 Open and Closed Meetings.--Meetings of the Board shall be open to the press and the public, unless otherwise determined by the Board in accordance with law.
- 8.4 Attendance at Meetings.--At Board meetings, every effort will be made to schedule the appearance of the administrative officers of the component institutions as early in the meetings as possible so that they will not have to remain for the duration of the meeting unless they desire to do so.
- 8.5 Matters to be Referred to Committees.--Insofar as it is practicable and desirable, all subjects and matters requiring Board action shall be referred to the appropriate committee for consideration and recommendation before action is taken thereon by the Board.
- 8.6 Communications to the Board
- 8.61 Nothing herein shall be construed to prevent members of the Board of Regents from informing themselves as to their duties and obligations in such manner as they may deem proper. However, the regular channel of communication from members of the Board of Regents to the faculty, staff, and administration is through the Deputy Chancellor and the chief administrative officer of the institution involved, and a copy of any communication sent by a Regent directly to any member of the faculty, staff or administration should be furnished to the Deputy Chancellor and the chief administrative officer of the institution involved. The Deputy Chancellor shall regularly advise the Chancellor concerning such communications. All staff and faculty proposals that are to be acted upon by the Regents shall be presented to the Deputy Chancellor in sufficient time to permit him to consider such proposals, make recommendations thereon, and transmit them to the Secretary to the Board no later than seventeen days prior to the next meeting of the Board, in order that the calendar, agenda, and supporting material may be prepared in time to mail to the members of the Board so they will receive it at least five days prior to the meeting. Except, where emergency proposals are involved, all such proposals not submitted to the Secretary within the time prescribed shall not be considered by the Board but shall automatically be deferred until the next meeting of the Board.
- 8.62 Except upon invitation of the Board of Regents, the Chairman of the Board, the Chancellor, or the Deputy Chancellor, no person shall appear before the Board or any committee thereof unless he shall file with the Secretary to the Board a

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As amended 7-31-70

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*As amended*  
*6-20-69* <sup>7</sup>

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*Amended  
6/17/67*

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- 8.6 Communications to the Board.
- 8.61 Except for communications from the Chancellor and the Secretary to the Board, all communications to the Board from members of the faculty and staff should be in writing. The regular channel of communication from the faculty, staff, and administration to the Board is through the chief administrative officer of the institution involved and through the Chancellor. A copy of any communication sent directly to a Board member should be furnished to the Chancellor and to the chief administrative officer of the institution involved. Nothing herein shall be construed to prevent members of the Board of Regents from informing themselves as to their duties and obligations in such manner as they may deem proper. However, the regular channel of communication from members of the Board of Regents to the faculty, staff, and administration is through the Chancellor and through the chief administrative officer of the institution involved, and a copy of any communication sent by a Regent directly to any member of the faculty, staff, or administration should be furnished to the Chancellor and to the chief administrative officer of the institution involved. All staff and faculty proposals that are to be acted upon by the Regents shall be presented to the Chancellor in sufficient time to permit him to consider them, make recommendations thereon, and transmit them to the Secretary to the Board no later than seventeen days prior to the next meeting of the Board in order that the calendar, agenda, and supporting material may be prepared in time to mail to the members of the Board ten days in advance of the meeting. Until fourteen days prior to the Regents' meeting, the Secretary shall receive from the Chancellor items that arise too late for the ten-day submission to the Regents and

written request for such appearance at least ten days before the date of such appearance and unless the Chairman of the Board, or a majority of the whole Board, shall approve the request; provided, however, that the Chief Administrative Officer, or his delegate, and/or the president of the students' association, or his delegate, of any component institution, without prior notice or request but subject to such time limitation as may be prescribed by the Chairman or a majority of the Board (or by the chairman or a majority of the committee), may appear before the Board or any committee thereof whenever the matter under consideration by the Board or committee directly affects the component institution represented by such Chief Administrative Officer and/or student president. Whenever time and other circumstances permit, the president of the students' association, or his delegate, of such component institution, shall consult with the Chief Administrative Officer, or his delegate, of such institution regarding said "matter under consideration" prior to the meeting of the Board or committee. Insofar as possible, any person who appears before the Board pursuant to the ten-day notice provision or without notice pursuant to the provisions of this paragraph shall provide a written statement of the substance of such person's presentation to the Board, and, insofar as possible, such written statement shall be delivered to the Secretary to the Board in sufficient time for copies to be distributed to the Regents prior to the meeting.

