

Item From Chairman Williams :

Recommended Ammendment to Regents'
Rules and Regulations, Part One, Chapter I, Section 7.2
(Board for Lease of University Lands)

For improved clarity of meaning, Chancellor Walker recommends the following additions to Regents' Rules and Regulations, Part One, Chapter I, Section 7.2:

DRAFT

REGENTS RULES AND REGULATIONS

OIS.
Per
Chairman

7.2 Board for Lease of University Lands.--Pursuant to Section 66.62, Texas Education Code, t[¶]wo members of the Board shall be appointed by the Chairman of the Board, by and with the consent of the Board, to serve with the Commissioner of the General Land Office on the Board for Lease of University Lands, an agency of the State of Texas. Neither of such appointees shall be employed either directly or indirectly by any oil or gas company nor shall be an officer or attorney for any oil or gas company. With the knowledge and direction of the Chancellor, the Board for Lease shall receive the assistance and cooperation of the Vice Chancellor of Lands Management and his staff.

From the desk of —

Sam Williams

6/16/80

Dear

Attached is the
Regents R+R
8.5 copy, which
I'd like to present
on agenda for
consideration by
the Regents -
Thanks

SW

8.5 Communications by and to the Board.

8.51 Members of the Board of Regents are to be permitted access to such personnel and information as in their individual judgements will enable them to fulfill their duties and responsibilities as Regents of The University of Texas System. It is the responsibility of each Regent to be knowledgeable in some detail regarding the operations, management, finances, and effectiveness of the academic, research, and public service programs of The University of Texas System, and [Nothing-herein-shall-be-construed-to prevent] members of the Board have the right and authority to inform [from-informing] themselves as to their duties ~~and responsibilities~~ ^{and} ~~obligations~~ in such manner as they may deem proper. [However,] T[~~t~~]he regular channel of communication from members of the Board to the faculty, staff, and administration is through the Chancellor and the chief administrative officer of the institution involved, and a copy of any communication sent by a Regent directly to any member of the faculty, staff or administration should be furnished to the Chancellor and the chief administrative officer of the institution involved; however, individual Board members are not precluded when they deem it necessary and proper from direct participation and communication with the chief administrative officers, representatives, and personnel of The University of Texas System Administration and its component institutions, faculty members and other groups.

OFFICE OF THE BOARD OF REGENTS

MEMORANDUM

DATE April 9, 1979

TO: Chairman Dan C. Williams
FROM: Betty Anne Thedford
SUBJECT: Regents' Rules and Regulations, Part One - Amendment

Please update your copy of the Regents' Rules and Regulations, Part One by destroying the cover page and Page VII-5 and inserting in lieu thereof the enclosed cover page and Page VII-5.

The amendment adopted at the March 29-30, 1979 meeting of the Board of Regents has been incorporated on the revised Page VII-5.

T:lm1
Enclosures (one copy of each page)

RULES AND REGULATIONS
OF THE
BOARD OF REGENTS
OF
THE UNIVERSITY OF TEXAS SYSTEM
FOR THE GOVERNMENT OF
THE UNIVERSITY OF TEXAS SYSTEM

PART ONE

As Revised and Amended by the Board of Regents, February 9, 1979
(with Amendments to March 30, 1979)

conflict with the foundation which represents the school or college of which the division or department is a part. It is believed that divisions and departments which cannot meet these tests may effectively work as separate groups within the framework of the foundation which represents this school or college. The provisions now existing for the designation of special funds to be used for specific activities should continue within the framework of the various foundations. This opportunity to earmark funds obtained by specific groups should help to avoid stifling the interest and initiative of these groups.

- 3.13 Any foundation in addition to those now existing shall be authorized by the Board of Regents only after approval by the Chancellor.
- 3.14 The work of all internal foundations shall be considered a part of the work of the component institution development boards. It is the duty of the component institution development boards to cooperate with such foundations at all times and to stimulate their efforts by counsel, by personal contacts and by providing promotional materials. Further, the foundations shall report periodically to the Chancellor through the chief administrative officer. Every effort should be made to permit a free range of initiative within the foundations, but activities should be in conformity with policies of the Board of Regents so as to permit maximum overall achievements in fund raising throughout the System.
- 3.15 There should be periodic reviews of the activities of each foundation to determine its effectiveness; and, if it is unproductive over a reasonable length of time, provisions should be made for its dissolution.
- 3.16 There shall be established, wherever practical, advisory councils to the foundations. The executive director of each component institution development board shall be an ex officio nonvoting member of each such advisory council.
- 3.17 The presently authorized internal foundations are:

<u>Foundation</u>	<u>Date Established</u>
<u>The University of Texas at Austin</u>	
John Charles Townes Foundation (School of Law)	1941
Pharmaceutical Foundation of the College of Pharmacy	1949

OFFICE OF THE BOARD OF REGENTS

MEMORANDUM

DATE August 10, 1979

TO: Chairman Dan C. Williams

FROM: Betty Anne Thedford

SUBJECT: Regents' Rules and Regulations, Part One - Amendments

Please update your copy of the Regents' Rules and Regulations, Part One by destroying the pages listed in Column "A" and inserting in lieu thereof the revised pages listed in Column "B".

A	B
Cover Page Pages III-3 and III-4 Page VII-7	Cover Page Pages III-3 and III-4 Page VII-7

The amendments adopted at the July 25-26, 1979 meeting of the Board of Regents have been incorporated on the revised pages.

T:lm1
Enclosures (one copy of each page)

RULES AND REGULATIONS
OF THE
BOARD OF REGENTS
OF
THE UNIVERSITY OF TEXAS SYSTEM
FOR THE GOVERNMENT OF
THE UNIVERSITY OF TEXAS SYSTEM

PART ONE

As Revised and Amended by the Board of Regents, February 9, 1979
(with Amendments to July 26, 1979)

a laboratory or in a hospital, do not qualify for one of the usual academic titles and do not hold the academic training or professional distinction usually required for attaining tenure positions.

- (d) Teaching Assistant. This title usually applies to graduate students who are teachers and who are employed on a part-time basis. The only other teaching titles for graduate students are Teaching Associate and Assistant Instructor.
- (e) Faculty Associate. This title may be applied to a person assigned to a research or nonteaching center, institute, or other unit or interdisciplinary program of a component institution.
- (f) Specialist. This title may be used for professional individuals who will serve as practitioners in specific areas of instruction, training or supervision. Upon approval of the institutional head and the Chancellor, the title may carry appropriate descriptive prefixes so as to indicate the specific area of proficiency, e. g. Practice Teaching Specialist, Physical Activity Specialist, Social Work Field Training Specialist.

(g) In the health components, persons appointed to full-time positions for the primary purpose of research activities, with only incidental teaching or patient care duties, shall be given one of the following titles:

- (1) Research Professor of _____
(title of specialty)
- (2) Research Associate Professor of _____
(title of specialty)
- (3) Research Assistant Professor of _____
(title of specialty)
- (4) Research Instructor in _____
(title of specialty)

An appointment to one of these titles shall be for a period of time not to exceed one academic year. Such appointments shall terminate at the expiration of the stated period of appointment without the notification of nonrenewal required by Section 6.8 of this Chapter of the Regents' Rules and Regulations. If a component determines that it is to the benefit of the institution, it may offer reappointment to one of these titles.

- (h) In the health components, persons appointed to full-time positions for the primary purpose of patient care activities, with only incidental teaching or

research duties, shall be given one of the following titles:

- (1) Professor of Clinical (title of specialty)
- (2) Associate Professor of Clinical (title of specialty)
- (3) Assistant Professor of Clinical (title of specialty)
- (4) Instructor in Clinical (title of specialty)

An appointment to one of these titles shall be for a period of time not to exceed one academic year. Such appointments shall terminate at the expiration of the stated period of appointment without the notification of nonrenewal required by Section 6.8 of this Chapter of the Regents' Rules and Regulations. If a component determines that it is to the benefit of the institution, it may offer reappointment to one of these titles.

1.84 Prefixes to academic and staff positions in which tenure cannot be acquired:

- (a) Visiting Professor, Visiting Associate Professor, and Visiting Assistant Professor. These titles are used only for temporary appointments of persons either visiting from other institutions where they hold similar ranks or who are brought to the University on a trial basis. Such appointments are limited to two years.
- (b) Adjunct Professor, Adjunct Associate Professor, and Adjunct Assistant Professor. One of these titles may be used when a qualified person from business, industry, government, private practice, or another institution of higher education may be teaching a course or participating in the teaching of a course at one of the component institutions. Except in special circumstances, this prefix should be used to designate part-time service on the faculty. In the health components, this prefix should be used only for those persons not involved in patient care who otherwise satisfy the above criteria. Appointments to the faculty with an adjunct title may be with or without pay and shall be for a stated period of time not to exceed one academic year. Such appointments shall terminate upon expiration of the stated period of appointment without the notification of nonrenewal required by Section 6.8 of this Chapter of the Regents' Rules and Regulations. If a component determines that it is to the benefit of the institution, it may offer reappointment to an adjunct faculty member.

<u>The University of Texas at El Paso Foundation</u>	1967
<u>The University of Texas Medical School at Houston</u>	
Houston Medical Foundation (Chartered)	1970
<u>The University of Texas System</u>	
Hogg Foundation for Mental Health	1940
<u>The University of Texas at Dallas</u>	
The Aerospace Heritage Foundation, Inc.	1978

3.2 External Foundations

- 3.21 No component institution or department or school of a component institution of the System may accept or receive gifts or bequests from any external foundation (whether or not an authorized external foundation) until such gifts or bequests have been accepted and approved by the Board of Regents.
- 3.22 Wherever such external foundations now exist, the Board of Regents shall establish a working relationship with the officials of that foundation and coordinate their activities in such a way as to assure their conformity with the general policies of the Board of Regents.
- 3.23 The only presently authorized external foundations are:

Foundation

Law School Foundation

Texas Chest Foundation

The Business School Foundation

The University of Texas Foundation, Inc.

