

CHAPTER II

ADMINISTRATION

Sec. 1 General Provisions.

1.1 The "System Administration" is the administration of The University of Texas System.

1.2 Component Institutions.

The University of Texas System is composed of those institutions assigned by the Constitution or by the Legislature to be governed by the Board of Regents of The University of Texas System.

1.3 Location.

The System Administration shall be based at Austin, to benefit from the proximity of state agencies and to take advantage of economies made possible by share use of personnel and facilities with The University of Texas at Austin. System Administration officers shall travel to the other component institutions as their administrative responsibilities require.

Sec. 2 Officers of System Administration.

2.1 Chancellor Emeritus.

The authority to bestow the title of Chancellor Emeritus shall rest with the Board of Regents, and an individual holding this title shall receive such salary and emoluments as are determined by the Board. This title shall be held at the pleasure of the Board of Regents. The Chancellor Emeritus shall have such duties and responsibilities as may be delegated or assigned to him by the Board of Regents and in these matters he shall report directly to the Board.

2.2 Principal Officers.

The Chancellor is the chief executive and administrative officer of The University of Texas System. The other principal executive and administrative officer of System Administration is the Deputy Chancellor.

2.3 Administrative Officers.

The other administrative officers of The University of Texas System are the Executive Assistant to the Chancellor; the Director for Development; Associate Deputy Chancellor for Academic Affairs; the Associate Deputy Chancellor for Health Affairs; the Associate Deputy Chancellor for Investments, Trusts and Lands; the Associate Deputy

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- 1.3 Location.
The System Administration shall be based at Austin, to benefit from the proximity of state agencies and to take advantage of economies made possible by shared use of personnel and facilities with The University of Texas at Austin. System Administration officers shall travel to the other component institutions as their administrative responsibilities require.

Sec. 2. Officers of System Administration.

- 2.1 Chancellor Emeritus: The authority to bestow the title of Chancellor Emeritus shall rest with the Board of Regents, and an individual holding this title shall receive such salary and emoluments as are determined by the Board. This title shall be held at the pleasure of the Board of Regents. The Chancellor Emeritus shall have such duties and responsibilities as may be delegated or assigned to him by the Board of Regents and in these matters he shall report directly to the Board.
- 2.2 Principal Officers.
The Chancellor is the chief executive and administrative officer of The University of Texas System. The other principal officer of System Administration is the Deputy Chancellor for Administration.
- 2.3 Administrative Officers.
The administrative officers of The University of Texas System are the Assistant to the Chancellor for Academic Affairs; the Assistant to the Chancellor for Health Affairs; the Executive

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- 1.3 Location.
The System Administration shall be based at Austin, to benefit from the proximity of state agencies and to take advantage of economies made possible by shared use of personnel and facilities with The University of Texas at Austin. System Administration officers shall travel to the other component institutions as their administrative responsibilities require.

Sec. 2. Officers of System Administration.

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- 2.2 Principal Officers.
The Chancellor is the chief executive and administrative officer of The University of Texas System. The other principal officer of System Administration is the Deputy Chancellor for Administration.
- 2.3 Administrative Officers.
The administrative officers of The University of Texas System are the Vice-Chancellor for Academic Affairs; the Vice-Chancellor for Health Affairs; the Executive Assistant to the

Chapter as amended
12/4/70

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ADMINISTRATION

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The University of Texas System is composed of those institutions assigned by the Constitution or by the Legislature to be governed by the Board of Regents of The University of Texas System.
- 1.3 Location.
The System Administration shall be based at Austin, to benefit from the proximity of state agencies and to take advantage of economies made possible by shared use of personnel and facilities with The University of Texas at Austin. System Administration officers shall travel to the other component institutions as their administrative responsibilities require.

Sec. 2. Officers of System Administration.

- 2.1 Chancellor Emeritus: The authority to bestow the title of Chancellor Emeritus shall rest with the Board of Regents, and an individual holding this title shall receive such salary and emoluments as are determined by the Board. This title shall be held at the pleasure of the Board of Regents. The Chancellor Emeritus shall have such duties and responsibilities as may be delegated or assigned to him by the Board of Regents and in these matters he shall report directly to the Board.
- 2.2 Principal Officers.
The Chancellor is the chief executive and administrative officer of The University of Texas System. The other principal officer of System Administration is the Deputy Chancellor for Administration.
- 2.3 Administrative Officers.
The administrative officers of The University of Texas System are Vice-Chancellor for Academic Affairs; Vice-Chancellor for Health

Chapter
as Amended
7-31-70

CHAPTER II

ADMINISTRATION

Sec. 1. General Provisions.

- 1.1 The "System Administration" is the administration of The University of Texas System.
- 1.2 Component Institutions.
The University of Texas System is composed of those institutions assigned by the Constitution or by the Legislature to be governed by the Board of Regents of The University of Texas System.
- 1.3 Location.
The System Administration shall be based at The University of Texas at Austin, to benefit from the proximity of State agencies and to take advantage of economies made possible by shared use of personnel and facilities. System Administration officers shall travel to the other component institutions as their administrative responsibilities require.

Sec. 2. Officers of System Administration.

- 2.1 Principal Officers.
The Chancellor is the chief executive officer and the Chancellor-Elect the chief administrative officer of The University of Texas System. The principal officers of System Administration are the Deputy Chancellor for Administration, the Vice-Chancellor for Academic Affairs, and the Vice-Chancellor for Health Affairs. The other senior officers of System Administration are: the Executive Assistant to the Chancellor-Elect; the Special Assistant to the Chancellor-Elect; Executive Director of News and Information; the Assistant Vice-Chancellor for Health Programs; the Assistant Vice-Chancellor for Academic Programs; the Assistant Vice-Chancellor for Student Affairs; the Executive Director for Development; the Associate Deputy Chancellor for Investments, Trusts and Lands; the Assistant Deputy Chancellor for Operations; the Comptroller; the Executive Director of Facilities Planning and Construction; the Director of the Law Office; the System Personnel Director; the Budget Director; and the Director of Accounting.

*As amended
6-20-69*

*The entire
Chapter was
amended
The old II follows.*

CHAPTER II

ADMINISTRATION

Sec. 1. General Provisions.

- 1.1 The "System Administration" is the administration of The University of Texas System.
- 1.2 Component Institutions.
The University of Texas System is composed of those institutions assigned by the Constitution or by the Legislature to be governed by the Board of Regents of The University of Texas System.
- 1.3 Location.
The System Administration shall be based at The University of Texas at Austin, to benefit from the proximity of State agencies and to take advantage of economies made possible by shared use of personnel and facilities. System Administration officers shall travel to the other component institutions as their administrative responsibilities require.

Sec. 2. Officers of System Administration.

- 2.1 Principal Officers.
The Chancellor is the chief executive officer and the Deputy Chancellor the chief administrative officer of The University of Texas System. The principal officers of System Administration with line function are the Executive Vice-Chancellor for Academic Affairs, the Executive Vice-Chancellor for Health Affairs, and the Executive Vice-Chancellor for Fiscal Affairs. The other senior officers of System Administration are: the Vice-Chancellor for Investments, Trusts, and Lands; the Vice-Chancellor for Operations; the Vice-Chancellor for Public Affairs; the Executive Director of The University of Texas System Development Board; the Comptroller; the Executive Director of Facilities Planning and Construction; the Executive Director of News and Information; the Director of the Law Office; the Systems Personnel Director; the Budget Director; and the Director of Accounting.
- 2.2 Appointment and Tenure of Administrative Officers.
 - 2.21 The Chancellor of The University of Texas System shall be elected by the affirmative vote of a majority of the Regents in office; the Deputy Chancellor, upon nomination by the Chancellor, shall be elected by the affirmative vote of a majority of the Regents in office. Each shall hold office without fixed term subject to the pleasure of the Board of Regents.

Chancellor for Operations; the Director for Information; the Director for Public Affairs; the Comptroller; the Director of Facilities Planning and Construction; the Budget Director; the General Counsel for The University of Texas System; the System Personnel Director; the Director of Accounting; the Director of Police; and the Director for Special Services.

2.4 Appointment and Tenure of Administrative Officers.

2.41 The Chancellor of The University of Texas System shall be elected by the affirmative vote of a majority of the Regents in office. The Chancellor shall hold office without fixed term, subject to the pleasure of the Board of Regents.

2.42 The Deputy Chancellor, the Executive Assistant to the Chancellor, and the Director for Development shall each be appointed by the Board of Regents after nomination by the Chancellor. Each of such officers shall hold office without fixed term, subject to the pleasure of the Chancellor, whose actions concerning such officers are subject to review and approval by the Board of Regents.

2.43 All other administrative officers of The University of Texas System shall be appointed by the Board of Regents after nomination by the Deputy Chancellor. Officers so appointed shall not have tenure by virtue of their respective administrative offices. They shall hold office without fixed term, subject to the pleasure of the Deputy Chancellor. His actions concerning administrative officers are in turn subject to review and approval by the Board of Regents.

2.5 Staff and Line Functions of Officers Other than the Chancellor, Deputy Chancellor, Executive Assistant to the Chancellor and Director for Development.

2.51 Staff Function. Each officer of System Administration, other than the Chancellor, the Deputy Chancellor, the Executive Assistant to the Chancellor, and the Director for Development, shall be responsible for planning and policy formulation in his particular field and shall serve as adviser in his area to the Deputy Chancellor. In addition, with the knowledge of the Deputy Chancellor, he shall advise and consult with other members of System Administration and with the officials of the component institutions in his particular area of responsibility.

2.52 Duties. Such officers of System Administration shall have such duties as shall be assigned

CHAPTER II

ADMINISTRATION

Sec. 1. General Provisions.

1.1 The "Central Administration" is the administration of The University of Texas System and of The University of Texas at Austin.

1.2 Component Institutions.

The University of Texas System is composed of those institutions assigned by the Constitution or by the Legislature to be governed by the Board of Regents of The University of Texas System.

1.3 Location.

The Central Administration shall be based at The University of Texas at Austin, to benefit from the proximity of State agencies and to take advantage of economies made possible by shared use of personnel and facilities of The University of Texas at Austin. Central Administration officers shall travel to the other component institutions as their administrative responsibilities require.

1.4 Unified Administration of System and The University of Texas at Austin.

Under the authority of the Board of Regents, the administration of the System and of The University of Texas at Austin is unified in the Office of the Chancellor. The Office of the Chancellor includes the Chancellor, the Vice-Chancellors, and those administrative officers assigned to the System by the Board of Regents.

Sec. 2. Officers of Central Administration.

2.1 Principal Officers.

The principal officers of Central Administration shall be the Chancellor, the Vice-Chancellor for Academic Affairs, the Vice-Chancellor for Health Affairs, the Vice-Chancellor for Public Affairs, the Vice-Chancellor for Staff Operations, the Vice-Chancellor for Business Affairs, the Executive Director of The University of Texas System Development Board, the Comptroller, the Director of Facilities Planning and Construction, the Budget Officer and the Auditor of The University of Texas at Austin (the last named officer is an officer of Central Administration only with respect to the activities of his office which are directly related to the Central Administration).

CHAPTER II

ADMINISTRATION

Sec. 1. General Provisions.

- 1.1 The "Central Administration" is the administration of The University of Texas System and of The University of Texas at Austin.
- 1.2 Component Institutions.
The University of Texas System is composed of those institutions assigned by the Constitution or by the Legislature to be governed by the Board of Regents of The University of Texas System.
- 1.3 Location.
The Central Administration shall be based at The University of Texas at Austin, to benefit from the proximity of State agencies and to take advantage of economies made possible by shared use of personnel and facilities of The University of Texas at Austin. Central Administration officers shall travel to the other component institutions as their administrative responsibilities require.
- 1.4 Unified Administration of System and The University of Texas at Austin.
Under the authority of the Board of Regents, the administration of the System and of The University of Texas at Austin is unified in the Office of the Chancellor. The Office of the Chancellor includes the Chancellor, the Vice-Chancellors, and those administrative officers assigned to the System by the Board of Regents.

Sec. 2. Officers of Central Administration.

- 2.1 Principal Officers.
The principal officers of Central Administration shall be the Chancellor, the Vice-Chancellor for Academic Affairs, the Vice-Chancellor for Health Affairs, the Vice-Chancellor for Public Affairs, the Vice-Chancellor for Staff Operations, the Vice-Chancellor for Business Affairs, the Comptroller, the Director of Facilities Planning and Construction, the Budget Officer and the Auditor of The University of Texas at Austin (the last named officer is an officer of Central Administration only with respect to the activities of his office which are directly related to the Central Administration).

Assistant to the Chancellor; the Assistant to the Chancellor; the Director for Development; the Director for Public Affairs; the Associate Deputy Chancellor for Investments, Trusts and Lands; the Assistant Deputy Chancellor for Operations; the Comptroller; the Director of Facilities Planning and Construction; the Director of the Law Office; the System Personnel Director; the Budget Director; the Director of Accounting; and the Director of Police.

2.4 Appointment and Tenure of Administrative Officers.

2.41 The Chancellor of The University of Texas System shall be elected by the affirmative vote of a majority of the Regents in office. The Chancellor shall hold office without fixed term, subject to the pleasure of the Board of Regents.

2.42 All other administrative officers of The University of Texas System shall be appointed by the Board of Regents after nomination by the Chancellor. Officers so appointed shall not have tenure by virtue of their respective administrative offices. They shall hold office without fixed term, subject to the pleasure of the Chancellor. His actions concerning administrative offices and officers are in turn subject to review and approval by the Board of Regents.

2.5 Staff and Line Functions of Officers Other than the Chancellor.

2.51 Staff Function. Each official of System Administration shall be responsible for planning and policy formulation in his particular field and shall serve as adviser in his area to the Chancellor. In addition, with the knowledge of the Chancellor, he shall advise and consult with other members of System Administration and with the officials of the component institutions in his particular area of responsibility.

2.52 Duties. Officers of System Administration shall have such duties as shall be assigned to them by the Chancellor, and by delegation of the Chancellor, and as his personal representatives, they may be assigned specific executive responsibilities for carrying out administrative policies.

Sec. 3. Administrative Authority, Duties and Responsibilities of Officers of System Administration.

3.1 Chancellor. The Chancellor is the chief executive officer of The University of Texas System. In the areas of development, general policy, and general academic planning for The University of Texas System and its component institutions, the Chancellor, by delegation from the Board of Regents, is authorized to exercise or to delegate all of the power and authority possessed by the Board of Regents in the governance of the institutions composing The University of Texas

Chancellor; the Assistant to the Chancellor; the Director for Development; the Director for Public Affairs; the Associate Deputy Chancellor for Investments, Trusts and Lands; the Assistant Deputy Chancellor for Operations; the Comptroller; the Director of Facilities Planning and Construction; the Director of the Law Office; the System Personnel Director; the Budget Director; the Director of Accounting; and the Director of Police.

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Affairs; Executive Assistant to the Chancellor; Executive Director of News and Information; Executive Director for Development; Director for State Affairs; Director for Federal Affairs; Associate Deputy Chancellor for Investments, Trusts and Lands; Assistant Deputy Chancellor for Operations; Comptroller; Executive Director of Facilities Planning and Construction; Director of the Law Office; System Personnel Director; Budget Director; Director of Accounting; and Director of Police.

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As amended 12/4/70

Affairs; Executive Assistant to the Chancellor; Executive Director of News and Information; Executive Director for Development; Director for State Affairs; Director for Federal Affairs; Associate Deputy Chancellor for Investments, Trusts and Lands; Assistant Deputy Chancellor for Operations; Comptroller; Executive Director of Facilities Planning and Construction; Director of the Law Office; System Personnel Director; Budget Director; Director of Accounting; and Director of Police.

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2.42 All other administrative officers of The University of Texas System shall be appointed by the Board of Regents after nomination by the Chancellor. Officers so appointed shall not have tenure by virtue of their respective administrative offices. They shall hold office without fixed term, subject to the pleasure of the Chancellor. His actions concerning administrative offices and officers are in turn subject to review and approval by the Board of Regents.

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Sec. 3. Administrative Authority, Duties, and Responsibility of Officers of System Administration.

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2.2 Appointment and Tenure of Administrative Officers.

2.21 The Chancellor of The University of Texas System shall be elected by the affirmative vote of a majority of the Regents in office; the Chancellor-Elect, upon nomination by the Chancellor, shall be elected by the affirmative vote of a majority of the Regents in office. Each shall hold office without fixed term subject to the pleasure of the Board of Regents.

2.22 All other administrative officers of The University of Texas System shall be elected by the Board of Regents pursuant to final approval by the Chancellor after nomination by the Chancellor-Elect. Officers so elected shall not have tenure by virtue of their respective administrative offices. They shall hold office without fixed term subject to the pleasure of the Chancellor-Elect and the Chancellor, whose joint actions concerning administrative offices and officers are in turn subject to review and approval by the Board of Regents.

2.3 Staff and Line Functions of Officers Other than the Chancellor.

2.31 Staff function. Each official of System Administration shall be responsible for planning and policy formulation in his particular field and shall serve as adviser in his area to the Chancellor-Elect. In addition, with the knowledge of the Chancellor-Elect, he shall advise and consult with other members of System Administration and with the officials of the component institutions in his particular field of competence.

2.32 Duties. Officers of System Administration shall have such duties as shall be assigned to them by the Chancellor-Elect, and by delegation of the Chancellor-Elect and as his personal representative, they may be assigned specific executive responsibilities for carrying out administrative policies.

2.4 Administrative Authority, Duties, and Responsibility.

2.41 Chancellor. The Chancellor is the chief executive officer of The University of Texas System. In the areas of development, general policy, and general academic planning for The University of Texas System and its component institutions, the Chancellor, by delegation from the Board of Regents, is authorized to exercise or to delegate all of the power and authority possessed by the Board of Regents in the governance of the institutions composing The University of Texas System, save and except in those instances and areas where the Board of Regents has expressly reserved the exercise of such power and authority to itself. The Chancellor-Elect is his delegate in the administration of the System and its component institutions. The chief administrative officer of each component institution

- 2.22 All other administrative officers of The University of Texas System shall be elected by the Board of Regents pursuant to final approval by the Chancellor after nomination by the Deputy Chancellor. Officers so elected shall not have tenure by virtue of their respective administrative offices. They shall hold office without fixed term subject to the pleasure of the Deputy Chancellor and the Chancellor, whose joint actions concerning administrative offices and officers are in turn subject to review and approval by the Board of Regents.
- 2.3 Staff and Line Functions of Officers Other than the Chancellor.
- 2.31 Staff function. Each official of System Administration shall be responsible for planning and policy formulation in his particular field and shall serve as adviser in his area to the Deputy Chancellor. In addition, with the knowledge of the Deputy Chancellor, he shall advise and consult with other members of System Administration and with the officials of the component institutions in his particular field of competence.
- 2.32 Line function. Officers of System Administration shall have such line function as shall be assigned to them by the Deputy Chancellor, and by delegation of the Deputy Chancellor and as his personal representative, they may be assigned specific executive responsibilities for carrying out administrative policies.
- 2.4 Administrative Authority, Duties, and Responsibility.
- 2.41 Chancellor. The Chancellor is the chief executive officer of The University of Texas System. In the areas of development, general policy, and general academic planning for The University of Texas System and its component institutions, the Chancellor, by delegation from the Board of Regents, is authorized to exercise or to delegate all of the power and authority possessed by the Board of Regents in the governance of the institutions composing The University of Texas System, save and except in those instances and areas where the Board of Regents has expressly reserved the exercise of such power and authority to itself. The Deputy Chancellor is his delegate in the administration of the System and its component institutions. The chief administrative officer of each component institution in the System, acting in a line capacity for the operation of his institution, reports to the Deputy Chancellor through the appropriate Executive Vice-Chancellor and is responsible to the Deputy Chancellor and, through him, to the Chancellor and the Board of Regents. The Chancellor is responsible to the Board of Regents for reviewing developmental aspects of these reports.
- 2.411 Authority and Responsibilities of the Chancellor. The Chancellor shall advise and counsel with the Board of

to them by the Deputy Chancellor, and as his personal representatives, they may be assigned specific executive responsibilities for carrying out administrative policies.

Sec. 3 Administrative Authority, Duties and Responsibilities of Officers of System Administration.

3.1 Chancellor.

The Chancellor is the chief executive officer of The University of Texas System. In the areas of development, general policy, and general academic planning for The University of Texas System and its component institutions, the Chancellor, by delegation from the Board of Regents, is authorized to exercise or to delegate all of the power and authority possessed by the Board of Regents in the governance of the institutions composing The University of Texas System. The Chancellor reports to and is responsible to the Board of Regents.

3.2 Executive Assistant to the Chancellor.

The Executive Assistant to the Chancellor is an administrative officer of The University of Texas System, and is the principal assistant to the Chancellor in the administration of the responsibilities of the Office of the Chancellor. In this regard, the duties of the position include, but are not limited to:

- 3.21 Coordination of all matters between the Office of the Chancellor and the activities and functions in the Office of the Deputy Chancellor.
- 3.22 Coordination of all matters between the Office of the Chancellor and the Office of the Secretary to the Board of Regents.
- 3.23 Ongoing evaluation and coordination of the internal administrative procedures and supporting staff of the Office of the Chancellor.
- 3.24 Such other duties and responsibilities as may be directed by the Chancellor.

3.3 Director for Development.

The Director for Development is an administrative officer of The University of Texas System.

3.3(1) In carrying out his duties and responsibilities he:

- 3.3(1)(1) Serves as executive officer for The University of Texas System Advisory Council.
- 3.3(1)(2) Acts under the authority delegated by the Chancellor for private fund development for The University of Texas System.

System. The chief administrative officer of each component institution in the System, acting in a line capacity for the operation of his institution, reports to the Chancellor and is responsible to the Chancellor and, through him, to the Board of Regents.

- 3.11 The Chancellor shall advise and counsel with the Board of Regents in establishing and promulgating basic policies for the governance and operation, development, and general academic planning of all component institutions of The University of Texas System. He shall:
- 3.11(1) Act as executive agent of the Board of Regents in implementing general policies of the Board.
 - 3.11(2) Recommend budgets for the operation of the component institutions of The University of Texas System, as approved in consultation with the Deputy Chancellor for Administration.
 - 3.11(3) Present to the Board of Regents nominations for all officers of System Administration and the component institutions, as set forth elsewhere in these Rules and Regulations.
 - 3.11(4) Act as the official for communication between the Board of Regents and University officials, staffs, faculties, and students.
 - 3.11(5) With the aid and advice of the Board of Regents, represent The University of Texas System with the Legislature and the Coordinating Board, Texas College and University System, and other state and federal agencies.
 - 3.11(6) Serve as an ex officio member of all institutional faculties of The University of Texas System.
 - 3.11(7) Interpret the programs and needs to the public under policies established by the Board of Regents.
 - 3.11(8) Serve as chief executive agent of the Board of Regents in establishing policies and procedures for determining and approving developmental needs of The University of Texas System and in directing efforts to attract private fund support for meeting these needs.
 - 3.11(9) Review and recommend, in consultation with the Deputy Chancellor for Administration, the annual budgets of each component institution of The University of Texas System. The final budgetary review shall take place at least two weeks before the printing of documents for presentation to the Board.
 - 3.11(10) Review, in consultation with the Deputy Chancellor for Administration, the biennial legislative submissions of each component institution of The University of Texas System.

As amended 7/31/70

in the System, acting in a line capacity for the operation of his institution, reports to the Chancellor-Elect and is responsible to the Chancellor-Elect and, through him, to the Chancellor and the Board of Regents. The Chancellor is responsible to the Board of Regents for reviewing developmental aspects of these reports.

- 2.411 Authority and Responsibilities of the Chancellor. The Chancellor shall advise and counsel with the Board of Regents concerning development, general policy, and general academic planning of all component institutions of The University of Texas System. He shall:
- 2.411(1) Act as executive agent of the Board of Regents in implementing general policies of the Board through administrative and executive delegations to the Chancellor-Elect.
 - 2.411(2) Recommend budgets for the operation of the component institutions of The University of Texas System, as approved in consultation with the Chancellor-Elect.
 - 2.411(3) After consultation with the Chancellor-Elect, present to the Board of Regents the nominations of the Chancellor-Elect of all officers of System Administration and the component institutions.
 - 2.411(4) Act, with the Chancellor-Elect as his delegate, as the official medium of communication between the Board of Regents and the officers, staffs, faculties, and students of the component institutions of The University of Texas System.
 - 2.411(5) With the aid and advice of the Board of Regents, and with the Chancellor-Elect as his delegate, represent The University of Texas System with the Legislature and the Coordinating Board, Texas College and University System, and other State or Federal agencies.
 - 2.411(6) Serve as an *ex officio* member of all institutional faculties of The University of Texas System.
 - 2.411(7) With the cooperation of the Chancellor-Elect, interpret the programs and needs to the public under policies established by the Board of Regents.
 - 2.411(8) Serve as chief executive agent of the Board of Regents in establishing policies and procedures for determining and approving developmental needs of The University of Texas System and in directing efforts to attract private fund support for meeting these needs through the Development Board.

*As amended
6-20-63*

Regents concerning development, general policy, and general academic planning of all component institutions of The University of Texas System. He shall:

- 2.411(1) Act as executive agent of the Board of Regents in implementing general policies of the Board through administrative and executive delegations to the Deputy Chancellor.
- 2.411(2) Recommend budgets for the operation of the component institutions of The University of Texas System, as approved in consultation with the Deputy Chancellor.
- 2.411(3) After consultation with the Deputy Chancellor, present to the Board of Regents the nominations of the Deputy Chancellor of all officers of System Administration and the component institutions.
- 2.411(4) Act, with the Deputy Chancellor as his delegate, as the official medium of communication between the Board of Regents and the officers, staffs, faculties, and students of the component institutions of The University of Texas System.
- 2.411(5) With the aid and advice of the Board of Regents, and with the Deputy Chancellor as his delegate, represent The University of Texas System with the Legislature and the Coordinating Board, Texas College and University System, and other State or Federal agencies.
- 2.411(6) Serve as an ex officio member of all institutional faculties of The University of Texas System.
- 2.411(7) With the cooperation of the Deputy Chancellor, interpret the programs and needs to the public under policies established by the Board of Regents.
- 2.411(8) Serve as chief executive agent of the Board of Regents in establishing policies and procedures for determining and approving developmental needs of The University of Texas System and in directing efforts to attract private fund support for meeting these needs through the Development Board.
- 2.411(9) Review and recommend such annual budgets and biennial legislative submissions of each component institution of The University of Texas System as have been approved by the Deputy Chancellor. The final budgetary review shall take place at least two weeks before the printing of documents for presentation to the Board.

As amended 9/12/75

3.2 Executive Assistant to the Chancellor.

The Executive Assistant to the Chancellor is an administrative officer of The University of Texas System, and is the principal assistant to the Chancellor in the administration of the responsibilities of the Office of the Chancellor. In this regard, the duties of the position include, but are not limited to:

- 3.21 Coordination of all matters between the Office of the Chancellor and the activities and functions in the Office of the Deputy Chancellor.
- 3.22 Coordination of all matters between the Office of the Chancellor and the Office of the Secretary to the Board of Regents.
- 3.23 Ongoing evaluation and coordination of the internal administrative procedures and supporting staff of the Office of the Chancellor.
- 3.24 Such other duties and responsibilities as may be directed by the Chancellor.

3.3 Director for Development.

The Director for Development is an administrative officer of The University of Texas System.

3.3(1) In carrying out his duties and responsibilities he:

- 3.3(1)(1) Serves as executive officer for The University of Texas System Advisory Council.
- 3.3(1)(2) Acts under the authority delegated by the Chancellor for private fund development for The University of Texas System.

- 3.3(1)(3) Coordinates policies and activities involving internal foundations and University-related external foundations.
- 3.3(1)(4) Coordinates and cooperates with the chief administrative officers of the component institutions in development programs.
- 3.3(1)(5) Coordinates efforts of component institution officials to create a favorable climate for philanthropic support among various constituencies, including alumni, foundations, business and industry, associations, parents of students, friends and benefactors.
- 3.3(1)(6) Advises component institution administrative officials, deans, and directors on projects involving private gift support, suggests possible granting agencies or benefactors, and assists when needed in the preparation of grant proposals and their presentation.
- 3.3(1)(7) Administers procedures for the preparation of gift records, gift processing, gift acknowledgments, and gift docketts for the Board of Regents.
- 3.3(2) The Director for Development reports to and is responsible to the Chancellor.

3.4 Deputy Chancellor.

The Deputy Chancellor is the other principal executive and administrative officer of The University of Texas System. The chief administrative officer of each component institution in the System, acting in a line capacity for the operation of his institution, reports to and is responsible to the Deputy Chancellor, and, through the Deputy Chancellor and the Chancellor, to the Board of Regents.

- 3.41 By delegation from the Chancellor, the Deputy Chancellor is the chief executive and administrative officer for the day-to-day administrative operations of The University of Texas System and its component institutions. He shall:
 - 3.41(1) Act as agent of the Board of Regents in implementing policies of the Board.
 - 3.41(2) Present to the Board of Regents nominations for all officers of System Administration (other than Chancellor, the Executive Assistant to the Chancellor, the Director for Development, and the Deputy Chancellor)

- 3.11(11) Conduct periodic review of the organization of The University of Texas System and its component institutions. In light of this review, he shall report to the Board of Regents recommendations for changes in organization, assignments, and procedures.
- 3.11(12) Normally act through the chief administrative officer regarding the affairs of any component institution of The University of Texas System; however, he shall not be precluded from direct participation and communication with faculty members and groups.
- 3.11(13) Approve, after review of the Law Office and other administrative offices, all institutional Handbooks of Operating Procedures and additions, deletions, and amendments thereto to insure that they are not in conflict with the provisions of the Regents' Rules and Regulations. The Chancellor shall transmit to the Secretary to the Board of Regents a copy of all additions or amendments to the institutional Handbooks of Operating Procedures. The Chancellor may refer to the Board of Regents for approval any procedures proposed for inclusion in or exclusion from an institutional Handbook of Operating Procedures relating to the Board's governance of the institution that he deems of sufficient importance for Board consideration.
- 3.12 The Chancellor may have such Special Assistants as may be authorized by the Board of Regents.
- 3.13 The Chancellor reports to and is responsible to the Board of Regents.
- 3.14 The Academic Affairs Council: The Academic Affairs Council is composed of the chief administrative officers of all component institutions of The University of Texas System. The Chancellor shall serve as the permanent chairman, and the Council shall review academic planning, operational procedures, development activities, and other matters of general concern to the several component institutions.
- 3.15 University Council. The University Council is composed of the Assistant to the Chancellor for Academic Affairs and the chief administrative officers of the general academic institutions of The University of Texas System. The Chancellor shall serve as the Council's permanent chairman and shall conduct regular meetings to review common problems of planning, development, and operation of the several institutions represented.

As amended 1/26/73

- 3.11(11) Conduct periodic review of the organization of The University of Texas System and its component institutions. In light of this review, he shall report to the Board of Regents recommendations for changes in organization, assignments, and procedures.
- 3.11(12) Normally act through the chief administrative officer regarding the affairs of any component institution of The University of Texas System; however, he shall not be precluded from direct participation and communication with faculty members and groups.
- 3.11(13) Approve, after review of the Law Office and other administrative offices, all institutional Handbooks of Operating Procedures and additions, deletions, and amendments thereto to insure that they are not in conflict with the provisions of the Regents' Rules and Regulations. The Chancellor shall transmit to the Secretary to the Board of Regents a copy of all additions or amendments to the institutional Handbooks of Operating Procedures. The Chancellor may refer to the Board of Regents for approval any procedures proposed for inclusion in or exclusion from an institutional Handbook of Operating Procedures relating to the Board's governance of the institution that he deems of sufficient importance for Board consideration.
- 3.12 The Chancellor may have such Special Assistants as may be authorized by the Board of Regents.
- 3.13 The Chancellor reports to and is responsible to the Board of Regents.
- 3.14 The Academic Affairs Council: The Academic Affairs Council is composed of the chief administrative officers of all component institutions of The University of Texas System. The Chancellor shall serve as the permanent chairman, and the Council shall review academic planning, operational procedures, development activities, and other matters of general concern to the several component institutions.
- 3.15 University Council. The University Council is composed of the Vice-Chancellor for Academic Affairs and the chief administrative officers of the general academic institutions of The University of Texas System. The Chancellor shall serve as the Council's permanent chairman and shall conduct regular meetings to review common problems of planning, development, and operation of the several institutions represented.