- 8.63 All official material to be distributed to the Regents shall be transmitted through the Office of the Secretary to the Board. Copies of all official communications from administrative officers to the Regents shall be sent to the Secretary. Communications from the Chancellor or Deputy Chancellor shall be exempt from this requirement at their discretion, but in such cases information copies shall be furnished to the Secretary.
- 8.64 A docket, to be entitled the "Deputy Chancellor's Docket," composed of routine matters arising from System Administration and the component institutions, which are required to be reported to and/or approved by the Board of Regents in accordance with established policies of the Board, shall be prepared as directed and approved by the Deputy Chancellor, and an informational copy shall be provided to the Chancellor. All docket items from the component institutions must be received in the office of the Deputy Chancellor not less than twenty-one days prior to the next regular scheduled meeting for inclusion on the docket for that meeting. The Deputy

written request for such appearance at least ten days before the date of such appearance and unless the Chairman of the Board, or a majority of the whole Board, shall approve the request; provided, however, that the Chief Administrative Officer, or his delegate, and/or the president of the students' association, or his delegate, of any component institution, without prior notice or request but subject to such time limitation as may be prescribed by the Chairman or a majority of the Board (or by the chairman or a majority of the committee), may appear before the Board or any committee thereof whenever the matter under consideration by the Board or committee directly affects the component institution represented by such Chief Administrative Officer and/or student president. Whenever time and other circumstances permit, the president of the students' association, or his delegate, of such component institution, shall consult with the Chief Administrative Officer, or his delegate, of such institution regarding said "matter under consideration" prior to the meeting of the Board or committee. Insofar as possible, any person who appears before the Board pursuant to the ten-day notice provision or without notice pursuant to the provisions of this paragraph shall provide a written statement of the substance of such person's presentation to the Board, and, insofar as possible, such written statement shall be delivered to the Secretary to the Board in sufficient time for copies to be distributed to the Regents prior to the meeting.

- 8.63 All official material to be distributed to the Regents shall be transmitted through the Office of the Secretary to the Board. Copies of all official communications from administrative officers to the Regents shall be sent to the Secretary. Communications from the Chancellor or Deputy Chancellor shall be exempt from this requirement at their discretion, but in such cases information copies shall be furnished to the Secretary.
- 8.64 A docket, to be entitled the "Deputy Chancellor's Docket," composed of routine matters arising from System Administration and the component institutions, which are required to be reported to and/or approved by the Board of Regents in accordance with established policies of the Board, shall be prepared as directed and approved by the Deputy Chancellor. All docket items from the component institutions must be received in the office of the Deputy Chancellor not less than twenty-one days prior to the next regular scheduled meeting for inclusion on the docket for that meeting. The Deputy Chancellor's Docket shall be distributed by the Secretary to all members of the Board ten days before the Board convenes, together with a ballot to be returned

written request for such appearance at least ten days before the date of such appearance and unless the Chairman of the Board, or a majority of the whole Board, shall approve the request; provided, however, that the Chief Administrative Officer, or his delegate, and/or the president of the students' association, or his delegate, of any component institution, without prior notice or request but subject to such time limitation as may be prescribed by the Chairman or a majority of the Board (or by the chairman or a majority of the committee), may appear before the Board or any committee thereof whenever the matter under consideration by the Board or committee directly affects the component institution represented by such Chief Administrative Officer and/or student president. Whenever time and other circumstances permit, the president of the students' association, or his delegate, of such component institution, shall consult with the Chief Administrative Officer, or his delegate, of such institution regarding said "matter under consideration" prior to the meeting of the Board or committee. Insofar as possible, any person who appears before the Board pursuant to the ten-day notice provision or without notice pursuant to the provisions of this paragraph shall provide a written statement of the substance of such person's presentation to the Board, and, insofar as possible, such written statement shall be delivered to the Secretary to the Board in sufficient time for copies to be distributed to the Regents prior to the meeting.

- 8.63 All official material to be distributed to the Regents shall be transmitted through the Office of the Secretary to the Board. Copies of all official communications from administrative officers to the Regents shall be sent to the Secretary. Communications from the Chancellor shall be exempt from this requirement at his discretion.
- 8.64 A docket, to be entitled the "Chancellor's Docket," composed of routine matters arising from System Administration and the component institutions, which are required to be reported to and/or approved by the Board of Regents in accordance with established policies of the Board, shall be prepared as directed and approved by the Chancellor. The Chancellor's Docket shall be distributed by the Secretary to all members of the Board twenty-five days before the Board convenes, together with a ballot to be returned fourteen days thereafter. The

request for such appearance at least ten days before the date of such appearance and unless the Chairman of the Board, or a majority of the whole Board, shall approve such request.

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- 8.65 Except for communications from the Chancellor and the Secretary to the Board, all communications to the Board from members of the faculty and staff should be in writing. The regular channel of communication from the faculty, staff, and administration to the Board is through the chief administrative officer of the institution involved and the Chancellor. A copy of any communication sent directly to a Board member should be furnished to the Chancellor and to the chief administrative officer of the institution involved. A description of all matters to be considered by the Board at any meeting shall be mailed or delivered to each member of the Board of Regents at least five days in advance of the meeting at which they are to be considered,

*as amended*  
*Jan. 29, 1971.*

request for such appearance at least ten days before the date of such appearance and unless the Chairman of the Board, or a majority of the whole Board, shall approve such request.