OFFICE OF THE BOARD OF REGENTS

MEMORANDUM

DATE October 26, 1979

TO: Chairman Dan C. Williams
FROM: Betty Anne Thedford
SUBJECT: Regents' Rules and Regulations, Part One - Amendments

Please update your copy of the Regents' Rules and Regulations, Part One by destroying the pages listed in Column "A" and inserting in lieu thereof the revised pages listed in Column "B".

<u>A</u>	<u>B</u>
Cover Page	Cover Page
Pages VII-6, VII-7	Pages VII-6, VII-7
Page VIII-3	Page VIII-3
Pages VIII-5, VIII-6, VIII-7	Pages VIII-5, VIII-6, VIII-7

The amendment and editorial changes approved at the October 11-12, 1979 meeting of the Board of Regents have been incorporated on the revised pages.

T:lm1
Enclosures (one copy of each page)

RULES AND REGULATIONS

OF THE

BOARD OF REGENTS

OF

THE UNIVERSITY OF TEXAS SYSTEM

FOR THE GOVERNMENT OF

THE UNIVERSITY OF TEXAS SYSTEM

PART ONE

As Revised and Amended by the Board of Regents, February 9, 1979
(with Amendments to October 12, 1979)

Fine Arts Foundation of the College of Fine Arts	1950
Architectural Foundation of the School of Architecture	1952
Genetics Foundation of the Zoology Department	1952
College of Business Administration Foundation	1953
The Psychological Research Foundation	1953
Geology Foundation	1953
Arts and Sciences Foundation	1955
Engineering Foundation	1955
College of Education Foundation*	1976
School of Social Work Foundation	1966
The Lyndon Baines Johnson School of Public Affairs Foundation, Inc. (Chartered)	1968
Communication Foundation of the School of Communication	1969
Graduate School Foundation	1976
Graduate School of Library Science Foundation	1969
<u>University Cancer Foundation</u>	1951
<u>The University of Texas at Arlington Foundation</u>	1967
<u>The University of Texas Medical Branch at Galveston Foundation</u>	1967

*Formerly Teacher Education Foundation - 1956

The University of Texas at El Paso 1967
Foundation

The University of Texas Medical
School at Houston

Houston Medical Foundation 1970
(Chartered)

The University of Texas System

Hogg Foundation for Mental Health 1940

The University of Texas at Dallas

The Aerospace Heritage 1978
Foundation, Inc.

3.2 External Foundations

3.21 No component institution or department or school of a component institution of the System may accept or receive gifts or bequests from any external foundation (whether or not an authorized external foundation) until such gifts or bequests have been accepted and approved by the Board of Regents.

3.22 Wherever such external foundations now exist, the Board of Regents shall establish a working relationship with the officials of that foundation and coordinate their activities in such a way as to assure their conformity with the general policies of the Board of Regents.

3.23 The only presently authorized external foundations are:

Foundation

Law School Foundation

Texas Chest Foundation

The Business School Foundation

The University of Texas Foundation, Inc.

Tyler Educational Foundation, Inc.

- 4.43 The University of Texas at
Austin College of Natural
Sciences
- 4.44 The University of Texas at
Austin College of Business
Administration
- 4.45 The University of Texas at
Austin College of Communication
- 4.46 The University of Texas at
Austin College of Education
- 4.47 The University of Texas at
Austin College of Engineering
- 4.48 The University of Texas at
Austin College of Fine Arts
- 4.49 The University of Texas at
Austin School of Law
- 4.4(10) The University of Texas at
Austin Graduate School of
Library Science
- 4.4(11) The University of Texas at
Austin School of Nursing
- 4.4(12) The University of Texas at
Austin College of Pharmacy
- 4.4(13) The University of Texas at
Austin Lyndon B. Johnson
School of Public Affairs
- 4.4(14) The University of Texas at
Austin School of Social Work
- 4.4(15) The University of Texas at
Austin Graduate School
- 4.4(16) The University of Texas at
Austin Marine Science Institute
Marine Science
Institute
- 4.4(17) The University of Texas at
Austin McDonald Observatory
McDonald
Observatory
at Mount Locke

- 4.5 The University of Texas at Dallas U. T. Dallas
- 4.51 The University of Texas at
Dallas School of Arts and
Humanities
- 4.52 The University of Texas at
Dallas School of General
Studies
- 4.53 The University of Texas at
Dallas School of Human
Development
- 4.54 The University of Texas at
Dallas School of Manage-
ment and Administration

**Humanities and Social
Sciences**

- 4.84 The University of Texas at
San Antonio College of
Multidisciplinary Studies
- 4.85 The University of Texas at
San Antonio College of
Sciences and Mathematics
- 4.9 The University of Texas at Tyler U. T. Tyler
- 4.(10) The University of Texas Institute of
Texan Cultures at San Antonio Institute of
Texan Cultures
- 4.(11) The University of Texas Health
Science Center at Dallas Dallas Health
Science Center
- 4.(11)1 The University of Texas
Southwestern Medical
School at Dallas Dallas Southwestern
Medical School
- 4.(11)2 The University of Texas
Graduate School of
Biomedical Sciences
at Dallas Dallas G.S.B.S.
- 4.(11)3 The University of Texas
School of Allied Health
Sciences at Dallas Dallas Allied Health
Sciences School
- 4.(12) The University of Texas Medical Branch
at Galveston Galveston Medical
Branch
- 4.(12)1 The University of Texas
Medical School at
Galveston Galveston Medical
School
- 4.(12)2 The University of Texas
Graduate School of
Biomedical Sciences
at Galveston Galveston G.S.B.S.
- 4.(12)3 The University of Texas
School of Allied Health
Sciences at Galveston Galveston Allied
Health Sciences
School
- 4.(12)4 The University of Texas
Marine Biomedical Insti-
tute at Galveston Marine Biomedical
Institute
- 4.(12)5 The University of Texas
Institute for the Medical
Humanities at Galveston Galveston Medical
Humanities
Institute
- 4.(12)6 The University of Texas
Hospitals at Galveston Galveston Hospitals
- 4.(12)7 The University of Texas
School of Nursing at
Galveston Galveston Nursing
School

4.(13) The University of Texas Health Science Center at Houston	Houston Health Science Center
4.(13)1 The University of Texas Medical School at Houston	Houston Medical School
4.(13)2 The University of Texas Dental Branch at Houston	Houston Dental Branch
4.(13)3 The University of Texas Graduate School of Bio- medical Sciences at Houston	Houston G.S.B.S.
4.(13)4 The University of Texas School of Allied Health Sciences at Houston	Houston Allied Health Sciences School
4.(13)5 The University of Texas School of Public Health at Houston	Public Health School
4.(13)6 The University of Texas Speech and Hearing Insti- tute at Houston	Speech and Hearing Institute
4.(13)7 The University of Texas School of Nursing at Houston	Houston Nursing School
4.(14) The University of Texas Health Science Center at San Antonio	San Antonio Health Science Center
4.(14)1 The University of Texas Medical School at San Antonio	San Antonio Medical School
4.(14)2 The University of Texas Dental School at San Antonio	San Antonio Dental School
4.(14)3 The University of Texas Graduate School of Bio- medical Sciences at San Antonio	San Antonio G.S.B.S.
4.(14)4 The University of Texas School of Allied Health Sciences at San Antonio	San Antonio Allied Health Sciences School
4.(14)5 The University of Texas School of Nursing at San Antonio	San Antonio Nursing School
4.(15) The University of Texas System Cancer Center	University Cancer Center

- | | |
|---|------------------------|
| 4.(15)1 The University of Texas
M. D. Anderson Hospital
and Tumor Institute at
Houston | M. D. Anderson |
| 4.(15)2 The University of Texas
Science Park | Science Park |
| 4.(16) The University of Texas Health
Center at Tyler | Tyler Health
Center |

OFFICE OF THE BOARD OF REGENTS

MEMORANDUM

DATE December 20, 1979

TO: Chairman Dan C. Williams
FROM: Betty Anne Thedford
SUBJECT: Regents' Rules and Regulations, Part One - Amendment

Please update your copy of the Regents' Rules and Regulations, Part One by destroying the cover page and Pages III-3 and III-4 and inserting in lieu thereof the revised cover page and Pages III-3 and III-4 that are enclosed.

The amendment approved at the December 6-7, 1979 meeting of the Board of Regents has been incorporated on the revised pages.

T:lml
Enclosures (one copy of each page)

RULES AND REGULATIONS

OF THE

BOARD OF REGENTS

OF

THE UNIVERSITY OF TEXAS SYSTEM

FOR THE GOVERNMENT OF

THE UNIVERSITY OF TEXAS SYSTEM

PART ONE

**As Revised and Amended by the Board of Regents, February 9, 1979
(with Amendments to December 7, 1979)**

a laboratory or in a hospital, do not qualify for one of the usual academic titles and do not hold the academic training or professional distinction usually required for attaining tenure positions.

- (d) Teaching Assistant. This title usually applies to graduate students who are teachers and who are employed on a part-time basis. The only other teaching titles for graduate students are Teaching Associate and Assistant Instructor.
- (e) Faculty Associate. This title may be applied to a person assigned to a research or nonteaching center, institute, or other unit or interdisciplinary program of a component institution.
- (f) Specialist. This title may be used for professional individuals who will serve as practitioners in specific areas of instruction, training or supervision. Upon approval of the institutional head and the Chancellor, the title may carry appropriate descriptive prefixes so as to indicate the specific area of proficiency, e. g. Practice Teaching Specialist, Physical Activity Specialist, Social Work Field Training Specialist.