- 3.11(11) Conduct periodic review of the organization of The University of Texas System and its component institutions. In light of this review, he shall report to the Board of Regents recommendations for changes in organization, assignments, and procedures.
 - 3.11(12) Normally act through the institutional head regarding the affairs of any component institution of The University of Texas System; however, he shall not be precluded from direct participation and communication with faculty members and groups.
 - 3.11(13) Approve, after review of the Law Office and other administrative offices, all institutional Handbooks of Operating Procedures and additions, deletions, and amendments thereto to insure that they are not in conflict with the provisions of the Regents' Rules and Regulations. The Chancellor shall transmit to the Secretary to the Board of Regents a copy of all additions or amendments to the institutional Handbooks of Operating Procedures. The Chancellor may refer to the Board of Regents for approval any procedures proposed for inclusion in or exclusion from an institutional Handbook of Operating Procedures relating to the Board's governance of the institution that he deems of sufficient importance for Board consideration.
 - 3.12 The Chancellor may have such Special Assistants as may be authorized by the Board of Regents.
 - 3.13 The Chancellor reports to and is responsible to the Board of Regents.
 - 3.14 The Academic Affairs Council: The Academic Affairs Council is composed of the institutional heads of all component units of The University of Texas System. The Chancellor shall serve as the permanent chairman, and the Council will meet on call of the Chancellor. The Council shall review academic planning, operational procedures, development activities, and other matters of general concern to the several component units.
- 3.2 Deputy Chancellor for Administration.
The Deputy Chancellor for Administration is a principal officer of The University of Texas System.
- 3.21 Subject to delegation by the Chancellor, the Deputy Chancellor for Administration is the chief administrative officer for the day-to-day administrative operations of The University of Texas System and its component institutions. He shall:
 - 3.21(1) In cooperation with the Chancellor, recommend annual operating budgets and biennial legislative submissions

- 3.11(11) Conduct periodic review of the organization of The University of Texas System and its component institutions. In light of this review, he shall report to the Board of Regents recommendations for changes in organization, assignments, and procedures.
 - 3.11(12) Normally act through the institutional head regarding the affairs of any component institution of The University of Texas System; however, he shall not be precluded from direct participation and communication with faculty members and groups.
 - 3.11(13) Approve, after review of the Law Office and other administrative offices, all Institutional Supplements, to insure that they are not in conflict with the provisions of the Regents' Rules and Regulations.
 - 3.12 The Chancellor may have such Special Assistants as may be authorized by the Board of Regents.
 - 3.13 The Chancellor reports to and is responsible to the Board of Regents.
 - 3.14 The Academic Affairs Council: The Academic Affairs Council is composed of the institutional heads of all component units of The University of Texas System. The Chancellor shall serve as the permanent chairman, and the Council will meet on call of the Chancellor. The Council shall review academic planning, operational procedures, development activities, and other matters of general concern to the several component units.
- 3.2 Deputy Chancellor for Administration.
The Deputy Chancellor for Administration is a principal officer of The University of Texas System.
- 3.21 Subject to delegation by the Chancellor, the Deputy Chancellor for Administration is the chief administrative officer for the day-to-day administrative operations of The University of Texas System and its component institutions. He shall:
 - 3.21(1) In cooperation with the Chancellor, recommend annual operating budgets and biennial legislative submissions of each component institution of The University of Texas System.
 - 3.21(2) Develop and implement programs for the most efficient management of personnel and resources.
 - 3.21(3) Develop and implement programs of long-range planning for physical facilities and financial resources.
 - 3.21(4) Through the System Administration and the staff of the component institutions develop training programs for personnel in the nonacademic areas.

As amended 7/31/70

- 2.411(9) Review and recommend such annual budgets and biennial legislative submissions of each component institution of The University of Texas System as have been approved by the Chancellor-Elect. The final budgetary review shall take place at least two weeks before the printing of documents for presentation to the Board.
- 2.412 Although the Chancellor normally shall act through the Chancellor-Elect regarding the affairs of any component institution of The University of Texas System, he shall not be precluded from direct participation and communications with faculty members and groups in development plans when circumstances warrant and the Chancellor-Elect is informed.
- 2.413 The Chancellor reports to and is responsible to the Board of Regents.
- 2.414 The Chancellor's Academic Planning Cabinet. The Chancellor's Academic Planning Cabinet is composed of the Chancellor, the Chancellor-Elect, the Vice-Chancellor for Academic Affairs, the Vice-Chancellor for Health Affairs, and the Deputy Chancellor for Administration. The Cabinet will meet at least quarterly on the call of the Chancellor. The Chancellor acts as the Cabinet's permanent chairman and chief executive officer. The Chancellor-Elect acts as the permanent vice chairman of the Cabinet. The Cabinet shall conduct meetings to review academic planning and to develop recommendations and guidelines for academic development for The University of Texas System and its existing or new component institutions. The Chancellor receives the recommendations and guidelines and transmits them to the Board of Regents together with his recommendation thereon. The Coordinator for Program Planning is a staff member of the Chancellor's Academic Planning Cabinet.
- 2.42 Executive Director for Development. The Executive Director for Development is an officer of the System Administration.
- 2.421 In carrying out his duties and responsibilities, he:
- 2.421(1) Serves as executive officer for The University of Texas System Development Board.
- 2.421(2) Acts under the authority delegated by the Chancellor for private fund development for The University of Texas System.
- 2.421(3) Develops, administers, and coordinates policies and activities involving internal foundations and University-related external foundations.
- 2.421(4) Collaborates with executive heads of the component units in development programs.

- 2.412 Although the Chancellor normally shall act through the Deputy Chancellor regarding the affairs of any component institution of The University of Texas System, he shall not be precluded from direct participation and communications with faculty members and groups in development plans when circumstances warrant and the Deputy Chancellor is informed.
- 2.413 The Chancellor reports to and is responsible to the Board of Regents.
- 2.414 The Chancellor's Academic Planning Cabinet. The Chancellor's Academic Planning Cabinet is composed of the Chancellor, the Deputy Chancellor, the Executive Vice-Chancellor for Academic Affairs, the Executive Vice-Chancellor for Health Affairs, and the Executive Vice-Chancellor for Fiscal Affairs. The Cabinet will meet at least quarterly on the call of the Chancellor. The Chancellor acts as the Cabinet's permanent chairman and chief executive officer. The Deputy Chancellor acts as the permanent vice chairman of the Cabinet. The Cabinet shall conduct meetings to review academic planning and to develop recommendations and guidelines for academic development for The University of Texas System and its existing or new component institutions. The Chancellor receives the recommendations and guidelines and transmits them to the Board of Regents together with his recommendations thereon. The Coordinator for Program Planning is a staff member of the Chancellor's Academic Planning Cabinet.
- 2.42 Executive Director of The University of Texas System Development Board. The Executive Director of The University of Texas System Development Board is an officer of the System Administration.
 - 2.421 In carrying out his duties and responsibilities, he:
 - 2.421(1) Serves as executive officer for The University of Texas System Development Board.
 - 2.421(2) Acts under the authority delegated by the Chancellor for private fund development for The University of Texas System.
 - 2.421(3) Develops, administers, and coordinates policies and activities involving internal foundations and University-related external foundations.
 - 2.421(4) Collaborates with executive heads of the component units in development programs.
 - 2.421(5) Coordinates or directs efforts of University officials to create a favorable climate for philanthropic support among various constituencies including alumni, foundations, business and industry, associations, parents of students,

- and component institutions as provided in these Rules and Regulations.
- 3.41(3) With the aid and advice of the Board of Regents, represent The University of Texas System with the Legislature, the Coordinating Board, Texas College and University System, and other state and federal agencies.
- 3.41(4) Conduct periodic review of the organization of The University of Texas System and its component institutions. In light of this review, he shall report to the Board of Regents recommendations for changes in organization, assignments, and procedures.
- 3.41(5) Normally act through the chief administrative officer regarding the affairs of any component institution of The University of Texas System; however, he shall not be precluded from any direct participation and communication with faculty members and groups.
- 3.41(6) Prepare and approve recommendations for the meetings of the Board of Regents, consult with the Chancellor, and submit such approved recommendations to the Secretary to the Board of Regents for consideration by the Chairman of the Board.
- 3.41(7) Recommend annual operating budgets and biennial legislative submissions of each component institution of The University of Texas System.
- 3.41(8) Develop and implement programs for the most efficient management of personnel and resources.
- 3.41(9) Develop and implement programs of long-range planning for physical facilities and financial resources.
- 3.41(10) Through the System Administration and the staff of the component institutions develop training programs for personnel in the nonacademic areas.
- 3.41(11) Plan and implement programs for uniform business systems development and management.
- 3.41(12) Have direct administrative authority and responsibility for efficient functioning of the following officers and operations:

- and component institutions as provided in these Rules and Regulations.
- 3.41(3) With the aid and advice of the Board of Regents, represent The University of Texas System with the Legislature, the Coordinating Board, Texas College and University System, and other state and federal agencies.
- 3.41(4) Conduct periodic review of the organization of The University of Texas System and its component institutions. In light of this review, he shall report to the Board of Regents recommendations for changes in organization, assignments, and procedures.
- 3.41(5) Normally act through the chief administrative officer regarding the affairs of any component institution of The University of Texas System; however, he shall not be precluded from any direct participation and communication with faculty members and groups.
- 3.41(6) Approve and submit for the meetings of the Board of Regents all recommendations to the Secretary to the Board of Regents for consideration by the Chairman of the Board, with a copy to the Chancellor.
- 3.41(7) Recommend annual operating budgets and biennial legislative submissions of each component institution of The University of Texas System.
- 3.41(8) Develop and implement programs for the most efficient management of personnel and resources.
- 3.41(9) Develop and implement programs of long-range planning for physical facilities and financial resources.
- 3.41(10) Through the System Administration and the staff of the component institutions develop training programs for personnel in the nonacademic areas.
- 3.41(11) Plan and implement programs for uniform business systems development and management.
- 3.41(12) Have direct administrative authority and responsibility for efficient functioning of the following officers and operations:

3.16 Health Affairs Council. The Health Affairs Council is composed of the Assistant to the Chancellor for Health Affairs and the chief administrative officers of the component institutions of The University of Texas System concerned directly with health affairs. The Chancellor acts as the Council's permanent chairman and shall conduct regular meetings to review common problems of planning, development, and operation of the several institutions represented.

3.2 Deputy Chancellor for Administration.

The Deputy Chancellor for Administration is a principal officer of The University of Texas System.

3.21 Subject to delegation by the Chancellor, the Deputy Chancellor for Administration is the chief administrative officer for the day-to-day administrative operations of The University of Texas System and its component institutions. He shall:

- 3.21(1) In cooperation with the Chancellor, recommend annual operating budgets and biennial legislative submissions of each component institution of The University of Texas System.
- 3.21(2) Develop and implement programs for the most efficient management of personnel and resources.
- 3.21(3) Develop and implement programs of long-range planning for physical facilities and financial resources.
- 3.21(4) Through the System Administration and the staff of the component institutions develop training programs for personnel in the nonacademic areas.
- 3.21(5) Plan and implement programs for uniform business systems development and management.
- 3.21(6) Have direct administrative authority and responsibility for efficient functioning of the following divisions and operations:
 - 3.21(6)(1) Business Administrative Operations of the component institutions (coordination of activities).
 - 3.21(6)(2) Associate Deputy Chancellor for Investments, Trusts and Lands.
 - 3.21(6)(3) Assistant Deputy Chancellor for Operations.
 - 3.21(6)(4) Office of the Comptroller.
 - 3.21(6)(5) Office of the Executive Director of Facilities Planning and Construction.
 - 3.21(6)(6) Office of Budget Director.
 - 3.21(6)(7) Law Office.
 - 3.21(6)(8) Office of Director of Police.
 - 3.21(6)(9) Office of System Personnel Director.
 - 3.21(6)(10) Office of Director of Accounting of The University of Texas at Austin (with respect to System Administration activities).

3. 16 Health Affairs Council. The Health Affairs Council is composed of the Vice-Chancellor for Health Affairs and the chief administrative officers of the component institutions of The University of Texas System concerned directly with health affairs. The Chancellor acts as the Council's permanent chairman and shall conduct regular meetings to review common problems of planning, development, and operation of the several institutions represented.

3. 2 Deputy Chancellor for Administration.

The Deputy Chancellor for Administration is a principal officer of The University of Texas System.

3. 21 Subject to delegation by the Chancellor, the Deputy Chancellor for Administration is the chief administrative officer for the day-to-day administrative operations of The University of Texas System and its component institutions. He shall:

3. 21(1) In cooperation with the Chancellor, recommend annual operating budgets and biennial legislative submissions of each component institution of The University of Texas System.

3. 21(2) Develop and implement programs for the most efficient management of personnel and resources.

3. 21(3) Develop and implement programs of long-range planning for physical facilities and financial resources.

3. 21(4) Through the System Administration and the staff of the component institutions develop training programs for personnel in the nonacademic areas.

3. 21(5) Plan and implement programs for uniform business systems development and management.

3. 21(6) Have direct administrative authority and responsibility for efficient functioning of the following divisions and operations:

3. 21(6)(1) Business Administrative Operations of the component institutions (coordination of activities).

3. 21(6)(2) Associate Deputy Chancellor for Investments, Trusts and Lands.

3. 21(6)(3) Assistant Deputy Chancellor for Operations.

3. 21(6)(4) Office of the Comptroller.

3. 21(6)(5) Office of the Executive Director of Facilities Planning and Construction.

3. 21(6)(6) Office of Budget Director.

3. 21(6)(7) Law Office.

3. 21(6)(8) Office of Director of Police.

3. 21(6)(9) Office of System Personnel Director.

3. 21(6)(10) Office of Director of Accounting of The University of Texas at Austin (with respect to System Administration activities).

of each component institution of The University of Texas System.

- 3.21(2) Develop and implement programs for the most efficient management of personnel and resources.
 - 3.21(3) Develop and implement programs of long-range planning for physical facilities and financial resources.
 - 3.21(4) Through the System Administration and the staff of the component institutions develop training programs for personnel in the nonacademic areas.
 - 3.21(5) Plan and implement programs for uniform business systems development and management.
 - 3.21(6) Have direct administrative authority and responsibility for efficient functioning of the following divisions and operations:
 - 3.21(6)(1) Business Administrative Operations of the component institutions (coordination of activities).
 - 3.21(6)(2) Associate Deputy Chancellor for Investments, Trusts and Lands.
 - 3.21(6)(3) Assistant Deputy Chancellor for Operations.
 - 3.21(6)(4) Office of the Comptroller.
 - 3.21(6)(5) Office of the Executive Director of Facilities Planning and Construction.
 - 3.21(6)(6) Office of Budget Director.
 - 3.21(6)(7) Law Office.
 - 3.21(6)(8) Office of Director of Police.
 - 3.21(6)(9) Office of System Personnel Director.
 - 3.21(6)(10) Office of Director of Accounting of The University of Texas at Austin (with respect to System Administration activities).
 - 3.21(7) In the absence of the Chancellor, or in the event of his inability to act, the Deputy Chancellor for Administration shall discharge the duties and responsibilities of the Chancellor.
 - 3.22 The Deputy Chancellor for Administration reports to and is responsible to the Chancellor.
 - 3.23 Business Management Council. The Business Management Council advises the Deputy Chancellor for Administration in the areas of budgeting, business management, data processing, physical plant operations, planning, construction, and accounting systems development. The Council is composed of the chief business officers and the Deputy Chancellor for Administration (the Chairman), who prepares the agenda.
- 3.3 Vice-Chancellor for Academic Affairs.
The Vice-Chancellor for Academic Affairs (general academic institutions) is an administrative officer of The University of Texas System.

- 3. 21(5) Plan and implement programs for uniform business systems development and management.
- 3. 21(6) Have direct administrative authority and responsibility for efficient functioning of the following divisions and operations:
 - 3. 21(6)(1) Business Administrative Operations of the component institutions (coordination of activities).
 - 3. 21(6)(2) Associate Deputy Chancellor for Investments, Trusts and Lands.
 - 3. 21(6)(3) Assistant Deputy Chancellor for Operations.
 - 3. 21(6)(4) Office of the Comptroller.
 - 3. 21(6)(5) Office of the Executive Director of Facilities Planning and Construction.
 - 3. 21(6)(6) Office of Budget Director.
 - 3. 21(6)(7) Law Office.
 - 3. 21(6)(8) Office of Director of Police.
 - 3. 21(6)(9) Office of System Personnel Director.
 - 3. 21(6)(10) Office of Director of Accounting of The University of Texas at Austin (with respect to System Administration activities).
- 3. 21(7) In the absence of the Chancellor, or in the event of his inability to act, the Deputy Chancellor for Administration shall discharge the duties and responsibilities of the Chancellor.
- 3. 22 The Deputy Chancellor for Administration reports to and is responsible to the Chancellor.
- 3. 23 Business Management Council. The Business Management Council advises the Deputy Chancellor for Administration in the areas of budgeting, business management, data processing, physical plant operations, planning, construction, and accounting systems development. The Council is composed of the chief business officers and the Deputy Chancellor for Administration (the Chairman), who prepares the agenda.
- 3. 3 Vice-Chancellor for Academic Affairs.
The Vice-Chancellor for Academic Affairs (general academic institutions) is an administrative officer of The University of Texas System.
- 3. 31 Subject to delegation by the Chancellor, the Vice-Chancellor for Academic Affairs discharges those duties and responsibilities of the Chancellor related to academic affairs. He has the general assignment of effective coordination and routine administrative direction of the general academic institutions. Specifically, he:

As amended 7/31/70

- 2.421(5) Coordinates or directs efforts of University officials to create a favorable climate for philanthropic support among various constituencies including alumni, foundations, business and industry, associations, parents of students, friends, and benefactors.
- 2.421(6) Advises University administrative officials, deans, and directors on projects involving private gift support, suggests possible granting agencies or benefactors and assists when needed in the preparation of grant proposals and their presentation.
- 2.421(7) Establishes procedures for the preparation of gift records, gift processing, gift acknowledgments and gift docketts for the Board of Regents.
- 2.422 The Executive Director for Development reports to and is responsible to the Chancellor.
- 2.43 Chancellor-Elect. The Chancellor-Elect is the chief administrative officer in the day-to-day operations of The University of Texas System and its component institutions. In such operations, the Chancellor-Elect, by delegation from the Board of Regents and the Chancellor, is authorized to exercise all of the power and authority possessed by the Board of Regents in the governance of the component institutions of The University of Texas System, except in those areas and instances where the Board of Regents has expressly reserved the exercise of such power and authority to itself or to the Chancellor. The chief administrative officer of each component institution, acting in line capacity for the operation of his institution reports to the Chancellor-Elect and is responsible to the Chancellor-Elect and through him to the Chancellor and the Board of Regents.
- 2.431 Authority and Responsibilities of the Chancellor-Elect. The Chancellor-Elect shall, after consultation with the Chancellor, advise and counsel with the Board of Regents in establishing and promulgating basic policies for the government and operation of the component institutions of The University of Texas System. The Chancellor shall delegate to the Chancellor-Elect the responsibility to:
 - 2.431(1) Act as the executive agent of the Chancellor and the Board of Regents in implementing policies of the Board.
 - 2.431(2) Recommend to the Chancellor budgets for the operation of the component institutions of The University of Texas System.
 - 2.431(3) Nominate to the Chancellor and to the Board of Regents the officers of System Administration and the chief administrative officers of the component institutions.

friends, and benefactors.

- 2. 421(6) Advises University administrative officials, deans, and directors on projects involving private gift support, suggests possible granting agencies or benefactors and assists when needed in the preparation of grant proposals and their presentation.
- 2. 421(7) Establishes procedures for the preparation of gift records, gift processing, gift acknowledgment and gift docket for the Board of Regents.

2. 422 The Executive Director of The University of Texas System Development Board reports to and is responsible to the Chancellor.

2. 43 Deputy Chancellor. The Deputy Chancellor is the chief administrative officer in the day-to-day operations of The University of Texas System and its component institutions. In such operations, the Deputy Chancellor, by delegation from the Board of Regents and the Chancellor, is authorized to exercise all of the power and authority possessed by the Board of Regents in the governance of the component institutions of The University of Texas System, except in those areas and instances where the Board of Regents has expressly reserved the exercise of such power and authority to itself or to the Chancellor. The chief administrative officer of each component institution, acting in line capacity for the operation of his institution reports to the Deputy Chancellor through the appropriate Executive Vice-Chancellor and is responsible to the Deputy Chancellor and through him to the Chancellor and the Board of Regents.

2. 431 Authority and Responsibilities of the Deputy Chancellor. The Deputy Chancellor shall, after consultation with the Chancellor advise and counsel with the Board of Regents in establishing and promulgating basic policies for the government and operation of the component institutions of The University of Texas System. The Chancellor shall delegate to the Deputy Chancellor the responsibility to:

- 2. 431(1) Act as the executive agent of the Chancellor and the Board of Regents in implementing policies of the Board.

- 3.41(12)(1) Associate Deputy
Chancellor for
Academic Affairs
- 3.41(12)(2) Associate Deputy
Chancellor for
Health Affairs
- 3.41(12)(3) Associate Deputy
Chancellor for
Investments, Trusts
and Lands
- 3.41(12)(4) Associate Deputy
Chancellor for
Operations
- 3.41(12)(5) Director for Information
- 3.41(12)(6) Director for Public
Affairs
- 3.41(12)(7) Comptroller
- 3.41(12)(8) Director of Facilities
Planning and
Construction
- 3.41(12)(9) Budget Director
- 3.41(12)(10) General Counsel, The
University of Texas
System
- 3.41(12)(11) Director of Police
- 3.41(12)(12) System Personnel
Director
- 3.41(12)(13) Director for Special
Services
- 3.41(12)(14) Director of Accounting
of The University of
Texas at Austin (with
respect to System
Administration activities)
- 3.41(12)(15) Business Administrative
Operations of the
Component Institutions
(coordination of
activities)
- 3.41(13) In the absence of the Chancellor, or
in the event of his inability to act,
the Deputy Chancellor shall discharge
the duties and responsibilities of the
Chancellor.
- 3.42 The Deputy Chancellor reports to and is respon-
sible to the Chancellor. Nothing in these
delegated responsibilities shall limit the
responsibility of the Deputy Chancellor to keep
the Chancellor, as chief executive and adminis-
trative officer, fully informed.
- 3.43 The Academic Affairs Council. The Academic
Affairs Council is composed of the Chancellor
and the Deputy Chancellor and the chief admin-
istrative officers of all component institutions

- 3.41(12)(1) Associate Deputy
Chancellor for
Academic Affairs
 - 3.41(12)(2) Associate Deputy
Chancellor for
Health Affairs
 - 3.41(12)(3) Associate Deputy
Chancellor for
Investments, Trusts
and Lands
 - 3.41(12)(4) Associate Deputy
Chancellor for
Operations
 - 3.41(12)(5) Director for Information
 - 3.41(12)(6) Director for Public
Affairs
 - 3.41(12)(7) Comptroller
 - 3.41(12)(8) Director of Facilities
Planning and
Construction
 - 3.41(12)(9) Budget Director
 - 3.41(12)(10) General Counsel, The
University of Texas
System
 - 3.41(12)(11) Director of Police
 - 3.41(12)(12) System Personnel
Director
 - 3.41(12)(13) Director for Special
Services
 - 3.41(12)(14) Director of Accounting
of The University of
Texas at Austin (with
respect to System
Administration activities)
 - 3.41(12)(15) Business Administrative
Operations of the
Component Institutions
(coordination of
activities)
- 3.41(13) In the absence of the Chancellor, or
in the event of his inability to act,
the Deputy Chancellor shall discharge
the duties and responsibilities of the
Chancellor.
- 3.42 The Deputy Chancellor reports to and is responsible
to the Chancellor.
- 3.43 The Academic Affairs Council. The Academic Affairs
Council is composed of the Deputy Chancellor and
the chief administrative officers of all component
institutions of The University of Texas System.
The Deputy Chancellor shall serve as the permanent
chairman, and the Council shall review academic

- 3.21(7) In the absence of the Chancellor, or in the event of his inability to act, the Deputy Chancellor for Administration shall discharge the duties and responsibilities of the Chancellor.
- 3.22 The Deputy Chancellor for Administration reports to and is responsible to the Chancellor.
- 3.23 Business Management Council. The Business Management Council advises the Deputy Chancellor for Administration in the areas of budgeting, business management, data processing, physical plant operations, planning, construction, and accounting systems development. The Council is composed of the chief business officers and the Deputy Chancellor for Administration (the Chairman), who prepares the agenda.
- 3.3 Assistant to the Chancellor for Academic Affairs.
The Assistant to the Chancellor for Academic Affairs (general academic institutions) is an administrative officer of The University of Texas System.
- 3.31 Subject to delegation by the Chancellor, the Assistant to the Chancellor for Academic Affairs has the general assignment of effective coordination of the general academic institutions. Specifically, he:
- 3.31(1) Submits to the Chancellor recommendations on The University of Texas System programs in education, research, and public service, including general plans and operations of general academic institutions.
- 3.31(2) Reviews and makes recommendations on proposals from the general academic institutions requiring action by the Chancellor.
- 3.31(3) Prepares and submits to the Chancellor long range and immediate academic plans.
- 3.31(4) Pursuant to governing policies, recommends to the Chancellor and the Deputy Chancellor for Administration upon the annual operating budget requests submitted by each general academic institution (one month prior to review by the Board of Regents).
- 3.31(5) Recommends to the Chancellor and the Deputy Chancellor for Administration legislative appropriation requests (and policies for the development of such requests) to be submitted by The University of Texas System on behalf of the general academic institutions.
- 3.31(6) Processes all academic matters for the System institutions, both health and academic, with the Coordinating Board, and coordinates other academic matters directed to the Coordinating Board.
- 3.32 The Assistant to the Chancellor for Academic Affairs reports to and is responsible to the Chancellor.

- 3.21(7) In the absence of the Chancellor, or in the event of his inability to act, the Deputy Chancellor for Administration shall discharge the duties and responsibilities of the Chancellor.
- 3.22 The Deputy Chancellor for Administration reports to and is responsible to the Chancellor.
- 3.23 Business Management Council. The Business Management Council advises the Deputy Chancellor for Administration in the areas of budgeting, business management, data processing, physical plant operations, planning, construction, and accounting systems development. The Council is composed of the chief business officers and the Deputy Chancellor for Administration (the Chairman), who prepares the agenda.
- 3.3 Vice-Chancellor for Academic Affairs.
The Vice-Chancellor for Academic Affairs (general academic institutions) is an administrative officer of The University of Texas System.
- 3.31 Subject to delegation by the Chancellor, the Vice-Chancellor for Academic Affairs discharges those duties and responsibilities of the Chancellor related to academic affairs. He has the general assignment of effective coordination and routine administrative direction of the general academic institutions. Specifically, he:
- 3.31(1) Submits to the Chancellor recommendations on The University of Texas System programs in education, research, and public service, including general plans and operations of the general academic institutions.
- 3.31(2) Processes proposals from the general academic institutions requiring action by the Chancellor.
- 3.31(3) Prepares and submits to the Chancellor long-range and immediate academic plans.
- 3.31(4) With the knowledge of the Deputy Chancellor for Administration, he makes recommendations to the Chancellor for the development and operation of a coordinated University of Texas System for education, research, and public services connected therewith.
- 3.31(5) Pursuant to governing policies, recommends to the Chancellor and the Deputy Chancellor for Administration upon the annual operating budget requests submitted on behalf of each general academic institution (one month prior to review by the Board of Regents).
- 3.31(6) Recommends to the Chancellor and the Deputy Chancellor for Administration legislative appropriation requests (and policies for the development of such requests) to be submitted by The University of Texas System on behalf of the general academic institutions.

- 3.31 Subject to delegation by the Chancellor, the Vice-Chancellor for Academic Affairs discharges those duties and responsibilities of the Chancellor related to academic affairs. He has the general assignment of effective coordination and routine administrative direction of the general academic institutions. Specifically, he:
- 3.31(1) Submits to the Chancellor recommendations on The University of Texas System programs in education, research, and public service, including general plans and operations of the general academic institutions.
 - 3.31(2) Processes proposals from the general academic institutions requiring action by the Chancellor.
 - 3.31(3) Prepares and submits to the Chancellor long-range and immediate academic plans.
 - 3.31(4) With the knowledge of the Deputy Chancellor for Administration, he makes recommendations to the Chancellor for the development and operation of a coordinated University of Texas System for education, research, and public services connected therewith.
 - 3.31(5) Pursuant to governing policies, recommends to the Chancellor and the Deputy Chancellor for Administration upon the annual operating budget requests submitted on behalf of each general academic institution (one month prior to review by the Board of Regents).
 - 3.31(6) Recommends to the Chancellor and the Deputy Chancellor for Administration legislative appropriation requests (and policies for the development of such requests) to be submitted by The University of Texas System on behalf of the general academic institutions.
 - 3.31(7) Processes all academic matters for the System institutions, both health and academic, with the Coordinating Board, and coordinates other academic matters directed to the Coordinating Board.
- 3.32 The Vice-Chancellor for Academic Affairs, with the approval of the Chancellor and the authorization by the Board of Regents, shall appoint such staff members as are required to carry out the responsibilities of his office.
- 3.33 The Vice-Chancellor for Academic Affairs reports to and is responsible to the Chancellor.
- 3.34 University Council. The University Council is composed of the Vice-Chancellor for Academic Affairs and the chief administrative officers of the general academic institutions of The University of Texas System. The Vice-Chancellor for Academic Affairs acts as the Council's permanent chairman and chief executive officer. The Council shall conduct regular meetings to review common problems of planning, development,

- 3.31(1) Submits to the Chancellor recommendations on The University of Texas System programs in education, research, and public service, including general plans and operations of the general academic institutions.
 - 3.31(2) Processes proposals from the general academic institutions requiring action by the Chancellor.
 - 3.31(3) Prepares and submits to the Chancellor long-range and immediate academic plans.
 - 3.31(4) With the knowledge of the Deputy Chancellor for Administration, he makes recommendations to the Chancellor for the development and operation of a coordinated University of Texas System for education, research, and public services connected therewith.
 - 3.31(5) Pursuant to governing policies, recommends to the Chancellor and the Deputy Chancellor for Administration upon the annual operating budget requests submitted on behalf of each general academic institution (one month prior to review by the Board of Regents).
 - 3.31(6) Recommends to the Chancellor and the Deputy Chancellor for Administration legislative appropriation requests (and policies for the development of such requests) to be submitted by The University of Texas System on behalf of the general academic institutions.
 - 3.31(7) Processes all academic matters for the System institutions, both health and academic, with the Coordinating Board, and coordinates other academic matters directed to the Coordinating Board.
- 3.32 The Vice-Chancellor for Academic Affairs, with the approval of the Chancellor and the authorization by the Board of Regents, shall appoint such staff members as are required to carry out the responsibilities of his office.
- 3.33 The Vice-Chancellor for Academic Affairs reports to and is responsible to the Chancellor.
- 3.34 University Council. The University Council is composed of the Vice-Chancellor for Academic Affairs and the chief administrative officers of the general academic institutions of The University of Texas System. The Vice-Chancellor for Academic Affairs acts as the Council's permanent chairman and chief executive officer. The Council shall conduct regular meetings to review common problems of planning, development, and operation in the several institutions represented, and the Vice-Chancellor for Academic Affairs reviews the recommendations of the Council and transmits them to the Chancellor, together with his recommendation thereon.