- 8.63 All official material to be distributed to the Regents shall be transmitted through the Office of the Secretary to the Board. Copies of all official communications from administrative officers to the Regents shall be sent to the Secretary. Communications from the Chancellor shall be exempt from this requirement at his discretion.
- 8.64 A docket, to be entitled the "Chancellor's Docket," composed of routine matters arising from System Administration and the component institutions, which are required to be reported to and/or approved by the Board of Regents in accordance with established policies of the Board, shall be prepared as directed and approved by the Chancellor. The Chancellor's Docket shall be distributed by the Secretary to all members of the Board eighteen days before the Board convenes, together with a ballot to be returned fourteen days thereafter. The ballot will read: "Approved, except as to the following items:" with space provided for listing the excepted items. Any excepted item listed by any Regent will be placed on the agenda as an item for formal consideration. All items not excepted by any Regent will be approved by the Board at its next meeting, without detailed consideration.
- 8.65 Except for communications from the Chancellor and the Secretary to the Board, all communications to the Board from members of the faculty and staff should be in writing. The regular channel of communication from the faculty, staff, and administration to the Board is through the chief administrative officer of the institution involved and the Chancellor. A copy of any communication sent directly to a Board member should be furnished to the Chancellor and to the chief administrative officer of the institution involved. A description of all matters to be considered by the Board at any meeting shall be mailed or delivered to each member of the Board of Regents at least five days in advance of the meeting at which they are to be considered,

request for such appearance at least ten days before the date of such appearance and unless the Chairman of the Board, or a majority of the whole Board, shall approve such request.

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- 8.65 Except for communications from the Chancellor and the Secretary to the Board, all communications to the Board from members of the faculty and staff should be in writing. The regular channel of communication from the faculty, staff, and administration to the Board is through the chief administrative officer of the institution involved and the Chancellor. A copy of any communication sent directly to a Board member should be furnished to the Chancellor and to the chief administrative officer of the institution involved. A description of all matters to be considered by the Board at any meeting shall be mailed or delivered to each member of the Board of Regents at least five days in advance of the meeting at which they are to be considered,

As Amended 7-31-70

- to the Board a written request for such appearance at least ten days before the date of such appearance and unless the Chairman of the Board, or a majority of the whole Board, shall approve such request.
- 8.63 All official material to be distributed to the Regents shall be transmitted through the Office of the Secretary to the Board. Copies of all official communications from administrative officers to the Regents shall be sent to the Secretary. Communications from the Chancellor-Elect and the Chancellor shall be exempt from this requirement at their discretion.
- 8.64 A docket, to be entitled the "Chancellor's Docket," composed of routine matters arising from System Administration and the component institutions, which are required to be reported to or approved by the Board of Regents in accordance with established policies of the Board, shall be prepared as directed and approved by the Chancellor-Elect and the Chancellor. The Chancellor's Docket shall be distributed by the Secretary to all members of the Board eighteen days before the Board convenes, together with a ballot to be returned fourteen days thereafter. The ballot will read: "Approved, except as to the following items:" with space provided for listing the excepted items. Any excepted item listed by any Regent will not be approved but will be referred to the Committee of the Whole for consideration at the next meeting of the Board. All items not excepted by any Regent will be deemed approved without further action of the Board, and will be reported for the record in the minutes of the next meeting of the Board as an attachment to those minutes. Any Regent whose completed ballot has not been received by the Secretary at the conclusion of business on the fourteenth day after the Chancellor's Docket has been mailed to such Regent shall be deemed to have approved all items in the Docket, without exception.
- 8.65 Except for communications from the Chancellor-Elect, the Chancellor, and the Secretary to the Board, all communications to the Board from members of the faculty and staff should be in writing. The regular channel of communication from the faculty, staff, and administration to the Board is through the chief administrative officer of the institution involved, the Chancellor-Elect, and the Chancellor. A copy of any communication sent directly to a Board member should be furnished to the Chancellor-Elect and the Chancellor and to the chief administrative officer of the institution involved.

committee thereof unless he shall file with the Secretary to the Board a written request for such appearance at least ten days before the date of such appearance and unless the Chairman of the Board, or a majority of the whole Board, shall approve such request.