- (g) In the health components, persons appointed to full-time positions for the primary purpose of research activities, with only incidental teaching or patient care duties, shall be given one of the following titles:

- (1) Research Professor of (title of specialty)
- (2) Research Associate Professor of (title of specialty)
- (3) Research Assistant Professor of (title of specialty)
- (4) Research Instructor in (title of specialty)

An appointment to one of these titles shall be for a period of time not to exceed one academic year. Such appointments shall terminate at the expiration of the stated period of appointment without the notification of nonrenewal required by Section 6.8 of this Chapter of the Regents' Rules and Regulations. If a component determines that it is to the benefit of the institution, it may offer reappointment to one of these titles.

- (h) In the health components, persons appointed to full-time positions for the primary purpose of patient care and other service activities, with

only incidental teaching or research duties, shall be given one of the following titles:

- (1) Professor of Clinical (title of specialty)
- (2) Associate Professor of Clinical (title of specialty)
- (3) Assistant Professor of Clinical (title of specialty)
- (4) Instructor in Clinical (title of specialty)

An appointment to one of these titles shall be for a period of time not to exceed one academic year. Such appointments shall terminate at the expiration of the stated period of appointment without the notification of nonrenewal required by Section 6.8 of this Chapter of the Regents' Rules and Regulations. If a component determines that it is to the benefit of the institution, it may offer reappointment to one of these titles.

- 1.84 Prefixes to academic and staff positions in which tenure cannot be acquired:
- (a) Visiting Professor, Visiting Associate Professor, and Visiting Assistant Professor. These titles are used only for temporary appointments of persons either visiting from other institutions where they hold similar ranks or who are brought to the University on a trial basis. Such appointments are limited to two years.
 - (b) Adjunct Professor, Adjunct Associate Professor, and Adjunct Assistant Professor. One of these titles may be used when a qualified person from business, industry, government, private practice, or another institution of higher education may be teaching a course or participating in the teaching of a course at one of the component institutions. Except in special circumstances, this prefix should be used to designate part-time service on the faculty. In the health components, this prefix should be used only for those persons not involved in patient care who otherwise satisfy the above criteria. Appointments to the faculty with an adjunct title may be with or without pay and shall be for a stated period of time not to exceed one academic year. Such appointments shall terminate upon expiration of the stated period of appointment without the notification of nonrenewal required by Section 6.8 of this Chapter of the Regents' Rules and Regulations. If a component determines that it is to the benefit of the institution, it may offer reappointment to an adjunct faculty member.

OFFICE OF THE BOARD OR REGENTS

MEMORANDUM

DATE March 20, 1980

TO: Chairman Dan C. Williams

FROM: Betty Anne Thedford

SUBJECT: Regents' Rules and Regulations, Part One - Amendments and Editorial Changes

Please update your copy of the Regents' Rules and Regulations, Part One by destroying the pages listed in Column "A" and substituting in lieu thereof the pages listed in Column "B":

<u>"A"</u>	<u>"B"</u>
Cover Page	Cover Page
Page ii	Page ii
Pages II-1, II-2	Pages II-1, II-2
Page II-12	Page II-12
Pages II-15 through II-20	Pages II-15 through II-20
Pages III-3, III-4, III-5	Pages III-3, III-4, III-5
Pages VI-15, VI-16	Pages VI-15, VI-16
Page VI-19	Page VI-19

The amendments and editorial changes approved at the February meeting of the Board of Regents have been incorporated on the revised pages.

T:lm1
Enclosures (one copy of each page)

RULES AND REGULATIONS

OF THE

BOARD OF REGENTS

OF

THE UNIVERSITY OF TEXAS SYSTEM

FOR THE GOVERNMENT OF

THE UNIVERSITY OF TEXAS SYSTEM

PART ONE

As Revised and Amended by the Board of Regents, February 9, 1979
(with Amendments to February 29, 1980)

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CHAPTER II

ADMINISTRATION

Sec. 1. General Provisions.

1.1 The "System Administration" is the administration of The University of Texas System.

1.2 Component Institutions.

The University of Texas System (herein sometimes called the "System") is composed of those institutions assigned by the Constitution or by the Legislature to be governed by the Board of Regents of The University of Texas System.

1.3 Location.

The System Administration shall be based at Austin, to benefit from the proximity of state agencies and to take advantage of economies made possible by sharing use of personnel and facilities with The University of Texas at Austin. System Administration officers shall travel to the other component institutions as their administrative responsibilities require.

Sec. 2. Officers of System Administration.

2.1 Executive Officers.

2.11 Chancellor.

The Chancellor is the chief executive and administrative officer of the System, and directly reports to and is responsible to the Board.

2.12 Vice Chancellors.

The other executive officers of the System are the Vice Chancellor for Academic Affairs, the Vice Chancellor for Administration, the Vice Chancellor for Business Affairs, the Vice Chancellor for Health Affairs, the Vice Chancellor for Lands Management, and the Vice Chancellor and General Counsel. Each Vice Chancellor directly reports to and is responsible to the Chancellor.

2.2 Principal Administrative Officers.

2.21 The Executive Director for Development, the Assistant Chancellor for Planning and the Executive Assistant to the Chancellor are administrative officers of the System, and each such officer directly reports to and is responsible to the Chancellor.

- 2.22 The General Attorney and Associate General Counsel is an administrative officer of the System and directly reports to and is responsible to the Vice Chancellor and General Counsel.
- 2.23 The Budget Director, the Comptroller, the Director of Accounting, the Director of Facilities Planning and Construction, the Director of Police, the Director of Special Services, the Executive Director for Investments and Trusts, and the System Personnel Director are administrative officers of the System; and each such officer directly reports to and is responsible to the Vice Chancellor for Business Affairs (except the Director of Accounting who reports as specified in Part One, Chapter II, Sec. 3.442 of these Rules and Regulations).
- 2.24 The Director of the Institute of Higher Education Management is an administrative officer of the System and directly reports to and is responsible to the Vice Chancellor for Academic Affairs.
- 2.25 The Manager of University Lands - Oil, Gas and Mineral Interests and the Manager of University Lands - Surface Interests are administrative officers of the System and directly report to the Vice Chancellor for Lands Management.
- 2.3 Appointment and Tenure of Officers.
- 2.31 The Chancellor shall be elected by the affirmative vote of a majority of the Regents in office and shall hold office without fixed term, subject to the pleasure of the Board.
- 2.32 All other executive and administrative officers of the System shall be appointed by the Board after nomination by the Chancellor. Officers so appointed shall not have tenure by virtue of their respective offices. They shall hold office without fixed term, subject to the pleasure of the Chancellor. His actions concerning such officers are in turn subject to review and approval by the Board.
- 2.4 Staff and Line Functions of Officers.
- 2.41 Staff Function. Each officer of System Administration, other than the Chancellor, shall be responsible for planning and policy formulation in his particular field as delegated by the officer to whom he reports and shall serve as adviser in his area to the officer to whom he reports. In addition, with the knowledge of the officer to whom he reports, he shall advise and consult with other members of System Administration and with the officials of the component institutions in his particular area of responsibility.
- 2.42 Duties. Officers of the System Administration shall have such duties as shall be assigned to them by the Chancellor

- 3.456 Developing standards for maintenance of all physical facilities at component institutions.
- 3.457 Directing the negotiation and approval of all utility contracts.
- 3.46 Executive Director for Investments and Trusts.
Subject to delegation by the Vice Chancellor for Business Affairs, the Executive Director for Investments and Trusts implements, when they are approved by the Board, policies and actions with respect to:
 - 3.461 Investing, managing, and administering of all endowment funds belonging to the System and its component institutions, including the Permanent University Fund and all trusts and special funds.
 - 3.462 Issuing, managing and paying all bonds and other evidences of indebtedness issued by the Board for System and its component institutions.
 - 3.463 Presenting to the Board through the Chancellor periodic reports of the status and prospect of funds for which he has responsibility and that will be available for expenditure by the System and its component institutions.
 - 3.464 Consulting with the Executive Associate for Economic Affairs with respect to the development of long-range plans for the development and management of the economic resources of the System and its component institutions.
- 3.47 System Personnel Director.
The System Personnel Director's primary responsibility is to plan, develop, and coordinate System-wide personnel policies and procedures. Subject to the delegation by the Vice Chancellor for Business Affairs, the System Personnel Director is responsible for:
 - 3.471 Acting as liaison between component institution personnel officers and the System offices regarding all personnel matters relating to classified personnel, administrative staff, and certain matters relating to teaching and/or academic personnel.
 - 3.472 Advising the System Officers and making recommendations concerning development of methods and procedures designed to maximize the effectiveness of System Personnel Programs.
 - 3.473 Reviewing and recommending all classified personnel pay plans for each component institution, including the establishment of proper

- plans and operations for the health institutions.
- 3.512 Reviewing and making recommendations on proposals from the health institutions requiring action by the Chancellor.
- 3.513 Preparing and submitting to the Chancellor long-range and immediate plans for health science education, research and public service for the health institutions.
- 3.514 Recommending to the Chancellor the annual operating budget requests submitted by each health institution.
- 3.515 Recommending to the Chancellor legislative appropriation requests (and policies for the development of such requests) to be submitted by the System on behalf of the health institutions.
- 3.516 Processing all matters for the System health institutions with the Coordinating Board, and coordinating other health education matters directed to the Coordinating Board.
- 3.517 Preparing the agenda for the meetings of the Council of Health Institutions.
- 3.518 Coordinating the development and implementation of interinstitutional programs to benefit the individual health institutions in the achievement of their missions.
- 3.519 Interpreting the health institutions' policies and programs to health professional groups at the local, state and national levels, and coordinating efforts with such health professional groups and state and federal regulatory agencies to assist the health institutions in the achievement of their missions.
- 3.51(10) Providing direction for the efficient and effective operation of The University of Texas System Medical-Dental Application Center.
- 3.51(11) Directing the activities of the Institute for Health Policy and Planning and coordinating its activities with both state and federal governmental agencies and health professional groups.
- 3.51(12) Coordinating with the Vice Chancellor for Academic Affairs in matters involving joint programs between System academic institutions and System health institutions.