As amended 7/31/70

- 2.431(4) Act as the official medium of communication between the officers, staffs, faculties, and students of the component institutions of The University of Texas System and the Chancellor/ Board of Regents.
 - 2.431(5) With the aid and advice of the Chancellor and the Board of Regents, represent The University of Texas System with the Legislature, the Coordinating Board, Texas College and University System, and the State or Federal Government.
 - 2.431(6) Serve as an ex officio member of all institutional faculties of The University of Texas System.
 - 2.431(7) Interpret policy to the faculties, staffs, and students; and interpret the programs and needs to the public under policies established by the Chancellor and the Board of Regents.
 - 2.431(8) Review and recommend to the Chancellor both annual budgets and biennial legislative submissions of each component institution of The University of Texas System, with such assistance from members of the staff and others as he shall require.
 - 2.431(9) Conduct an annual review of the organization of The University of Texas System and its component institutions. In the light of this review, he shall report to the Chancellor and the Board of Regents recommendations for changes in organization, assignments, and procedures.
 - 2.431(10) Personally, or through his delegate, keep the Chancellor and the institutional heads apprised of policies and decisions that may affect any component institution.
 - 2.431(11) Assume all duties and responsibilities of the Chancellor in the Chancellor's absence.
- 2.432 Although the Deputy Chancellor normally shall act through Executive Vice-Chancellors and institutional heads regarding the affairs of any component institution, he shall not be precluded from direct participation when circumstances warrant.
- 2.44 Vice-Chancellor for Academic Affairs. The Vice-Chancellor for Academic Affairs (general academic institutions) is an administrative officer of System Administration.
- 2.441 By delegation from the Chancellor-Elect, the Vice-Chancellor for Academic Affairs discharges those duties and responsibilities of the Chancellor-Elect related to academic affairs. He has the general assignment of effective coordination, direction, and regular operation of the general academic institutions. Specifically, he:

2. 431(2) Recommend to the Chancellor budgets for the operation of the component institutions of The University of Texas System.
2. 431(3) Nominate to the Chancellor and to the Board of Regents the officers of System Administration and the chief administrative officers of the component institutions.
2. 431(4) Act as the official medium of communication between the officers, staffs, faculties, and students of the component institutions of The University of Texas System and the Chancellor/ Board of Regents.
2. 431(5) With the aid and advice of the Chancellor and the Board of Regents, represent The University of Texas System with the Legislature, the Coordinating Board, Texas College and University System, and the State or Federal Government.
2. 431(6) Serve as an ex officio member of all institutional faculties of The University of Texas System.
2. 431(7) Interpret policy to the faculties, staffs, and students; and interpret the programs and needs to the public under policies established by the Chancellor and the Board of Regents.
2. 431(8) Review and recommend to the Chancellor both annual budgets and biennial legislative submissions of each component institution of The University of Texas System, with such assistance from members of the staff and others as he shall require.
2. 431(9) Conduct an annual review of the organization of The University of Texas System and its component institutions. In the light of this review, he shall report to the Chancellor and the Board of Regents recommendations for changes in organization, assignments, and procedures.
2. 431(10) Personally, or through his delegate, keep the Chancellor and the institutional heads apprised of policies and decisions that may affect any component institution.
2. 431(11) Assume all duties and responsibilities of the Chancellor in the Chancellor's absence.
2. 432 Although the Deputy Chancellor normally shall act through Executive Vice-Chancellors and institutional heads regarding the affairs of any component institution, he shall not be precluded from direct participation when circumstances warrant.

of The University of Texas System. The Chancellor shall serve as the permanent chairman, and the Deputy Chancellor shall serve as the permanent vice-chairman, and the Council shall review academic planning, general policies, private fund development activities, and other matters of general concern to the several component institutions.

3.44 University Council. The University Council is composed of the Deputy Chancellor, the Associate Deputy Chancellor for Academic Affairs, and the chief administrative officers of the general academic institutions of The University of Texas System. The Deputy Chancellor shall serve as the Council's permanent chairman and shall conduct regular meetings to review common problems of planning, development, and operation of the several institutions represented.

3.45 Health Affairs Council. The Health Affairs Council is composed of the Deputy Chancellor, the Associate Deputy Chancellor for Health Affairs, and the chief administrative officers of the component institutions of The University of Texas System concerned directly with health affairs. The Deputy Chancellor acts as the Council's permanent chairman and shall conduct regular meetings to review common problems of planning, development, and operation of the several institutions represented.

3.46 Business Management Council. The Business Management Council advises the Deputy Chancellor in the areas of budgeting, business management, data processing, physical plant operations, planning, construction, and accounting systems development. The Council is composed of the chief business officers and the Deputy Chancellor (the Chairman), who prepares the agenda.

3.5 Associate Deputy Chancellor for Academic Affairs. The Associate Deputy Chancellor for Academic Affairs (general academic institutions) is an administrative officer of The University of Texas System.

3.51 Subject to delegation by the Deputy Chancellor, the Associate Deputy Chancellor for Academic Affairs has the general assignment of effective coordination of the general academic institutions. Specifically, he:

3.51(1) Submits to the Deputy Chancellor recommendations on The University of Texas System programs in education, research, and public service, including general plans and operations of general academic institutions.

3.51(2) Reviews and makes recommendations on proposals from the general academic institutions requiring action by the Deputy Chancellor.

- planning, operational procedures, development activities, and other matters of general concern to the several component institutions.
- 3.44 University Council. The University Council is composed of the Deputy Chancellor, the Associate Deputy Chancellor for Academic Affairs, and the chief administrative officers of the general academic institutions of The University of Texas System. The Deputy Chancellor shall serve as the Council's permanent chairman and shall conduct regular meetings to review common problems of planning, development, and operation of the several institutions represented.
- 3.45 Health Affairs Council. The Health Affairs Council is composed of the Deputy Chancellor, the Associate Deputy Chancellor for Health Affairs, and the chief administrative officers of the component institutions of The University of Texas System concerned directly with health affairs. The Deputy Chancellor acts as the Council's permanent chairman and shall conduct regular meetings to review common problems of planning, development, and operation of the several institutions represented.
- 3.46 Business Management Council. The Business Management Council advises the Deputy Chancellor in the areas of budgeting, business management, data processing, physical plant operations, planning, construction, and accounting systems development. The Council is composed of the chief business officers and the Deputy Chancellor (the Chairman), who prepares the agenda.
- 3.5 Associate Deputy Chancellor for Academic Affairs. The Associate Deputy Chancellor for Academic Affairs (general academic institutions) is an administrative officer of The University of Texas System.
- 3.51 Subject to delegation by the Deputy Chancellor, the Associate Deputy Chancellor for Academic Affairs has the general assignment of effective coordination of the general academic institutions. Specifically, he:
- 3.51(1) Submits to the Deputy Chancellor recommendations on The University of Texas System programs in education, research, and public service, including general plans and operations of general academic institutions.
- 3.51(2) Reviews and makes recommendations on proposals from the general academic institutions requiring action by the Deputy Chancellor.

3.4 Assistant to the Chancellor for Health Affairs.

The Assistant to the Chancellor for Health Affairs is an administrative officer of The University of Texas System.

- 3.41 Subject to delegation by the Chancellor, the Assistant to the Chancellor for Health Affairs has the general assignment of effective coordination of those component institutions concerned primarily with health sciences. Specifically, he:
- 3.41(1) Submits to the Chancellor recommendations on The University of Texas System programs on health science education, research, and public service, including general plans and operations of the bio-medical institutions.
 - 3.41(2) Reviews and makes recommendations on proposals from the biomedical institutions requiring action by the Chancellor.
 - 3.41(3) Prepares and submits to the Chancellor long range and immediate academic plans.
 - 3.41(4) Pursuant to governing policies, recommends to the Chancellor and the Deputy Chancellor for Administration upon the annual operating budget requests submitted by each biomedical institution (one month prior to review by the Board of Regents).
 - 3.41(5) Recommends to the Chancellor and the Deputy Chancellor for Administration legislative appropriation requests (and policies for the development of such requests) to be submitted by The University of Texas System on behalf of the biomedical institutions.
- 3.42 The Assistant to the Chancellor for Health Affairs reports to and is responsible to the Chancellor.

3.5 Executive Assistant to the Chancellor.

The Executive Assistant to the Chancellor is an administrative officer of The University of Texas System, and is the principal assistant to the Chancellor in the administration of the responsibilities of the Office of the Chancellor. In this regard, the duties of the position include, but are not limited to:

- 3.51 Coordination of all matters between the Office of the Chancellor and the activities and functions in the Office of the Deputy Chancellor for Administration.
- 3.52 Coordination of all matters between the Office of the Chancellor and the Office of the Secretary to the Board of Regents.
- 3.53 Assignment and coordination of those duties and responsibilities delegated to other administrative officers of the Chancellor.
- 3.54 On delegation from the Chancellor, represent him in relationships with the component institutions, other institutions and agencies, and the general public.

As amended 9/14/73

- 3.31(7) Processes all academic matters for the System institutions, both health and academic, with the Coordinating Board, and coordinates other academic matters directed to the Coordinating Board.
- 3.32 The Vice-Chancellor for Academic Affairs, with the approval of the Chancellor and the authorization by the Board of Regents, shall appoint such staff members as are required to carry out the responsibilities of his office.
- 3.33 The Vice-Chancellor for Academic Affairs reports to and is responsible to the Chancellor.

3.4 Vice-Chancellor for Health Affairs.

The Vice-Chancellor for Health Affairs is an administrative officer of The University of Texas System.

- 3.41 Subject to delegation by the Chancellor, the Vice-Chancellor for Health Affairs discharges those duties and responsibilities of the Chancellor related to health affairs. He has the general assignment of effective coordination, and routine administrative direction of those component institutions concerned primarily with health sciences. Specifically, he:
 - 3.41(1) Submits to the Chancellor recommendations on The University of Texas System programs in health science education, research, and public service, including general plans and operations of the bio-medical institutions.
 - 3.41(2) Processes proposals from the bio-medical institutions requiring action by the Chancellor.
 - 3.41(3) Prepares and submits to the Chancellor long-range and immediate academic plans.
 - 3.41(4) With the knowledge of the Deputy Chancellor for Administration, he makes recommendations to the Chancellor for development and operation of a coordinated University of Texas System for education, research, and public services connected therewith.
 - 3.41(5) Pursuant to governing policies, recommends to the Chancellor and the Deputy Chancellor for Administration upon the annual operating budget requests submitted on behalf of each bio-medical institution (one month prior to review by the Board of Regents).

- 3.31(7) Processes all academic matters for the System institutions, both health and academic, with the Coordinating Board, and coordinates other academic matters directed to the Coordinating Board.
 - 3.32 The Vice-Chancellor for Academic Affairs, with the approval of the Chancellor and the authorization by the Board of Regents, shall appoint such staff members as are required to carry out the responsibilities of his office.
 - 3.33 The Vice-Chancellor for Academic Affairs reports to and is responsible to the Chancellor.
 - 3.34 Advisory Council on Graduate Affairs (General Academic Institutions). The Advisory Council on Graduate Affairs shall be chaired by the Vice-Chancellor for Academic Affairs, and shall have the duties and responsibilities as detailed in the Regents' Rules and Regulations, Part One, Chapter V, Part A, Section 3. Recommendations of this Council shall be transmitted to the Chancellor for review by the University Council.
- 3.4 Vice-Chancellor for Health Affairs.
The Vice-Chancellor for Health Affairs is an administrative officer of The University of Texas System.
- 3.41 Subject to delegation by the Chancellor, the Vice-Chancellor for Health Affairs discharges those duties and responsibilities of the Chancellor related to health affairs. He has the general assignment of effective coordination, and routine administrative direction of those component institutions concerned primarily with health sciences. Specifically, he:
 - 3.41(1) Submits to the Chancellor recommendations on The University of Texas System programs in health science education, research, and public service, including general plans and operations of the bio-medical institutions.
 - 3.41(2) Processes proposals from the bio-medical institutions requiring action by the Chancellor.
 - 3.41(3) Prepares and submits to the Chancellor long-range and immediate academic plans.
 - 3.41(4) With the knowledge of the Deputy Chancellor for Administration, he makes recommendations to the Chancellor for development and operation of a coordinated University of Texas System for education, research, and public services connected therewith.
 - 3.41(5) Pursuant to governing policies, recommends to the Chancellor and the Deputy Chancellor for Administration upon the annual operating budget requests submitted on behalf of each bio-medical institution (one month prior to review by the Board of Regents).

and operation in the several institutions represented, and the Vice-Chancellor for Academic Affairs reviews the recommendations of the Council and transmits them to the Chancellor, together with his recommendation thereon.

3.35 Advisory Council on Graduate Affairs (General Academic Institutions). The Advisory Council on Graduate Affairs shall be chaired by the Vice-Chancellor for Academic Affairs, and shall have the duties and responsibilities as detailed in the Regents' Rules and Regulations, Part One, Chapter V, Part A, Section 3. The Vice-Chancellor for Academic Affairs shall review the recommendations of this Council and transmit them to the University Council, together with his recommendation thereon.

3.4 Vice-Chancellor for Health Affairs.

The Vice-Chancellor for Health Affairs is an administrative officer of The University of Texas System.

3.41 Subject to delegation by the Chancellor, the Vice-Chancellor for Health Affairs discharges those duties and responsibilities of the Chancellor related to health affairs. He has the general assignment of effective coordination, and routine administrative direction of those institutions concerned primarily with health sciences. Specifically, he:

3.41(1) Submits to the Chancellor recommendations on The University of Texas System programs in health science education, research, and public service, including general plans and operations of the bio-medical institutions.

3.41(2) Processes proposals from the bio-medical institutions requiring action by the Chancellor.

3.41(3) Prepares and submits to the Chancellor long-range and immediate academic plans.

3.41(4) With the knowledge of the Deputy Chancellor for Administration, he makes recommendations to the Chancellor for development and operation of a coordinated University of Texas System for education, research, and public services connected therewith.

3.41(5) Pursuant to governing policies, recommends to the Chancellor and the Deputy Chancellor for Administration upon the annual operating budget requests submitted on behalf of each bio-medical institution (one month prior to review by the Board of Regents).

3.41(6) Recommends to the Chancellor and the Deputy Chancellor for Administration legislative appropriation requests (and policies for the development of such requests) to be submitted by The University of Texas System on behalf of the bio-medical institutions.

3.42 The Vice-Chancellor for Health Affairs, with the approval of the Chancellor and authorization by the Board of Regents, shall

3.35 Advisory Council on Graduate Affairs (General Academic Institutions). The Advisory Council on Graduate Affairs shall be chaired by the Vice-Chancellor for Academic Affairs, and shall have the duties and responsibilities as detailed in the Regents' Rules and Regulations, Part One, Chapter V, Part A, Section 3. The Vice-Chancellor for Academic Affairs shall review the recommendations of this Council and transmit them to the University Council, together with his recommendation thereon.

3.4 Vice-Chancellor for Health Affairs.

The Vice-Chancellor for Health Affairs is an administrative officer of The University of Texas System.

3.41 Subject to delegation by the Chancellor, the Vice-Chancellor for Health Affairs discharges those duties and responsibilities of the Chancellor related to health affairs. He has the general assignment of effective coordination, and routine administrative direction of those institutions concerned primarily with health sciences. Specifically, he:

- 3.41(1) Submits to the Chancellor recommendations on The University of Texas System programs in health science education, research, and public service, including general plans and operations of the bio-medical institutions.
- 3.41(2) Processes proposals from the bio-medical institutions requiring action by the Chancellor.
- 3.41(3) Prepares and submits to the Chancellor long-range and immediate academic plans.
- 3.41(4) With the knowledge of the Deputy Chancellor for Administration, he makes recommendations to the Chancellor for development and operation of a coordinated University of Texas System for education, research, and public services connected therewith.
- 3.41(5) Pursuant to governing policies, recommends to the Chancellor and the Deputy Chancellor for Administration upon the annual operating budget requests submitted on behalf of each bio-medical institution (one month prior to review by the Board of Regents).
- 3.41(6) Recommends to the Chancellor and the Deputy Chancellor for Administration legislative appropriation requests (and policies for the development of such requests) to be submitted by The University of Texas System on behalf of the bio-medical institutions.

3.42 The Vice-Chancellor for Health Affairs, with the approval of the Chancellor and authorization by the Board of Regents, shall

As amended 7/31/70

2. 441(1) Through the Chancellor-Elect to the Board of Regents, submits recommendations on The University of Texas System programs in education, research, and public service, including general plans and operations of the general academic institutions.
2. 441(2) Processes proposals from the general academic institutions requiring action by the Chancellor-Elect and/or the Board of Regents.
2. 441(3) Prepares and submits to the Chancellor-Elect, and through him to the Board of Regents, long-range and immediate academic plans. With the knowledge of the Deputy Chancellor for Administration, he makes recommendations for development and operation of a coordinated University of Texas System for education and research and public services connected therewith.
2. 441(4) Pursuant to governing policies, recommends upon the annual operating budget requests submitted on behalf of each general academic institution (one month prior to review by the Board of Regents).
2. 441(5) Recommends to the Chancellor-Elect, and through him to the Board of Regents, legislative appropriation requests (and policies for the development of such requests) to be submitted by The University of Texas System on behalf of the general academic institutions.
2. 441(6) In all matters relating to State and Federal agencies, keeps the Special Assistant to the Chancellor-Elect regularly informed of developments and recommendations in the general academic institutions, especially those in areas of legislation, budget proposals, and Federal agency contracts and grants. In turn, the Special Assistant to the Chancellor-Elect keeps the Vice-Chancellor for Academic Affairs informed of State and National programs significant to the policy, development, and operation of the general academic institutions. Together, they arrange for appropriate distribution of this information within The University of Texas System.

2.44 Executive Vice-Chancellor for Academic Affairs. The Executive Vice-Chancellor for Academic Affairs (general academic institutions) is an administrative officer of System Administration.

2.441 By delegation from the Deputy Chancellor, the Executive Vice-Chancellor for Academic Affairs discharges those duties and responsibilities of the Deputy Chancellor related to academic affairs. He has the general assignment of effective coordination, direction, and regular operation of the general academic institutions.

Specifically, he:

- 2.441(1) Through the Deputy Chancellor to the Board of Regents, submits recommendations on The University of Texas System programs in education, research, and public service, including general plans and operations of the general academic institutions.
- 2.441(2) Processes proposals from the general academic institutions requiring action by the Deputy Chancellor and/or the Board of Regents. The processing is prior to action by the Deputy Chancellor.
- 2.441(3) Prepares and submits to the Deputy Chancellor, and through him to the Board of Regents, long-range and immediate academic plans. With the knowledge of the Executive Vice-Chancellor for Fiscal Affairs, he makes recommendations for development and operation of a coordinated University of Texas System for education and research and public services connected therewith.
- 2.441(4) Pursuant to governing policies, recommends upon the annual operating budget requests submitted on behalf of each general academic institution (one month prior to review by the Board of Regents).
- 2.441(5) Recommends to the Deputy Chancellor, and through him to the Board of Regents, legislative appropriation requests (and policies for the development of such requests) to be submitted by The University of Texas System on behalf of the general academic institutions.
- 2.441(6) In all matters relating to State and Federal agencies, keeps the Vice-Chancellor for Public Affairs regularly informed of developments and recommendations in the general academic institutions, especially those in areas of

- 3.51(3) Prepares and submits to the Deputy Chancellor long-range and immediate academic plans.
- 3.51(4) Pursuant to governing policies, recommends to the Deputy Chancellor upon the annual operating budget requests submitted by each general academic institution.
- 3.51(5) Recommends to the Deputy Chancellor legislative appropriation requests (and policies for the development of such requests) to be submitted by The University of Texas System on behalf of the general academic institutions.
- 3.51(6) Processes all academic matters for the System institutions, both health and academic, with the Coordinating Board, and coordinates other academic matters directed to the Coordinating Board.
- 3.52 The Associate Deputy Chancellor for Academic Affairs reports to and is responsible to the Deputy Chancellor.
- 3.6 Associate Deputy Chancellor for Health Affairs.
The Associate Deputy Chancellor for Health Affairs is an administrative officer of The University of Texas System.
 - 3.61 Subject to delegation by the Deputy Chancellor, the Associate Deputy Chancellor for Health Affairs has the general assignment of effective coordination of those component institutions concerned primarily with health sciences. Specifically, he:
 - 3.61(1) Submits to the Deputy Chancellor recommendations on The University of Texas System programs on health science education, research, and public service, including general plans and operations of the bio-medical institutions.
 - 3.61(2) Reviews and makes recommendations on proposals from the biomedical institutions requiring action by the Deputy Chancellor.
 - 3.61(3) Prepares and submits to the Deputy Chancellor long-range and immediate academic plans.

- 3.55 Ongoing evaluation and coordination of the internal administrative procedures and supporting staff of the Chancellor's Office.
- 3.56 Such other duties and responsibilities as may be directed by the Chancellor.

As amended 9/14/73

- 3.41(6) Recommends to the Chancellor and the Deputy Chancellor for Administration legislative appropriation requests (and policies for the development of such requests) to be submitted by The University of Texas System on behalf of the bio-medical institutions.
 - 3.42 The Vice-Chancellor for Health Affairs, with the approval of the Chancellor and authorization by the Board of Regents, shall appoint such staff members as are required to carry out the responsibilities of his office.
 - 3.43 The Vice-Chancellor for Health Affairs reports to and is responsible to the Chancellor.
- 3.5 Executive Assistant to the Chancellor.
The Executive Assistant to the Chancellor is an administrative officer of The University of Texas System, and is the principal assistant to the Chancellor in the administration of the responsibilities of the Office of the Chancellor. In this regard, the duties of the position include, but are not limited to:
- 3.51 Coordination of all matters between the Office of the Chancellor and the activities and functions in the Office of the Deputy Chancellor for Administration.
 - 3.52 Coordination of all matters between the Office of the Chancellor and the Office of the Secretary to the Board of Regents.
 - 3.53 Assignment and coordination of those duties and responsibilities delegated to other administrative officers of the Chancellor.
 - 3.54 On delegation from the Chancellor, represent him in relationships with the component institutions, other institutions and agencies, and the general public.
 - 3.55 Ongoing evaluation and coordination of the internal administrative procedures and supporting staff of the Chancellor's Office.
 - 3.56 Such other duties and responsibilities as may be directed by the Chancellor.

- 3.41(6) Recommends to the Chancellor and the Deputy Chancellor for Administration legislative appropriation requests (and policies for the development of such requests) to be submitted by The University of Texas System on behalf of the bio-medical institutions.
- 3.42 The Vice-Chancellor for Health Affairs, with the approval of the Chancellor and authorization by the Board of Regents, shall appoint such staff members as are required to carry out the responsibilities of his office.
- 3.43 The Vice-Chancellor for Health Affairs reports to and is responsible to the Chancellor.
- 3.44 Graduate Council for the Bio-Medical Institutions. The Graduate Council for the Bio-Medical Institutions shall be chaired by the Vice-Chancellor for Health Affairs, and shall have the duties and responsibilities as detailed in the Regents' Rules and Regulations, Part One, Chapter V, Part B, Section 4. Recommendations of this Council shall be transmitted to the Chancellor for review by the Health Affairs Council.
- 3.5 Executive Assistant to the Chancellor.
The Executive Assistant to the Chancellor is an administrative officer of The University of Texas System, and is the principal assistant to the Chancellor in the administration of the responsibilities of the Office of the Chancellor. In this regard, the duties of the position include, but are not limited to:
- 3.51 Coordination of all matters between the Office of the Chancellor and the activities and functions in the Office of the Deputy Chancellor for Administration.
- 3.52 Coordination of all matters between the Office of the Chancellor and the Office of the Secretary to the Board of Regents.
- 3.53 Assignment and coordination of those duties and responsibilities delegated to other administrative officers of the Chancellor.
- 3.54 On delegation from the Chancellor, represent him in relationships with the component institutions, other institutions and agencies, and the general public.
- 3.55 Ongoing evaluation and coordination of the internal administrative procedures and supporting staff of the Chancellor's Office.
- 3.56 Such other duties and responsibilities as may be directed by the Chancellor.

appoint such staff members as are required to carry out the responsibilities of his office.

- 3.43 The Vice-Chancellor for Health Affairs reports to and is responsible to the Chancellor.
 - 3.44 Health Affairs Council. The Health Affairs Council is composed of the Vice-Chancellor for Health Affairs and the chief administrative officers of the divisions or component institutions of The University of Texas System concerned directly with health affairs. The Vice-Chancellor for Health Affairs acts as the Council's permanent chairman and chief executive officer. The Council shall conduct regular meetings to review common problems of planning, development, and operation in the several institutions represented, and the Vice-Chancellor for Health Affairs receives the recommendations of the Council and transmits them to the Chancellor, together with his recommendation thereon.
 - 3.45 Graduate Council for the Bio-Medical Institutions. The Graduate Council for the Bio-Medical Institutions shall be chaired by the Vice-Chancellor for Health Affairs, and shall have the duties and responsibilities as detailed in the Regents' Rules and Regulations, Part One, Chapter V, Part B, Section 4. The Vice-Chancellor for Health Affairs shall review the recommendations for this Council and transmit them to the Health Affairs Council, together with his recommendation thereon.
- 3.5 Executive Assistant to the Chancellor.
The Executive Assistant to the Chancellor is an administrative officer of The University of Texas System, and is the principal assistant to the Chancellor in the administration of the responsibilities of the Office of the Chancellor. In this regard, the duties of the position include, but are not limited to:
- 3.51 Coordination of all matters between the Office of the Chancellor and the activities and functions in the Office of the Deputy Chancellor for Administration.
 - 3.52 Coordination of all matters between the Office of the Chancellor and the Office of the Secretary to the Board of Regents.
 - 3.53 Assignment and coordination of those duties and responsibilities delegated to other administrative officers of the Chancellor.
 - 3.54 On delegation from the Chancellor, represent him in relationships with the component institutions, other institutions and agencies, and the general public.
 - 3.55 Ongoing evaluation and coordination of the internal administrative procedures and supporting staff of the Chancellor's Office.
 - 3.56 Such other duties and responsibilities as may be directed by the Chancellor.

as amended 7/31/70

- 2.442 The Vice-Chancellor for Academic Affairs reports to and is responsible to the Chancellor-Elect.
- 2.443 Academic Affairs Council. The Academic Affairs Council is composed of the Vice-Chancellor for Academic Affairs and the chief administrative officers of The University of Texas System's divisions or general academic institutions. The Vice-Chancellor for Academic Affairs acts as the Council's permanent chairman and chief executive officer. The Council shall conduct regular meetings to review common problems of planning, development, and operation in the several institutions represented, and the Vice-Chancellor for Academic Affairs reviews the recommendations of the Council and transmits them to the Chancellor-Elect, together with his recommendation thereon.
- 2.45 Vice-Chancellor for Health Affairs. The Vice-Chancellor for Health Affairs is an administrative officer of System Administration.
- 2.451 By delegation from the Chancellor-Elect, the Vice-Chancellor for Health Affairs discharges those duties and responsibilities of the Chancellor-Elect related to health affairs. He has the general assignment of effective coordination, direction, and regular operation of those institutions concerned primarily with health sciences. Specifically, he:
- 2.451(1) Through the Chancellor-Elect to the Board of Regents, submits recommendations on The University of Texas System programs in health science education, research, and public service, including general plans and operations, of the component bio-medical institutions.
- 2.451(2) Processes proposals from the component institutions devoted to the health professions requiring action by the Chancellor-Elect and/or the Board of Regents. The processing is prior to action by the Chancellor-Elect.
- 2.451(3) Prepares and submits to the Chancellor-Elect, and through him to the Board of Regents, long-range and immediate academic plans. With the knowledge of the Deputy Chancellor for Administration, he makes recommendations for development and operation of a coordinated University of Texas System for education and research in the health professions and for patient care and public services connected therewith.

legislation, budget proposals, and Federal agency contracts and grants. In turn, the Vice-Chancellor for Public Affairs keeps the Executive Vice-Chancellor for Academic Affairs informed of State and National programs significant to the policy, development, and operation of the general academic institutions. Together, they arrange for appropriate distribution of this information within The University of Texas System.

- 2.442 The Executive Vice-Chancellor for Academic Affairs reports to and is responsible to the Deputy Chancellor.
- 2.443 Academic Affairs Council. The Academic Affairs Council is composed of the Executive Vice-Chancellor for Academic Affairs and the chief administrative officers of The University of Texas System's divisions or general academic institutions. The Executive Vice-Chancellor for Academic Affairs acts as the Council's permanent chairman and chief executive officer. The Council shall conduct regular meetings to review common problems of planning, development, and operation in the several institutions represented, and the Executive Vice-Chancellor for Academic Affairs reviews the recommendations of the Council and transmits them to the Deputy Chancellor, together with his recommendation thereon.
- 2.45 Executive Vice-Chancellor for Health Affairs. The Executive Vice-Chancellor for Health Affairs is an administrative officer of System Administration.
- 2.451 By delegation from the Deputy Chancellor, the Executive Vice-Chancellor for Health Affairs discharges those duties and responsibilities of the Deputy Chancellor related to health affairs. He has the general assignment of effective coordination, direction, and regular operation of those institutions concerned primarily with health sciences. Specifically, he:
- 2.451(1) Through the Deputy Chancellor to the Board of Regents, submits recommendations on The University of Texas System programs in health science education, research, and public service, including general plans and operations, of the component biomedical institutions.
- 2.451(2) Processes proposals from the component institutions devoted to the health professions requiring action by the Deputy Chancellor

- 3.61(4) Pursuant to governing policies, recommends to the Deputy Chancellor upon the annual operating budget requests submitted by each bio-medical institution.
- 3.61(5) Recommends to the Deputy Chancellor legislative appropriation requests (and policies for the development of such requests) to be submitted by The University of Texas System on behalf of the biomedical institutions.
- 3.62 The Associate Deputy Chancellor for Health Affairs reports to and is responsible to the Deputy Chancellor.

3.7 Associate Deputy Chancellor for Investments, Trusts and Lands.

The Associate Deputy Chancellor for Investments, Trusts and Lands is an administrative officer of The University of Texas System.

- 3.71 Subject to delegation by the Deputy Chancellor, the Associate Deputy Chancellor for Investments, Trusts and Lands implements, when they are approved by the Board of Regents, policies and actions with respect to:
 - 3.71(1) The investment, management, and administration of all endowment funds belonging to The University of Texas System and its component institutions, including the Permanent University Fund, the Available Fund, and all trust and special funds.
 - 3.71(2) The management and administration of the surface of all endowment lands and real estate belonging to The University of Texas System and its component institutions, including the West Texas Lands and all trust properties.
 - 3.71(3) The management and administration of oil, gas, and other mineral exploration and production on all endowment lands and real estate belonging to The University of Texas System and its component institutions, including the West Texas Lands and all trust properties.
 - 3.71(4) The issuance, management, and payment of all bonds and other evidences of indebtedness issued by the Board of Regents for The University of Texas System and its component institutions.

As amended 1/26/73

3.6 Director for Development.

The Director for Development is an administrative officer of The University of Texas System.

3.61 In carrying out his duties and responsibilities he:

- 3.61(1) Serves as executive officer for The University of Texas System Advisory Council.
 - 3.61(2) Acts under the authority delegated by the Chancellor for private fund development for The University of Texas System.
 - 3.61(3) Coordinates policies and activities involving internal foundations and University-related external foundations.
 - 3.61(4) Coordinates and cooperates with the chief administrative officers of the component institutions in development programs.
 - 3.61(5) Coordinates efforts of component institution officials to create a favorable climate for philanthropic support among various constituencies, including alumni, foundations, business and industry, associations, parents of students, friends, and benefactors.
 - 3.61(6) Advises component institution administrative officials, deans, and directors on projects involving private gift support, suggests possible granting agencies or benefactors, and assists when needed in the preparation of grant proposals and their presentation.
 - 3.61(7) Administers procedures for the preparation of gift records, gift processing, gift acknowledgments, and gift docketts for the Board of Regents.
- 3.62 The Director for Development reports to and is responsible to the Chancellor.

3.7 Assistant to the Chancellor.

The Assistant to the Chancellor is an administrative officer of The University of Texas System.