- 8.63 All official material to be distributed to the Regents shall be transmitted through the Office of the Secretary to the Board. Copies of all official communications from administrative officers to the Regents shall be sent to the Secretary. Communications from the Deputy Chancellor and the Chancellor shall be exempt from this requirement at their discretion.
- 8.64 A docket, to be entitled the "Chancellor's Docket," composed of routine matters arising from System Administration and the component institutions, which are required to be reported to or approved by the Board of Regents in accordance with established policies of the Board, shall be prepared as directed and approved by the Deputy Chancellor and the Chancellor. The Chancellor's Docket shall be distributed by the Secretary to all members of the Board eighteen days before the Board convenes, together with a ballot to be returned fourteen days thereafter. The ballot will read: "Approved, except as to the following items:" with space provided for listing the excepted items. Any excepted item listed by any Regent will not be approved but will be referred to the Committee of the Whole for consideration at the next meeting of the Board. All items not excepted by any Regent will be deemed approved without further action of the Board, and will be reported for the record in the minutes of the next meeting of the Board as an attachment to those minutes. Any Regent whose completed ballot has not been received by the Secretary at the conclusion of business on the fourteenth day after the Chancellor's Docket has been mailed to such Regent shall be deemed to have approved all items in the Docket, without exception.
- 8.65 Except for communications from the Deputy Chancellor, the Chancellor, and the Secretary to the Board, all communications to the Board from members of the faculty and staff should be in writing. The regular channel of communication from the faculty, staff, and administration to the Board is through the chief administrative officer of the institution involved, the Deputy Chancellor, and the Chancellor. A copy of any communication sent directly to a Board member should be furnished to the Deputy Chancellor and the Chancellor and to the chief administrative officer of the institution involved. A description

written request for such appearance at least ten days before the date of such appearance and unless the Chairman of the Board, or a majority of the whole Board, shall approve the request; provided, however, that the Chief Administrative Officer, or his delegate, and/or the president of the students' association, or his delegate, of any component institution, without prior notice or request but subject to such time limitation as may be prescribed by the Chairman or a majority of the Board (or by the chairman or a majority of the committee), may appear before the Board or any committee thereof whenever the matter under consideration by the Board or committee directly affects the component institution represented by such Chief Administrative Officer and/or student president. Whenever time and other circumstances permit, the president of the students' association, or his delegate, of such component institution, shall consult with the Chief Administrative Officer, or his delegate, of such institution regarding said "matter under consideration" prior to the meeting of the Board or committee. Insofar as possible, any person who appears before the Board pursuant to the ten-day notice provision or without notice pursuant to the provisions of this paragraph shall provide a written statement of the substance of such person's presentation to the Board, and, insofar as possible, such written statement shall be delivered to the Secretary to the Board in sufficient time for copies to be distributed to the Regents prior to the meeting.

- 8.63 All official material to be distributed to the Regents shall be transmitted through the Office of the Secretary to the Board. Copies of all official communications from administrative officers to the Regents shall be sent to the Secretary. Communications from the Chancellor shall be exempt from this requirement at his discretion.
- 8.64 A docket, to be entitled the "Chancellor's Docket," composed of routine matters arising from System Administration and the component institutions, which are required to be reported to and/or approved by the Board of Regents in accordance with established policies of the Board, shall be prepared as directed and approved by the Chancellor. All docket items from the component institutions must be received in the office of the Chancellor not less than twenty-one days prior to the next regular scheduled meeting for inclusion on the docket for that meeting. The Chancellor's Docket shall be distributed by the Secretary to all members of the Board ten days before the Board convenes, together with a ballot to be returned

the Secretary to the Board a written request for such appearance at least ten days before the date of such appearance and unless the Chairman of the Board, or a majority of the whole Board, shall approve such request.

- 8.63 All official material to be distributed to the Regents shall be transmitted through the Office of the Secretary to the Board. Copies of all official communications from administrative officers to the Regents shall be sent to the Secretary. Communications from the Chancellor shall be exempt from this requirement at his discretion.
- 8.64 A docket, to be entitled the "Chancellor's Docket," composed of routine matters, arising from Central Administration and the component institutions, which are required to be reported to or approved by the Board of Regents in accordance with established policies of the Board, shall be prepared as directed and approved by the Chancellor. The Chancellor's Docket shall be distributed by the Secretary to all members of the Board 18 days before the Board convenes together with a ballot to be returned 14 days thereafter. The ballot will read: "Approved, except as to the following items:" with space provided for listing the excepted items. Any excepted item listed by any Regent will not be approved but will be referred to the Committee of the Whole for consideration at the next meeting of the Board. All items not excepted by any Regent will be deemed approved without further action of the Board, and will be reported for the record in the minutes of the next meeting of the Board as an attachment to those minutes. Any Regent whose completed ballot has not been received by the Secretary at the conclusion of business on the 14th day after the Chancellor's Docket has been mailed to such Regent shall be deemed to have approved all items in the Docket without exception.
- 8.65 Except for communications from the Chancellor and the Secretary to the Board, all communications to the Board from members of the faculty and staff should be in writing. The regular channel of communication from the faculty, staff, and administration to the Board is through the chief administrative officer of the institution involved and through the Chancellor. A copy of any communication sent directly to a Board member should be furnished to the Chancellor and to the chief administrative officer of the institution involved. A description of all matters to be considered by the Board at any meeting shall be mailed or delivered to each member of the Board of Regents at least five days in advance of the meeting at which they are to be considered, and insofar as possible, such material shall be mailed or delivered to the Regents at least ten

*amended  
6/17/67*

shall mail these supplementary agenda items to the members of the Board so they will be received at least five days prior to the meeting. Except where emergency proposals are involved, all such proposals not submitted to the Secretary within the time prescribed shall not be considered by the Board but shall automatically be deferred until the next meeting of the Board.