3.6 Officers in the Office of General Counsel.

3.61 Vice Chancellor and General Counsel.

Subject to delegation by the Chancellor, the Vice Chancellor and General Counsel is responsible for (a) providing all legal services required by the System and its personnel to insure the proper protection and advancement of its interests; and (b) maintaining the management,

supervision, and delivery of legal services at a high level of effectiveness. The major duties of the Vice Chancellor and General Counsel include:

- 3.611 Directing and managing all legal personnel and legal affairs of the System, its units and its component institutions.
- 3.612 Providing advice, counsel and legal interpretations to System officials and personnel concerning legal matters affecting System operations.
- 3.613 Directing the Office of General Counsel personnel with respect to work priorities and assignments, standards of performance, and career development, delegating to staff members responsibility for particular legal and administrative tasks; and coordinating and controlling budget and personnel levels.
- 3.614 Directing and managing (within applicable limits of authority) all litigation and administrative agency hearings; authorizing and approving the institution of legal proceedings; evaluating, directing and approving action and procedures relative to prosecution or defense of pending litigation and administrative proceedings; employing outside counsel; and authorizing and approving settlement or appeal of litigation.
- 3.615 Advising, counseling, and disseminating information to affected System units relative to the nature, evaluation, progress, and results of litigation, administrative proceedings, and other legal matters, and making recommendations to System officials and other personnel as to future operations and objectives.
- 3.616 Approving as to form all contracts and agreements and all amendments to the Regents' Rules and Regulations; and approving as to form all institutional Handbooks of Operating Procedures, whether finally approved or not, and all amendments to such Handbooks.
- 3.617 Drafting all legislation that has been approved by the Board or requested by any System officer for submission to the Board for approval and providing legal counsel on pending legislation.
- 3.618 Identifying and evaluating administrative and functional problems and directing or recommending, as appropriate, course of action for solution.
- 3.619 Representing the System before legal, educational and governmental groups and associations.

- 3.61(10) Acting as administrator of the System Plan for Professional Medical Malpractice Self-Insurance and System Patent Officer.
 - 3.61(11) Working in cooperation with the Attorney General of the State of Texas, State Agency legal counsel and outside counsel.
 - 3.61(12) Assuming responsibility for any other legal, administrative or operational matters delegated by the Chancellor.
- 3.62 General Attorney and Associate General Counsel.
 Subject to delegation by, and within limits of authority set by the Vice Chancellor and General Counsel, the General Attorney and Associate General Counsel is responsible for the following duties:
- 3.621 Organizing, directing, guiding, setting objectives and standards for, and assigning and evaluating work of all personnel assigned by the Vice Chancellor and General Counsel to him.
 - 3.622 Identifying and evaluating administrative and functional problems and recommending to the Vice Chancellor and General Counsel a course of action for their solution.
 - 3.623 Reporting regularly to the Vice Chancellor and General Counsel all legal and other activities and developments of significance to System interests, together with his recommendations.
 - 3.624 Assisting the Vice Chancellor and General Counsel and assuming responsibility as assigned or delegated by the Vice Chancellor and General Counsel with regard to the:
 - provision of legal counsel and advice to System officers, and their staffs, with respect to legal matters arising from System operations;
 - litigation and litigation management and administrative hearings and their management;
 - preparation, analysis, and giving of legal approval to agreements, contracts and various legal documents and instruments; amendments to Regents' Rules and Regulations; and approval as to form all institutional Handbooks of Operating Procedures, and all amendments thereto; and
 - review, analysis and provision of legal counsel on pending and enacted legislation

and governmental regulations, and drafting proposed legislation and regulations.

- 3.625 Managing and supervising the activities of the System Patent Office.
- 3.626 Managing and supervising the activities of the Office of General Counsel with regard to the System Plan for Professional Medical Malpractice Self-Insurance.

3.7 Officers in the Office of Lands Management.

3.71 Vice Chancellor for Lands Management.

Subject to delegation by the Chancellor, the Vice Chancellor for Lands Management provides direction and management for all transactions relative to Permanent University Fund Lands (hereafter sometimes referred to as "University Lands"), trust lands, and other noncampus real estate interests owned or controlled by the Board of Regents. In the exercise of those responsibilities, the Vice Chancellor for Lands Management:

- 3.711 Works closely with the Board for Lease of University Lands in the discharge of its duties and responsibilities.
- 3.712 Works closely with the chief administrative officer of a component institution of the System and his delegates with regard to the management of trust lands and other noncampus real estate interests held by the Board of Regents for and on behalf of a particular institution.
- 3.713 Works closely with the Executive Director for Investments and Trusts with regard to the management of trust lands other than University Lands.
- 3.714 Directs and manages the operation of the following budgeted activities which are part of the Office of Lands Management:
 - Board for Lease - University Lands;
 - University Lands - Geology and Survey;
 - Oil Field Supervision and Geophysical Exploration;
 - University Lands Accounting Office; and
 - University Lands - Surface Leasing.

3.72 Manager of University Lands - Oil, Gas and Mineral Interests.

Subject to delegation by the Vice Chancellor for Lands Management, the Manager of University Lands - Oil, Gas and Mineral Interests is responsible for providing field supervision of System operations, activities and transactions involving oil, gas and mineral development and production on the University Lands. Within limits of authority set by the Vice Chancellor for Lands Management, the Manager's regular duties include:

- 3.721 Making recommendations to the Board for Lease of University Lands, and the Board of Regents, as

- appropriate, for periodic oil and gas lease sales of University Lands, and for unitization, pooling and other transactions involving oil and gas leasehold and royalty interests and other mineral interests in University Lands.
- 3.722 Organizing, directing, guiding, setting objectives and standards for, and assigning and evaluating the work of all personnel reporting to him.
- 3.723 Reviewing periodically the terms and conditions of forms and transactions involving oil and gas interests in University Lands, and making recommendations with respect thereto to the Vice Chancellor for Lands Management and the Board for Lease of University Lands.
- 3.724 Reporting regularly to the Vice Chancellor for Lands Management and the Board for Lease of University Lands all activities, developments and problems which could significantly affect System interests and University Lands, together with his recommendations with respect thereto.
- 3.725 Working closely with the Board for Lease of University Lands in the discharge of its duties and responsibilities.
- 3.726 Coordinating with the Manager of University Lands - Surface Interests in the discharge of their duties and responsibilities.
- 3.73 Manager of University Lands - Surface Interests.
 Subject to delegation by the Vice Chancellor for Lands Management, the Manager of University Lands - Surface Interests is responsible for providing field supervision of System operations, activities, and transactions pertaining to surface interests, water rights and oil and gas field operations in or on University Lands. Within limits of authority set by the Vice Chancellor for Lands Management, the Manager's regular duties include:
- 3.731 Making recommendations to the Board with respect to all transactions involving surface interests in University Lands, including research projects, right-of-way easements, agricultural, grazing and other surface use leases, and geophysical permits.
- 3.732 Organizing, directing, guiding, setting objectives and standards for, and assigning and evaluating the work of all personnel reporting to him.
- 3.733 Reviewing periodically the terms and conditions of forms and transactions involving surface interests in University Lands, and making recommendations with respect thereto to the Vice Chancellor for Lands Management.

- 3.734 Reporting regularly to the Vice Chancellor for Lands Management all activities, developments and problems which could significantly affect System interests in University Lands, together with his recommendations with respect thereto.
- 3.735 Working closely with federal and state agencies in connection with research and development projects and activities, involving utilization and husbandry of University Lands, of mutual interest to the System and such agencies.
- 3.736 Coordinating with the Manager of University Lands - Oil, Gas and Mineral Interests in the discharge of their respective duties and responsibilities, and acts as oil and gas fields supervisor.

3.8 Councils of System Administration.

3.81 The Council of Academic Institutions.

The Council of Academic Institutions is composed of the Chancellor, the Vice Chancellor for Academic Affairs, and the chief administrative officers of the general academic institutions of the System. The Chancellor shall serve as the Council's permanent chairman and shall conduct regular meetings to review common problems of planning, development, and operation of the several institutions represented. The Vice Chancellor for Academic Affairs shall be the permanent vice-chairman.

3.82 The Council of Health Institutions.

The Council of Health Institutions is composed of the Chancellor, the Vice Chancellor for Health Affairs, and the chief administrative officers of the component institutions of the System concerned directly with health affairs. The Chancellor acts as the Council's permanent chairman and shall conduct regular meetings to review common problems of planning, development, and operation of the several institutions represented. The Vice Chancellor for Health Affairs shall be the permanent vice-chairman.

3.83 The Business Management Council.

The Business Management Council advises the Chancellor in the areas of budgeting, business management, data processing, physical plant operations, planning, construction, and accounting systems development. The Council is composed of the chief business officers of the component institutions and the Vice Chancellor for Business Affairs (the Chairman), who prepares the agenda.

Sec. 4. Chief Administrative Officers of Component Institutions.

- 4.1 The Board selects the chief administrative officer of each component institution.

a laboratory or in a hospital, do not qualify for one of the usual academic titles and do not hold the academic training or professional distinction usually required for attaining tenure positions.

- (d) Teaching Assistant. This title usually applies to graduate students who are teachers and who are employed on a part-time basis. The only other teaching titles for graduate students are Teaching Associate and Assistant Instructor.
- (e) Faculty Associate. This title may be applied to a person assigned to a research or nonteaching center, institute, or other unit or interdisciplinary program of a component institution.
- (f) Specialist. This title may be used for professional individuals who will serve as practitioners in specific areas of instruction, training or supervision. Upon approval of the institutional head and the Chancellor, the title may carry appropriate descriptive prefixes so as to indicate the specific area of proficiency, e. g. Practice Teaching Specialist, Physical Activity Specialist, Social Work Field Training Specialist.
- (g) In the health components, persons appointed to full-time positions for the primary purpose of research activities, with only incidental teaching or patient care duties, shall be given one of the following titles:
 - (1) Research Professor of _____
(title of specialty)
 - (2) Research Associate Professor of _____
(title of specialty)
 - (3) Research Assistant Professor of _____
(title of specialty)
 - (4) Research Instructor in _____
(title of specialty)

An appointment to one of these titles shall be for a period of time not to exceed one academic year. Such appointments shall terminate at the expiration of the stated period of appointment without the notification of nonrenewal required by Section 6.8 of this Chapter of the Regents' Rules and Regulations. If a component determines that it is to the benefit of the institution, it may offer reappointment to one of these titles.