3.71 Subject to delegation by the Chancellor, the Assistant to the Chancellor:

- 3.71(1) Has direct responsibility for communications about activities of the Board of Regents and The University of Texas System administration.
- 3.71(2) Has the responsibility of coordinating news releases and other public information emanating from the component institutions, which involve the Board of Regents, and System Administration.
- 3.71(3) Coordinates and serves as liaison to any person or persons who serve as consultants to The University of Texas System administration in the area of media relations and public information dissemination.

3.6 Executive Director for Development.

The Executive Director for Development is an administrative officer of The University of Texas System.

3.61 In carrying out his duties and responsibilities, he:

- 3.61(1) Serves as executive officer for The University of Texas System Advisory Council.
 - 3.61(2) Acts under the authority delegated by the Chancellor for private fund development for The University of Texas System.
 - 3.61(3) Coordinates policies and activities involving internal foundations and University-related external foundations.
 - 3.61(4) Coordinates and cooperates with executive heads of the component units in development programs.
 - 3.61(5) Coordinates efforts of component institution officials to create a favorable climate for philanthropic support among various constituencies, including alumni, foundations, business and industry, associations, parents of students, friends, and benefactors.
 - 3.61(6) Advises component institution administrative officials, deans, and directors on projects involving private gift support, suggests possible granting agencies or benefactors, and assists when needed in the preparation of grant proposals and their presentation.
 - 3.61(7) Administers procedures for the preparation of gift records, gift processing, gift acknowledgments, and gift docketts for the Board of Regents.
- 3.62 The Executive Director for Development reports to and is responsible to the Chancellor.

3.7 Executive Director, News and Information Service.

The Executive Director, News and Information Service, is an administrative officer of The University of Texas System.

3.71 Subject to delegation by the Chancellor, the Executive Director:

- 3.71(1) Has direct responsibility for communications about activities of the Board of Regents and The University of Texas System administration.
- 3.71(2) Has the responsibility of coordinating news releases and other public information emanating from the component institutions, which involve the Board of Regents, and System Administration.
- 3.71(3) Coordinates and serves as liaison to any person or persons who serve as consultants to The University of Texas System administration in the area of media relations and public information dissemination.

As amended 7/31/70

- 2.451(4) Pursuant to governing policies, recommends upon the annual operating budget requests submitted on behalf of each component institution devoted to the health professions (one month prior to review by the Board of Regents).
- 2.451(5) Recommends to the Chancellor-Elect and through him to the Board of Regents, Legislative Appropriation Requests (and policies for the development of such requests) to be submitted by The University of Texas System on behalf of the component institutions dedicated to the health professions.
- 2.451(6) In all matters relating to State and Federal agencies, keeps the Special Assistant to the Chancellor-Elect regularly informed of developments and recommendations in the health science institutions, especially those in areas of legislation, budget proposals, and Federal agency contracts and grants. In turn, the Special Assistant to the Chancellor-Elect keeps the Vice-Chancellor for Health Affairs informed of State and National programs significant to the policy, development, and operations of the health sciences institutions. Together they arrange for appropriate distribution of this information within The University of Texas System.
- 2.452 The Vice-Chancellor for Health Affairs reports to and is responsible to the Chancellor-Elect.
- 2.453 Health Affairs Council. The Health Affairs Council is composed of the Vice-Chancellor for Health Affairs and the chief administrative officers of The University of Texas System's divisions or component institutions concerned directly with health affairs. The Vice-Chancellor for Health Affairs acts as the Council's permanent chairman and chief executive officer. The Council shall conduct regular meetings to review common problems of planning, development, and operation in the several institutions represented, and the Vice-Chancellor for Health Affairs receives the recommendations of the Council and transmits them to the Chancellor-Elect, together with his recommendation thereon.

- and/or the Board of Regents. The processing is prior to action by the Deputy Chancellor.
2. 451(3) Prepares and submits to the Deputy Chancellor, and through him to the Board of Regents, long-range and immediate academic plans. With the knowledge of the Executive Vice-Chancellor for Fiscal Affairs, he makes recommendations for development and operation of a coordinated University of Texas System for education and research in the health professions and for patient care and public services connected therewith.
2. 451(4) Pursuant to governing policies, recommends upon the annual operating budget requests submitted on behalf of each component institution devoted to the health professions (one month prior to review by the Board of Regents).
2. 451(5) Recommends to the Deputy Chancellor and through him to the Board of Regents, Legislative Appropriation Requests (and policies for the development of such requests) to be submitted by The University of Texas System on behalf of the component institutions dedicated to the health professions.
2. 451(6) In all matters relating to State and Federal agencies, keeps the Vice-Chancellor for Public Affairs regularly informed of developments and recommendations in the health science institutions, especially those in areas of legislation, budget proposals, and Federal agency contracts and grants. In turn, the Vice-Chancellor for Public Affairs keeps the Executive Vice-Chancellor for Health Affairs informed of State and National programs significant to the policy, development, and operations of the health sciences institutions. Together they arrange for appropriate distribution of this information within The University of Texas System.
2. 452 The Executive Vice-Chancellor for Health Affairs reports to and is responsible to the Deputy Chancellor.
2. 453 Health Affairs Council. The Health Affairs Council is composed of the Executive Vice-Chancellor for Health Affairs and the chief administrative officers of The University of Texas System's divisions or component

- 3.71(5) Working closely with the Board for Lease of University Lands in the discharge of its duties and responsibilities.
- 3.71(6) Presenting to the Board of Regents through the Deputy Chancellor periodic reports of the status and prospect of funds for which he has responsibility and that will be available for expenditure by The University of Texas System and its component institutions.
- 3.71(7) Consulting with the Executive Associate for Economic Affairs with respect to the development of long-range plans for the development and management of the economic resources of The University of Texas System and its component institutions.
- 3.71(8) Supervising the proper operation of the following budgeted activities:
 Office of Investments, Trusts and Lands;
 Board for Lease - University Lands;
 Auditing Oil and Gas Production;
 University Lands - Geology and Surveying;
 Oil Field Supervision and Geophysical Exploration;
 University Lands - Surface Leasing.
- 3.72 The Associate Deputy Chancellor for Investments, Trusts and Lands reports to and is responsible to the Deputy Chancellor.

3.8 Associate Deputy Chancellor for Operations.

The Associate Deputy Chancellor for Operations is an administrative officer of The University of Texas System.

3.81 Subject to delegation by the Deputy Chancellor, the Associate Deputy Chancellor for Operations is responsible for:

- 3.81(1) Supervising and coordinating the acquisition of all real property at the component institutions.
- 3.81(2) Representing the Deputy Chancellor at all meetings of:
 Committee of Governing Boards;
 Council of College Presidents;
 Coordinating Board;
 TASSCUBO;
 Texas Association of Classroom Teachers; and
 such other organizations as the Chancellor or Deputy Chancellor may designate.

As amended 1/26/73

- 3.71(4) Develops a format for the presentation of information about System and/or component institutions to the general public.
- 3.71(5) Makes recommendations to the Chancellor and the Deputy Chancellor for Administration regarding budget requests and staffing requirements for the public information services of the component institutions.
- 3.71(6) Performs such other duties and assignments as may be delegated to him from the Chancellor.
- 3.72 The Assistant to the Chancellor reports to and is responsible to the Chancellor.

3.8 Director for Public Affairs.

The Director for Public Affairs is an administrative officer of The University of Texas System.

3.81 Subject to delegation by the Chancellor, the Director for Public Affairs shall:

- 3.81(1) On the direction of the Chancellor represent The University of Texas System in its relations with federal agencies, the Texas Legislature, and state and municipal agencies.
- 3.81(2) Advise the Chancellor on relations with the Congress and federal agencies, the Legislature, and state agencies.
- 3.81(3) Inform appropriate administrative officers of current and long-range developments on the national level and the state level, which may affect The University of Texas System and its component institutions.
- 3.81(4) Maintain and distribute information on federal and state programs, which will assure continuous and prompt action by The University of Texas System on applications and communications to federal and state agencies and offices.
- 3.81(5) Advise the appropriate officials of the component institutions with regard to available federal and state programs and facilitate their participation therein.
- 3.82 The Director for Public Affairs reports to and is responsible to the Chancellor; provided, however, that with regard to legislative matters, the Director for Public Affairs shall work with and under the direction of the Chairman of the Board of Regents or his delegate.

- 3.71(4) Develops a format for the presentation of information about System and/or component institutions to the general public.
- 3.71(5) Makes recommendations to the Chancellor and the Deputy Chancellor for Administration regarding budget requests and staffing requirements for the public information services of the component institutions.
- 3.71(6) Performs such other duties and assignments as may be delegated to him from the Chancellor.
- 3.72 The Executive Director, News and Information Service reports to and is responsible to the Chancellor.

3.8 Director for Federal Affairs.

The Director for Federal Affairs is an administrative officer of The University of Texas System.

3.81 Subject to delegation by the Chancellor, the Director for Federal Affairs shall:

- 3.81(1) On the direction of the Chancellor, represent The University of Texas System in its relations with federal agencies.
 - 3.81(2) Advise the Chancellor on relations with the Congress and federal agencies.
 - 3.81(3) Inform appropriate administrative officers of current and long-range developments on the national level affecting The University of Texas System and its component institutions.
 - 3.81(4) Maintain and distribute information on federal programs, assuring continuous and prompt action by The University of Texas System on applications and communications to federal agencies and offices.
 - 3.81(5) Advise the appropriate officials of the component institutions with regard to available federal programs and facilitate their participation therein.
- 3.82 The Director for Federal Affairs reports to and is responsible to the Chancellor.

3.9 Director for State Affairs.

The Director for State Affairs is an administrative officer of The University of Texas System.

3.91 Subject to delegation by the Chancellor, the Director for State Affairs shall:

- 3.91(1) On the direction of the Chancellor, represent The University of Texas System in its relations with the Texas Legislature and state and municipal agencies.

As amended 7/31/70

- 2.46 Deputy Chancellor for Administration.** The Deputy Chancellor for Administration is the chief financial officer of The University of Texas System. He is responsible for planning and implementing an effective program for uniform business systems development and management.
- 2.461** In carrying out his primary functions and duties, the Deputy Chancellor for Administration:
- 2.461(1)** Recommends policies for the preparation and review of all operating budgets and legislative budget requests.
 - 2.461(2)** Plans a uniform system of accounting and budgeting for the component institutions and System Administration of The University of Texas System.
 - 2.461(3)** Formulates plans for financial reporting consistent with the highest standards.
 - 2.461(4)** Develops and implements programs for the most efficient management of personnel and resources.
 - 2.461(5)** Develops and implements programs of long-range planning for physical facilities and financial resources.
 - 2.461(6)** Has direct administrative authority and responsibility for efficient functioning of the following divisions and operations:
 - 2.461(61)** Business Operations of the Component Institutions - (Coordination of activities).
 - 2.461(62)** Associate Deputy Chancellor for Investments, Trusts and Lands .
 - 2.461(63)** Assistant Deputy Chancellor for Operations.
 - 2.461(64)** Office of the Comptroller.
 - 2.461(65)** Office of Executive Director of Facilities Planning and Construction.
 - 2.461(66)** Office of Budget Director.
 - 2.461(67)** Law Office.
 - 2.461(68)** Office of System Personnel Director.
 - 2.461(69)** Office of Director of Accounting of The University of Texas at Austin (with respect to System Administration activities).
- 2.462** The Deputy Chancellor for Administration reports to and is responsible to the Chancellor-Elect.

institutions concerned directly with health affairs. The Executive Vice-Chancellor for Health Affairs acts as the Council's permanent chairman and chief executive officer. The Council shall conduct regular meetings to review common problems of planning, development, and operation in the several institutions represented, and the Executive Vice-Chancellor for Health Affairs receives the recommendations of the Council and transmits them to the Deputy Chancellor, together with his recommendation thereon.

2.46 Executive Vice-Chancellor for Fiscal Affairs. The Executive Vice-Chancellor for Fiscal Affairs is the chief financial officer of The University of Texas System. He is responsible for planning and implementing an effective program for uniform business systems development and management.

2.461 In carrying out his primary functions and duties, the Executive Vice-Chancellor for Fiscal Affairs:

2.461(1) Recommends policies for the preparation and review of all operating budgets and legislative budget requests.

2.461(2) Plans a uniform system of accounting and budgeting for the component institutions and System Administration of The University of Texas System.

2.461(3) Formulates plans for financial reporting consistent with the highest standards.

2.461(4) Develops and implements programs for the most efficient management of personnel and resources.

2.461(5) Develops and implements programs of long-range planning for physical facilities and financial resources.

2.461(6) Has direct administrative authority and responsibility for efficient functioning of the following divisions and operations:

2.461(61) Business Operations of the Component Institutions - (Coordination of activities).

2.461(62) Vice-Chancellor of Investments, Trusts, and Lands.

2.461(63) Vice-Chancellor for Operations.

2.461(64) Office of the Comptroller.

2.461(65) Office of Executive Director of Facilities Planning and Construction.

2.461(66) Office of Budget Director.

- 3.81(3) Direct responsibility for the management of the System-wide insurance programs, including approval of all policies, such programs to include:
 Fire and Extended Coverage;
 Liability;
 Health;
 Life;
 Accidental Death and Dismemberment;
 Income Replacement; and
 Retirement.
- 3.81(4) Special assignments, as delegated or assigned by the Deputy Chancellor.
- 3.82 The Associate Deputy Chancellor for Operations reports to and is responsible to the Deputy Chancellor.
- 3.9 Director for Information.
 The Director for Information is an administrative officer of The University of Texas System.
- 3.91 Subject to delegation by the Deputy Chancellor, the Director for Information:
- 3.91(1) Has direct responsibility for communications about activities of the Board of Regents and The University of Texas System Administration.
- 3.91(2) Has the responsibility of coordinating news releases and other public information emanating from the component institutions, which involve the Board of Regents, and System Administration.
- 3.91(3) Coordinates and serves as liaison to any person or persons who serve as consultants to The University of Texas System administration in the area of media relations and public information dissemination.
- 3.91(4) Develops a format for the presentation of information about System and/or component institutions to the general public.
- 3.91(5) Makes recommendations to the Deputy Chancellor regarding budget requests and staffing requirements for the public information services of the component institutions.
- 3.91(6) Performs such other duties and assignments as may be delegated to him by the Deputy Chancellor.

- 3.9 Associate Deputy Chancellor for Investments, Trusts and Lands.
The Associate Deputy Chancellor for Investments, Trusts and Lands is an administrative officer of The University of Texas System.
- 3.91 He recommends through the Deputy Chancellor for Administration, and the Chancellor, to the Board, and implements when they are approved by the Board, policies and actions with respect to:
- 3.91(1) The investment, management, and administration of all endowment funds belonging to The University of Texas System and its component institutions, including the Permanent University Fund, the Available Fund, and all trust and special funds.
 - 3.91(2) The management and administration of the surface of all endowment lands and real estate belonging to The University of Texas System and its component institutions, including the West Texas Lands and all trust properties.
 - 3.91(3) The management and administration of oil, gas, and other mineral exploration and production on all endowment lands and real estate belonging to The University of Texas System and its component institutions, including the West Texas Lands and all trust properties.
 - 3.91(4) The issuance, management, and payment of all bonds and other evidences of indebtedness

- 3.91(2) Advise the Chancellor on relations with the Legislature and state agencies.
 - 3.91(3) Inform appropriate administrative officers of current and long-range developments on the state level affecting The University of Texas System and its component institutions.
 - 3.91(4) Maintain and distribute information on state programs, assuring continuous and prompt action by The University of Texas System on applications and communications to state agencies and offices.
 - 3.91(5) Advise the appropriate officials of the component institutions with regard to available state programs and facilitate their participation therein.
- 3.92 The Director for State Affairs reports to and is responsible to the Chancellor.
- 3.(10) Associate Deputy Chancellor for Investments, Trusts and Lands.
The Associate Deputy Chancellor for Investments, Trusts and Lands is an administrative officer of The University of Texas System.
- 3.(10)(1) He recommends through the Deputy Chancellor for Administration, and the Chancellor, to the Board, and implements when they are approved by the Board, policies and actions with respect to:
 - 3.(10)(1)(1) The investment, management, and administration of all endowment funds belonging to The University of Texas System and its component institutions, including the Permanent University Fund, the Available Fund, and all trust and special funds.
 - 3.(10)(1)(2) The management and administration of the surface of all endowment lands and real estate belonging to The University of Texas System and its component institutions, including the West Texas Lands and all trust properties.
 - 3.(10)(1)(3) The management and administration of oil, gas, and other mineral exploration and production on all endowment lands and real estate belonging to The University of Texas System and its component institutions, including the West Texas Lands and all trust properties.
 - 3.(10)(1)(4) The issuance, management, and payment of all bonds and other evidences of indebtedness

- 2.47 Associate Deputy Chancellor for Investments, Trusts and Lands.** The Associate Deputy Chancellor for Investments, Trusts and Lands is an administrative officer of The University of Texas System, and his duties include the following:
- 2.471** He recommends through the Deputy Chancellor for Administration, the Chancellor-Elect, and the Chancellor to the Board, and implements when they are approved by the Board, policies and actions with respect to:
- 2.471(1)** The investment, management, and administration of all endowment funds belonging to The University of Texas System and its component institutions, including the Permanent University Fund, the Available Fund, and all trust and special funds.
 - 2.471(2)** The management and administration of the surface of all endowment lands and real estate belonging to The University of Texas System and its component institutions, including the West Texas Lands and all trust properties.
 - 2.471(3)** The management and administration of oil, gas, and other mineral exploration and production on all endowment lands and real estate belonging to The University of Texas System and its component institutions, including the West Texas Lands and all trust properties.
 - 2.471(4)** The issuance, management and payment of all bonds and other evidences of indebtedness issued by the Board of Regents for The University of Texas System and its component institutions.
 - 2.471(5)** Working closely with the Board for Lease of University Lands in the discharge of its duties and responsibilities.
 - 2.471(6)** Presenting to the Board of Regents through the Deputy Chancellor for Administration, the Chancellor-Elect, and the Chancellor periodic reports of the status and prospect of funds for which he has responsibility and that will be available for expenditure by The University of Texas System and its component institutions.
 - 2.471(7)** Consulting with the Executive Associate for Economic Affairs with respect to the development of long-range plans for the development and management of the economic resources of The University of Texas System and its component institutions.

- 2. 461(67) Law Office.
- 2. 461(68) Office of System Personnel Director.
- 2. 461(69) Office of Director of Accounting of The University of Texas at Austin (with respect to System Administration activities).
- 2. 462 The Executive Vice-Chancellor for Fiscal Affairs reports to and is responsible to the Deputy Chancellor.
- 2. 47 Vice-Chancellor for Investments, Trusts and Lands. The Vice-Chancellor for Investments, Trusts and Lands is an administrative officer of The University of Texas System, and his duties include the following:
 - 2. 471 He recommends through the Executive Vice-Chancellor for Fiscal Affairs, the Deputy Chancellor, and the Chancellor to the Board, and implements when they are approved by the Board, policies and actions with respect to:
 - 2. 471(1) The investment, management, and administration of all endowment funds belonging to The University of Texas System and its component institutions, including the Permanent University Fund, the Available Fund, and all trust and special funds.
 - 2. 471(2) The management and administration of the surface of all endowment lands and real estate belonging to The University of Texas System and its component institutions, including the West Texas Lands and all trust properties.
 - 2. 471(3) The management and administration of oil, gas, and other mineral exploration and production on all endowment lands and real estate belonging to The University of Texas System and its component institutions, including the West Texas Lands and all trust properties.
 - 2. 471(4) The issuance, management, and payment of all bonds and other evidences of indebtedness issued by the Board of Regents for The University of Texas System and its component institutions.
 - 2. 471(5) Working closely with the Board for Lease of University Lands in the discharge of its duties and responsibilities.
 - 2. 471(6) Presenting to the Board of Regents through the Executive Vice-Chancellor for Fiscal Affairs, the Deputy Chancellor, and the Chancellor periodic reports of the status and

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- 2. 461(67) Law Office.
- 2. 461(68) Office of System Personnel Director.
- 2. 461(69) Office of Director of Accounting of The University of Texas at Austin (with respect to System Administration activities).
- 2. 462 The Executive Vice-Chancellor for Fiscal Affairs reports to and is responsible to the Deputy Chancellor.
- 2. 47 Vice-Chancellor of Investments, Trusts, and Lands. The Vice-Chancellor of Investments, Trusts, and Lands is an administrative officer of The University of Texas System, and his duties include the following:
 - 2. 471 He recommends through the Executive Vice-Chancellor for Fiscal Affairs, the Deputy Chancellor, and the Chancellor to the Board, and implements when they are approved by the Board, policies and actions with respect to:
 - 2. 471(1) The investment, management, and administration of all endowment funds belonging to The University of Texas System and its component institutions, including the Permanent University Fund, the Available Fund, and all trust and special funds.
 - 2. 471(2) The management and administration of the surface of all endowment lands and real estate belonging to The University of Texas System and its component institutions, including the West Texas Lands and all trust properties.
 - 2. 471(3) The management and administration of oil, gas, and other mineral exploration and production on all endowment lands and real estate belonging to The University of Texas System and its component institutions, including the West Texas Lands and all trust properties.
 - 2. 471(4) The issuance, management, and payment of all bonds and other evidences of indebtedness issued by the Board of Regents for The University of Texas System and its component institutions.
 - 2. 471(5) Working closely with the Board for Lease of University Lands in the discharge of its duties and responsibilities.
 - 2. 471(6) Presenting to the Board of Regents through the Executive Vice-Chancellor for Fiscal Affairs, the Deputy Chancellor, and the Chancellor periodic reports of the status and

3.92 The Director for Information reports to and is responsible to the Deputy Chancellor.

3.10 Director for Public Affairs.

The Director for Public Affairs is an administrative officer of The University of Texas System.

3.10(1) Subject to delegation by the Deputy Chancellor, the Director for Public Affairs shall:

- 3.10(1)(1) On the direction of the Deputy Chancellor represent The University of Texas System in its relations with federal agencies, the Texas Legislature, and state and municipal agencies.
- 3.10(1)(2) Advise the Deputy Chancellor on relations with the Congress and federal agencies, the Legislature, and state agencies.
- 3.10(1)(3) Inform appropriate administrative officers of current and long-range developments on the national level and the state level, which may affect The University of Texas System and its component institutions.
- 3.10(1)(4) Maintain and distribute information on federal and state programs, which will assure continuous and prompt action by The University of Texas System on applications and communications to federal and state agencies and offices.
- 3.10(1)(5) Advise the appropriate officials of the component institutions with regard to available federal and state programs and facilitate their participation therein.

3.10(2) The Director for Public Affairs reports to and is responsible to the Deputy Chancellor; provided, however, that with regard to legislative matters, the Director for Public Affairs shall work with and under the direction of the Chairman of the Board of Regents or his delegate.

3.11 Director of Facilities Planning and Construction.

The Director of Facilities Planning and Construction is an administrative officer of The University of Texas System.

3.11(1) Subject to delegation by the Deputy Chancellor, the Director:

- 3.11(1)(1) Has direct supervisory responsibility over the administration and general supervision of any new building construction and initial equipping

As amended 1/26/73

issued by the Board of Regents for The University of Texas System and its component institutions.

- 3.91(5) Working closely with the Board for Lease of University Lands in the discharge of its duties and responsibilities.
- 3.91(6) Presenting to the Board of Regents through the Deputy Chancellor for Administration and the Chancellor periodic reports of the status and prospect of funds for which he has responsibility and that will be available for expenditure by The University of Texas System and its component institutions.
- 3.91(7) Consulting with the Executive Associate for Economic Affairs with respect to the development of long-range plans for the development and management of the economic resources of The University of Texas System and its component institutions.
- 3.91(8) Supervising the proper operation of the following budgeted activities:
 - Office of Investments, Trusts and Lands Board for Lease - University Lands;
 - Auditing Oil and Gas Production;
 - University Lands - Geology and Surveying;
 - Oil Field Supervision and Geophysical Exploration;
 - University Lands - Surface Leasing.
- 3.92 The Associate Deputy Chancellor for Investments, Trusts and Lands reports to and is responsible to the Deputy Chancellor for Administration.

3. (10) Assistant Deputy Chancellor for Operations.

The Assistant Deputy Chancellor for Operations is an administrative officer of The University of Texas System.

- 3. (10)(1) Subject to delegation by the Deputy Chancellor for Administration, the Assistant Deputy Chancellor for Operations is responsible for:
 - 3. (10)(1)(1) Supervising and coordinating the acquisition of all real property at the component institutions.
 - 3. (10)(1)(2) Representing the Deputy Chancellor for Administration at all meetings of:
 - Committee of Governing Boards;
 - Council of College Presidents;

- issued by the Board of Regents for The University of Texas System and its component institutions.
3. (10)(1)(5) Working closely with the Board for Lease of University Lands in the discharge of its duties and responsibilities.
3. (10)(1)(6) Presenting to the Board of Regents through the Deputy Chancellor for Administration and the Chancellor periodic reports of the status and prospect of funds for which he has responsibility and that will be available for expenditure by The University of Texas System and its component institutions.
3. (10)(1)(7) Consulting with the Executive Associate for Economic Affairs with respect to the development of long-range plans for the development and management of the economic resources of The University of Texas System and its component institutions.
3. (10)(1)(8) Supervising the proper operation of the following budgeted activities:
 Office of Investments, Trusts and Lands
 Board for Lease - University Lands;
 Auditing Oil and Gas Production;
 University Lands - Geology and Surveying;
 Oil Field Supervision and Geophysical Exploration;
 University Lands - Surface Leasing.
3. (10)(2) The Associate Deputy Chancellor for Investments, Trusts and Lands reports to and is responsible to the Deputy Chancellor for Administration.
3. (11) Assistant Deputy Chancellor for Operations.
 The Assistant Deputy Chancellor for Operations is an administrative officer of The University of Texas System.
3. (11)(1) Subject to delegation by the Deputy Chancellor for Administration, the Assistant Deputy Chancellor for Operations is responsible for:
3. (11)(1)(1) Supervising and coordinating the acquisition of all real property at the component institutions.
3. (11)(1)(2) Representing the Deputy Chancellor for Administration at all meetings of:
 Committee of Governing Boards;
 Council of College Presidents;

As amended 7/31/70

- 2.471(8) Supervising the proper operation of the following budgeted activities:
- (1) Board for Lease - University Lands.
 - (2) Auditing Oil and Gas Production.
 - (3) University Lands - Geology and Surveying.
 - (4) Oil Field Supervision and Geophysical Exploration.
 - (5) University Lands - Surface Leasing.
 - (6) Endowment Office.
 - (7) Securities Division.
- 2.472 The Associate Deputy Chancellor for Investments, Trusts and Lands reports to and is responsible to the Deputy Chancellor for Administration.
- 2.48 Assistant Deputy Chancellor for Operations. The Assistant Deputy Chancellor for Operations is an administrative officer of The University of Texas System.
- 2.481 Subject to the delegation of such duties by the Deputy Chancellor for Administration, the Assistant Deputy Chancellor for Operations is responsible for:
- 2.481(1) Supervising and coordinating the acquisition of all real property at the component institutions.
 - 2.481(2) Supervising and coordinating the various negotiations required in the establishment of new institutions.
 - 2.481(3) Supervising and coordinating the System-wide security program including recommendations for training, equipment, and personnel.
 - 2.481(4) In consultation with other administrative officers of the component institutions, recruiting and training administrative personnel to staff both new and existing institutions, and serving as administrative orientation officer for the System.
- 2.482 The Assistant Deputy Chancellor for Operations reports to and is responsible to the Deputy Chancellor for Administration.
- 2.483 The Security Council. The Security Council is composed of the Assistant Deputy Chancellor for Operations, the Vice-Chancellor for Academic Affairs, the Vice-Chancellor for Health Affairs, and the Deputy Chancellor for Administration. The Assistant Deputy Chancellor for Operations acts as the Council's permanent chairman and calls the meetings. The Council shall conduct meetings to review security planning, equipment, and personnel for The University of Texas System and its existing institutions. The Chancellor-Elect receives the recommendations and transmits them to the Board of Regents together with his recommendations thereon.

- prospect of funds for which he has responsibility and that will be available for expenditure by The University of Texas System and its component institutions.
- 2.471(7) Consulting with the Executive Associate for Economic Affairs with respect to the development of long-range plans for the development and management of the economic resources of The University of Texas System and its component institutions.
- 2.471(8) Supervising the proper operation of the following budgeted activities:
- (1) Board for Lease - University Lands.
 - (2) Auditing Oil and Gas Production.
 - (3) University Lands - Geology and Surveying.
 - (4) Oil Field Supervision and Geophysical Exploration.
 - (5) University Lands - Surface Leasing.
 - (6) Endowment Office.
 - (7) Securities Division.
- 2.472 The Vice-Chancellor for Investments, Trusts and Lands reports to and is responsible to the Executive Vice-Chancellor for Fiscal Affairs.
- 2.48 Vice-Chancellor for Operations. The Vice-Chancellor for Operations is an administrative officer of The University of Texas System.
- 2.481 Subject to the delegation of such duties by the Executive Vice-Chancellor for Fiscal Affairs, the Vice-Chancellor for Operations is responsible for:
- 2.481(1) Supervising and coordinating the acquisition of all real property at the component institutions.
 - 2.481(2) Supervising and coordinating the various negotiations required in the establishment of new institutions.
 - 2.481(3) Supervising and coordinating the System-wide security program including recommendations for training, equipment, and personnel.
 - 2.481(4) In consultation with other administrative officers of the component institutions, recruiting and training administrative personnel to staff both new and existing institutions, and serving as administrative orientation officer for the System.
- 2.482 The Vice-Chancellor for Operations reports to and is responsible to the Executive Vice-Chancellor for Fiscal Affairs.

prospect of funds for which he has responsibility and that will be available for expenditure by The University of Texas System and its component institutions.

- 2.471(7) Consulting with the Executive Associate for Economic Affairs with respect to the development of long-range plans for the development and management of the economic resources of The University of Texas System and its component institutions.
- 2.471(8) Supervising the proper operation of the following budgeted activities:
 - (1) Board for Lease - University Lands.
 - (2) Auditing Oil and Gas Production.
 - (3) University Lands - Geology and Surveying.
 - (4) Oil Field Supervision and Geophysical Exploration.
 - (5) University Lands - Surface Leasing.
 - (6) Endowment Office.
 - (7) Securities Division.
- 2.472 The Vice-Chancellor of Investments, Trusts, and Lands reports to and is responsible to the Executive Vice-Chancellor for Fiscal Affairs.
- 2.48 Vice-Chancellor for Operations. The Vice-Chancellor for Operations is an administrative officer of The University of Texas System.
 - 2.481 Subject to the delegation of such duties by the Executive Vice-Chancellor for Fiscal Affairs, the Vice-Chancellor for Operations is responsible for:
 - 2.481(1) Supervising and coordinating the acquisition of all real property at the component institutions.
 - 2.481(2) Supervising and coordinating the various negotiations required in the establishment of new institutions.
 - 2.481(3) Supervising and coordinating the System-wide security program including recommendations for training, equipment, and personnel.
 - 2.481(4) In consultation with other administrative officers of the component institutions, recruiting and training administrative personnel to staff both new and existing institutions, and serving as administrative orientation officer for the System.
 - 2.482 The Vice-Chancellor for Operations reports to and is responsible to the Executive Vice-Chancellor for Fiscal Affairs.

thereof costing in excess of \$5,000; any inside or outside repairs, remodeling, rehabilitation, new construction of improvements other than building, or campus planning costing \$50,000 or more; any preliminary planning, feasibility studies, or investigations which are estimated to ultimately develop into one of the above projects at any component institution of The University of Texas System; and over consultation, advise and work with the architects and engineers employed by the Board of Regents, subject to the terms and conditions of the contracts with those architects and engineers.