- 8.62 Except upon invitation of the Board of Regents, the Chairman of the Board, or the Chancellor, no person shall appear before the Board or any committee thereof unless he shall file a written request for such appearance at least ten days before the date of such appearance and unless the Chairman of the Board, or a majority of the whole Board, shall approve such request.
- 8.63 All official material to be distributed to the Regents shall be transmitted through the Office of the Secretary to the Board. Copies of all official communications from administrative officers to the Regents shall be sent to the Secretary. Communications from the Chancellor shall be exempt from this requirement at his discretion.
- 8.64 A docket, to be entitled the "Chancellor's Docket," composed of routine matters, arising from Central Administration and the component institutions, which are required to be reported to or approved by the Board of Regents in accordance with established policies of the Board, shall be prepared as directed and approved by the Chancellor. The Chancellor's Docket shall be distributed by the Secretary to all members of the Board 18 days before the Board convenes together with a ballot to be returned 14 days thereafter. The ballot will read: "Approved, except as to the following items:" with space provided for listing the excepted items. Any excepted item listed by any Regent will not be approved but will be referred to the Committee of the Whole for consideration at the next meeting of the Board. All items not excepted by any Regent will be deemed approved without further action of the Board, and will be reported for the record in the minutes of the next meeting of the Board as an attachment to those minutes. Any Regent whose completed ballot has not been received by the Secretary at the conclusion of business on the 14th day after the Chancellor's Docket has been mailed to such Regent shall be deemed to have approved all items in the Docket without exception.
- 8.65 A description of all matters to be considered by the Board at any meeting shall be mailed or delivered to each member of the Board of Regents at least five days in advance of the meeting at which they are to be considered, and insofar as possible, such material shall be mailed or delivered to the Regents at least ten

As amended 9/12/75

Chancellor's Docket shall be distributed by the Secretary to all members of the Board ten days before the Board convenes, together with a ballot to be returned seven days thereafter. The ballot will read: "Approved, except as to the following items:" with space provided for listing the excepted items. All items not excepted by any Regent will be approved by the Board at its next meeting, without detailed consideration. Any excepted item listed by any Regent will be deferred and will be processed through the System Administration Committee for consideration at the first regular meeting of the Board following action on the item by the System Administration Committee.

- 8.65 Except for communications from the Chancellor and the Deputy Chancellor and the Secretary to the Board, all communications to the Board from members of the faculty and staff should be in writing. The regular channel of communication from the faculty, staff, and administration to the Board is through the chief administrative officer of the institution involved and the Deputy Chancellor. A copy of any communication sent directly to a Board member should be furnished to the Deputy Chancellor and to the chief administrative officer of the institution involved. The Deputy Chancellor shall regularly advise the Chancellor concerning such communications. A description of all matters to be considered by the Board at any meeting shall be mailed or delivered to each member of the Board of Regents and to the Chancellor at least five days in advance of the meeting at which they are to be considered, and insofar as possible, such material shall be mailed or delivered to the Regents and the Chancellor at least ten days in advance of the meeting. Each such matter shall be accompanied by a summary of the facts pertaining thereto, the needs for action thereon, and the recommendations of the Deputy Chancellor. Where contractual awards are involved, the summary shall show the method of competition, if any, the names and offers of all interested parties, and generally sufficient information to show the reasons for and fairness of each transaction. The recommendations of the Deputy Chancellor shall state whether or not they are fully concurred in by any institutional head involved, and if not, the views and recommendations of the institutional head shall be included. Any matter not sent to the members of the Board

seven days thereafter. The ballot will read: "Approved, except as to the following items:" with space providing for listing the excepted items. All items not excepted by any Regent will be approved by the Board at its next meeting, without detailed consideration. Any excepted item listed by any Regent will be deferred and will be processed through the System Administration Committee for consideration at the first regular meeting of the Board following action on the item by the System Administration Committee.