- (h) In the health components, and in the general academic institutions with health-related clinical programs, persons appointed to full-time positions for the primary purpose of

patient care and other service activities, with only incidental teaching or research duties, shall be given one of the following titles:

- (1) Professor of Clinical _____
(title of specialty)
- (2) Associate Professor of Clinical _____
(title of specialty)
- (3) Assistant Professor of Clinical _____
(title of specialty)
- (4) Instructor in Clinical _____
(title of specialty)

An appointment to one of these titles shall be for a period of time not to exceed one academic year. Such appointments shall terminate at the expiration of the stated period of appointment without the notification of nonrenewal required by Section 6.8 of this Chapter of the Regents' Rules and Regulations. If a component determines that it is to the benefit of the institution, it may offer reappointment to one of these titles.

- 1.84 Prefixes to academic and staff positions in which tenure cannot be acquired:
- (a) Visiting Professor, Visiting Associate Professor, and Visiting Assistant Professor. These titles are used only for temporary appointments of persons either visiting from other institutions where they hold similar ranks or who are brought to the University on a trial basis. Such appointments are limited to two years.
 - (b) Adjunct Professor, Adjunct Associate Professor, and Adjunct Assistant Professor. One of these titles may be used when a qualified person from business, industry, government, private practice, or another institution of higher education may be teaching a course or participating in the teaching of a course at one of the component institutions. Except in special circumstances, this prefix should be used to designate part-time service on the faculty. In the health components, this prefix should be used only for those persons not involved in patient care who otherwise satisfy the above criteria. Appointments to the faculty with an adjunct title may be with or without pay and shall be for a stated period of time not to exceed one academic year. Such appointments shall terminate upon expiration of the stated period of appointment without the notification of nonrenewal required by

Section 6.8 of this Chapter of the Regents' Rules and Regulations. If a component determines that it is to the benefit of the institution, it may offer reappointment to an adjunct faculty member.

(c) Clinical Professor, Clinical Associate Professor, Clinical Assistant Professor and Clinical Instructor. These titles may be used by the components to designate regular part-time service on the faculty while involved in a health professions clinical experience program. Appointments to the faculty with a clinical title may be with or without pay and shall be for a period of time not to exceed one academic year. Such appointments shall terminate upon expiration of the stated period of appointment without the notification of nonrenewal required by Section 6.8 of this Chapter of the Regents' Rules and Regulations. If a component determines that it is to the benefit of the institution, it may offer reappointment to a clinical faculty member.

(d) Professor Emeritus and Associate Professor Emeritus. One of these titles may be given to a retired faculty member or in anticipation of the retirement of a faculty member, effective upon his retirement. The conferring of one of these titles is not automatic upon retirement and is conferred in accordance with procedures developed at the institution and upon approval by the chief administrative officer of the component institution.

- 1.85 Any person holding a position of Research Scientist, Research Associate, Research Assistant, or (in the health units) other appropriate research title, will be under the classified personnel system, unless special approval has been granted by the chief administrative officer of the institution to designate him as an unclassified employee in such a position.
- 1.86 Any faculty member who is awarded the Nobel Prize or who has in the past been awarded the Nobel Prize may, upon recommendation of the chief administrative officer of the component institution and the Chancellor, be given the title Regental Professor. Because of the great honor associated with the award of a Nobel Prize, institutional tenure is awarded to Regental Professors by virtue of the appointment to this rank.
- 1.87 The following titles, which have been used in the past, shall not be used in the future:
- (a) System Professor
 - (b) University Professor

of the booth is wholly or partly for the distribution or dissemination of words or material that is obscene, vulgar, or libelous, or that advocates the deliberate violation of any federal, state, or local law. For the purpose of this provision, the word "booth" includes furniture, enclosure, and any other structure temporarily installed for distributing petitions, handbills, or literature, or for displaying signs, or for raising funds or soliciting tangible items.

- 6.2 The use of student center or student union facilities on the campus of each component institution shall be subject to reasonable and nondiscriminatory regulations as may be promulgated by that center's governing board and approved by the Dean of Students and the institutional head.
- 6.3 Extracurricular student, faculty or staff activities involving the use of System-owned buildings and grounds shall be conducted in accordance with local, state and national law and in accordance with the applicable System and institutional regulations. Such activities shall not disrupt or disturb the academic and institutional program and shall not result in damage to or defacement of property.
- 6.4 Identification Required.
 - (a) Pursuant to the authority conferred upon the Board of the System by Chapter 80, Acts of the 60th Legislature, Regular Session, 1967 (Section 51.209, Texas Education Code), and in order to protect the safety and welfare of students and employees of the component institutions of the System, and to protect the property of the System, it is hereby declared that it shall be unlawful for any person on any property either owned or controlled by the System or any component institution to refuse to identify himself to an institutional representative in response to a request. For the purpose of this subsection, a person identifies himself by: (1) giving his name and complete address; and (2) by stating truthfully whether or not he is a student at the institution and whether or not he is an employee of the institution.
 - (b) For the purpose of Subsection (a), an "institutional representative" is:
 - (1) any member of the Board of the System;
 - (2) any administrative officer of the System, including the Chancellor, the Executive Assistant to the Chancellor, the Assistant Chancellor for Planning, the Executive Director for Development, the Vice Chancellor for Academic Affairs, the Vice Chancellor

for Administration, the Vice Chancellor for Business Affairs, the Vice Chancellor for Health Affairs, the Vice Chancellor for Lands Management, the Vice Chancellor and General Counsel, the Executive Director for Investments and Trusts, the Comptroller, the Director of Facilities Planning and Construction, the Budget Director, the General Attorney and Associate General Counsel, the Director of Police, the System Personnel Director, the Director for Special Services, and the Director of Accounting;

- (3) any administrative officer of the component institution, including the institutional head, any assistant to the institutional head, any vice president, any Dean of Students, and any associate or assistant dean of students; and
 - (4) any attorney, peace officer, or security officer of the System or the institution.
- (c) Any person who refuses to identify himself fully in accordance with Subsection (a) is guilty of a misdemeanor and upon conviction is punishable by a fine of not more than \$200.
- (d) Any student who refuses to identify himself fully in accordance with Subsection (a) is, in addition to the penalty prescribed in Subsection (c), subject to discipline, including expulsion, by the institution.

6.5 Use of Grounds and Physical Facilities by Outside Groups, the System as a Joint Sponsor. -- Use of grounds and physical facilities of the System, especially auditoriums, gymnasiums, and large rooms, by outside individuals, groups or associations shall be subject to the following rules in which the "System" shall mean any component institution.

6.51 The System will not permit the unrestricted use by non-System groups of any of its facilities.

6.52 The System will not enter into joint sponsorship of any project or program that is to result in private gain for the cooperating individuals, group or associations.

6.53 The System, established as a public institution without regard to political affiliation or religious faith, cannot be a joint sponsor with any noncampus organization for political or sectarian gatherings. However, the appearance by or on behalf of a candidate for public office may be authorized under conditions prescribed by the Board in Section 7.2 of this Chapter.

6.54 Whenever non-System groups share in the use of System buildings, it must be upon the invitation of the System and under its joint sponsorship, and with the further understanding that all the conditions governing such sponsorship are to be set by the System.

- 7.2 Off-Campus Speakers. --The Board has and reserves the right to regulate the presentation of guest speakers on the campus who are unaffiliated with the System or any component institution thereof (hereafter referred to as off-campus speakers).
- 7.21 Only registered student organizations, faculty or staff organizations, System-owned dormitories, and Student Government may present off-campus speakers on the campus.
- 7.22 The organization sponsoring an off-campus speaker has the responsibility of making clear the fact that the organization, not the institution, is extending the invitation to speak and that any views the speaker may express are his own and not necessarily those of the System or of any component institution.
- 7.23 An off-campus speaker is subject to all provisions of the Texas Civil Statutes.
- 7.24 Registered student organizations, faculty or staff organizations, University-owned dormitories, and Student Government may be permitted the use of System-owned facilities to present off-campus speakers on campus pursuant to the facilities' use regulations promulgated by the component institution and subject to the requirement that each component institution must submit to the System Administration for approval as a part of its institutional Handbook of Operating Procedures a copy of all applicable facilities' use regulations, and no facilities' use regulations shall have any force or effect until it has been approved by the Chancellor and the Vice Chancellor and General Counsel.
- 7.25 An application for the use of any System-owned facility must be made to the chief administrative officer, or his delegate, at least forty-eight hours before the time the event is scheduled to take place.
- 7.26 No person shall be permitted on any campus of the System to advocate or recommend, either orally or in writing, the conscious and deliberate violation of any federal, state, or local law.
- 7.27 No off-campus speaker who is to be paid from state funds as consideration for his or her speech shall be permitted to speak on the campus of any component institution of the System unless the university facility in which the speech is to be delivered will be open to the public, including members of the news media, who will be entitled to record, videotape, or telecast live portions of the speech. The provisions of this subdivision do not apply to classes, seminars, symposia, and conferences intended for the use and benefit of students, faculty, staff, and invited guests. No person

OFFICE OF THE BOARD OF REGENTS

MEMORANDUM

DATE July 21, 1980

TO: Chairman Dan C. Williams

FROM: Betty Anne Thedford

SUBJECT: Regents' Rules and Regulations, Part One - Amendments

Please update your copy of the Regents' Rules and Regulations, Part One by destroying the pages listed in Column "A" and substituting in lieu thereof the pages listed in Column "B":

<u>"A"</u>	<u>"B"</u>
Cover Page and 'Pagination' Sheet	Cover Page and 'Pagination' Sheet
Pages i and iii	Pages i and iii
Pages I-7, I-8, I-9, I-10 and I-11	Pages I-7, I-8, I-9, I-10 and I-11
Pages II-1, II-4, II-5, II-8 and II-13	Pages II-1, II-4, II-4a, II-5, II-8 and II-13
Pages III-8, III-19, III-23, III-28, III-29 and III-30	Pages III-8, III-19, III-23, III-28, III-29 and III-30
Pages VI-8, VI-15, VI-16 and VI-18	Pages VI-8, VI-8a, VI-15, VI-16, VI-18 and VI-18a

The amendments approved at the July 10-11, 1980 meeting of the Board of Regents have been incorporated on the revised pages.