- 3.11(1)(2) Serves as ex officio member of all faculty building committees at the component institutions.
- 3.11(1)(3) Prepares and executes all documents relating to the acquisition and the use of funds received from the federal government and state agencies in connection with construction grant awards.
- 3.11(1)(4) Coordinates the preparation of and approves all grant applications on approved construction projects filed with governmental agencies.
- 3.11(1)(5) Coordinates the development of and maintains master plans for all component institutions, including but not limited to land utilization, utility, and landscape plans.
- 3.11(1)(6) Develops standards for maintenance of all physical facilities at component institutions.
- 3.11(1)(7) Has direct responsibility for negotiation and approval of all utility contracts.
- 3.11(2) The Director of Facilities Planning and Construction reports to and is responsible to the Deputy Chancellor.

3.12 Comptroller.

The Comptroller is an administrative officer of The University of Texas System.

- 3.12(1) Subject to delegation by the Deputy Chancellor, the Comptroller formulates and recommends procedures to be followed in the business operations of The University of Texas System for:

Coordinating Board;
 TASSCUBO;
 Texas Association of Classroom Teachers;
 and
 such other organizations as the Chancellor
 or Deputy Chancellor for Administration
 may designate.

3. (10)(1)(3) Direct responsibility for the management of the System-wide insurance programs, including approval of all policies, such programs to include:
 Fire and Extended Coverage;
 Liability;
 Health;
 Life;
 Accidental Death And Dismemberment;
 Income Replacement; and
 Retirement.
3. (10)(1)(4) Special assignments, as delegated or assigned by the Deputy Chancellor for Administration.
3. (10)(2) The Assistant Deputy Chancellor for Operations reports to and is responsible to the Deputy Chancellor for Administration.
3. (11) Director of Facilities Planning and Construction.
 The Director of Facilities Planning and Construction is an administrative officer of The University of Texas System.
3. (11)(1) Subject to delegation by the Deputy Chancellor for Administration, the Director:
3. (11)(1)(1) Has direct supervisory responsibility over the administration and general supervision of any new building construction and initial equipping thereof costing in excess of \$5,000; any inside or outside repairs, remodeling, rehabilitation, new construction of improvements other than building, or campus planning costing \$50,000 or more; any preliminary planning, feasibility studies, or investigations which are estimated to ultimately develop into one of the above projects at any component institution of The University of Texas System; and over consultation, advice and work with the architects and engineers employed by the Board of Regents, subject to the terms and conditions of the contracts with those architects and engineers.
3. (11)(1)(2) Serves as ex officio member of all faculty

Coordinating Board;
TASSCUBO;
Texas Association of Classroom Teachers;
and
such other organizations as the Chancellor
or Deputy Chancellor for Administration
may designate.

3. (11)(1)(3) Direct responsibility for the management of the System-wide insurance programs, including approval of all policies, such programs to include:
Fire and Extended Coverage;
Liability;
Health;
Life;
Accidental Death And Dismemberment;
Income Replacement; and
Retirement.
3. (11)(1)(4) Special assignments, as delegated or assigned by the Deputy Chancellor for Administration.
3. (11)(2) The Assistant Deputy Chancellor for Operations reports to and is responsible to the Deputy Chancellor for Administration.
3. (12) Executive Director of Facilities Planning and Construction.
The Executive Director of Facilities Planning and Construction is an administrative officer of The University of Texas System.
3. (12)(1) Subject to delegation by the Deputy Chancellor for Administration, the Executive Director:
3. (12)(1)(1) Has direct supervisory responsibility over the administration and general supervision of any new building construction and initial equipping thereof costing in excess of \$5,000; any inside or outside repairs, remodeling, rehabilitation, new construction of improvements other than buildings, or campus planning costing \$50,000 or more; any preliminary planning, feasibility studies, or investigations which are estimated to ultimately develop into one of the above projects at any component institution of The University of Texas System; and over consultation, advice and work with the architects and engineers employed by the Board of Regents, subject to the terms and conditions of the contracts with those architects and engineers.
3. (12)(1)(2) Serves as ex officio member of all faculty building committees at the component institutions.

Coordinating Board;
 TASSCUBO;
 Texas Association of Classroom Teachers;
 and
 such other organizations as the Chancellor
 or Deputy Chancellor for Administration
 may designate.

3. (11)(1)(3) Direct responsibility for the management of the System-wide insurance programs, including approval of all policies, such programs to include:

Fire and Extended Coverage;
 Liability;
 Health;
 Life;
 Accidental Death And Dismemberment;
 Income Replacement; and
 Retirement.

3. (11)(1)(4) Special assignments, as delegated or assigned by the Deputy Chancellor for Administration.

3. (11)(2) The Assistant Deputy Chancellor for Operations reports to and is responsible to the Deputy Chancellor for Administration.

3. (12) Executive Director of Facilities Planning and Construction.

The Executive Director of Facilities Planning and Construction is an administrative officer of The University of Texas System.

3. (12)(1) Subject to delegation by the Deputy Chancellor for Administration, the Executive Director:

3. (12)(1)(1) Has direct supervisory responsibility over the administration and general supervision of new construction and other permanent improvements, including repair and remodeling projects involving the expenditure of \$50,000 or more; and over consultation, advice and work with the architects and engineers employed by the Board of Regents, subject to the terms and conditions of the contracts with those architects and engineers.

3. (12)(1)(2) Serves as ex officio member of all faculty building committees at the component institutions.

3. (12)(1)(3) Prepares and executes all documents relating to the acquisition and the use of funds received from the federal government and state

As amended 7/31/70

- 2.49 Special Assistant to the Chancellor-Elect. The Special Assistant to the Chancellor-Elect is an officer of the System Administration.
- 2.491 Subject to the delegation of such duties by the Chancellor-Elect, the Special Assistant to the Chancellor-Elect is responsible for the following duties:
- 2.491(1) On the direction of the Chancellor-Elect, the Special Assistant to the Chancellor-Elect represents The University of Texas System in its relations with Federal agencies, the State Legislature, and State and municipal agencies, except for the Coordinating Board Budget submissions, regular and special reports required by the Coordinating Board Budget submissions, regular and special reports required by the Coordinating Board, State Auditor, or State Comptroller are compiled and furnished through the Chancellor-Elect's Office and the Chancellor's Office by the appropriate fiscal, admissions, administrative or academic officer of The University of Texas System. It is the responsibility of such officers to keep the Special Assistant to the Chancellor-Elect informed of such information requested and furnished.
- 2.491(2) Advises the Chancellor-Elect on relations with the Legislature and State and Federal agencies.
- 2.491(3) Informs appropriate administrative officers of current and long-range developments on the State and National level affecting The University of Texas System and its component institutions.
- 2.491(4) Maintains and distributes information on Federal and State programs, assuring continuous and prompt action by The University of Texas System on applications and communications to public agencies and offices.
- 2.492 The Special Assistant to the Chancellor-Elect reports to and is responsible to the Chancellor-Elect.
- 2.4(10) Comptroller. The Comptroller is an administrative officer of The University of Texas System.
- 2.4(10)(1) Subject to the delegation of such duties by the Deputy Chancellor for Administration, the Comptroller formulates and recommends procedures to be followed in the business operations of The University of Texas System for:
- 2.4(10)(11) Accounting, auditing and reporting, and expenditure control.

- 2.483 The Security Council. The Security Council is composed of the Vice-Chancellor for Operations, the Executive Vice-Chancellor for Academic Affairs, the Executive Vice-Chancellor for Health Affairs, and the Executive Vice-Chancellor for Fiscal Affairs. The Vice-Chancellor for Operations acts as the Council's permanent chairman and calls the meetings. The Council shall conduct meetings to review security planning, equipment, and personnel for The University of Texas System and its existing institutions. The Deputy Chancellor receives the recommendations and transmits them to the Board of Regents together with his recommendations thereon.
- 2.49 Vice-Chancellor for Public Affairs. The Vice-Chancellor for Public Affairs is an officer of the System Administration.
- 2.491 Subject to the delegation of such duties by the Deputy Chancellor, the Vice-Chancellor for Public Affairs is responsible for the following duties:
- 2.491(1) On the direction of the Deputy Chancellor, the Vice-Chancellor for Public Affairs represents The University of Texas System in its relations with Federal agencies, the State Legislature, and State and municipal agencies, except for the Coordinating Board Budget submissions, regular and special reports required by the Coordinating Board, State Auditor, or State Comptroller are compiled and furnished through the Deputy Chancellor's Office and the Chancellor's Office by the appropriate fiscal, admissions, administrative or academic officer of The University of Texas System. It is the responsibility of such officers to keep the Vice-Chancellor for Public Affairs informed of such information requested and furnished.
- 2.491(2) Advises the Deputy Chancellor on relations with the Legislature and State and Federal agencies.
- 2.491(3) Informs appropriate administrative officers of current and long-range developments on the State and National level affecting The University of Texas System and its component institutions.
- 2.491(4) Maintains and distributes information on Federal and State programs, assuring continuous and prompt action by The University of Texas System on applications and communications to public agencies and offices.

- 3.12(1)(1) Accounting, auditing and reporting, and expenditure control.
- 3.12(1)(2) Receipt, disbursement, and custody of moneys.
- 3.12(1)(3) Procurement and purchasing.
- 3.12(1)(4) Management of auxiliary service enterprises.
- 3.12(1)(5) Data processing systems--including prior approval of equipment acquisitions by purchase or lease.
- 3.12(1)(6) Accounting and business system development.
- 3.12(1)(7) Accounting records, forms, procedures, and financial reports, including format for such reports.
- 3.12(1)(8) Terms of depository agreements with banks.
- 3.12(1)(9) Lease contracts for building space.
- 3.12(1)(10) Approval of the business aspects and overhead rates in research and other contracts with outside agencies.
- 3.12(1)(11) Supervision of post auditing at each component institution.
- 3.12(2) The Comptroller is responsible as joint custodian with the Director of Accounting of The University of Texas at Austin for securities owned by The University of Texas System funds that are not on deposit in the State Treasury.
- 3.12(3) The Comptroller reports to and is responsible to the Deputy Chancellor.

3.13 Budget Director.

- The Budget Director is an administrative officer of The University of Texas System.
- 3.13(1) The Budget Director's primary responsibilities are to plan and develop systems and procedures for uniform budget preparation, budget control, and financial reporting.
 - 3.13(2) Subject to delegation by the Deputy Chancellor, the Budget Director:
 - 3.13(2)(1) Formulates procedures governing the preparation and review of all budgets and development of effective methods of presenting approved budgets to appropriate agencies.
 - 3.13(2)(2) Recommends procedures to be followed, including format, schedules of budget preparation, and effective review of budgets.
 - 3.13(2)(3) Prepares budget-writing instructions.
 - 3.13(2)(4) Conducts budget and other related research studies.

As amended 1/26/73

- building committees at the component institutions.
 - 3. (11)(1)(3) Prepares and executes all documents relating to the acquisition and the use of funds received from the federal government and state agencies in connection with construction grant awards.
 - 3. (11)(1)(4) Coordinates the preparation of and approves all grant applications on approved construction projects filed with governmental agencies.
 - 3. (11)(1)(5) Coordinates the development of and maintains master plans for all component institutions, including but not limited to land utilization, utility, and landscape plans.
 - 3. (11)(1)(6) Develops standards for maintenance of all physical facilities at component institutions.
 - 3. (11)(1)(7) Has direct responsibility for negotiation and approval of all utility contracts.
 - 3. (11)(2) The Director of Facilities Planning and Construction reports to and is responsible to the Deputy Chancellor for Administration.
3. (12) Comptroller.
The Comptroller is an administrative officer of The University of Texas System.
- 3. (12)(1) Subject to delegation by the Deputy Chancellor for Administration, the Comptroller formulates and recommends procedures to be followed in the business operations of The University of Texas System for:
 - 3. (12)(1)(1) Accounting, auditing and reporting, and expenditure control.
 - 3. (12)(1)(2) Receipt, disbursements, and custody of moneys.
 - 3. (12)(1)(3) Procurement and purchasing.
 - 3. (12)(1)(4) Management of auxiliary and service enterprises.
 - 3. (12)(1)(5) Data processing systems -- including prior approval of equipment acquisitions by purchase or lease.
 - 3. (12)(1)(6) Accounting and business system development.
 - 3. (12)(1)(7) Accounting records, forms, procedures and financial reports, including format for such reports.
 - 3. (12)(1)(8) Terms of depository agreements with banks.
 - 3. (12)(1)(9) Lease contracts for building space.
 - 3. (12)(1)(10) Approval of the business aspects and overhead rates in research and other contracts with outside agencies.
 - 3. (12)(1)(11) Supervision of post auditing at each component institution.

- 3. (12)(1)(3) Prepares and executes all documents relating to the acquisition and the use of funds received from the federal government and state agencies in connection with construction grant awards.
- 3. (12)(1)(4) Coordinates the preparation of and approves all grant applications on approved construction projects filed with governmental agencies.
- 3. (12)(1)(5) Coordinates the development of and maintains master plans for all component institutions, including but not limited to land utilization, utility, and landscape plans.
- 3. (12)(1)(6) Develops standards for maintenance of all physical facilities at component institutions.
- 3. (12)(1)(7) Has direct responsibility for negotiation and approval of all utility contracts.
- 3. (12)(2) The Executive Director of Facilities Planning and Construction reports to and is responsible to the Deputy Chancellor for Administration.

3. (13) Comptroller.

The Comptroller is an administrative officer of The University of Texas System.

- 3. (13)(1) Subject to delegation by the Deputy Chancellor for Administration, the Comptroller formulates and recommends procedures to be followed in the business operations of The University of Texas System for:
 - 3. (13)(1)(1) Accounting, auditing and reporting, and expenditure control.
 - 3. (13)(1)(2) Receipt, disbursements, and custody of moneys.
 - 3. (13)(1)(3) Procurement and purchasing.
 - 3. (13)(1)(4) Management of auxiliary and service enterprises.
 - 3. (13)(1)(5) Data processing systems -- including prior approval of equipment acquisitions by purchase or lease.
 - 3. (13)(1)(6) Accounting and business system development.
 - 3. (13)(1)(7) Accounting records, forms, procedures and financial reports, including format for such reports.
 - 3. (13)(1)(8) Terms of depository agreements with banks.
 - 3. (13)(1)(9) Lease contracts for building space.
 - 3. (13)(1)(10) Approval of the business aspects and overhead rates in research and other contracts with outside agencies.
 - 3. (13)(1)(11) Supervision of post auditing at each component institution.

agencies in connection with construction grant awards.

- 3. (12)(1)(4) Coordinates the preparation of and approves all grant applications on approved construction projects filed with governmental agencies.
- 3. (12)(1)(5) Coordinates the development of and maintains master plans for all component institutions, including but not limited to land utilization, utility, and landscape plans.
- 3. (12)(1)(6) Develops standards for maintenance of all physical facilities at component institutions.
- 3. (12)(1)(7) Has direct responsibility for negotiation and approval of all utility contracts.
- 3. (12)(2) The Executive Director of Facilities Planning and Construction reports to and is responsible to the Deputy Chancellor for Administration.

3. (13) Comptroller.

The Comptroller is an administrative officer of The University of Texas System.

- 3. (13)(1) Subject to delegation by the Deputy Chancellor for Administration, the Comptroller formulates and recommends procedures to be followed in the business operations of The University of Texas System for:
 - 3. (13)(1)(1) Accounting, auditing and reporting, and expenditure control.
 - 3. (13)(1)(2) Receipt, disbursements, and custody of moneys.
 - 3. (13)(1)(3) Procurement and purchasing.
 - 3. (13)(1)(4) Management of auxiliary and service enterprises.
 - 3. (13)(1)(5) Data processing systems -- including prior approval of equipment acquisitions by purchase or lease.
 - 3. (13)(1)(6) Accounting and business system development.
 - 3. (13)(1)(7) Accounting records, forms, procedures and financial reports, including format for such reports.
 - 3. (13)(1)(8) Terms of depository agreements with banks.
 - 3. (13)(1)(9) Lease contracts for building space.
 - 3. (13)(1)(10) Approval of the business aspects and overhead rates in research and other contracts with outside agencies.
 - 3. (13)(1)(11) Supervision of post auditing at each component institution.

As amended 7/31/70

- 2.4(10)(12) Receipt, disbursements, and custody of moneys.
- 2.4(10)(13) Procurement and purchasing.
- 2.4(10)(14) Management of auxiliary and service enterprises.
- 2.4(10)(15) Data processing systems -- including prior approval of equipment acquisitions by purchase or lease.
- 2.4(10)(16) Accounting and Business System Development.
- 2.4(10)(17) Accounting records, forms, procedures, and financial reports, including format for such reports.
- 2.4(10)(18) Terms of depository agreement with banks.
- 2.4(10)(19) Lease contracts for building space.
- 2.4(10)(20) Approval of insurance policies.
- 2.4(10)(21) Approval of the business aspects and overhead rates in research and other contracts with outside agencies.
- 2.4(10)(22) Supervision of post auditing at each component institution.
- 2.4(10)(2) The Comptroller is responsible as joint custodian with the Director of Accounting of The University of Texas at Austin for securities owned by The University of Texas System funds that are not on deposit in the State Treasury.
- 2.4(10)(3) The Comptroller reports to and is responsible to the Deputy Chancellor for Administration.
- 2.4(11) Executive Director of Facilities Planning and Construction.
The Executive Director of Facilities Planning and Construction is an administrative officer of The University of Texas System.
- 2.4(11)(1) Subject to the delegation of such duties by the Deputy Chancellor for Administration, the Executive Director
- 2.4(11)(11) Has direct supervisory responsibility over the administration and general supervision of new construction and other permanent improvements, including repair and remodeling projects involving the expenditure of \$50,000 or more, and over consultation, advice, and work with the architects and engineers employed by the Board of Regents, subject to the terms and conditions of the contracts with those architects and engineers.

- 2.492 The Vice-Chancellor for Public Affairs reports to and is responsible to the Deputy Chancellor.
- 2.4(10) Comptroller. The Comptroller is an administrative officer of The University of Texas System.
- 2.4(10)(1) Subject to the delegation of such duties by the Executive Vice-Chancellor for Fiscal Affairs, the Comptroller formulates and recommends procedures to be followed in the business operations of The University of Texas System for:
- 2.4(10)(11) Accounting, auditing and reporting, and expenditure control.
- 2.4(10)(12) Receipt, disbursements, and custody of moneys.
- 2.4(10)(13) Procurement and purchasing.
- 2.4(10)(14) Management of auxiliary and service enterprises.
- 2.4(10)(15) Data processing systems -- including prior approval of equipment acquisitions by purchase or lease.
- 2.4(10)(16) Accounting and Business System Development.
- 2.4(10)(17) Accounting records, forms, procedures, and financial reports, including format for such reports.
- 2.4(10)(18) Terms of depository agreement with banks.
- 2.4(10)(19) Lease contracts for building space.
- 2.4(10)(20) Approval of insurance policies.
- 2.4(10)(21) Approval of the business aspects and overhead rates in research and other contracts with outside agencies.
- 2.4(10)(22) Supervision of post auditing at each component institution.
- 2.4(10)(2) The Comptroller is responsible as joint custodian with the Director of Accounting of The University of Texas at Austin for securities owned by The University of Texas System funds that are not on deposit in the State Treasury.
- 2.4(10)(3) The Comptroller reports to and is responsible to the Executive Vice-Chancellor for Fiscal Affairs.
- 2.4(11) Executive Director of Facilities Planning and Construction. The Executive Director of Facilities Planning and Construction is an administrative officer of The University of Texas System.
- 2.4(11)(1) Subject to the delegation of such duties by the

- 3.13(2)(5) Plans systems and procedures for budgetary control and financial reporting.
- 3.13(2)(6) Controls and supervises distribution of all budgets, and processes and approves (as delegated) interim budget changes.
- 3.13(2)(7) Prepares periodic budgetary, financial, and special reports, as appropriate.
- 3.13(2)(8) Serves as liaison with the staff of the Legislative Budget Board, the Governor's Budget Office, and the Coordinating Board, Texas College and University System.
- 3.13(3) The Budget Director reports to and is responsible to the Deputy Chancellor.

3.14 General Counsel for The University of Texas System.

The General Counsel for The University of Texas System is an administrative officer of The University of Texas System.

- 3.14(1) Subject to delegation by the Deputy Chancellor, the General Counsel for The University of Texas System is responsible for:
 - 3.14(1)(1) Administering and supervising all legal matters affecting The University of Texas System.
 - 3.14(1)(2) Delegating to staff members responsibility for the administration and general supervision of certain legal matters, the scheduling of work loads, and the assignment by subject of legal problems to staff members.
 - 3.14(1)(3) Approving as to form all contracts and agreements.
 - 3.14(1)(4) Approving as to form all amendments to the Regents' Rules and Regulations.
 - 3.14(1)(5) Approving as to both form and content all Institutional Handbooks of Operating Procedures, whether finally approved or not, and all amendments to such handbooks.
 - 3.14(1)(6) Drafting all legislation that has been approved by the Board of Regents or that has been requested by any officer of System Administration for submission to the Board of Regents for approval.
 - 3.14(1)(7) Working in cooperation with the Attorney General of the State of Texas, as well as legal counsel engaged in private practice or in practice for any agency of the State.

- 3. (12)(2) The Comptroller is responsible as joint custodian with the Director of Accounting of The University of Texas at Austin for securities owned by The University of Texas System funds that are not on deposit in the State Treasury.
- 3. (12)(3) The Comptroller reports to and is responsible to the Deputy Chancellor for Administration.
- 3. (13) Budget Director.
The Budget Director is an administrative officer of The University of Texas System.
 - 3. (13)(1) The Budget Director's primary responsibilities are to plan and develop systems and procedures for uniform budget preparation, budget control, and financial reporting.
 - 3. (13)(2) Subject to delegation by the Deputy Chancellor for Administration, the Budget Director:
 - 3. (13)(2)(1) Formulates procedures governing the preparation and review of all budgets and development of effective methods of presenting approved budgets to appropriate agencies.
 - 3. (13)(2)(2) Recommends procedures to be followed, including format, schedules of budget preparation, and effective review of budgets.
 - 3. (13)(2)(3) Prepares budget-writing instructions.
 - 3. (13)(2)(4) Conducts budget and other related research studies.
 - 3. (13)(2)(5) Plans systems and procedures for budgetary control and financial reporting.
 - 3. (13)(2)(6) Controls and supervises distribution of all budgets. and processes and approves (as delegated) interim budget changes.
 - 3. (13)(2)(7) Prepares periodic budgetary, financial, and special reports, as appropriate.
 - 3. (13)(2)(8) Serves as liaison with the staff of the Legislative Budget Board, the Governor's Budget Office, and the Coordinating Board, Texas College and University System.
 - 3. (13)(3) The Budget Director reports to and is responsible to the Deputy Chancellor for Administration.
- 3. (14) Director of the Law Office.
The Director of the Law Office is an administrative officer of The University of Texas System.

- 3. (13)(2) The Comptroller is responsible as joint custodian with the Director of Accounting of The University of Texas at Austin for securities owned by The University of Texas System funds that are not on deposit in the State Treasury.
- 3. (13)(3) The Comptroller reports to and is responsible to the Deputy Chancellor for Administration.
- 3. (14) Budget Director.

The Budget Director is an administrative officer of The University of Texas System.

 - 3. (14)(1) The Budget Director's primary responsibilities are to plan and develop systems and procedures for uniform budget preparation, budget control, and financial reporting.
 - 3. (14)(2) Subject to delegation by the Deputy Chancellor for Administration, the Budget Director:
 - 3. (14)(2)(1) Formulates procedures governing the preparation and review of all budgets and development of effective methods of presenting approved budgets to appropriate agencies.
 - 3. (14)(2)(2) Recommends procedures to be followed, including format, schedules of budget preparation, and effective review of budgets.
 - 3. (14)(2)(3) Prepares budget-writing instructions.
 - 3. (14)(2)(4) Conducts budget and other related research studies.
 - 3. (14)(2)(5) Plans systems and procedures for budgetary control and financial reporting.
 - 3. (14)(2)(6) Controls and supervises distribution of all budgets, and processes and approves (as delegated) interim budget changes.
 - 3. (14)(2)(7) Prepares periodic budgetary, financial, and special reports, as appropriate.
 - 3. (14)(2)(8) Serves as liaison with the staff of the Legislative Budget Board, the Governor's Budget Office, and the Coordinating Board, Texas College and University System.
 - 3. (14)(3) The Budget Director reports to and is responsible to the Deputy Chancellor for Administration.
- 3. (15) Director of the Law Office.

The Director of the Law Office is an administrative officer of The University of Texas System.

As amended 7/31/70

- 2.4(11)(12) Serves as ex officio member of all faculty building committees at the component institutions.
- 2.4(11)(13) Prepares and executes all documents relating to the acquisition and the use of funds received from the Federal Government and State agencies in connection with construction grant awards.
- 2.4(11)(14) Coordinates the preparation of and approves all grant applications on approved construction projects filed with governmental agencies.
- 2.4(11)(15) Coordinates, develops, and maintains master plans for all component institutions, including but not limited to land utilization, utility, and landscape plans.
- 2.4(11)(16) Develops standards for maintenance of all physical facilities at component institutions.
- 2.4(11)(17) Has direct responsibility for negotiation and approval of all utility contracts.
- 2.4(11)(2) The Executive Director of Facilities Planning and Construction reports to and is responsible to the Deputy Chancellor for Administration.
- 2.4(12) Budget Director. The Budget Director is an administrative officer of The University of Texas System.
 - 2.4(12)(1) The Budget Director's primary responsibilities are to plan and develop systems and procedures for uniform budget preparation, budget control, and financial reporting. Subject to the delegation of such duties by the Deputy Chancellor for Administration, the Budget Director:
 - 2.4(12)(11) Formulates procedures governing the preparation and review of all budgets and development of effective methods of presenting approved budgets to appropriate agencies.
 - 2.4(12)(12) Recommends procedures to be followed, including format, schedules of budget preparation, and effective review of budgets.
 - 2.4(12)(13) Prepares budget-writing instructions.
 - 2.4(12)(14) Conducts budget and other related research studies.

Executive Vice-Chancellor for Fiscal Affairs, the Executive Director:

- 2.4(11)(11) Has direct supervisory responsibility over the administration and general supervision of new construction and other permanent improvements, including repair and remodeling projects involving the expenditure of \$50,000 or more, and over consultation, advice, and work with the architects and engineers employed by the Board of Regents, subject to the terms and conditions of the contracts with those architects and engineers.
- 2.4(11)(12) Serves as ex officio member of all faculty building committees at the component institutions.
- 2.4(11)(13) Prepares and executes all documents relating to the acquisition and the use of funds received from the Federal Government and State agencies in connection with construction grant awards.
- 2.4(11)(14) Coordinates the preparation of and approves all grant applications on approved construction projects filed with governmental agencies.
- 2.4(11)(15) Coordinates, develops, and maintains master plans for all component institutions, including but not limited to land utilization, utility, and landscape plans.
- 2.4(11)(16) Develops standards for maintenance of all physical facilities at component institutions.
- 2.4(11)(17) Has direct responsibility for negotiation and approval of all utility contracts.
- 2.4(11)(2) The Executive Director of Facilities Planning and Construction reports to and is responsible to the Executive Vice-Chancellor for Fiscal Affairs.
- 2.4(12) Budget Director. The Budget Director is an administrative officer of The University of Texas System.
 - 2.4(12)(1) The Budget Director's primary responsibilities are to plan and develop systems and procedures for uniform budget preparation, budget control, and financial reporting. Subject to the delegation of such duties by the Executive Vice-Chancellor for

Executive Vice-Chancellor for Fiscal Affairs, the Executive Director:

- 2.4(11)(11) Has direct supervisory responsibility over the administration and general supervision of new construction and other permanent improvements, including repair and remodeling projects involving the expenditure of \$25,000 or more, and over consultation, advice, and work with the architects and engineers employed by the Board of Regents, subject to the terms and conditions of the contracts with those architects and engineers.
- 2.4(11)(12) Serves as ex officio member of all faculty building committees at the component institutions.
- 2.4(11)(13) Prepares and executes all documents relating to the acquisition and the use of funds received from the Federal Government and State agencies in connection with construction grant awards.
- 2.4(11)(14) Coordinates the preparation of and approves all grant applications on approved construction projects filed with governmental agencies.
- 2.4(11)(15) Coordinates, develops, and maintains master plans for all component institutions, including but not limited to land utilization, utility, and landscape plans.
- 2.4(11)(16) Develops standards for maintenance of all physical facilities at component institutions.
- 2.4(11)(17) Has direct responsibility for negotiation and approval of all utility contracts.
- 2.4(11)(2) The Executive Director of Facilities Planning and Construction reports to and is responsible to the Executive Vice-Chancellor for Fiscal Affairs.
- 2.4(12) Budget Director. The Budget Director is an administrative officer of The University of Texas System.
- 2.4(12)(1) The Budget Director's primary responsibilities are to plan and develop systems and procedures for uniform budget preparation, budget control, and financial reporting. Subject to the delegation of such duties by the Executive Vice-Chancellor for

- 3.14(1)(8) Any other legal matters delegated by the Deputy Chancellor.
- 3.14(2) The General Counsel for The University of Texas System reports to and is responsible to the Deputy Chancellor.

3.15 System Personnel Director.

The System Personnel Director is an administrative officer of The University of Texas System.

3.15(1) The System Personnel Director's primary responsibility is to plan, develop, and coordinate System-wide personnel policies and procedures. Subject to delegation by the Deputy Chancellor, the System Personnel Director:

- 3.15(1)(1) Acts as liaison between component institution personnel officers and the System offices regarding all personnel matters related to classified personnel, administrative staff, and certain matters relating to teaching and/or academic personnel.
- 3.15(1)(2) Advises the System Officers and makes recommendations concerning development of methods and procedures designed to maximize the effectiveness of System Personnel Programs.
- 3.15(1)(3) Reviews and recommends all classified personnel pay plans for each component institution, including the establishment of proper classifications and pay scales consistent with needs and System-wide policies and procedures.
- 3.15(1)(4) Reviews and recommends the Personnel Office budgets for each component institution.
- 3.15(1)(5) Directs administration of the System Personnel Office, including the Workmen's Compensation Insurance section.
- 3.15(1)(6) Reviews and recommends to System Officers any rules and regulations or changes thereto that, after proper consultation with officers of component institutions, are considered beneficial or necessary for the proper administration of the System-wide Personnel Program.
- 3.15(1)(7) Establishes Employee Development and Training Programs for all component institutions, including particularly Supervisory Training Programs.

As amended 1/26/73

3. (14)(1) Subject to delegation by the Deputy Chancellor for Administration, the Director is responsible for:
- 3. (14)(1)(1) Administering and supervising all legal matters affecting The University of Texas System.
 - 3. (14)(1)(2) Delegating to staff members responsibility for the administration and general supervision of certain legal matters, the scheduling of work loads, and the assignment by subject of legal problems to staff members.
 - 3. (14)(1)(3) Approving as to form all contracts and agreements.
 - 3. (14)(1)(4) Approving as to form all amendments to the Regents' Rules and Regulations.
 - 3. (14)(1)(5) Approving as to both form and content all Institutional Handbooks of Operating Procedures, whether finally approved or not, and all amendments to such handbooks.
 - 3. (14)(1)(6) Drafting all legislation that has been approved by the Board of Regents or that has been requested by any officer of System Administration for submission to the Board of Regents for approval.
 - 3. (14)(1)(7) Working in cooperation with the Attorney General of the State of Texas, as well as legal counsel engaged in private practice or in practice for any agency of the state.
 - 3. (14)(1)(8) Any other legal matters delegated by the Deputy Chancellor for Administration.
3. (14)(2) The Director of the Law Office reports to and is responsible to the Deputy Chancellor for Administration.
3. (15) System Personnel Director.
 The System Personnel Director is an administrative officer of The University of Texas System.
- 3. (15)(1) The System Personnel Director's primary responsibility is to plan, develop, and coordinate System-wide personnel policies and procedures. Subject to delegation by the Deputy Chancellor for Administration, the System Personnel Director:
 - 3. (15)(1)(1) Acts as liaison between component institution personnel officers and the System offices regarding all personnel matters related to classified personnel, administrative staff, and certain matters related to teaching and/or academic personnel.