- 8.65 Except for communications from the Deputy Chancellor and the Secretary to the Board, all communications to the Board from members of the faculty and staff should be in writing. The regular channel of communication from the faculty, staff, and administration to the Board is through the chief administrative officer of the institution involved and the Deputy Chancellor. A copy of any communication sent directly to a Board member should be furnished to the Deputy Chancellor and to the chief administrative officer of the institution involved. A description of all matters to be considered by the Board at any meeting shall be mailed or delivered to each member of the Board of Regents and to the Chancellor at least five days in advance of the meeting at which they are to be considered, and insofar as possible, such material shall be mailed or delivered to the Regents and the Chancellor at least ten days in advance of the meeting. Each such matter shall be accompanied by a summary of the facts pertaining thereto, the needs for action thereon, and the Deputy Chancellor's recommendations. Where contractual awards are involved, the summary shall show the method of competition, if any, the names and offers of all interested parties, and generally sufficient information to show the reasons for and fairness of each transaction. The Deputy Chancellor's recommendations shall state whether or not they are fully concurred in by any institutional head involved, and if not, the views and recommendations of the institutional head shall be included. Any matter not sent to the members of the Board of Regents, documented as herein provided, at least five days in advance of the meeting at which it is to be considered, shall go over to the next meeting for consideration; provided, however, that if sufficient emergency exists requiring immediate action, and it appears that the delay was unavoidable, this requirement may be waived by a two-thirds vote of the Board.

seven days thereafter. The ballot will read: "Approved, except as to the following items:" with space providing for listing the excepted items. All items not excepted by any Regent will be approved by the Board at its next meeting, without detailed consideration. Any excepted item listed by any Regent will be deferred and will be processed through the System Administration Committee for consideration at the first regular meeting of the Board following action on the item by the System Administration Committee.

- 8.65 Except for communications from the Chancellor and the Secretary to the Board, all communications to the Board from members of the faculty and staff should be in writing. The regular channel of communication from the faculty, staff, and administration to the Board is through the chief administrative officer of the institution involved and the Chancellor. A copy of any communication sent directly to a Board member should be furnished to the Chancellor and to the chief administrative officer of the institution involved. A description of all matters to be considered by the Board at any meeting shall be mailed or delivered to each member of the Board of Regents at least five days in advance of the meeting at which they are to be considered, and insofar as possible, such material shall be mailed or delivered to the Regents at least ten days in advance of the meeting. Each such matter shall be accompanied by a summary of the facts pertaining thereto, the needs for action thereon, and the Chancellor's recommendations. Where contractual awards are involved, the summary shall show the method of competition, if any, the names and offers of all interested parties, and generally sufficient information to show the reasons for and fairness of each transaction. The Chancellor's recommendations shall state whether or not they are fully concurred in by any institutional head involved, and if not, the views and recommendations of the institutional head shall be included. Any matter not sent to the members of the Board of Regents, documented as herein provided, at least five days in advance of the meeting at which it is to be considered, shall go over to the next meeting for consideration; provided, however, that if sufficient emergency exists requiring immediate action, and it appears that the delay was unavoidable, this requirement may be waived by a two-thirds vote of the Board.

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- 8.65 Except for communications from the Chancellor and the Secretary to the Board, all communications to the Board from members of the faculty and staff should be in writing. The regular channel of communication from the faculty, staff, and administration to the Board is through the chief administrative officer of the institution involved and the Chancellor. A copy of any communication sent directly to a Board member should be furnished to the Chancellor and to the chief administrative officer of the institution involved. A description of all matters to be considered by the Board at any meeting shall be mailed or delivered to each member of the Board of Regents at least five days in advance of the meeting at which they are to be considered, and insofar as possible, such material shall be mailed or delivered to the Regents at least ten days in advance of the meeting. Each such matter shall be accompanied by a summary of the facts pertaining thereto, the needs for action thereon, and the Chancellor's recommendations. Where contractual awards are involved, the summary shall show the method of competition, if any, the names and offers of all interested parties, and generally sufficient information to show the reasons for and fairness of each transaction. The Chancellor's recommendations shall state whether or not they are fully concurred in by any institutional head involved, and if not, the views and recommendations of the institutional head shall be included. Any matter not sent to the members of the Board of Regents, documented as herein provided, at least five days in advance of the meeting at which it is to be considered, shall go over to the next meeting for consideration; provided, however, that if sufficient emergency exists requiring immediate action, and it appears that the delay was unavoidable, this requirement may be waived by a two-thirds vote of the Board.

and insofar as possible, such material shall be mailed or delivered to the Regents at least ten days in advance of the meeting. Each such matter shall be accompanied by a summary of the facts pertaining thereto, the needs for action thereon, and the Chancellor's recommendations. Where contractual awards are involved, the summary shall show the method of competition, if any, the names and offers of all interested parties, and generally sufficient information to show the reasons for and fairness of each transaction. The Chancellor's recommendations shall state whether or not they are fully concurred in by any institutional head involved, and if not, the views and recommendations of the institutional head shall be included. Any matter not sent to the members of the Board of Regents, documented as herein provided, at least five days in advance of the meeting at which it is to be considered, shall go over to the next meeting for consideration; provided, however, that if sufficient emergency exists requiring immediate action, and it appears that the delay was unavoidable, this requirement may be waived by a two-thirds vote of the Board.