T:lm1
Enclosures (one copy of each page)

OFFICE OF THE BOARD OF REGENTS

MEMORANDUM

DATE July 21, 1980

TO: File

FROM: Betty Anne Thedford

SUBJECT: Regents' Rules and Regulations, Part One - Amendments

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Pages VI-8, VI-15, VI-16 and VI-18	Pages VI-8, VI-8a, VI-15, VI-16, VI-18 and VI-18a

T:lml
Enclosures (one copy of each page)

RULES AND REGULATIONS
OF THE
BOARD OF REGENTS
OF
THE UNIVERSITY OF TEXAS SYSTEM
FOR THE GOVERNMENT OF
THE UNIVERSITY OF TEXAS SYSTEM

PART ONE

As Revised and Amended by the Board of Regents, February 9, 1979
(with Amendments to July 11, 1980)

Pagination is by chapter. All pages are in chronological order.

Listed below are pages that have been added:

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- 7.2 Board for Lease of University Lands. --Pursuant to Section 66.62, Texas Education Code, two members of the Board shall be appointed by the Chairman of the Board, by and with the consent of the Board, to serve with the Commissioner of the General Land Office on the Board for Lease of University Lands, an agency of the State of Texas. Neither of such appointees shall be employed either directly or indirectly by any oil or gas company nor shall be an officer or attorney for any oil or gas company. With the knowledge and direction of the Chancellor, the Board for Lease shall receive the assistance and cooperation of the Vice Chancellor for Lands Management and his staff.
- 7.3 Special Committees. --The Chairman of the Board shall appoint such special committees of the Board as the Board may authorize.

Sec. 8. Procedure.

- 8.1 Rules of Order. --Robert's Rules of Order, when not in conflict with any of the provisions of this chapter, shall be the rules of parliamentary procedure when the Board or any of its committees is in session.
- 8.2 Order of Business. --Customarily the order of business at a regular meeting of the Board shall be as follows:
- 8.21 Correction and approval of Minutes of preceding meeting.
- 8.22 Special Items:
- (a) Chancellor
 - (b) Chief administrative officers of the component institutions
 - (c) Members of the Board
- 8.23 Reports of standing committees.
- 8.24 Reports of special committees.
- 8.25 Report of the Committee of the Whole.
- 8.3 Open and Closed Meetings. --Meetings of the Board shall be open to the press and the public, unless otherwise determined by the Board, in accordance with law.
- 8.4 Matters to be Referred to Committees. --Insofar as it is practicable and desirable, all subjects and matters requiring Board action shall be referred to the appropriate committee for consideration and recommendation before action is taken thereon by the Board.

8.5 Communications by and to the Board.

8.51 Members of the Board of Regents are to be permitted access to such personnel and information as in their individual judgements will enable them to fulfill their duties and responsibilities as Regents of The University of Texas System. It is the responsibility of each Regent to be knowledgeable in some detail regarding the operations, management, finances, and effectiveness of the academic, research, and public service programs of The University of Texas System, and members of the Board have the right and authority to inform themselves as to their duties, responsibilities and obligations in such a manner as they may deem proper. The regular channel of communication from members of the Board to the faculty, staff and administration is through the Chancellor and the chief administrative officer of the institution involved, and a copy of any communication sent by a Regent directly to any member of the faculty, staff or administration should be furnished to the Chancellor and the chief administrative officer of the institution involved; however, individual Board members are not precluded when they deem it necessary and proper from direct participation and communication with the chief administrative officers, representatives, and personnel of The University of Texas System Administration and its component institutions, faculty members and other groups. All staff and faculty proposals that are to be acted upon by the Regents shall be presented to the Chancellor in sufficient time to permit him to consider such proposals, make recommendations thereon, and transmit them to the Secretary to the Board no later than seventeen days prior to the next meeting of the Board, in order that the calendar, agenda, and supporting material may be prepared in time to mail to the members of the Board so they will receive it at least five days prior to the meeting. Except where emergency proposals are involved, all such proposals not submitted to the Secretary within the time prescribed shall not be considered by the Board but shall automatically be deferred until the next meeting of the Board.

8.52 Except upon invitation of the Board, the Chairman of the Board or the Chancellor, no person shall appear before the Board or any committee thereof unless he shall file with the Secretary to the Board a written request for such appearance at least ten days before the date of such appearance and unless the Chairman of the Board, or a majority of the whole Board, shall approve the request; provided, however, that the chief administrative

officer, or his delegate, and/or the president of the students' association, or his delegate, of any component institution, without prior notice or request but subject to such time limitation as may be prescribed by the Chairman or a majority of the Board (or by the chairman or a majority of the committee), may appear before the Board or any committee thereof whenever the matter under consideration by the Board or committee directly affects the component institution represented by such chief administrative officer and/or student president. Whenever time and other circumstances permit, the president of the students' association, or his delegate, of such component institution, shall consult with the chief administrative officer, or his delegate, of such institution regarding said "matter under consideration" prior to the meeting of the Board or committee. Insofar as possible, any person who appears before the Board pursuant to the ten-day notice provision or without notice pursuant to the provisions of this paragraph shall provide a written statement of the substance of such person's presentation to the Board, and, insofar as possible, such written statement shall be delivered to the Secretary to the Board in sufficient time for copies to be distributed to the Regents prior to the meeting.

- 8.53 All official material to be distributed to the Regents shall be transmitted through the Office of the Secretary to the Board. Copies of all official communications from administrative officers to the Regents shall be sent to the Secretary. Communications from the Chancellor shall be exempt from this requirement at the Chancellor's discretion, but in such cases information copies shall be furnished to the Secretary.
- 8.54 A docket, to be entitled "Docket No. ____ of the Chancellor," composed of routine matters arising from System Administration and the component institutions, which are required to be reported to and/or approved by the Board in accordance with established policies of the Board, shall be prepared as directed and approved by the Chancellor. All docket items from the component institutions must be received in the Office of the Chancellor not less than twenty-one days prior to the next regular scheduled meeting for inclusion on the docket for that meeting. The Docket of the Chancellor shall be distributed by the Secretary to all members of the Board ten days before the Board convenes, together with a ballot to be returned seven days

thereafter. The ballot will read: "Approved, except as to the following items:" with space provided for listing the excepted items. All items not excepted by any Regent will be approved by the Board at its next meeting, without detailed consideration. Any excepted item listed by any Regent will be deferred and will be processed through the System Administration Committee for consideration at the first regular meeting of the Board following action on the item by the System Administration Committee.

8.55 Except for communications from the Chancellor and the Secretary to the Board, all communications to the Board from members of the faculty and staff should be in writing. The regular channel of communication from the faculty, staff, and administration to the Board is through the chief administrative officer of the institution involved and the Chancellor. A copy of any communication sent directly to a Board member should be furnished to the Chancellor and to the chief administrative officer of the institution involved. A description of all matters to be considered by the Board at any meeting shall be mailed or delivered to each member of the Board and to the Chancellor at least five days in advance of the meeting at which they are to be considered, and insofar as possible, such material shall be mailed or delivered to the Regents and the Chancellor at least ten days in advance of the meeting. Each such matter shall be accompanied by a summary of the facts pertaining thereto, the need for action thereon, and the recommendations of the Chancellor. Where contractual awards are involved, the summary shall show the method of competition, if any, the names and offers of all interested parties, and generally sufficient information to show the reasons for and fairness of each transaction. The recommendations of the Chancellor shall state whether or not they are fully concurred in by any institutional head involved, and if not, the views and recommendations of the institutional head shall be included. Any matter not sent to the members of the Board, documented as herein provided, at least five days in advance of the meeting at which it is to be considered, shall go over to the next meeting for consideration; provided, however that if sufficient emergency exists requiring immediate action and it appears that the delay was unavoidable, this requirement may be waived by a two-thirds vote of the Board.

8.6 Report to Press on Actions of Board. --Matters of public interest will be given as promptly as possible after each meeting to the press by the Vice Chancellor for Administration under the direction of the Chairman of the Board or the Chancellor.

8.7 Political and Otherwise Obviously Controversial Matters.--The Board reserves to itself the responsibility for passing upon matters of a political or obviously controversial nature which represent an official position of the System or any institution or department thereof. Statements on such matters shall be made by the Chairman of the Board or the Chancellor. Without the advance approval of the Board, no Regent, officer, or faculty or staff member shall make or issue any public statement on any political or other subject of an obviously controversial nature which might reasonably be construed as a statement of the official position of the System or any institution or department thereof. It is not the intent of this policy statement to stifle the right of freedom of speech of anyone speaking in a personal capacity where he makes it clear that he is not speaking for the System or any of its component institutions. Statements on matters of an emergency nature shall be cleared by the Chancellor with the Chairman of the Board.

Sec. 9. Executive Associate for Economic Affairs.