3. (15)(1) Subject to delegation by the Deputy Chancellor for Administration, the Director is responsible for:
- 3. (15)(1)(1) Administering and supervising all legal matters affecting The University of Texas System.
 - 3. (15)(1)(2) Delegating to staff members responsibility for the administration and general supervision of certain legal matters, the scheduling of work loads, and the assignment by subject of legal problems to staff members.
 - 3. (15)(1)(3) Approving as to form all contracts and agreements.
 - 3. (15)(1)(4) Approving as to form all amendments to the Regents' Rules and Regulations.
 - 3. (15)(1)(5) Approving as to both form and content all institutional supplements, whether finally approved or not, and all amendments to such supplements.
 - 3. (15)(1)(6) Drafting all legislation that has been approved by the Board of Regents or that has been requested by any officer of System Administration for submission to the Board of Regents for approval.
 - 3. (15)(1)(7) Working in cooperation with the Attorney General of the State of Texas, as well as legal counsel engaged in private practice or in practice for any agency of the state.
 - 3. (15)(1)(8) Any other legal matters delegated by the Deputy Chancellor for Administration.
3. (15)(2) The Director of the Law Office reports to and is responsible to the Deputy Chancellor for Administration.

3. (16) System Personnel Director.

The System Personnel Director is an administrative officer of The University of Texas System.

3. (16)(1) The System Personnel Director's primary responsibility is to plan, develop, and coordinate System-wide personnel policies and procedures. Subject to delegation by the Deputy Chancellor for Administration, the System Personnel Director:
- 3. (16)(1)(1) Acts as liaison between component institution personnel officers and the System offices regarding all personnel matters related to classified personnel, administrative staff, and certain matters related to teaching and/or academic personnel.

As amended 7/31/70

- 2.4(12)(15) Plans systems and procedures for budgetary control and financial reporting.
- 2.4(12)(16) Controls and supervises distribution of all budgets.
- 2.4(12)(17) Processes and approves (as delegated) interim budget changes.
- 2.4(12)(18) Prepares periodic budgetary, financial, and special reports as appropriate.
- 2.4(12)(19) Serves as liaison with the staff of the Legislative Budget Board, the Governor's Budget Office, and the Coordinating Board, Texas College and University System.
- 2.4(12)(2) The Budget Director reports to and is responsible to the Deputy Chancellor for Administration.
- 2.4(13) Director of Accounting of The University of Texas at Austin.
The Director of Accounting of The University of Texas at Austin is the accounting officer for both The University of Texas at Austin and for System Administration.
- 2.4(13)(1) Subject to delegation of such duties by the Deputy Chancellor for Administration, for System Administration he shall:
 - 2.4(13)(11) Have responsibility for custody, accounting, and reporting of all funds handled by the Director of Accounting's Office for the component institutions outside of Austin, and for System Administration, the Permanent University Fund, the Available University Fund, and trust and special funds.
 - 2.4(13)(12) Have custodianship with the Comptroller of securities owned by The University of Texas System funds that are not on deposit in the State Treasury.
 - 2.4(13)(13) Maintain a full and complete set of records that accurately reflect the balances and transactions of all financial and property accounts of The University of Texas System (as contrasted with such accounts of the component institutions).
- 2.4(13)(2) With respect to System Administration matters the Director of Accounting of The University of Texas at Austin reports to and is responsible to the Deputy Chancellor for Administration. With respect to other matters he reports to the appropriate officers of The University of Texas at Austin.

Fiscal Affairs, the Budget Director:

- 2.4(12)(11) Formulates procedures governing the preparation and review of all budgets and development of effective methods of presenting approved budgets to appropriate agencies.
- 2.4(12)(12) Recommends procedures to be followed, including format, schedules of budget preparation, and effective review of budgets.
- 2.4(12)(13) Prepares budget-writing instructions.
- 2.4(12)(14) Conducts budget and other related research studies.
- 2.4(12)(15) Plans systems and procedures for budgetary control and financial reporting.
- 2.4(12)(16) Controls and supervises distribution of all budgets.
- 2.4(12)(17) Processes and approves (as delegated) interim budget changes.
- 2.4(12)(18) Prepares periodic budgetary, financial, and special reports as appropriate.
- 2.4(12)(19) Serves as liaison with the staff of the Legislative Budget Board, the Governor's Budget Office, and the Coordinating Board, Texas College and University System.

2.4(12)(2) The Budget Director reports to and is responsible to the Executive Vice-Chancellor for Fiscal Affairs.

2.4(13) Director of Accounting of The University of Texas at Austin.
The Director of Accounting of The University of Texas at Austin is the accounting officer for both The University of Texas at Austin and for System Administration.

2.4(13)(1) Subject to delegation of such duties by the Executive Vice-Chancellor for Fiscal Affairs, for System Administration he shall:

- 2.4(13)(11) Have responsibility for custody, accounting, and reporting of all funds handled by the Director of Accounting's Office for the component institutions outside of Austin, and for System Administration, the Permanent University Fund, the Available University Fund, and trust and special funds.
- 2.4(13)(12) Have custodianship with the Comptroller of securities owned by The University of Texas System funds that are not on deposit in the State Treasury.

- 3.15(1)(8) Formulates policies and procedures concerning labor relations and employer-employee relationships.
 - 3.15(1)(9) Assists in establishing Personnel Data Systems and proper practices and procedures concerning the personnel records of all employees.
 - 3.15(1)(10) Conducts System-wide Wage and Salary Research Studies and formulates data for proper implementation of personnel pay programs.
 - 3.15(1)(11) In consultation with the personnel offices of the component institutions, develops and maintains a System-wide personnel pay plan with uniform titles and account numbers.
- 3.15(2) The System Personnel Director reports to and is responsible to the Deputy Chancellor.

3.16 Director of Accounting of The University of Texas at Austin.

The Director of Accounting of The University of Texas at Austin is the accounting officer for both The University of Texas at Austin and for System Administration.

- 3.16(1) Subject to delegation by the Deputy Chancellor, he shall:
- 3.16(1)(1) Have responsibility for custody, accounting, and reporting of all funds handled by the Director of Accounting's Office for the component institutions outside of Austin, and for System Administration, the Permanent University Fund, the Available University Fund, and trust and special funds.
 - 3.16(1)(2) Have custodianship with the Comptroller of securities owned by The University of Texas System funds that are not on deposit in the State Treasury.
 - 3.16(1)(3) Maintain a full and complete set of records that accurately reflect the balances and transactions of all financial and property accounts of The University of Texas System (as contrasted with such accounts of the component institutions).
- 3.16(2) With respect to System Administration matters, the Director of Accounting of The University of Texas at Austin reports to and is responsible to the Deputy Chancellor. With respect to other matters, he reports to the appropriate officers of The University of Texas at Austin.

3. (15)(1)(2) Advises the System Officers and makes recommendations concerning development of methods and procedures designed to maximize the effectiveness of System Personnel Programs.
 3. (15)(1)(3) Reviews and recommends all classified personnel pay plans for each component institution, including the establishment of proper classifications and pay scales consistent with needs and System-wide policies and procedures.
 3. (15)(1)(4) Reviews and recommends the Personnel Office budgets for each component institution.
 3. (15)(1)(5) Directs administration of the System Personnel Office, including the Workmen's Compensation Insurance section.
 3. (15)(1)(6) Reviews and recommends to System Officers any rules and regulations or changes thereto that, after proper consultation with officers of component institutions, are considered beneficial or necessary for the proper administration of the System-wide Personnel Program.
 3. (15)(1)(7) Establishes Employee Development and Training Programs for all component institutions, including particularly Supervisory Training Programs.
 3. (15)(1)(8) Formulates policies and procedures concerning labor relations and employer-employee relationships.
 3. (15)(1)(9) Assists in establishing Personnel Data Systems and proper practices and procedures concerning the personnel records of all employees.
 3. (15)(1)(10) Conducts System-wide Wage and Salary Research Studies and formulates data for proper implementation of personnel pay programs.
 3. (15)(1)(11) In consultation with the personnel offices of the component institutions, develops and maintains a System-wide personnel pay plan with uniform titles and account numbers.
3. (15)(2) The System Personnel Director reports to and is responsible to the Deputy Chancellor for Administration.

3. (16)(1)(2) Advises the System Officers and makes recommendations concerning development of methods and procedures designed to maximize the effectiveness of System Personnel Programs.
 3. (16)(1)(3) Reviews and recommends all classified personnel pay plans for each component institution, including the establishment of proper classifications and pay scales consistent with needs and System-wide policies and procedures.
 3. (16)(1)(4) Reviews and recommends the Personnel Office budgets for each component institution.
 3. (16)(1)(5) Directs administration of the System Personnel Office, including the Workmen's Compensation Insurance section.
 3. (16)(1)(6) Reviews and recommends to System Officers any rules and regulations or changes thereto that, after proper consultation with officers of component institutions, are considered beneficial or necessary for the proper administration of the System-wide Personnel Program.
 3. (16)(1)(7) Establishes Employee Development and Training Programs for all component institutions, including particularly Supervisory Training Programs.
 3. (16)(1)(8) Formulates policies and procedures concerning labor relations and employer-employee relationships.
 3. (16)(1)(9) Assists in establishing Personnel Data Systems and proper practices and procedures concerning the personnel records of all employees.
 3. (16)(1)(10) Conducts System-wide Wage and Salary Research Studies and formulates data for proper implementation of personnel pay programs.
 3. (16)(1)(11) In consultation with the personnel offices of the component institutions, develops and maintains a System-wide personnel pay plan with uniform titles and account numbers.
3. (16)(2) The System Personnel Director reports to and is responsible to the Deputy Chancellor for Administration.

As amended 7/31/70

- 2.4(14) System Personnel Director. The System Personnel Director is an administrative officer of The University of Texas System.
- 2.4(14)(1) The System Personnel Director's primary responsibility is to plan, develop, and coordinate System-wide personnel policies and procedures. Subject to delegation of such duties by the Deputy Chancellor for Administration, the System Personnel Director:
- 2.4(14)(11) Acts as liaison between component institution personnel officers and the System offices regarding all personnel matters related to classified personnel, administrative staff, and certain matters related to teaching and/or academic personnel, particularly staff benefit programs.
- 2.4(14)(12) Advises the System Officers and makes recommendations concerning development of methods and procedures designed to maximize the effectiveness of System Personnel Programs.
- 2.4(14)(13) Directs the administration of all staff benefits programs, including Workmen's Compensation Insurance, Teacher Retirement, Optional Retirement Plans, Group Life and Disability Insurance, Medical and Hospitalization Insurance, Group Accidental Death and Dismemberment Insurance, Tax Deferred Annuities, Savings Bonds, etc.
- 2.4(14)(14) Reviews and recommends all classified personnel pay plans for each component institution, including the establishment of proper classifications and pay scales consistent with needs and System-wide policies and procedures.
- 2.4(14)(15) Reviews and recommends the Personnel Office budgets for each component institution.
- 2.4(14)(16) Directs administration of the System Personnel Office, including the Workmen's Compensation Insurance section.

- 2.4(13)(13) Maintain a full and complete set of records that accurately reflect the balances and transactions of all financial and property accounts of The University of Texas System (as contrasted with such accounts of the component institutions).
- 2.4(13)(2) With respect to System Administration matters the Director of Accounting of The University of Texas at Austin reports to and is responsible to the Executive Vice-Chancellor for Fiscal Affairs. With respect to other matters he reports to the appropriate officers of The University of Texas at Austin.
- 2.4(14) System Personnel Director. The System Personnel Director is an administrative officer of The University of Texas System.
 - 2.4(14)(1) The System Personnel Director's primary responsibility is to plan, develop, and coordinate System-wide personnel policies and procedures. Subject to delegation of such duties by the Executive Vice-Chancellor for Fiscal Affairs, the System Personnel Director:
 - 2.4(14)(11) Acts as liaison between component institution personnel officers and the System offices regarding all personnel matters related to classified personnel, administrative staff, and certain matters related to teaching and/or academic personnel, particularly staff benefit programs.
 - 2.4(14)(12) Advises the System Officers and makes recommendations concerning development of methods and procedures designed to maximize the effectiveness of System Personnel Programs.
 - 2.4(14)(13) Directs the administration of all staff benefits programs, including Workmen's Compensation Insurance, Teacher Retirement, Optional Retirement Plans, Group Life and Disability Insurance, Medical and Hospitalization Insurance, Group Accidental Death and Dismemberment Insurance, Tax Deferred Annuities, Savings Bonds, etc.

3.17 Director of Police.

The Director of Police is an administrative officer of The University of Texas System.

- 3.17(1) Subject to delegation by the Deputy Chancellor, the Director of Police is responsible for:
- 3.17(1)(1) Recommending qualifications for police personnel at the component institutions of The University of Texas System.
 - 3.17(1)(2) Recommending the organizational structure for police departments at the component institutions of The University of Texas System.
 - 3.17(1)(3) Establishing a uniform training program for System police, including basic in-service training and seminars, establishment of a program for supervision and coordination of on-the-job training at each component institution of The University of Texas System, and developing of new training techniques.
 - 3.17(1)(4) Conducting The University of Texas System training in accordance with the standards of the Texas Commission on Law Enforcement Officer Standards and Education, in order to maintain accreditation with this state agency.
 - 3.17(1)(5) Maintaining liaison with the Director of Training, Texas Department of Public Safety, and the Coordinator of Training, Federal Bureau of Investigation, and being aware of new training techniques, procedures, programs, and equipment.
 - 3.17(1)(6) Establishing a uniform reporting and record system for police departments at the component institutions of The University of Texas System.
 - 3.17(1)(7) Conducting periodic surveys of the police departments of the component institutions and evaluating their performance as police agencies.
 - 3.17(1)(8) Submitting periodic reports to the Deputy Chancellor concerning the operations of the police departments of the component institutions of The University of Texas System.
- 3.17(2) The Director of Police reports to and is responsible to the Deputy Chancellor.

As amended 1/26/73

3. (16) Director of Accounting of The University of Texas at Austin.
 The Director of Accounting of The University of Texas at Austin is the accounting officer for both The University of Texas at Austin and for System Administration.
3. (16)(1) Subject to delegation by the Deputy Chancellor for Administration, for System Administration he shall:
3. (16)(1)(1) Have responsibility for custody, accounting, and reporting of all funds handled by the Director of Accounting's Office for the component institutions outside of Austin, and for System Administration, the Permanent University Fund, the Available University Fund, and trust and special funds.
3. (16)(1)(2) Have custodianship with the comptroller of securities owned by The University of Texas System funds that are not on deposit in the State Treasury.
3. (16)(1)(3) Maintain a full and complete set of records that accurately reflect the balances and transactions of all financial and property accounts of The University of Texas System (as contrasted with such accounts of the component institutions).
3. (16)(2) With respect to System Administration matters, the Director of Accounting of The University of Texas at Austin reports to and is responsible to the Deputy Chancellor for Administration. With respect to other matters, he reports to the appropriate officers of The University of Texas at Austin.
3. (17) Director of Police.
 The Director of Police is an administrative officer of The University of Texas System.
3. (17)(1) Subject to delegation by the Deputy Chancellor for Administration, the Director of Police is responsible for:
3. (17)(1)(1) Recommending qualifications for police personnel at the component institutions of The University of Texas System.
3. (17)(1)(2) Recommending the organizational structure for police departments at the component institutions of The University of Texas System.
3. (17)(1)(3) Establishing a uniform training program for System police, including basic in-service

3. (17) Director of Accounting of The University of Texas at Austin.

The Director of Accounting of The University of Texas at Austin is the accounting officer for both The University of Texas at Austin and for System Administration.

3. (17)(1) Subject to delegation by the Deputy Chancellor for Administration, for System Administration he shall:
- 3. (17)(1)(1) Have responsibility for custody, accounting, and reporting of all funds handled by the Director of Accounting's Office for the component institutions outside of Austin, and for System Administration, the Permanent University Fund, the Available University Fund, and trust and special funds.
 - 3. (17)(1)(2) Have custodianship with the comptroller of securities owned by The University of Texas System funds that are not on deposit in the State Treasury.
 - 3. (17)(1)(3) Maintain a full and complete set of records that accurately reflect the balances and transactions of all financial and property accounts of The University of Texas System (as contrasted with such accounts of the component institutions).
3. (17)(2) With respect to System Administration matters, the Director of Accounting of The University of Texas at Austin reports to and is responsible to the Deputy Chancellor for Administration. With respect to other matters, he reports to the appropriate officers of The University of Texas at Austin.

3. (18) Director of Police.

The Director of Police is an administrative officer of The University of Texas System.

3. (18)(1) Subject to delegation by the Deputy Chancellor for Administration, the Director of Police is responsible for:
- 3. (18)(1)(1) Recommending qualifications for police personnel at the component institutions of The University of Texas System.
 - 3. (18)(1)(2) Recommending the organizational structure for police departments at the component institutions of The University of Texas System.
 - 3. (18)(1)(3) Establishing a uniform training program for System police, including basic in-service

As amended 7/31/70

- 2.4(14)(17) Reviews and recommends to System Officers any Rules and Regulations or changes thereto that, after proper consultation with officers of component institutions, are considered beneficial or necessary for the proper administration of the System-wide Personnel Program.
- 2.4(14)(18) Establishes Employee Development and Training Programs for all component institutions, including particularly Supervisory Training Programs.
- 2.4(14)(19) Formulates policies and procedures concerning labor relations and employer-employee relationships.
- 2.4(14)(20) Assists in establishing Personnel Data Systems and proper practices and procedures concerning the personnel records of all employees.
- 2.4(14)(21) Conducts System-wide Wage and Salary Research Studies and formulates data for proper implementation of personnel pay programs.
- 2.4(14)(22) In consultation with the personnel offices of the component institutions, develops and maintains a System-wide personnel pay plan with uniform titles and account numbers.
- 2.4(14)(2) The System Personnel Director reports to and is responsible to the Deputy Chancellor for Administration.
- 2.4(15) Director of the Law Office. The Director of the Law Office is an administrative officer of The University of Texas System.
 - 2.4(15)(1) Subject to the delegation of such duties by the Deputy Chancellor for Administration, the Director is responsible for:
 - 2.4(15)(11) Administering and supervising all legal matter affecting The University of Texas System.
 - 2.4(15)(12) Delegating to staff members responsibility for the administration and general supervision of certain legal matters, the scheduling of work loads, and the assignment by subject of legal problems to staff members.
 - 2.4(15)(13) Approving as to form all contracts and agreements.

- 2.4(14)(14) Reviews and recommends all classified personnel pay plans for each component institution, including the establishment of proper classifications and pay scales consistent with needs and System-wide policies and procedures.
- 2.4(14)(15) Reviews and recommends the Personnel Office budgets for each component institution.
- 2.4(14)(16) Directs administration of the System Personnel Office, including the Workmen's Compensation Insurance section.
- 2.4(14)(17) Reviews and recommends to System Officers any Rules and Regulations or changes thereto that, after proper consultation with officers of component institutions, are considered beneficial or necessary for the proper administration of the System-wide Personnel Program.
- 2.4(14)(18) Establishes Employee Development and Training Programs for all component institutions, including particularly Supervisory Training Programs.
- 2.4(14)(19) Formulates policies and procedures concerning labor relations and employer-employee relationships.
- 2.4(14)(20) Assists in establishing Personnel Data Systems and proper practices and procedures concerning the personnel records of all employees.
- 2.4(14)(21) Conducts System-wide Wage and Salary Research Studies and formulates data for proper implementation of personnel pay programs.
- 2.4(14)(22) In consultation with the personnel offices of the component institutions, develops and maintains a System-wide personnel pay plan with uniform titles and account numbers.
- 2.4(14)(2) The System Personnel Director reports to and is responsible to the Executive Vice-Chancellor for Fiscal Affairs.

Sec. 4 Chief Administrative Officers of Component Institutions.

4.1 The Board of Regents selects the chief administrative officer of each component institution.

* At all times, the Chancellor shall be looking for promising candidates to whom he may refer the Advisory Committee when it is established.

When it is known that there is to be a vacancy in the office of a chief administrative officer of a component institution, an Advisory Committee with the Chancellor as Chairman shall be established as follows to recommend candidates to the Board of Regents:

- Chancellor (Chairman)
- Deputy Chancellor
- Three Chief Administrative Officers
(to be appointed by the Chairman of the Board of Regents from three of the component institutions)
- Three Regents
(to be appointed by the Chairman of the Board of Regents)
- Five Faculty members of the institution involved, at least three of whom shall have the rank of associate professor or higher (method of selection to be determined by the General Faculty of the campus)
- One Dean
(for academic institutions to be selected by Dean's Council of the institution involved)
(for health science centers to be the Dean of Medicine of the health science center involved)
- Two Students from the institution involved (method of selection to be determined by the Student Government of the campus involved)
- President of the Ex-Students' Association of the campus involved or his designee (if institution does not have an active alumni organization, then a member of the development board or an interested layman to be appointed by the President or Acting President)

The Advisory Committee shall determine the availability of each candidate selected. To evaluate a candidate, the Advisory Committee shall set up criteria that relate to the needs of the individual component and shall seek advice on the ability of each candidate interviewed including advice from competent sources as to the candidate's administrative and business ability.

Sec. 4 Chief Administrative Officers of Component Institutions.

- 4.1 The Chancellor shall appoint the chief administrative officer of each component institution, as defined in this section, after receiving the prior approval of the Board of Regents. The Chancellor shall be assisted in making his appointment by a Selection Committee made up of the Chancellor, who serves as Chairman, the Deputy Chancellor, the Associate Deputy Chancellors for Academic Affairs and for Health Affairs, a minimum of two Regents, three chief administrative officers from the U. T. System appointed by the Chairman of the Board of Regents, and such other persons as the Chairman of the Board of Regents may deem appropriate. The availability of candidates and their interest in the position will be determined by this Selection Committee. The Chancellor will ordinarily authorize the establishment of a component institution advisory committee consisting of faculty and students at the institution to consult with the Selection Committee. This faculty-student committee may, in accordance with a schedule set by the Chancellor, suggest persons who should be considered by the Selection Committee and individual members of that Committee. The Selection Committee shall be free to seek such additional consultation with the faculty and students as it deems appropriate.
- 4.2 Each chief administrative officer reports to and is responsible to the Deputy Chancellor, and he serves without fixed term, subject to the pleasure of the Deputy Chancellor, the Chancellor and approval by the Board of Regents.
- 4.3 Within the policies and regulations of the Board of Regents, and under the supervision and direction of the Deputy Chancellor, the chief administrative officer has general authority and responsibility for the administration of that institution.
- 4.31 Specifically, the Chief Administrative Officer is expected, with the appropriate participation of the staff, to:
- 4.31(1) Develop and administer plans and policies for the program, organization, and operation of the institution.
- 4.31(2) Interpret The University of Texas System policy to the staff, and interpret the institution's program and needs to the Deputy Chancellor and to the public.
- 4.31(3) Develop and administer policies relating to students, where applicable, to the proper management of services to patients.

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- 4.2 Each chief administrative officer reports to and is responsible to the Deputy Chancellor, and he serves without fixed term, subject to the pleasure of the Deputy Chancellor, but the Deputy Chancellor's actions concerning such chief administrative officers are subject to review and approval by the Board of Regents.
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- 4.3 Within the policies and regulations of the Board of Regents, and under the supervision and direction of the Deputy Chancellor, the chief administrative officer has general authority and responsibility for the administration of that institution.
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- 4.31(1) Develop and administer plans and policies for the program, organization, and operation of the institution.
- 4.31(2) Interpret The University of Texas System policy to the staff, and interpret the institution's program and needs to the Deputy Chancellor and to the public.
- 4.31(3) Develop and administer policies relating to students, where applicable, to the proper management of services to patients.

As amended 1/26/73

- training and seminars, establishment of a program for supervision and coordination of on-the-job training at each component institution of The University of Texas System, and developing of new training techniques.
3. (17)(1)(4) Conducting The University of Texas System training in accordance with the standards of the Texas Commission on Law Enforcement Officer Standards and Education, in order to maintain accreditation with this state agency.
3. (17)(1)(5) Maintaining liaison with the Director of Training, Texas Department of Public Safety, and the Coordinator of Training, Federal Bureau of Investigation, and being aware of new training techniques, procedures, programs, and equipment.
3. (17)(1)(6) Establishing a uniform reporting and record system for police departments at the component institutions of The University of Texas System.
3. (17)(1)(7) Conducting periodic surveys of the police departments of the component institutions and evaluating their performance as police agencies.
3. (17)(1)(8) Submitting periodic reports to the Deputy Chancellor for Administration concerning the operations of the police departments of the component institutions of The University of Texas System.
3. (17)(2) The Director of Police reports to and is responsible to the Deputy Chancellor for Administration.

Sec. 4 Chief Administrative Officers of Component Institutions.

4. 1 The Chancellor shall appoint the chief administrative officer of each component institution, as defined in Section 4, Chapter II, Part One, Regents' Rules and Regulations, after receiving the prior approval of the Board of Regents. The Chancellor shall be assisted in making his appointment by a Selection Committee made up of the Chancellor, who serves as chairman, the Deputy Chancellor for Administration, the Vice-Chancellors for Academic Affairs and Health Affairs and two Regents and three chief administrative officers from the U. T. System appointed by the Chairman of the Board of Regents and such other persons as the Chairman of the Board of

As amended 12/3/71

(Premise amended 6/4/71)

training and seminars, establishment of a program for supervision and coordination of on-the-job training at each component institution of The University of Texas System, and developing of new training techniques.

- 3. (18)(1)(4) Conducting The University of Texas System training in accordance with the standards of the Texas Commission on Law Enforcement Officer Standards and Education, in order to maintain accreditation with this state agency.
 - 3. (18)(1)(5) Maintaining liaison with the Director of Training, Texas Department of Public Safety, and the Coordinator of Training, Federal Bureau of Investigation, and being aware of new training techniques, procedures, programs, and equipment.
 - 3. (18)(1)(6) Establishing a uniform reporting and record system for police departments at the component institutions of The University of Texas System.
 - 3. (18)(1)(7) Conducting periodic surveys of the police departments of the component institutions and evaluating their performance as police agencies.
 - 3. (18)(1)(8) Submitting periodic reports to the Deputy Chancellor for Administration concerning the operations of the police departments of the component institutions of The University of Texas System.
3. (18)(2) The Director of Police reports to and is responsible to the Deputy Chancellor for Administration.

Sec. 4 Chief Administrative Officers of Component Institutions.

- 4.1 The Chancellor shall appoint the Chief Administrative Officers of the component institutions with the approval of the Board of Regents. The Chancellor shall be assisted in making his appointment by a Selection Committee made up of the Chancellor, who serves as chairman, the Deputy Chancellor for Administration, the Vice-Chancellors for Academic Affairs and Health Affairs and two Regents and three institutional heads from the U. T. System appointed by the Chairman of the Board of Regents and such other persons as the Chairman of the Board of Regents may deem appropriate. The availability of candidates and their interest in the position will be determined by this Selection Committee.

training and seminars, establishment of a program for supervision and coordination of on-the-job training at each component institution of The University of Texas System, and developing of new training techniques.

3. (18)(1)(4) Conducting The University of Texas System training in accordance with the standards of the Texas Commission on Law Enforcement Officer Standards and Education, in order to maintain accreditation with this state agency.
 3. (18)(1)(5) Maintaining liaison with the Director of Training, Texas Department of Public Safety, and the Coordinator of Training, Federal Bureau of Investigation, and being aware of new training techniques, procedures, programs, and equipment.
 3. (18)(1)(6) Establishing a uniform reporting and record system for police departments at the component institutions of The University of Texas System.
 3. (18)(1)(7) Conducting periodic surveys of the police departments of the component institutions and evaluating their performance as police agencies.
 3. (18)(1)(8) Submitting periodic reports to the Deputy Chancellor for Administration concerning the operations of the police departments of the component institutions of The University of Texas System.
3. (18)(2) The Director of Police reports to and is responsible to the Deputy Chancellor for Administration.

Sec. 4 Chief Administrative Officers of Component Institutions.

- 4.1 The Board of Regents, upon recommendation of the Chancellor, shall appoint the Chief Administrative officer of each of the component institutions. The Chief Administrative officer of each of the component institutions serves under and reports to the Chancellor, is responsible to the Chancellor, and has access to the Board of Regents only through the Chancellor.
- 4.2 Within the policies and regulations of the Board of Regents, and under the supervision and direction of the Chancellor, the Chief

As amended 7/31/70

- 2.4(15)(14) Approving as to form all amendments to the Regents' Rules and Regulations.
- 2.4(15)(15) Approving as to both form and content all institutional supplements, whether finally approved or not, and all amendments to such supplements.
- 2.4(15)(16) Drafting all legislation that has been approved by the Board of Regents or that has been requested by any officer of System Administration for submission to the Board of Regents for approval.
- 2.4(15)(17) Working in cooperation with the Attorney General of the State of Texas as well as legal counsel engaged in private practice or in practice for any agency of the State.
- 2.4(15)(18) Any other legal matters delegated by the Deputy Chancellor for Administration.
- 2.4(15)(2) The Director of the Law Office reports to and is responsible to the Deputy Chancellor for Administration.
- 2.4(16) Business Management Council. The Business Management Council advises the Deputy Chancellor for Administration in the areas of budgeting, business management, data processing, physical plant operations, planning, construction, and accounting systems development. The Council is composed of the chief business officers of the component institutions. Meetings will be held at the call of the Deputy Chancellor for Administration (the Chairman), who prepares the agenda.

Sec. 3. Chief Administrative Officers of Component Institutions.

- 3.1 The Board of Regents, upon recommendation of the Chancellor and the Chancellor-Elect, shall appoint the Chief Administrative officer of each of the component institutions. The Chief Administrative officer of each of the component institutions serves under and reports to the Chancellor-Elect, is responsible to the Chancellor-Elect, and has access to the Chancellor and the Board of Regents only through the Chancellor-Elect.
- 3.2 Within the policies and regulations of the Board of Regents and under the supervision and direction of the Chancellor-Elect and the Chancellor, the Chief Administrative officer of each unit has general authority and responsibility for the administration of that institution.
 - 3.21 Specifically, the Chief Administrative officer is expected, with

- 2.4(15) Director of the Law Office. The Director of the Law Office is an administrative officer of The University of Texas System.
- 2.4(15)(1) Subject to the delegation of such duties by the Executive Vice-Chancellor for Fiscal Affairs, the Director is responsible for:
 - 2.4(15)(11) Administering and supervising all legal matter affecting The University of Texas System.
 - 2.4(15)(12) Delegating to staff members responsibility for the administration and general supervision of certain legal matters, the scheduling of work loads, and the assignment by subject of legal problems to staff members.
 - 2.4(15)(13) Approving as to form all contracts and agreements.
 - 2.4(15)(14) Approving as to form all amendments to the Regents' Rules and Regulations.
 - 2.4(15)(15) Approving as to both form and content all institutional supplements, whether finally approved or not, and all amendments to such supplements.
 - 2.4(15)(16) Drafting all legislation that has been approved by the Board of Regents or that has been requested by any officer of System Administration for submission to the Board of Regents for approval.
 - 2.4(15)(17) Working in cooperation with the Attorney General of the State of Texas as well as legal counsel engaged in private practice or in practice for any agency of the State.
 - 2.4(15)(18) Any other legal matters delegated by the Executive Vice-Chancellor for Fiscal Affairs.
- 2.4(15)(2) The Director of the Law Office reports to and is responsible to the Executive Vice-Chancellor for Fiscal Affairs.
- 2.4(16) Business Management Council. The Business Management Council advises the Executive Vice-Chancellor for Fiscal Affairs in the areas of budgeting, business management, data processing, physical plant operations, planning, construction, and accounting systems development. The Council is composed of the chief business officers of the component institutions. Meetings will be held at the call of the Executive Vice-Chancellor for Fiscal Affairs (the Chairman), who prepares the agenda.

* Finally, the Advisory Committee shall submit through its Chairman, the Chancellor, a panel of not less than three nor more than five candidates with no preference indicated. Candidates submitted shall have received a majority vote of the Committee. If none of the names submitted in the report of the Advisory Committee is satisfactory to the Board of Regents, then the Board of Regents in its discretion may either name a new committee or proceed to select a chief administrative officer under such other procedures as in its discretion it may deem proper and appropriate.