- 8.7 Report to Press on Actions of Board. --Matters of public interest will be given as promptly as possible after each meeting, to the press by the Executive Director of News and Information under the direction of the Chairman of the Board or the Chancellor.
- 8.8 Political and Otherwise Obviously Controversial Matters. --The Board of Regents reserves to itself the responsibility for passing upon matters of a political or obviously controversial nature which represent an official position of The University of Texas System or any institution or department thereof. Statements on such matters shall be made by the Chairman of the Board or the Chancellor. No Regent, officer, or faculty or staff member shall make or issue any public statement on any political or other subject of an obviously controversial nature which might reasonably be construed as a statement of the official position of The University of Texas System or any institution or department thereof, without the advance approval of the Board of Regents. It is not the intent of this policy statement to stifle the right of freedom of speech of anyone speaking in a personal capacity where he makes it clear that he is not speaking for The University of Texas System or any of its component institutions. Statements on matters of an emergency nature shall be cleared by the Chancellor with the Chairman of the Board of Regents.

As amended 7-31-70

A description of all matters to be considered by the Board at any meeting shall be mailed or delivered to each member of the Board of Regents at least five days in advance of the meeting at which they are to be considered, and insofar as possible, such material shall be mailed or delivered to the Regents at least ten days in advance of the meeting. Each such matter shall be accompanied by a summary of the facts pertaining thereto, the needs for action thereon, and the Chancellor-Elect's and the Chancellor's recommendations. Where contractual awards are involved, the summary shall show the method of competition, if any, the names and offers of all interested parties, and generally sufficient information to show the reasons for and fairness of each transaction. The Chancellor-Elect's and the Chancellor's recommendations shall state whether or not they are fully concurred in by any institutional head involved, and if not, the views and recommendations of the institutional head shall be included. Any matter not sent to the members of the Board of Regents, documented as herein provided, at least five days in advance of the meeting at which it is to be considered, shall go over to the next meeting for consideration; provided, however, that if sufficient emergency exists requiring immediate action, and it appears that the delay was unavoidable, this requirement may be waived by a two-thirds vote of the Board.

- 8.7 Report to Press on Actions of Board. --Matters of public interest will be given as promptly as possible after each meeting, to the press by the Executive Director of News and Information under the direction of the Chairman of the Board, the Chancellor, or the Chancellor-Elect.
- 8.8 Political and Otherwise Obviously Controversial Matters. --The Board of Regents reserves to itself the responsibility for passing upon matters of a political or obviously controversial nature which represent an official position of The University of Texas System or any institution or department thereof. Statements on such matters shall be made by the Chairman of the Board, the Chancellor, or the Chancellor-Elect. No Regent, officer, or faculty or staff member shall make or issue any public statement on any political or other subject of an obviously controversial nature which might reasonably be construed as a statement of the official position of The University of Texas System or any institution or department thereof, without the advance approval of the Board of Regents. It is not the intent of this policy statement to stifle the right of freedom of speech of anyone speaking in a personal capacity where he makes it clear that he is not speaking for The University of Texas System or any of its component institutions. Statements on matters of an emergency nature shall be cleared by the Chancellor-Elect and the Chancellor with the Chairman of the Board of Regents.

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- 8.7 Report to Press on Actions of Board.--Matters of public interest will be given, as promptly as possible after each meeting, to the Press by the Director of the Information Service under the direction of the Chairman of the Board or the Chancellor.
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Sec. 9. Executive Director of Investments, Trusts and Lands.

- 9.1 The Executive Director of Investments, Trusts and Lands is an administrative officer of The University of Texas System. He is elected by

As amended 9/12/75

of Regents, documented as herein provided, at least five days in advance of the meeting at which it is to be considered, shall go over to the next meeting for consideration; provided, however, that if sufficient emergency exists requiring immediate action and it appears that the delay was unavoidable, this requirement may be waived by a two-thirds vote of the Board.

- 8.7 Report to Press on Actions of Board. --Matters of public interest will be given as promptly as possible after each meeting, to the press by the Director for Information under the direction of the Chairman of the Board or the Deputy Chancellor.
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Sec. 9. Executive Associate for Economic Affairs.

- 9.1 The Executive Associate for Economic Affairs is a staff officer of The University of Texas System. He is elected by the Board of Regents, serves at the pleasure of the Board, reports to and is responsible to the Board, and receives such compensation as may be fixed by the Board.
- 9.2 Duties - The Executive Associate on a continuing basis conceives and develops long-range plans and studies with respect to the development and management of the economic component institutions, and upon request, consults and advises with the Board of Regents and the Associate Deputy Chancellor for Investments, Trusts and Lands regarding plans and studies.

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As amended 7/27/73

- 8.7 Report to Press on Actions of Board. --Matters of public interest will be given as promptly as possible after each meeting, to the press by the Executive Director of News and Information under the direction of the Chairman of the Board or the Chancellor.
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*as amended**7-31-70*

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- 9.2 Duties - The Executive Associate on a continuing basis conceives and develops long-range plans and studies with respect to the development and management of the economic resources of The University of Texas System and its component institutions, and, upon request, consults and advises with the Board of Regents and the Vice-Chancellor for Investments, Trusts and Lands regarding such plans and studies.

the Board of Regents, serves at the pleasure of the Board, reports to and is responsible to the Board, and receives such compensation as may be fixed by the Board.