- 9.1 The Executive Associate for Economic Affairs is a staff officer of the System. He is elected by the Board, serves at the pleasure of the Board, reports to and is responsible to the Board, and receives such compensation as may be fixed by the Board.
- 9.2 Duties.--The Executive Associate on a continuing basis conceives and develops long-range plans and studies with respect to the development and management of economic affairs of the component institutions, and upon request, consults and advises with the Board and the Executive Director for Investments and Trusts regarding plans and studies.

CHAPTER II

ADMINISTRATION

Sec. 1. General Provisions.

1.1 The "System Administration" is the administration of The University of Texas System.

1.2 Component Institutions.

The University of Texas System (herein sometimes called the "System") is composed of those institutions assigned by the Constitution or by the Legislature to be governed by the Board of Regents of The University of Texas System.

1.3 Location.

The System Administration shall be based at Austin, to benefit from the proximity of state agencies and to take advantage of economies made possible by sharing use of personnel and facilities with The University of Texas at Austin. System Administration officers shall travel to the other component institutions as their administrative responsibilities require.

Sec. 2. Officers of System Administration.

2.1 Executive Officers.

2.11 Chancellor.

The Chancellor is the chief executive and administrative officer of the System, and directly reports to and is responsible to the Board.

2.12 Vice Chancellors.

The other executive officers of the System are the Vice Chancellor for Academic Affairs, the Vice Chancellor for Administration, the Vice Chancellor for Business Affairs, the Vice Chancellor for Health Affairs, the Vice Chancellor for Lands Management, and the Vice Chancellor and General Counsel. Each Vice Chancellor directly reports to and is responsible to the Chancellor.

2.2 Principal Administrative Officers.

2.21 The Executive Director for Development, the Assistant Chancellor for Planning, the Assistant to the Chancellor and the Executive Assistant to the Chancellor are administrative officers of the System, and each such officer directly reports to and is responsible to the Chancellor.

officers of component institutions as provided in these Rules and Regulations.

- 3.114 Periodically reviewing the organization of the System and its component institutions, and reporting to the Board recommendations for changes in organization, assignments and procedures.
- 3.115 Preparing and approving recommendations for meetings of the Board (including recommendations for annual operating budgets for the System and its component institutions) and submitting such recommendations to the Secretary to the Board for consideration by the Chairman.
- 3.116 Preparing and approving biennial legislative submissions to the Legislative Budget Board and to the Governor for the System and its component institutions.
- 3.117 Developing and implementing programs for the most efficient management of personnel resources, and for long-range planning for academic programs, physical facilities and financial resources.

3.12 Assistant to the Chancellor.

The Assistant to the Chancellor is an administrative officer of the System. Subject to delegation by the Chancellor, the duties of the position include:

- 3.121 Providing assistance to the Chancellor and the Executive Assistant to the Chancellor in the coordination of materials submitted to the Board of Regents.
- 3.122 Coordinating, at the direction of the Chancellor, correspondence and requests from the component institutions.
- 3.123 Evaluating and coordinating the internal administrative procedures and supporting staff of the Office of the Chancellor.
- 3.124 Supervising the official files of the Office of the Chancellor relating to official documents and correspondence.
- 3.125 Submitting recommendations for training programs for support staff of the Office of the Chancellor.
- 3.126 Performing such other duties and responsibilities as may be directed by the Chancellor.

3.13

Executive Assistant to the Chancellor.

The Executive Assistant to the Chancellor is an administrative officer of the System and is the principal assistant to the Chancellor in the administration of the responsibilities of the Office of the Chancellor. In this regard, the duties of the position include:

- 3.131 Coordinating all matters between the Office of the Chancellor and the Office of the Secretary to the Board.
- 3.132 Evaluating and coordinating the internal administrative procedures and supporting staff of the Office of the Chancellor.
- 3.133 Advising the Chancellor on policies, purposes, and long-range planning for the System.
- 3.134 Assisting the Chancellor in reviewing the management of component institutions.
- 3.135 Managing such other duties and responsibilities as may be directed by the Chancellor.

3.14

Executive Director for Development.

Subject to the delegation by the Chancellor, the major duties of the Executive Director for Development include:

- 3.141 Acting under the authority delegated by the Chancellor for private fund development for the System.
- 3.142 Coordinating policies and activities involving internal foundations and University-related external foundations.

(Continued Page II-5)

- 3.143 Coordinating and cooperating with the chief administrative officers of the component institutions in development programs.
- 3.144 Coordinating efforts of component institution officials to create a favorable climate for philanthropic support among various constituencies, including alumni, foundations, business and industry, associations, parents of students, friends and benefactors.
- 3.145 Advising component institution administrative officials, deans, and directors on projects involving private gift support, suggesting possible granting agencies or benefactors, and assisting when needed in the preparation of grant proposals and their presentation.
- 3.146 Administering procedures for the preparation of gift records, gift processing, gift acknowledgments, and gift docket for the Board.

3.15 Assistant Chancellor for Planning.

Subject to delegation by the Chancellor, the major duties of the Assistant Chancellor for Planning include:

- 3.151 Representing the System in its relations with state and local legislative bodies and agencies.
- 3.152 Advising the Chancellor on relations with state and local legislative bodies and agencies.
- 3.153 Informing appropriate administrative officers of current operations and long-range developments on the state level, which may affect the System.
- 3.154 Maintaining and distributing information on state programs to assure proper action by the System on applications and communications to federal and state agencies and offices.
- 3.155 Assisting the Vice Chancellor for Administration in monitoring federal activities of significance to the System.
- 3.156 Performing such other duties and responsibilities for the efficient operation of the System as shall be assigned by the Chancellor.

3.2 Officers in the Office of Academic Affairs.

3.21 Vice Chancellor for Academic Affairs.

Subject to delegation by the Chancellor, the Vice Chancellor for Academic Affairs has the general assignment

- requests and staffing requirements for the public information services of the component institutions.
- 3.313 Making recommendations to the Chancellor in the area of public policy as it affects the relationships of the System with the federal government, the press, and the general public.
 - 3.314 Supervising and coordinating the affairs of the Office of Equal Opportunity.
 - 3.315 Performing other duties and assignments as delegated by the Chancellor.
- 3.4 Officers in the Office of Vice Chancellor for Business Affairs.
- 3.41 Vice Chancellor for Business Affairs.
 Subject to delegation by the Chancellor, the Vice Chancellor for Business Affairs has the general assignment of effective coordination of the business activities of the component institutions in the System. Specifically, his duties include:
 - 3.411 Submitting recommendations to the Chancellor on business operations of the components of the System.
 - 3.412 Reviewing and making recommendations on uniform business systems and management.
 - 3.413 Submitting recommendations relating to programs for the most efficient management of personnel and resources.
 - 3.414 Submitting recommendations for program development for training of personnel in nonacademic areas.
 - 3.415 Reviewing and making recommendations on programs of long-range planning for physical facilities and financial resources.
 - 3.416 Reviewing and making recommendations relating to police and security matters within the System.
 - 3.417 Coordinating the business affairs of the System with other officers and members of the System Administration staff.
 - 3.418 Coordinating the activities of business administrative operations of the component institutions.
 - 3.419 Managing the operations of the offices of Facilities Planning and Construction, System Personnel and Special Services.
 - 3.41(10) Supervising and coordinating the acquisition of all real property at the component institutions.
 - 3.41(11) Directing the management of the purchasing, accounting, equipment inventories, and vouchering operations for the offices of the Chancellor and coordinating the building services for the System buildings.

- classification and pay scales consistent with needs and System-wide policies and procedures.
- 3.474 Reviewing and recommending the Personnel Office budgets for each component institution.
 - 3.475 Directing the administration of the System Personnel Office, including the Workmen's Compensation Insurance section.
 - 3.476 Reviewing and recommending to System Officers any rules and regulations or changes thereto that, after proper consultation with officers of component institutions, are considered beneficial or necessary for the proper administration of the System-wide Personnel Program.
 - 3.477 Establishing employee development and training programs for all component institutions, including particularly supervisory training programs.
 - 3.478 Formulating policies and procedures concerning labor relations and employer-employee relationships.
 - 3.479 Assisting and establishing personnel data systems and proper practices and procedures concerning the personnel records of all employees.
 - 3.47(10) Conducting System-wide wage and salary research studies and formulating data for proper implementation of personnel pay programs.
 - 3.47(11) In consultation with the personnel offices of the component institutions, developing and maintaining a System-wide personnel pay plan with uniform titles and account numbers.
 - 3.47(12) Supervising and coordinating the affairs of the Office of Employee Relations.
- 3.48 Director of Police.
Subject to delegation by the Vice Chancellor for Business Affairs, the Director of Police is responsible for:
- 3.481 Approving qualifications for police personnel at the component institutions of the System and approving all applicants to a basic or in-service training school or academy.
 - 3.482 Approving the organizational structure for police departments at the component institutions of the System.
 - 3.483 Establishing and supervising all training programs for System police, including basic and in-service training, as well as on-the-job training at each component institution of the System.
 - 3.484 Conducting the System training in accordance with the standards of the Texas Commission on Law

- 5.2 In accordance with the prohibition of Article 5996a, Vernon's Civil Statutes, no person related to any member of the Board of Regents within the second degree by affinity or within the third degree by consanguinity shall be eligible for appointment to any office, position, employment, or duty with The University of Texas System or any component institution thereof, when the salary, fee, or compensation of such appointee is to be paid, either directly or indirectly, out of public funds of any kind.
- 5.21 Article 5996a, Vernon's Civil Statutes, does not prohibit the reappointment or continued employment of any person who shall have been continuously employed in any such office, position, employment, or duty for a period of two (2) years prior to the appointment of the member of the Board of Regents related to such person within the prohibited degree, nor does it apply to prohibit honorary or nonremunerative positions.
- 5.22 Those persons related within the prohibited degrees are indicated on the charts displayed in this Section as Table I.
- 5.23 The prohibition of Article 5996a, Vernon's Civil Statutes, applies to all programs administered under the Board of Regents and may not be waived.
- 5.3 Even though the appointment of a person would not be prohibited by Article 5996a, Vernon's Civil Statutes, no officer, official or employee of The University of Texas System may approve, recommend, or otherwise act with regard to the appointment, reappointment, promotion, or salary of any person related to such officer, official, or employee within the second degree by affinity or the third degree by consanguinity regardless of the source of funds for payment of salary.
- 5.31 If the appointment, reappointment, or promotion of a person places him or her under an administrative supervisor related within the above specified degree, all subsequent actions with regard to reappointment, promotion, or salary shall be the responsibility of the next highest administrative supervisor. It shall also be the responsibility of the next highest administrator to make a written review of the work performance of such employee at least annually and submit each review for approval or disapproval by the component institution's Personnel Director in the case of classified employees or the chief administrative officer in the case of faculty or nonclassified employees.
- 5.32 The provisions of Section 5.31 shall apply to situations where two employees of the System marry and one spouse is the administrative supervisor of the other.
- 5.33 All situations covered by Section 5.31 shall be reported annually through the institution's docket or with the annual operating budget.