- 4.2 Each chief administrative officer reports to and is responsible to the Deputy Chancellor, and he serves without fixed term, subject to the pleasure of the Deputy Chancellor, the Chancellor and approval by the Board of Regents.
- 4.3 Within the policies and regulations of the Board of Regents, and under the supervision and direction of the Deputy Chancellor, the chief administrative officer has general authority and responsibility for the administration of that institution.
- 4.31 Specifically, the Chief Administrative Officer is expected, with the appropriate participation of the staff, to:
- 4.31(1) Develop and administer plans and policies for the program, organization, and operation of the institution.
 - 4.31(2) Interpret The University of Texas System policy to the staff, and interpret the institution's program and needs to the Deputy Chancellor and to the public.
 - 4.31(3) Develop and administer policies relating to students, where applicable, to the proper management of services to patients.
 - 4.31(4) Recommend appropriate operating budgets and supervise expenditures under approved budgets.
 - 4.31(5) Nominate all members of the faculty and staff, maintain efficient personnel programs, and recommend staff members for promotion, retention, or dismissal for cause.
 - 4.31(6) Insure efficient management of business affairs and physical property; recommend additions and alterations to the physical plant.
 - 4.31(7) Serve as presiding officer at official meetings of faculty and staff of the institution, and as ex officio member of each college or school faculty (if any) within the institution.

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- 4.31(6) Insure efficient management of business affairs and physical property; recommend additions and alterations to the physical plant.
- 4.31(7) Serve as presiding officer at official meetings of faculty and staff of the institution, and as ex officio member of each college or school faculty (if any) within the institution.
- 4.31(8) Appoint all faculty, staff, and student committees.
- 4.31(9) Cause to be prepared and submitted to the Deputy Chancellor the rules and regulations for the governance of the institution. When such rules and regulations have been finally approved by the Deputy Chancellor, they shall thereafter constitute the Handbook of Operating Procedures for that institution. Provided, however, that whether or not finally approved by the Deputy Chancellor, any rule or regulation in any such institutional Handbook of Operating Procedures that is in conflict with any rule or regulation in the Regents' Rules and Regulations, is null and void and has no effect, and whenever any such conflict is detected, the Deputy Chancellor and the Chief Administrative Officer of the component institution shall immediately make such amendments to the institutional Handbook of Operating Procedures as may be necessary to eliminate such conflict.
- 4.31(10) Assume initiative in developing long-range plans for the program and physical facilities of the institution.
- 4.31(11) Assume active leadership in developing private fund support for the institution in accordance with policies and procedures established in the Regents' Rules and Regulations.
- 4.32 In the areas of private fund development, general policy and general academic planning, the chief administrative officer has direct access to the Chancellor.

- 4.31(4) Recommend appropriate operating budgets and supervise expenditures under approved budgets.
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Regents may deem appropriate. The availability of candidates and their interest in the position will be determined by this Selection Committee. The Chancellor will ordinarily authorize the establishment of a component institution advisory committee consisting of faculty and students at the institution to consult with the Selection Committee. This faculty-student committee may, in accordance with a schedule set by the Chancellor, suggest persons who should be considered by the Selection Committee and individual members of that Committee. The Selection Committee shall be free to seek such additional consultation with the faculty and students as it deems appropriate. The chief administrative officer of each of the component institutions serves under and reports to the Chancellor, is responsible to the Chancellor, and has access to the Board of Regents only through the Chancellor.

- 4.2 Within the policies and regulations of the Board of Regents, and under the supervision and direction of the Chancellor, the chief administrative officer has general authority and responsibility for the administration of that institution.
- 4.21 Specifically, the Chief Administrative officer is expected, with appropriate participation of the staff, to:
- 4.21(1) Develop and administer plans and policies for the program, organization, and operations of the institution.
 - 4.21(2) Interpret The University of Texas System policy to the staff, and interpret the institution's program and needs to the Chancellor and to the public.
 - 4.21(3) Develop and administer policies relating to students, where applicable, to the proper management of services to patients.
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 - 4.21(6) Insure efficient management of business affairs and physical property; recommend additions and alterations to the physical plant.
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The Chancellor will ordinarily authorize the establishment of an institutional advisory committee consisting of faculty and students at the institution to consult with the Selection Committee. This faculty-student committee may, in accordance with a schedule set by the Chancellor, suggest persons who should be considered by the Selection Committee and individual members of that Committee. The Selection Committee shall be free to seek such additional consultation with the faculty and students as it deems appropriate.

The Chief Administrative Officer of each of the component institutions serves under and reports to the Chancellor, is responsible to the Chancellor, and has access to the Board of Regents only through the Chancellor.

- 4.2 Within the policies and regulations of the Board of Regents, and under the supervision and direction of the Chancellor, the Chief Administrative officer of each unit has general authority and responsibility for the administration of that institution.
- 4.21 Specifically, the Chief Administrative officer is expected, with appropriate participation of the staff, to:
- 4.21(1) Develop and administer plans and policies for the program, organization, and operations of the institution.
 - 4.21(2) Interpret The University of Texas System policy to the staff, and interpret the institution's program and needs to the Chancellor and to the public.
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- 4.2 Within the policies and regulations of the Board of Regents, and under the supervision and direction of the Chancellor, the Chief Administrative officer of each unit has general authority and responsibility for the administration of that institution.
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 - 4.21(6) Insure efficient management of business affairs and physical property; recommend additions and alterations to the physical plant.
 - 4.21(7) Serve as presiding officer at official meetings of faculty and staff of the institution, and as ex officio member of each college or school faculty (if any) within the institution.
 - 4.21(8) Appoint all faculty and staff committees.
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 4. 21(8) Appoint all faculty and staff committees.
 4. 21(9) Cause to be prepared and submitted to the Chancellor the rules and regulations for the governance of the institution. When such rules and regulations have been finally approved by the Chancellor, they shall thereafter constitute the Handbook of Operating Procedures for that institution. Provided, however, that whether or not finally approved by the Chancellor, any rule or regulation in any such institutional Handbook of Operating Procedures that is in conflict with any rule or regulation in the Regents' Rules and Regulations, as now in effect, is null and void and has no effect, and whenever any such conflict is detected, the Chancellor and the Chief Administrative Officer of the component institution shall immediately make such amendments to the institutional Handbook of Operating Procedures as may be necessary to eliminate such conflict.
 4. 21(10) Assume initiative in developing long-range plans for the program and physical facilities of the institution.

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 - 4.21(6) Insure efficient management of business affairs and physical property; recommend additions and alterations to the physical plant.
 - 4.21(7) Serve as presiding officer at official meetings of faculty and staff of the institution, and as ex officio member of each college or school faculty (if any) within the institution.
 - 4.21(8) Appoint all faculty and staff committees.
 - 4.21(9) Cause to be prepared and submitted to the Chancellor the rules and regulations for the governance of the institution. When such rules and regulations have been finally approved by the Chancellor, they shall thereafter constitute the "Institutional Supplement" for that institution. Provided, however, that whether or not finally approved by the Chancellor, any rule or regulation in any such "Institutional Supplement" that is in conflict with any rule or regulation in the Regents' Rules and Regulations, as now in effect, is null and void and has no effect, and whenever any such conflict is detected, the Chancellor and the Chief Administrative officer of the component institution shall immediately make such amendments to the "Institutional Supplement" as may be necessary to eliminate such conflict.
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appropriate participation of the staff, to:

3. 21(1) Develop and administer plans and policies for the program, organization, and operations of the institution.
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3. 21(3) Develop and administer policies relating to students and to the proper management of services to patients.
3. 21(4) Recommend appropriate budgets and supervise expenditures under approved budgets.
3. 21(5) Nominate all members of the faculty and staff, maintain efficient personnel programs, and recommend staff members for promotion, retention, or dismissal for cause.
3. 21(6) Insure efficient management of business affairs and physical property; recommend additions and alterations to the physical plant.
3. 21(7) Serve as presiding officer at official meetings of faculty and staff of the institution, and as ex officio member of each college or school faculty (if any) within the institution.
3. 21(8) Appoint all faculty and staff committees.
3. 21(9) Cause to be prepared and submitted to the Chancellor-Elect and the Chancellor for further submission to the Board of Regents (together with the Chancellor-Elect's and the Chancellor's recommendations thereon) rules and regulations for the governance of the institution. When such rules and regulations have been finally adopted and approved by the Board of Regents, they shall thereafter constitute the "Institutional Supplement" for that institution. Provided, however, that whether or not finally approved by the Board of Regents, any rule or regulation in any such "Institutional Supplement" that is in conflict with any rule or regulation in the Regents' Rules and Regulations, as now in effect, and whenever any such conflict is detected, the Chancellor-Elect, the Chancellor, and the Chief Administrative officers of the component institutions shall immediately recommend to the Board of Regents such amendments to the "Institutional Supplements" as may be necessary to eliminate such conflicts.
3. 21(10) Assume initiative in developing long-term plans for the program and physical facilities of the institution.

As amended to sec-129
25e
As Amended 6/20/69

Sec. 3 Chief Administrative Officers of Component Institutions.

- 3.1 The Board of Regents, upon recommendation of the Chancellor and the Deputy Chancellor, shall appoint the Chief Administrative officer of each of the component institutions. The Chief Administrative officer of each of the component institutions serves under the direction of the appropriate Executive Vice-Chancellor, reports to the Deputy Chancellor through the appropriate Executive Vice-Chancellor, is responsible to the appropriate Executive Vice-Chancellor, and has access to the Deputy Chancellor, the Chancellor, and the Board of Regents only through the appropriate Executive Vice-Chancellor.

- 3.2 Within the policies and regulations of the Board of Regents and under the supervision and direction of the appropriate Executive Vice-Chancellor, the Deputy Chancellor, and the Chancellor, the Chief Administrative officer of each unit has general authority and responsibility for the administration of that institution.
 - 3.21 Specifically, the Chief Administrative officer is expected, with appropriate participation of the staff, to:
 - 3.21(1) Develop and administer plans and policies for the program, organization, and operations of the institution.
 - 3.21(2) Interpret The University of Texas System policy to the staff, and interpret the institution's program and needs to the appropriate Executive Vice-Chancellor, the Deputy Chancellor, and the Chancellor and to the public.
 - 3.21(3) Develop and administer policies relating to students and to the proper management of services to patients.
 - 3.21(4) Recommend appropriate budgets and supervise expenditures under approved budgets.
 - 3.21(5) Nominate all members of the faculty and staff, maintain efficient personnel programs, and recommend staff members for promotion, retention, or dismissal for cause.
 - 3.21(6) Insure efficient management of business affairs and physical property; recommend additions and alterations to the physical plant.
 - 3.21(7) Serve as presiding officer at official meetings of faculty and staff of the institution, and as an ex officio member of each college or school faculty (if any) within the institution.
 - 3.21(8) Appoint all faculty and staff committees.
 - 3.21(9) Cause to be prepared and submitted to the appropriate Executive Vice-Chancellor, the Deputy Chancellor, and the Chancellor for further submission to the Board of Regents (together with the appropriate Executive Vice-Chancellor's, the Deputy Chancellor's, and the

- 4.31(8) Appoint all faculty, staff, and student committees.
- 4.31(9) Cause to be prepared and submitted to the Deputy Chancellor the rules and regulations for the governance of the institution. When such rules and regulations have been finally approved by the Deputy Chancellor, they shall thereafter constitute the Handbook of Operating Procedures for that institution. Provided, however, that whether or not finally approved by the Deputy Chancellor, any rule or regulation in any such institutional Handbook of Operating Procedures that is in conflict with any rule or regulation in the Regents' Rules and Regulations, is null and void and has no effect, and whenever any such conflict is detected, the Deputy Chancellor and the Chief Administrative Officer of the component institution shall immediately make such amendments to the institutional Handbook of Operating Procedures as may be necessary to eliminate such conflict.
- 4.31(10) Assume initiative in developing long-range plans for the program and physical facilities of the institution.
- 4.31(11) Assume active leadership in developing private fund support for the institution in accordance with policies and procedures established in the Regents' Rules and Regulations.
- 4.32 In the areas of private fund development, general policy and general academic planning, the chief administrative officer has direct access to the Chancellor.

Sec. 5 Appointment of Other Administrative Officers.

- 5.1 The Board of Regents shall delegate to the Chancellor, the Chancellor shall delegate to the Deputy Chancellor, and the Deputy Chancellor shall delegate to the chief administrative officer of each component institution, the responsibility for the appointment of all other administrative officers of each component institution, and their primary operating units, including vice-presidents, deans, and directors, after obtaining prior approval of the Deputy Chancellor for each such appointment.
- 5.2 The chief administrative officer of each component institution is responsible for the appointment of department chairmen and/or department heads.

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- 5.2 The chief administrative officer of each component institution is responsible for the appointment of department chairmen and/or department heads.
- 5.3 The Board of Regents endorses the principle of reasonable faculty and student consultation in the selection of administrative officers of the component institutions, and the primary operating units, and expects the chief administrative officer, as he deems appropriate, to consult in the selection process with representatives of the faculty and student body. However, the chief administrative officer of the component institution is responsible for executing the duties of his office and consequently shall not be bound by nominations to key administrative positions in his office by campus selection committees in making his nominations to the Deputy Chancellor. Such advice and consultation as he may seek or be given shall not be binding upon his nominations for appointments to positions in the echelon immediately below his position.

Sec. 6 Interinstitutional Programs.

- 6.1 Advisory Council on Marine-Related Affairs.
- 6.11 The Council shall be chaired by the Deputy Chancellor (or his delegate) and membership shall consist of the Deputy Chancellor, the Associate Deputy Chancellor for Academic Affairs, the Associate Deputy Chancellor for Health Affairs, and two persons from each of the following component institutions appointed by the respective chief administrative officers: U. T. Austin, U. T. Dallas, Galveston Medical Branch, and San Antonio Health Science Center. Additional U. T. System component institutions may be appointed to membership on the Council by the Deputy Chancellor upon demonstration that they have substantive and ongoing programs in marine-related programs. The Chairman shall call meetings of the Council as required.

As amended 1/26/73

the Chancellor, they shall thereafter constitute the Handbook of Operating Procedures for that institution. Provided, however, that whether or not finally approved by the Chancellor, any rule or regulation in any such institutional Handbook of Operating Procedures that is in conflict with any rule or regulation in the Regents' Rules and Regulations, as now in effect, is null and void and has no effect, and whenever any such conflict is detected, the Chancellor and the Chief Administrative Officer of the component institution shall immediately make such amendments to the institutional Handbook of Operating Procedures as may be necessary to eliminate such conflict.

- 4. 21(10) Assume initiative in developing long-range plans for the program and physical facilities of the institution.
- 4. 21(11) Assume active leadership in developing private fund support for the institution in accordance with policies and procedures established in the Regents' Rules and Regulations.

Sec. 5 Appointment of Other Administrative Officers.

- 5. 1 The Board of Regents shall delegate to the Chancellor, and the Chancellor shall delegate to the chief administrative officer of each component institution, the responsibility for the appointment of all other administrative officers of each component institution, and their primary operating units, including vice-presidents, deans, and directors, after obtaining prior approval of the Chancellor for each such appointment.
- 5. 2 The chief administrative officer of each component institution is responsible for the appointment of department chairmen and/or department heads.
- 5. 3 The Board of Regents endorses the principle of reasonable faculty and student consultation in the selection of administrative officers of the component institutions, and the primary operating units, and expects the chief administrative officer, as he deems appropriate, to consult in the selection process with representatives of the faculty and student body. However, the chief administrative officer of the component institution will be held responsible for executing the duties of his office and consequently shall not be bound by nominations to key administrative positions in his office by campus selection committees in making his nominations to the Chancellor. Such advice and consultation as he may seek or be given shall not be binding upon his nominations for appointments to positions in the echelon immediately below his position.

As amended 12/3/71

the Chancellor, they shall thereafter constitute the Handbook of Operating Procedures for that institution. Provided, however, that whether or not finally approved by the Chancellor, any rule or regulation in any such institutional Handbook of Operating Procedures that is in conflict with any rule or regulation in the Regents' Rules and Regulations, as now in effect, is null and void and has no effect, and whenever any such conflict is detected, the Chancellor and the Chief Administrative Officer of the component institution shall immediately make such amendments to the institutional Handbook of Operating Procedures as may be necessary to eliminate such conflict.

- 4. 21(10) Assume initiative in developing long-range plans for the program and physical facilities of the institution.
- 4. 21(11) Assume active leadership in developing private fund support for the institution in accordance with policies and procedures established in the Regents' Rules and Regulations.

Sec. 5 Appointment of Other Administrative Officers.

- 5. 1 The Board of Regents shall delegate to the Chancellor the responsibility for the appointment of all other administrative officers of the component institutions, including vice-presidents, deans, and directors, who are nominated by the Chief Administrative officers of the component institutions.
- 5. 2 The Chief Administrative officer of each component institution is responsible for the appointment of the department chairmen or department heads.
- 5. 3 The Board of Regents endorses the principle of reasonable faculty and student consultation in the selection of administrative officers of the component institutions, and expects the Chancellor or Chief Administrative Officer, as he deems appropriate, to consult in the selection process with representatives of the faculty and student body. However, the Chief Administrative Officer of the institution will be held responsible for executing the duties of his office and consequently shall not be bound by nominations to key administrative positions in his office by campus selection committees in making his nominations to the Chancellor. Such advice and consultation as he may seek or be given shall not be binding upon his nominations for appointments to positions in the echelon immediately below his own position.

*As amended 6/4/71
(entire chapter amended 12/4/70)*

4. 21(11) Assume active leadership in developing private fund support for the institution in accordance with policies and procedures established in the Regents' Rules and Regulations.

Sec. 5 Appointment of Other Administrative Officers.

5. 1 The Board of Regents shall delegate to the Chancellor the responsibility for the appointment of all other administrative officers of the component institutions, including vice-presidents, deans, and directors, who are nominated by the Chief Administrative officers of the component institutions.
5. 2 The Chief Administrative officer of each component institution is responsible for the appointment of the department chairmen or department heads.
5. 3 The Board of Regents endorses the principle of reasonable faculty and student consultation in the selection of administrative officers of the component institutions, and expects the Chancellor or Chief Administrative officer, as he deems appropriate, to consult in the selection process with representatives of the faculty and student body.

Sec. 6. Interinstitutional Programs

6. 1 Advisory Council on Marine-Related Affairs.

6. 11 The Council shall be chaired by the Vice-Chancellor for Academic Affairs, and membership shall consist of the Vice-Chancellor for Academic Affairs, the Vice-Chancellor for Health Affairs, and two persons from each of the following institutions appointed by the respective Chief Administrative Officers: U. T. Austin, U. T. Dallas, San Antonio Medical School and Galveston Medical Branch. Additional U. T. System component institutions may be admitted to membership on the Council by the Chancellor upon demonstration that they have substantive and ongoing programs in marine-related programs. The chairman shall call meetings of the Council as required.
6. 12 The Council is charged with advising the Chancellor's Academic Affairs Council in the development of coordinated marine programs within the U. T. System institutions to maximize the efficient utilization of facilities, staff, and faculties and to serve most effectively the needs

4.21(11) Assume active leadership in developing private fund support for the institution in accordance with policies and procedures established in the Regents' Rules and Regulations.

Sec. 5 Appointment of Other Administrative Officers.

- 5.1 The Board of Regents shall delegate to the Chancellor the responsibility for the appointment of all other administrative officers of the component institutions, including vice-presidents, deans, and directors, who are nominated by the Chief Administrative officers of the component institutions.
- 5.2 The Chief Administrative officer of each component institution is responsible for the appointment of the department chairmen or department heads.
- 5.3 The Board of Regents endorses the principle of reasonable faculty and student consultation in the selection of administrative officers of the component institutions, and expects the Chancellor or Chief Administrative officer, as he deems appropriate, to consult in the selection process with representatives of the faculty and student body.

As amended 7/31/70

3. 21(11) Assume active leadership in developing private fund support for the institution in accordance with policies and procedures established by the Chancellor with the advice of the Development Board of the component institution, and in collaboration with the Executive Director for Development.

Sec. 4. Appointment of Other Administrative Officers.

4. 1 The Board of Regents and the Chancellor shall delegate to the Chancellor-Elect the responsibility for the appointment of all other administrative officers of the component institutions, including vice-presidents, deans, and directors, who are nominated by the Chief Administrative officers of the component institutions.
4. 2 The Chief Administrative officer of each component institution is responsible for the appointment of the department chairmen or department heads.
4. 3 The Board of Regents endorses the principle of reasonable faculty and student consultation in the selection of administrative officers of the component institutions, and expects the Chancellor-Elect or Chief Administrative officer, as he deems appropriate, to consult in the selection process with representatives of the faculty and student body.

Chancellor's recommendations thereon) rules and regulations for the governance of the institution. When such rules and regulations have been finally adopted and approved by the Board of Regents, they shall thereafter constitute the "Institutional Supplement" for that institution. Provided, however, that whether or not finally approved by the Board of Regents, any rule or regulation in any such "Institutional Supplement" that is in conflict with any rule or regulation in the Regents' Rules and Regulations, as now in effect or hereafter amended, shall be null, void, and of no effect, and whenever any such conflict is detected, the appropriate Executive Vice-Chancellor, the Deputy Chancellor, the Chancellor, and the Chief Administrative officers of the component institutions shall immediately recommend to the Board of Regents such amendments to the "Institutional Supplements" as may be necessary to eliminate such conflicts.

- 3.21(10) Assume initiative in developing long-term plans for the program and physical facilities of the institution.
- 3.21(11) Assume active leadership in developing private fund support for the institution in accordance with policies and procedures established by the Chancellor with the advice of the University Development Board, and in collaboration with the Executive Director of the University Development Board.

Sec. 4. Appointment of Other Administrative Officers.

- 4.1 The Board of Regents and the Chancellor shall delegate to the Deputy Chancellor the responsibility for the appointment of all other administrative officers of the component institutions, including vice-presidents, deans, and directors, who are nominated by the Chief Administrative officers of the component institutions.
- 4.2 The Chief Administrative officer of each component institution is responsible for the appointment of the department chairmen or department heads.
- 4.3 The Board of Regents endorses the principle of reasonable faculty and student consultation in the selection of administrative officers of the component institutions, and expects the Deputy Chancellor or Chief Administrative officer, as he deems appropriate, to consult in the selection process with representatives of the faculty and student body.

- 5.3 The Board of Regents endorses the principle of reasonable faculty and student consultation in the selection of administrative officers of the component institutions, and the primary operating units, and expects the chief administrative officer, as he deems appropriate, to consult in the selection process with representatives of the faculty and student body. However, the chief administrative officer of the component institution is responsible for executing the duties of his office and consequently shall not be bound by nominations to key administrative positions in his office by campus selection committees in making his nominations to the Deputy Chancellor. Such advice and consultation as he may seek or be given shall not be binding upon his nominations for appointments to positions in the echelon immediately below his position.

Sec. 6 Interinstitutional Programs.

6.1 Advisory Council on Marine-Related Affairs.

6.11 The Council shall be chaired by the Deputy Chancellor (or his delegate) and membership shall consist of the Deputy Chancellor, the Associate Deputy Chancellor for Academic Affairs, the Associate Deputy Chancellor for Health Affairs, and two persons from each of the following component institutions appointed by the respective chief administrative officers: U. T. Austin, U. T. Dallas, Galveston Medical Branch, and San Antonio Health Science Center. Additional U. T. System component institutions may be appointed to membership on the Council by the Deputy Chancellor upon demonstration that they have substantive and ongoing programs in marine-related programs. The Chairman shall call meetings of the Council as required.

6.12 The Council is charged with advising the Academic Affairs Council in the development of coordinated marine programs within the U. T. System institutions to maximize the efficient utilization of facilities, staff, and faculties and to serve most effectively the needs of students and the public. The Advisory Council on Marine-Related Affairs will advise the Academic Affairs Council on marine affairs in the U. T. System including degree programs, research activities, and the construction and conversion of facilities related to the oceans and the coastal areas of Texas.

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6.2 Advisory Council on Allied Health Programs.

6.21 The Council shall be chaired by the Deputy Chancellor (or his delegate) and membership shall consist of the Deputy Chancellor, the Associate Deputy Chancellor for Health Affairs, the Associate Deputy Chancellor for Academic Affairs, and one person from each of the following component institutions appointed by the respective chief administrative officers: U. T. Arlington, U. T. Austin, U. T. Dallas, U. T. El Paso, U. T. Permian Basin, U. T. San Antonio, Dallas Health Science Center, Galveston Medical Branch, Houston Health Science Center, San Antonio Health Science Center, and System Nursing School. The Deputy Chancellor may add other component institutions to the Council as he deems appropriate. The Chairman shall call meetings of the Council as required and may appoint such special study committees as are appropriate to the work of the Council.

6.22 The Council is charged with advising the Academic Affairs Council in the development of coordinated allied health programs within the U. T. System to maximize the efficient utilization of facilities, staff, and faculties and to provide the health manpower needs of the State.

Sec. 6. Interinstitutional Programs**6.1 Advisory Council on Marine-Related Affairs.**

6.11 The Council shall be chaired by the Assistant to the Chancellor for Academic Affairs, and membership shall consist of the Assistant to the Chancellor for Academic Affairs, the Assistant to the Chancellor for Health Affairs, and two persons from each of the following component institutions appointed by the respective chief administrative officers: U. T. Austin, U. T. Dallas, Galveston Medical Branch and San Antonio Health Science Center. Additional U. T. System component institutions may be admitted to membership on the Council by the Chancellor upon demonstration that they have substantive and ongoing programs in marine-related programs. The chairman shall call meetings of the Council as required.

6.12 The Council is charged with advising the Chancellor's Academic Affairs Council in the development of coordinated marine programs within the U. T. System institutions to maximize the efficient utilization of facilities, staff, and faculties and to serve most effectively the needs of students and the public. The Advisory Council on Marine-Related Affairs will advise the Academic Affairs Council on marine affairs in the U. T. System including degree programs, research activities, and the construction and conversion of facilities related to the oceans and the coastal areas of Texas.

6.2 Advisory Council on Allied Health Programs.

6.21 The Council shall be chaired by the Assistant to the Chancellor for Health Affairs, and membership shall consist of the Assistant to the Chancellor for Health Affairs, the Assistant to the Chancellor for Academic Affairs, and one person from each of the following component institutions appointed by the respective chief administrative officers: U. T. Arlington, U. T. Austin, U. T. Dallas, U. T. El Paso, U. T. Permian Basin, U. T. San Antonio, Dallas Health Science Center, Galveston Medical Branch, Houston Health Science Center, San Antonio Health Science Center and System Nursing School. The Chancellor may add other component institutions to the Council as he deems appropriate. The chairman shall call meetings of the Council as required and may appoint such special study committees as are appropriate to the work of the Council.

6.22 The Council is charged with advising the Chancellor's Academic Affairs Council in the development of coordinated allied health programs within the U. T. System to maximize the efficient utilization of facilities, staff, and faculties and to provide for the health manpower needs of the State.

As amended 1/26/73

Sec. 6. Interinstitutional Programs6.1 Advisory Council on Marine-Related Affairs.

- 6.11 The Council shall be chaired by the Vice-Chancellor for Academic Affairs, and membership shall consist of the Vice-Chancellor for Academic Affairs, the Vice-Chancellor for Health Affairs, and two persons from each of the following component institutions appointed by the respective chief administrative officers: U. T. Austin, U. T. Dallas, San Antonio Health Science Center, and Galveston Medical Branch. Additional U. T. System component institutions may be admitted to membership on the Council by the Chancellor upon demonstration that they have substantive and ongoing programs in marine-related programs. The chairman shall call meetings of the Council as required.
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6.2 Advisory Council on Allied Health Programs.

- 6.21 The Council shall be chaired by the Vice-Chancellor for Health Affairs, and membership shall consist of the Vice-Chancellor for Health Affairs, the Vice-Chancellor for Academic Affairs, and one person from each of the following component institutions appointed by the respective chief administrative officers: U. T. Austin, U. T. El Paso, U. T. Arlington, U. T. Dallas, U. T. San Antonio, U. T. Permian Basin, Dallas Health Science Center, San Antonio Health Science Center, Galveston Medical Branch, Houston Health Science Center and System Nursing School. The Chancellor may add other component institutions to the Council as he deems appropriate. The chairman shall call meetings of the Council as required and may appoint such special study committees as are appropriate to the work of the Council.
- 6.22 The Council is charged with advising the Chancellor's Academic Affairs Council in the development of coordinated allied health programs within the U. T. System to maximize the efficient utilization of facilities, staff, and faculties and to provide for the health manpower needs of the State.

As amended 12/3/71

Sec. 6. Interinstitutional Programs

6.1 Advisory Council on Marine-Related Affairs.

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- 6.12 The Council is charged with advising the Chancellor's Academic Affairs Council in the development of coordinated marine programs within the U. T. System institutions to maximize the efficient utilization of facilities, staff, and faculties and to serve most effectively the needs of students and the public. The Advisory Council on Marine-Related Affairs will advise the Academic Affairs Council on marine affairs in the U. T. System including degree programs, research activities, and the construction and conversion of facilities related to the oceans and the coastal areas of Texas.

6.2 Advisory Council on Allied Health Programs.

- 6.21 The Council shall be chaired by the Vice-Chancellor for Health Affairs, and membership shall consist of the Vice-Chancellor for Health Affairs, the Vice-Chancellor for Academic Affairs, and one person from each of the following institutions appointed by the respective Chief Administrative Officers: U. T. Austin, U. T. El Paso, U. T. Arlington, U. T. Dallas, U. T. San Antonio, U. T. Permian Basin, Dallas Medical School, San Antonio Medical School, San Antonio Dental School, Galveston Medical Branch, Houston Medical School, Houston Dental Branch, M. D. Anderson, Public Health School and System Nursing School. The Chancellor may add other component institutions to the Council as he deems appropriate. The chairman shall call meetings of the Council as required and may appoint such special study committees as are appropriate to the work of the Council.
- 6.22 The Council is charged with advising the Chancellor's Academic Affairs Council in the development of coordinated allied health programs within the U. T. System to maximize the efficient utilization of facilities, staff, and faculties and to provide for the health manpower needs of the State.

as amended
6/4/71

of students and the public. The Advisory Council on Marine-Related Affairs will advise the Academic Affairs Council on marine affairs in the U. T. System including degree programs, research activities, and the construction and conversion of facilities related to the oceans and the coastal areas of Texas.

6.2 Advisory Council on Allied Health Programs.

- 6.21 The Council shall be chaired by the Vice-Chancellor for Health Affairs, and membership shall consist of the Vice-Chancellor for Health Affairs, the Vice-Chancellor for Academic Affairs, and one person from each of the following institutions appointed by the respective Chief Administrative Officers: U. T. Austin, U. T. El Paso, U. T. Arlington, U. T. Dallas, U. T. San Antonio, U. T. Permian Basin, Dallas Medical School, San Antonio Medical School, San Antonio Dental School, Galveston Medical Branch, Houston Medical School, Houston Dental Branch, M. D. Anderson, Public Health School and System Nursing School. The Chancellor may add other component institutions to the Council as he deems appropriate. The chairman shall call meetings of the Council as required and may appoint such special study committees as are appropriate to the work of the Council.
- 6.22 The Council is charged with advising the Chancellor's Academic Affairs Council in the development of coordinated allied health programs within the U. T. System to maximize the efficient utilization of facilities, staff, and faculties and to provide for the health manpower needs of the State.

2.2 Appointment and Tenure of Administrative Officers.

2.21 The Chancellor of The University of Texas System shall be elected by the affirmative vote of a majority of the Regents in office. He shall hold office without fixed term subject to the pleasure of the Board of Regents.

2.22 All other administrative officers of The University of Texas System shall be elected by the Board of Regents pursuant to nomination by the Chancellor. Officers so elected shall not have tenure by virtue of their respective administrative offices. They shall hold office without fixed term subject to the pleasure of the Chancellor, whose actions concerning administrative offices and officers are in turn subject to review and approval by the Board of Regents.