- 9.2 Duties - The duties of the Executive Director include the following:
- 9.21 The Executive Director recommends to the Board, and implements when they are approved by the Board, policies and actions with respect to:
    - 9.211 The investment, management, and administration of all endowment funds belonging to The University of Texas System and its component institutions, including the Permanent University Fund, the Available Fund, and all trusts and special funds;
    - 9.212 The management and administration of the surface of all endowment lands and real estate belonging to The University of Texas System and its component institutions, including the West Texas Lands and all trust properties;
    - 9.213 The management and administration of oil, gas and other mineral exploration and production on all endowment lands and real estate belonging to The University of Texas System and its component institutions, including the West Texas Lands and all trust properties; and
    - 9.214 The issuance, management, and payment of all bonds and other evidences of indebtedness issued by the Board of Regents for The University of Texas System and its component institutions.
  - 9.22 The Executive Director works closely with the Board for Lease of University Lands in the discharge of its duties and responsibilities.
  - 9.23 The Executive Director presents to the Board of Regents and the Chancellor periodic reports of the status and prospect of funds for which he has responsibility and which will be available for expenditure by The University of Texas System and its component institutions, but except to defray the incidental cost of the operation of his office, the Executive Director has no responsibility or authority for the appropriation or expenditure of any such funds.
  - 9.24 The Executive Director assists and cooperates with the Chancellor or his delegate in developing and promoting philanthropy for the benefit of The University of Texas System and its component institutions.

- 9.25 The Executive Director consults with and seeks the advice of the Executive Associate for Economic Affairs with respect to the development of long-range plans for the development and management of the economic resources of The University of Texas System and its component institutions.
- 9.26 The Executive Director directs and is responsible for the proper operation of the following budgeted activities:
  - 9.261 Board for Lease - University Lands
  - 9.262 Auditing Oil and Gas Production
  - 9.263 University Lands - Legal and Surveying
  - 9.264 University Lands - Geology
  - 9.265 Oil Field Supervision and Geophysical Exploration
  - 9.266 University Lands - Surface Leasing
  - 9.267 Endowment Office
  - 9.268 Securities Division

Sec. 10. Executive Associate for Economic Affairs.

- 10.1 The Executive Associate for Economic Affairs is a staff officer of The University of Texas System. He is elected by the Board of Regents, serves at the pleasure of the Board, reports to and is responsible to the Board, and receives such compensation as may be fixed by the Board.
- 10.2 Duties - The Executive Associate on a continuing basis conceives and develops long-range plans and studies with respect to the development and management of the economic resources of The University of Texas System and its component institutions, and, upon request, consults and advises with the Board of Regents and the Executive Director of Investments, Trusts and Lands regarding such plans and studies.

- 9.25 The Executive Director consults with and seeks the advice of the Executive Associate for Economic Affairs with respect to the development of long-range plans for the development and management of the economic resources of The University of Texas System and its component institutions.
- 9.26 The Executive Director directs and is responsible for the proper operation of the following budgeted activities:
- 9.261 Board for Lease - University Lands
  - 9.262 University Lands - Legal and Surveying
  - 9.263 Oil Field Supervision and Geophysical Exploration
  - 9.264 University Lands - Surface Leasing
  - 9.265 University Lands - Geology
  - 9.266 Endowment Office
  - 9.267 Securities Division

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to them by the Deputy Chancellor, and as his personal representatives, they may be assigned specific executive responsibilities for carrying out administrative policies.

Sec. 3 Administrative Authority, Duties and Responsibilities of Officers of System Administration.

3.1 Chancellor.

The Chancellor is the chief executive officer of The University of Texas System and shall report to and be responsible to the Board of Regents. In the areas of development, general policy, and general academic planning for The University of Texas System and its component institutions, the Chancellor, by delegation from the Board of Regents, is authorized to exercise or to delegate all of the power and authority possessed by the Board of Regents in the governance of the institutions composing The University of Texas System. He shall also:

- 3.11 Advise and counsel with the Board of Regents in establishing and promulgating basic policies.
- 3.12 Interpret the academic programs and needs of The University of Texas System and its component institutions to the general public and other constituencies under policies established by the Board of Regents.
- 3.13 Represent The University of Texas System in the articulation of educational policy concerns at the community, state, regional, and national levels.
- 3.14 Serve as chief executive agent of the Board of Regents in establishing policies and procedures for determining and approving developmental needs of The University of Texas System and in directing efforts to attract private fund support for meeting these needs.
- 3.15 Have direct access to the chief administrative officers as required in the fulfillment of these responsibilities.