2.3 Staff and Line Functions of Officers Other than the Chancellor.

2.31 The vice-chancellors shall serve with equal rank but with distinct assignments.

2.32 Staff function. Each official of Central Administration shall be responsible for planning and policy formulation in his particular field and shall serve as adviser in his area to the Chancellor. In addition, with the knowledge of the Chancellor, he shall advise and consult with other members of Central Administration and with the officials of the component institutions in his particular field of competence.

2.33 Line function. Officers of Central Administration shall have such line function as shall be assigned to them by the Chancellor, and, by delegation of the Chancellor and as his personal representative, they may be assigned specific executive responsibilities for carrying out administrative policies.

2.4 Administrative Authority, Duties, and Responsibility.

2.41 Chancellor. The Chancellor is the chief executive and administrative officer of both The University of Texas System and The University of Texas at Austin. In the day-to-day operations of The University of Texas System and its component institutions, and especially in emergency situations, the Chancellor, by delegation from the Board of Regents, is authorized to exercise all of the power and authority possessed by the Board of Regents in the governance of the institutions composing The University of Texas System, save and except in those instances and areas where the Board of Regents has expressly reserved the exercise of such power and authority to itself. The chief administrative officer of each other component institution in the System, acting in a line capacity for the operation of his institution, reports to the Chancellor and is responsible to the Chancellor and through him to the Board of Regents.

- 2.411 Authority and Responsibilities of the Chancellor. The Chancellor shall advise and counsel with the Board of Regents in establishing and promulgating basic policies for the government and operation of all component institutions of The University of Texas System. He shall:
- 2.411(1) Act as executive agent of the Board of Regents in implementing policies of the Board.
 - 2.411(2) Recommend budgets for the operation of the component institutions of The University of Texas System.
 - 2.411(3) Nominate to the Board of Regents the officers of Central Administration and the chief administrative officers of the component institutions.
 - 2.411(4) Act as the official medium of communication between the Board of Regents and the officers, staffs, faculties, and students of the component institutions of The University of Texas System.
 - 2.411(5) With the aid and advice of the Board of Regents, represent The University of Texas System with the Legislature.
 - 2.411(6) Serve as an ex officio member of all institutional faculties of The University of Texas System.
 - 2.411(7) Develop and administer plans and policies for the organization, program, and operation of The University of Texas at Austin.
 - 2.411(8) Interpret policy to the faculties, staffs, and students; and interpret the programs and needs to the public under policies established by the Board of Regents.
 - 2.411(9) Serve as chief executive agent of the Board of Regents in establishing policies and procedures for determining and approving developmental needs of The University of Texas System and in directing efforts to attract private fund support for meeting these needs through the Development Board.
 - 2.411(10) Review and recommend both annual budgets and biennial legislative submissions of each component institution of The University of Texas System, with such assistance from members of his staff and others as he shall require. The budgetary review shall take place at least two weeks before the printing of documents for presentation to the Board.

- 2.411(11) Conduct an annual review of the organization of The University of Texas System and its constituent institutions. In the light of this review, he shall report in writing to the Board recommendations for changes in organization, assignments, and procedures. The review shall take into account, among other things, (1) legislative changes, (2) confirmed actions of the Coordinating Board, (3) needs of The University of Texas System and its constituent institutions, (4) comparable and relevant practices in other universities, and (5) relevant prior actions of the Board of Regents.
- 2.411(12) Personally, or through his delegate, keep the institutional heads fully apprised of policies and decisions which may affect their respective institutions.
- 2.412 Although the Chancellor normally shall act through institutional heads regarding the affairs of any component institution of The University of Texas System, he shall not be precluded from direct participation when circumstances warrant.
- 2.413 The Chancellor reports to and is responsible to the Board of Regents.
- 2.42 Vice-Chancellor for Academic Affairs. The Vice-Chancellor for Academic Affairs is an administrative officer of The University of Texas System and of The University of Texas at Austin.
- 2.421 As a staff officer of Central Administration, he participates in administrative consideration of academic policies, plans, and programs for The University of Texas System.
- 2.422 As line officer in The University of Texas at Austin, under delegation from the Chancellor he:
- 2.422(1) Recommends appropriate budgets and supervises expenditures under approved budgets for U. T. Austin, Port Aransas Marine Institute, and McDonald Observatory.
- 2.422(2) Nominates all members of the faculty and staff of The University of Texas at Austin, and recommends faculty and staff members for promotion, retention, or dismissal for cause.

- 2. 422(3) Insures efficient management of the business affairs and physical property of The University of Texas at Austin; recommends additions and alterations to the physical plant.
 - 2. 422(4) Develops and administers policies relating to students.
 - 2. 422(5) Serves as an ex officio member of all faculties of The University of Texas at Austin and presides at meetings of the Faculty Council and the Deans Council.
 - 2. 422(6) Appoints all staff and faculty committees except when the Regents' Rules and Regulations shall provide otherwise or when the Chancellor makes such appointments himself.
 - 2. 422(7) Causes to be prepared and submitted to the Chancellor proposed regulations for the governance of The University of Texas at Austin.
 - 2. 422(8) Participates, with other administrative officers, in developing long-range plans for programs and physical plant of The University of Texas at Austin.
2. 423 The Vice-Chancellor for Academic Affairs reports to and is responsible to the Chancellor.
2. 43 Vice-Chancellor for Health Affairs. The Vice-Chancellor for Health Affairs is an administrative officer of Central Administration.
2. 431 By delegation from the Chancellor, the Vice-Chancellor for Health Affairs discharges those duties and responsibilities of the Chancellor related to health affairs. He has the general assignment of effective coordination, direction, and regular operation of those institutions concerned primarily with health sciences. Specifically, he:
- 2. 431(1) Through the Chancellor to the Board of Regents, submits recommendations on The University of Texas System programs in health science education, research, and public service, including general plans and operations, of the component biomedical institutions.
 - 2. 431(2) Processes proposals from the component institutions devoted to the health professions requiring action by the Chancellor and/or the Board of Regents. The processing is prior to action by the Chancellor.

- 2.431(3) Prepares and submits to the Chancellor, and through him to the Board of Regents, long-range and immediate plans (including continuing physical plant development, with the knowledge of the Vice-Chancellor for Business Affairs). In this connection, he makes recommendations for development and operation of a coordinated University of Texas System for education and research in the health professions and for patient care and public services connected therewith.
- 2.431(4) Pursuant to governing policies, recommends upon the annual operating budget requests submitted on behalf of each component institution devoted to the health professions.
- 2.431(5) Recommends to the Chancellor, and through him to the Board of Regents, Legislative Appropriation Requests (and policies for the development of such requests) to be submitted by The University of Texas System on behalf of the component institutions dedicated to the health professions.
- 2.431(6) In all matters relating to State and Federal agencies, keeps the Vice-Chancellor for Public Affairs regularly informed of developments and recommendations in the health science institutions, especially those in areas of legislation, budget proposals and Federal agency contracts and grants. In turn, the Vice-Chancellor for Public Affairs keeps the Vice-Chancellor for Health Affairs informed of state and national programs, significant to the policy, development, and operations of the health science institutions. Together they arrange for appropriate distribution of this information within The University of Texas System.
- 2.432 The Vice-Chancellor for Health Affairs reports to and is responsible to the Chancellor.
- 2.433 Health Affairs Council. The Health Affairs Council is composed of the Vice-Chancellor for Health Affairs and the chief administrative officers of The University of Texas System's divisions or component institutions concerned directly with Health Affairs. The Vice-Chancellor for Health Affairs acts as the Council's

permanent chairman and chief executive officer. The Council shall conduct regular meetings to review common problems of planning, development, and operation in the several institutions represented, and the Vice-Chancellor for Health Affairs receives the recommendations of the Council and transmits them to the Chancellor, together with his recommendation thereon.

- 2.44 Vice-Chancellor for Public Affairs. The Vice-Chancellor for Public Affairs is an officer of the Central Administration.
- 2.441 In discharging his duties and responsibilities he:
- 2.441(1) With the advice of the Chancellor and the Board of Regents, represents The University of Texas System in its relations with Federal agencies, the State Legislature, and State and municipal agencies, except for the Coordinating Board. Budget submissions, regular and special reports required by the Coordinating Board, State Auditor, or State Comptroller are compiled and furnished through the Chancellor's Office by the appropriate fiscal, admissions, administrative, or academic officer of The University of Texas System. It is the responsibility of such officers to keep the Vice-Chancellor for Public Affairs informed of such information requested and furnished.
 - 2.441(2) Advises the Chancellor on relations with the Legislature and State and Federal agencies.
 - 2.441(3) Informs appropriate administrative officers of current and long-range developments on the State and National level affecting The University of Texas System and its component institutions. Because of the nature of his general duty assignment, the Vice-Chancellor for Public Affairs is not expected to be in his office daily and therefore has no routine administrative line-officer responsibilities except as they are delegated from time to time by the Chancellor.
 - 2.441(4) Collaborates with the executive heads of the component units and their faculties, as well as officers of the Central Administration, in contacts with appropriate State and Federal agencies.

- 2.441(5) Assists appropriate faculty members, administrative officers, and institutional heads in planning and expediting projects submitted to public agencies and offices.
- 2.441(6) Maintains and distributes information on Federal and State programs, assuring continuous and prompt action by The University of Texas System on applications and communications to public agencies and offices.
- 2.442 The Vice-Chancellor for Public Affairs reports to and is responsible to the Chancellor.
- 2.45 Vice-Chancellor for Staff Operations. The Vice-Chancellor for Staff Operations is an administrative officer of The University of Texas System and of The University of Texas at Austin.
 - 2.451 In carrying out his duties and responsibilities he:
 - 2.451(1) Acts under authority delegated by the Chancellor in the execution of administrative policies, decisions, and internal operations relating to all units of The University of Texas System, except in academic areas for which channels are regularly established for institutional faculties and administrative offices. This provision does not preclude direct communication with the Chancellor by a senior administrative officer when in the opinion of such officer direct communication is necessary.
 - 2.451(2) As executive officer to the Chancellor, acts for the Chancellor, receives messages for the Chancellor, communicates with the Chancellor, transmits instructions of the Chancellor, represents the Chancellor in his absence, and provides continuous communication with the Chancellor for The University of Texas at Austin and for the other institutions of The University of Texas System at all times.
 - 2.452 The Vice-Chancellor for Staff Operations reports to and is responsible to the Chancellor.
- 2.46 Vice-Chancellor for Business Affairs. The Vice-Chancellor for Business Affairs is the chief business officer of The University of Texas System. He is responsible for planning and implementing an effective program for uniform business systems development and management.

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- 2.461 In carrying out his primary functions and duties, the Vice-Chancellor for Business Affairs:
- 2.461(1) Recommends policies for the preparation and review of all operating budgets and legislative requests.
 - 2.461(2) Plans an effective, and insofar as practical, uniform system of accounting and budgeting for The University of Texas System institutions and their divisions, including receipt of income and expenditure control through utilization of internal audit and periodic reporting.
 - 2.461(3) Formulates plans for financial reporting necessary to meet existing requirements and needs according to the highest standards of accounting.
 - 2.461(4) Has direct administrative authority and responsibility for efficient functioning of the following divisions:
 - 2.461(41) Business offices of the component institutions - (Coordination of activities)
 - 2.461(42) Office of the Comptroller
 - 2.461(43) Office of the Director of Facilities Planning and Construction
 - 2.461(44) Office of Budget Officer
 - 2.461(45) Office of Auditor of The University of Texas at Austin (with respect to the Central Administration activities of his office)
 - 2.461(46) Data Processing Division
 - 2.461(47) U. T. System Personnel Office (and Adviser)
- 2.462 The Vice-Chancellor for Business Affairs reports to and is responsible to the Chancellor.
- 2.47 The Executive Director of The University of Texas System Development Board. The Executive Director of The University of Texas System Development Board is an officer of the Central Administration.
- 2.471 In carrying out his duties and responsibilities, he:
- 2.471(1) Serves as executive officer for The University of Texas System Development Board.

- 2.461 In carrying out his primary functions and duties, the Vice-Chancellor for Business Affairs:
- 2.461(1) Recommends policies for the preparation and review of all operating budgets and legislative requests.
 - 2.461(2) Plans an effective, and insofar as practical, uniform system of accounting and budgeting for The University of Texas System institutions and their divisions, including receipt of income and expenditure control through utilization of internal audit and periodic reporting.
 - 2.461(3) Formulates plans for financial reporting necessary to meet existing requirements and needs according to the highest standards of accounting.
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 - 2.461(41) Business offices of the component institutions - (Coordination of activities)
 - 2.461(42) Office of the Comptroller
 - 2.461(43) Office of the Director of Facilities Planning and Construction
 - 2.461(44) Office of Budget Officer
 - 2.461(45) Office of Auditor of The University of Texas at Austin (with respect to the Central Administration activities of his office)
 - 2.461(46) Data Processing Division
 - 2.461(47) U. T. System Personnel Office (and Adviser)
 - 2.461(48) Auditing Oil and Gas Production
- 2.462 The Vice-Chancellor for Business Affairs reports to and is responsible to the Chancellor.
- 2.47 The Executive Director of The University of Texas System Development Board. The Executive Director of The University of Texas System Development Board is an officer of the Central Administration.
- 2.471 In carrying out his duties and responsibilities, he:
- 2.471(1) Serves as executive officer for The University of Texas System Development Board.

- 2. 461 In carrying out his primary functions and duties, the Vice-Chancellor for Business Affairs:
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 - 2. 461(2) Plans an effective, and insofar as practical, uniform system of accounting and budgeting for The University of Texas System institutions and their divisions, including receipt of income and expenditure control through utilization of internal audit and periodic reporting.
 - 2. 461(3) Formulates plans for financial reporting necessary to meet existing requirements and needs according to the highest standards of accounting.
 - 2. 461(4) Has direct administrative authority and responsibility for efficient functioning of the following divisions:
 - 2. 461(41) Business offices of the component institutions - (Coordination of activities)
 - 2. 461(42) Office of the Comptroller
 - 2. 461(43) Office of the Director of Facilities Planning and Construction
 - 2. 461(44) Office of Budget Officer
 - 2. 461(45) Office of Auditor of The University of Texas at Austin (with respect to the Central Administration activities of his office)
 - 2. 461(46) Data Processing Division
 - 2. 461(47) U. T. System Personnel Office (and Adviser)
 - 2. 461(48) Auditing Oil and Gas Production
- 2. 462 The Vice-Chancellor for Business Affairs reports to and is responsible to the Chancellor.
- 2. 47 Comptroller. The Comptroller is an administrative officer of The University of Texas System.
- 2. 471 Subject to the delegation of such duties by the Vice-Chancellor for Business Affairs, the Comptroller:
 - 2. 471(1) Advises and consults with the Vice-Chancellor for Business Affairs in reference to the

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- 2.471(2) Acts under the authority delegated by the Chancellor for private fund development for The University of Texas System.
- 2.471(3) Develops, administers, and co-ordinates policies and activities involving internal foundations and University-related external foundations.
- 2.471(4) Collaborates with executive heads of the component units in development programs.
- 2.471(5) Co-ordinates or directs efforts of University officials to create a favorable climate for philanthropic support among various constituencies including alumni, foundations, business and industry, associations, parents of students, friends, and benefactors.
- 2.471(6) Advises University Administrative officials, deans, and directors on projects involving private gift support, suggests possible granting agencies or benefactors, and assists when needed in the preparation of grant proposals and their presentation.
- 2.471(7) Establishes procedures for the preparation of gift records, gift processing, gift acknowledgments, and gift dockets for the Board of Regents.
- 2.472 The Executive Director of The University of Texas System Development Board reports to and is responsible to the Chancellor.
- 2.48 Comptroller. The Comptroller is an administrative officer of The University of Texas System.
 - 2.481 Subject to the delegation of such duties by the Vice-Chancellor for Business Affairs, the Comptroller:
 - 2.481(1) Advises and consults with the Vice-Chancellor for Business Affairs in reference to the business operations of The University of Texas System. These business operations include:
 - 2.481(11) Accounting, auditing and reporting, and expenditure control.
 - 2.481(12) Receipt, disbursements, and custody of moneys.
 - 2.481(13) Procurement and purchasing.
 - 2.481(14) Management of auxiliary and service enterprises.
 - 2.481(2) Supervises, with the assistance of the Branch College Auditors, postauditing at each component institution.

business operations of The University of Texas System. These business operations include:

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- 2.471(12) Receipt, disbursements, and custody of moneys.
- 2.471(13) Procurement and purchasing.
- 2.471(14) Management of auxiliary and service enterprises.
- 2.471(2) Supervises, with the assistance of the Branch College Auditors, postauditing at each component institution.
- 2.471(3) Recommends to the Vice-Chancellor for Business Affairs:
 - 2.471(31) Accounting records, forms, procedures, and financial reports.
 - 2.471(32) Terms of depository agreement with banks.
 - 2.471(33) Lease contracts for building space.
 - 2.471(34) Approval of insurance policies.
 - 2.471(35) Approval of the business aspects and overhead rates in research and other contracts with outside agencies.
- 2.471(4) Is responsible as joint custodian with the Auditor of The University of Texas at Austin for securities owned by The University of Texas System Funds which are not on deposit in the State Treasury.
- 2.472 The Comptroller reports to and is responsible to the Vice-Chancellor for Business Affairs.
- 2.48 Director of Facilities Planning and Construction. The Director of Facilities Planning and Construction is an administrative officer of The University of Texas System.
 - 2.481 Subject to the delegation of such duties by the Vice-Chancellor for Business Affairs, the Director:
 - 2.481(1) Has direct supervisory responsibility over the administration and general supervision of new construction and other permanent improvements, including repair and remodeling projects involving the expenditure of \$20,000 or more, and over consultation,

- 2.481(3) Recommends to the Vice-Chancellor for Business Affairs:
 - 2.481(31) Accounting records, forms, procedures, and financial reports.
 - 2.481(32) Terms of depository agreement with banks.
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 - 2.481(35) Approval of the business aspects and overhead rates in research and other contracts with outside agencies.
- 2.481(4) Is responsible as joint custodian with the Auditor of The University of Texas at Austin for securities owned by The University of Texas System Funds which are not on deposit in the State Treasury.
- 2.482 The Comptroller reports to and is responsible to the Vice-Chancellor for Business Affairs.
- 2.49 Director of Facilities Planning and Construction. The Director of Facilities Planning and Construction is an administrative officer of The University of Texas System.
 - 2.491 Subject to the delegation of such duties by the Vice-Chancellor for Business Affairs, the Director:
 - 2.491(1) Has direct supervisory responsibility over the administration and general supervision of new construction and other permanent improvements, including repair and remodeling projects involving the expenditure of \$20,000 or more, and over consultation, advice, and work with the architects employed by the Board of Regents, subject to the terms and conditions of the contracts with those architects.
 - 2.491(2) Serves as ex officio member of all faculty building committees at the component institutions.
 - 2.491(3) Prepares and executes all documents relating to the acquisition and the use of funds received from the Federal Government and State Agencies in connection with construction grant awards.
 - 2.491(4) Coordinates and approves all grant applications, on approved construction projects, filed with governmental agencies.
 - 2.491(5) Coordinates the activities of the Consulting

- advice, and work with the architects employed by the Board of Regents, subject to the terms and conditions of the contracts with those architects.
- 2.481(2) Serves as ex officio member of all faculty building committees at the component institutions.
- 2.481(3) Prepares and executes all documents relating to the acquisition and the use of funds received from the Federal Government and State agencies in connection with construction grant awards.
- 2.481(4) Coordinates and approves all grant applications, on approved construction projects, filed with governmental agencies.
- 2.481(5) Coordinates the activities of the Consulting Architects between the various institutions of The University of Texas System and is the administrative officer to whom the architects report.
- 2.482 The Director of Facilities Planning and Construction reports to and is responsible to the Vice-Chancellor for Business Affairs.
- 2.49 Budget Officer. The Budget Officer is an administrative officer of The University of Texas System.
- 2.491 The Budget Officer's prime responsibilities are to plan and develop systems and procedures for uniform budget preparation, budget control, and financial reporting. Subject to the delegation of such duties by the Vice-Chancellor for Business Affairs, the Budget Officer:
- 2.491(1) Formulates procedures governing the preparation and review of all budgets and development of effective methods of presenting approved budgets to appropriate agencies.
- 2.491(2) Recommends procedures to be followed, including format, schedules of budget preparation, and effective review of budgets.
- 2.491(3) Prepares budget-writing instructions.
- 2.491(4) Conducts budget and other related research studies.
- 2.491(5) Plans systems and procedures for budgetary control and financial reporting.

Architects between the various institutions of The University of Texas System and is the administrative officer to whom the architects report.

2.492 The Director of Facilities Planning and Construction reports to and is responsible to the Vice-Chancellor for Business Affairs.

2.4(10) Budget Officer. The Budget Officer is an administrative officer of The University of Texas System.

2.4(10)(1) The Budget Officer's prime responsibilities are to plan and develop systems and procedures for uniform budget preparation, budget control, and financial reporting. Subject to the delegation of such duties by the Vice-Chancellor for Business Affairs, the Budget Officer:

2.4(10)(11) Formulates procedures governing the preparation and review of all budgets and development of effective methods of presenting approved budgets to appropriate agencies.

2.4(10)(12) Recommends procedures to be followed, including format, schedules of budget preparation, and effective review of budgets.

2.4(10)(13) Prepares budget-writing instructions.

2.4(10)(14) Conducts budget and other related research studies.

2.4(10)(15) Plans systems and procedures for budgetary control and financial reporting.

2.4(10)(2) The Budget Officer reports to and is responsible to the Vice-Chancellor for Business Affairs.

2.4(11) Auditor of The University of Texas at Austin. The Auditor of The University of Texas at Austin is the accounting officer for both The University of Texas at Austin and for Central Administration.

2.4(11)(1) Subject to delegation of such duties by the Vice-Chancellor for Business Affairs, for Central Administration he shall:

2.4(11)(11) Have responsibility for custody, accounting and reporting of all funds handled by the Auditor's Office for the component institutions outside of Austin, and for Central Administration, Permanent University Fund, Available University Fund, and trusts and special funds.

2.4(11)(12) Have custodianship with the Comptroller of securities owned by The University of Texas System funds which are not on deposit in the State Treasury.

2.4(11)(13) Maintain a full and complete set of records which accurately reflect the balances and transactions of all financial and property

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2.4(10)(12) Have custodianship with the Comptroller of securities owned by The University of Texas System funds which are not on deposit in the State Treasury.

2.4(10)(13) Maintain a full and complete set of records which accurately reflect the balances and transactions of all financial and property accounts of The University of Texas System (as contrasted with such accounts of the component institutions).

2.4(10)(2) With respect to Central Administration matters, the Auditor of The University of Texas at Austin reports to and is responsible to the Vice-Chancellor for Business Affairs. With respect to other matters he reports to the appropriate officers of The University of Texas at Austin.

2.4(11) Business Management Council. The Business Management Council advises the Vice-Chancellor for Business Affairs in the areas of budgeting, business management, data processing, physical plant operations, and accounting systems development. The Council is composed of the chief business officers of the component institutions. The Vice-Chancellor for Staff Operations, Budget Officer, Comptroller, and Director of Facilities Planning and Construction are ex officio members without vote. Meetings will be held at the call of the Vice-Chancellor for Business Affairs (the Chairman), who prepares the agenda.

Sec. 3. Chief Administrative Officers of Component Institutions.

3.1 The Chief Administrative officer of each of the component institutions outside Austin serves under the direction of the Chancellor, reports

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also
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accounts of The University of Texas System
(as contrasted with such accounts of the com-
ponent institutions).

2.4(11)(2) With respect to Central Administration matters, the Auditor of The University of Texas at Austin reports to and is responsible to the Vice-Chancellor for Business Affairs. With respect to other matters he reports to the appropriate officers of The University of Texas at Austin.

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Sec. 3. Chief Administrative Officers of Component Institutions.

3.1 The Board of Regents, upon recommendation of the Chancellor, shall appoint the Chief Administrative officer of each of the component institutions. The Chief Administrative officer of each of the component institutions serves under the direction of the Chancellor, reports to the Chancellor, is responsible to the Chancellor, and has access to the Board of Regents through the Chancellor.

3.2 Within the policies and regulations of the Board of Regents and under the supervision and direction of the Chancellor, the chief administrative officer of each unit has general authority and responsibility for the administration of that institution.

3.21 Specifically, the chief administrative officer is expected, with appropriate participation of the staff, to:

3.21(1) Develop and administer plans and policies for the program, organization, and operations of the institution.

3.21(2) Interpret The University of Texas System policy to the staff, and interpret the institution's program and needs to the Chancellor and to the public.

3.21(3) Develop and administer policies relating to students and to the proper management of services to patients.

3.21(4) Recommend appropriate budgets and supervise expenditures under approved budgets.

3.21(5) Nominate all members of the faculty and staff, maintain efficient personnel programs, and recommend staff members for promotion, retention, or dismissal for cause.

3.21(6) Insure efficient management of business affairs and physical property; recommend additions and alterations to the physical plant.

accounts of The University of Texas System (as contrasted with such accounts of the component institutions).

2.4(11)(2) With respect to Central Administration matters, the Auditor of The University of Texas at Austin reports to and is responsible to the Vice-Chancellor for Business Affairs. With respect to other matters he reports to the appropriate officers of The University of Texas at Austin.

2.4(12) Business Management Council. The Business Management Council advises the Vice-Chancellor for Business Affairs in the areas of budgeting, business management, data processing, physical plant operations, and accounting systems development. The Council is composed of the chief business officers of the component institutions. The Vice-Chancellor for Staff Operations, Budget Officer, Comptroller, and Director of Facilities Planning and Construction are ex officio members without vote. Meetings will be held at the call of the Vice-Chancellor for Business Affairs (the Chairman), who prepares the agenda.

Sec. 3. Chief Administrative Officers of Component Institutions.

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- 3.21(3) Develop and administer policies relating to students and to the proper management of services to patients.
- 3.21(4) Recommend appropriate budgets and supervise expenditures under approved budgets.
- 3.21(5) Nominate all members of the faculty and staff, maintain efficient personnel programs, and recommend staff members for promotion, retention, or dismissal for cause.
- 3.21(6) Insure efficient management of business affairs and physical property; recommend additions and alterations to the physical plant.
- 3.21(7) Serve as presiding officer at official meetings of faculty and staff of the institution, and as an ex officio member of each college or school faculty (if any) within the institution.
- 3.21(8) Appoint all faculty and staff committees.
- 3.21(9) Cause to be prepared and submitted to the Chancellor rules and regulations for the governance of the institution, and when such rules and regulations have been approved by the Chancellor, such rules and regulations shall constitute the "Institutional Supplement" for that institution. Provided, however, that any rule or regulation in any such "Institutional Supplement" which is in conflict with any rule or regulation in the Regents' Rules and Regulations, as now or hereafter amended shall be null, void, and of no effect, and whenever the Regents' Rules and Regulations are amended, the Chancellor and the chief administrative officers of the component insti-

- 3.21(7) Serve as presiding officer at official meetings of faculty and staff of the institution, and as an ex officio member of each college or school faculty (if any) within the institution.
- 3.21(8) Appoint all faculty and staff committees.
- 3.21(9) Cause to be prepared and submitted to the Chancellor for further submission to the Board of Regents (together with the Chancellor's recommendations thereon) rules and regulations for the governance of the institution. When such rules and regulations have been finally adopted and approved by the Board of Regents, they shall thereafter constitute the "Institutional Supplement" for that institution. Provided, however, that whether or not finally approved by the Board of Regents, any rule or regulation in any such "Institutional Supplement" that is in conflict with any rule or regulation in the Regents' Rules and Regulations, as now in effect or hereafter amended, shall be null, void, and of no effect, and whenever any such conflict is detected, the Chancellor and the chief administrative officers of the component institutions shall immediately recommend to the Board of Regents such amendments to the "Institutional Supplements" as may be necessary to eliminate such conflicts.
- 3.21(10) Assume initiative in developing long-term plans for the program and physical facilities of the institution.
- 3.21(11) Assume active leadership in developing private fund support for the institution in accordance with policies and procedures established by the Chancellor with the advice of the University Development Board, and in collaboration with the Executive Director of the University Development Board.

Sec. 4. Appointment of Other Administrative Officers

- 4.1 The Board of Regents shall delegate to the Chancellor the responsibility for the appointment of all other administrative officers of the component institutions, including vice-presidents, deans, and directors, who are nominated by the Chief Administrative officers of the component institutions.
- 4.2 The Chief Administrative officer of each component institution is responsible for the appointment of the department chairmen or department heads.
- 4.3 The Board of Regents endorses the principle of reasonable faculty and student consultation in the selection of administrative officers of the component institutions, and expects the Chancellor or Chief Administrative officer, as he deems appropriate, to consult in the selection process with representatives of the faculty and student body.

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- 3.21(6) Insure efficient management of business affairs and physical property; recommend additions and alterations to the physical plant.
- 3.21(7) Serve as presiding officer at official meetings of faculty and staff of the institution, and as an ex officio member of each college or school faculty (if any) within the institution.
- 3.21(8) Appoint all faculty and staff committees.
- 3.21(9) Cause to be prepared and submitted to the Chancellor for further submission to the Board of Regents (together with the Chancellor's recommendations thereon) rules and regulations for the governance of the institution. When such rules and regulations have been finally adopted and approved by the Board of Regents, they shall thereafter constitute the "Institutional Supplement" for that institution. Provided, however, that whether or not finally approved by the Board of Regents, any rule or regulation in any such "Institutional Supplement" that is in conflict with any rule or regulation in the Regents' Rules and Regulations, as now in effect or hereafter amended, shall be null, void, and of no effect, and whenever any such conflict is detected, the Chancellor and the chief administrative officers of the component institutions shall immediately recommend to the Board of Regents such amendments to the "Institutional Supplements" as may be necessary to eliminate such conflicts.
- 3.21(10) Assume initiative in developing long-term plans for the program and physical facilities of the institution.
- 3.21(11) Assume active leadership in developing private fund support for the institution in accordance with policies and procedures established by the Chancellor with the advice of the University Development Board, and in collaboration with the Executive Director of the University Development Board.

- 3. 21(6) Insure efficient management of business affairs and physical property; recommend additions and alterations to the physical plant.
- 3. 21(7) Serve as presiding officer at official meetings of faculty and staff of the institution, and as an ex officio member of each college or school faculty (if any) within the institution.
- 3. 21(8) Appoint all faculty and staff committees.
- 3. 21(9) Cause to be prepared and submitted to the Chancellor rules and regulations for the governance of the institution, and when such rules and regulations have been approved by the Chancellor, such rules and regulations shall constitute the "Institutional Supplement" for that institution. Provided, however, that any rule or regulation in any such "Institutional Supplement" which is in conflict with any rule or regulation in the Regents' Rules and Regulations, as now or hereafter amended shall be null, void, and of no effect, and whenever the Regents' Rules and Regulations are amended, the Chancellor and the chief administrative officers of the component institutions shall proceed promptly to make any and all amendments in the "Institutional Supplements" necessary to conform the institutional supplements to the provisions of the Regents' Rules and Regulations.
- 3. 21(10) Assume initiative in developing long-term plans for the program and physical facilities of the institution.
- 3. 21(11) Assume active leadership in developing private fund support for the institution in accordance with policies and procedures established by the Chancellor with the advice of the University Development Board, and in collaboration with the Executive Director of the University Development Board.

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- 3.21(10) Assume initiative in developing long-term plans for the program and physical facilities of the institution.
- 3.21(11) Assume active leadership in developing private fund support for the institution in accordance with policies and procedures established by the Chancellor with the advice of the University Development Board.

6.12

The Council is charged with advising the Academic Affairs Council in the development of coordinated marine programs within the U. T. System institutions to maximize the efficient utilization of facilities, staff, and faculties and to serve most effectively the needs of students and the public. The Advisory Council on Marine-Related Affairs will advise the Academic Affairs Council on marine affairs in the U. T. System including degree programs, research activities, and the construction and conversion of facilities related to the oceans and the coastal areas of Texas.