Sec. 10. Communications, Appeals, and Hearings.

- 10.1 Every member of a teaching staff has the right to propose changes in policies and procedures and to present arguments in support thereof.
- 10.11 Proposals should originate and follow routines as prescribed elsewhere in the Regents' Rules and Regulations or in the institutional Handbook of Operating Procedures.
- 10.12 When a proposal has been approved or amended by the appropriate institutional officials, faculties, and head of the component institution, it shall then go to the Chancellor for recommendation to the Board if such action is required.
- 10.13 When a proposal has been approved or amended or rejected by the appropriate institutional officials, faculties, and the component institutional head, any member or group of members of the staff may present an appeal in opposition to the action of the majority or in opposition to the recommendation of the institutional official or the component institutional head, and this appeal, accompanied by reasons for and against the proposal, shall go through the prescribed administrative channels and shall be presented to the Chancellor and thence to the Board for final action. The deans and other institutional officials, the component institutional head, the Chancellor and the Board may invite both sides for personal conferences and discussions.
- 10.14 An authorized routine for proposals, with the right of appeal, having been herein fixed, it follows that proposals shall always be made in accordance therewith.
- 10.2 Every voting member of any faculty has the right and the duty to propose changes and to participate in debate in faculty meetings.
- 10.3 Appeals of classified (nonteaching) employees concerning conditions of employment must be made in keeping with the rules governing such employees.

Sec. 11. Communication with the Legislature and Other State Agencies or Officials. --The Board is the only proper channel through which recommendations concerning the administration of the System, as a whole or in any of its parts, should reach the Legislature or other State agencies or officials.

Sec. 12. Office Hours. --Members of the teaching staffs are expected to post on their office doors, and publish in any other manner required by the institutional head, office hours and conference periods most advantageous to students.

- 16.3 Except in unusual circumstances, such as military service, reasons of health, continued graduate study, and public service or other activity which reflects credit on the institution and enhances an individual's subsequent contributions to the institution, a second consecutive year of leave of absence will not be granted.
- 16.4 Except in very unusual circumstances a third consecutive leave of absence for one year will not be granted.
- 16.5 After a return to active duty of one year or more, the leave-of-absence privilege will again be available.
- 16.6 The granting of a leave of absence does not affect in any way the tenure position of the grantee.
- 16.7 For leave of absence to participate in a political campaign see Part One, Chapter III, Sec. 7.4.

Sec. 17. Faculty Development Leaves. -- Faculty development leaves for faculty members may be granted as set out in House Bill 669, 60th Legislature, Regular Session, 1967. This bill provides that after two consecutive academic years at the same institution faculty members as defined in this Act may be considered for a faculty development leave for one academic year at one-half his regular salary or for one-half academic year at his full regular salary. Such leaves shall be granted pursuant to procedures outlined in the Act and to the limitations therein.

Sec. 18. Division of Salaries for Staff Engaged in Teaching and Nonteaching Activities. -- Each component institution shall develop policies covering budgetary division of salaries for individuals whose employment is divided between teaching and nonteaching assignments subject to current statutory requirements or limitations. These policies shall be set forth in the institutional supplements.

Sec. 19. Sick Leave.

- 19.1 Sick leave for all employees, including faculty, nonteaching personnel, and classified personnel shall be governed by the General Appropriations Act or other applicable Statutes.
- 19.2 In cases where illness incapacitates a member of an institutional or professional staff, arrangements for carrying on his usual duties must be made through appropriate administrative channels with the chief administrative officer of the institution.

her workload is to a full-time workload and shall be subject to adjustment in accordance with policies and procedures applicable to other employees.

- 31.6 Upon recommendation of the Chancellor and, when appropriate, the chief administrative officer of the affected component institution, the Board of Regents may, by unanimous vote of the members present, make exceptions to this Section in special cases when the Board finds that the services of a particular individual will be of unique benefit to the System or a component institution.

Sec. 32 Faculty and Staff Organizations.

- 32.1 Each component institution shall adopt procedures for the registration of faculty and staff organizations at that institution. The period of registered status of an organization shall not exceed one academic year and such status shall automatically terminate at the end of each academic year; provided, however, an organization previously registered as a faculty or staff organization may apply for and be granted registration for subsequent periods of one academic year if it meets all applicable criteria in effect for the period for which registration is sought.
- 32.2 A registered faculty or staff organization shall be subject to all applicable rules and regulations of the component institution and The University of Texas System. Action taken by or on behalf of a registered faculty or staff organization that results in a violation of such rules and regulations is subject to disciplinary action which may result in the suspension or revocation of the registered status of the organization.
- 32.3 No organization may become registered or remain registered at a component institution as a faculty or staff organization unless the membership of the organization is restricted to the faculty or staff of that component institution.
- 32.31 At the time of application for registration and at the beginning of each semester that an organization is registered as a faculty or staff organization, each such organization shall file with the appropriate officer at the component institution an affidavit

executed by the president, chairman, or other appropriate official of the organization stating that the organization does not presently have, nor during any period of registration will it have, as a member any person who is not a member of the faculty or staff of the institution.

- 32.32 If the chief administrative officer of the institution, or his designated delegate, determines that the statements in such affidavit are false, registration shall be denied, or if it is determined that such affidavit has become false during any period of registration, such registration shall be cancelled.
- 32.4 Each application for registration as a faculty or staff organization shall be accompanied by a complete list of the names and addresses of all persons who are officers of the organization and the application shall identify by name and address the person or persons who are authorized to speak for or represent the organization in its relations with the institution and who are authorized to receive for the organization any official notices, directives, or instructions from the institution. This required information shall be kept current during any period of registration. If at any time during a period of registration it is determined by the chief administrative officer of the institution, or his delegate, that such information is not current and the organization does not make such information current within ten (10) days after being notified of such deficiency, registration shall be cancelled.
- 32.5 A registered faculty or staff organization may state that its membership is composed of the faculty or staff of a component institution, but it shall not suggest or imply that it is acting with the authority or as an agency of the institution. A faculty or staff organization shall not use the name of a component institution or the name of The University of Texas System as a part of the name of the organization, and it shall neither display the seal of either a component institution or The University of Texas System in connection with any activity of the organization nor use such seal or seals as part of any letterhead, sign, banner, pamphlet, or other printed material that bears the name of the organization.

32.6 Faculty and staff organizations shall be subject to all applicable rules and regulations of The University of Texas System and the component institution at which the organization is registered. An organization is subject to disciplinary action or cancellation of registration for violation of such rules and regulations.

Sec. 33 Staff Benefits. -- For other staff benefits, see Part Two hereof.

a component institution may become a registered student organization at that institution by complying with the registration procedures established by the Dean of Students.

- 4.2 The Dean of Students, with the approval of the institutional head, may establish regulations requiring faculty or staff advisers for registered student organizations.
- 4.3 A registered student organization may state that its membership is composed of students, or of students, faculty, and/or staff, of a component institution, but it shall not suggest or imply that it is acting with the authority or as an agency of that institution. A student organization shall not use the name of a component institution or the name of The University of Texas System as a part of the name of the organization, and it shall neither display the seal of either a component institution or The University of Texas System in connection with any activity of the organization nor use such seal or seals as a part of any letterhead, sign, banner, pamphlet, or other printed material that bears the name of the organization.
- 4.4 The Dean of Students, with the approval of the institutional head, may issue regulations governing the eligibility of students for participation in organized activities.
- 4.5 At each component institution, an appropriate committee or committees shall have initial jurisdiction over all registered student organizations.
- 4.6 Any student organization is subject to disciplinary action or revocation of registration as a student organization for violation of a rule or regulation of the System and/or of the institution at which the organization is registered.
- 4.7 The administrative head of each component institution of the System shall require and enforce the following:
 - 4.71 As a condition to being a registered student organization or group during a semester, every registered student organization or group shall furnish to the appropriate institutional officer at the beginning of each such semester a complete list of officers or other members of the organization or group who are authorized to speak for or represent the organization or group in its relations with the institution and who are authorized to receive for the organization or group official notices, directives, or information from the institution. Each such list shall be kept current and accurate throughout the semester by the organization or group, and it shall be conclusively presumed that the officers or members

whose names are on the list most recently filed by the organization or group are authorized to speak for and represent the organization or group in its relations with the institution and are authorized to receive for the organization or group official notices, directives, or information from the institution.

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of the booth is wholly or partly for the distribution or dissemination of words or material that is obscene, vulgar, or libelous, or that advocates the deliberate violation of any federal, state, or local law. For the purpose of this provision, the word "booth" includes furniture, enclosure, and any other structure temporarily installed for distributing petitions, handbills, or literature, or for displaying signs, or for raising funds or soliciting tangible items.

- 6.2 The use of student center or student union facilities on the campus of each component institution shall be subject to reasonable and nondiscriminatory regulations as may be promulgated by that center's governing board and approved by the Dean of Students and the institutional head.
- 6.3 Extracurricular student, faculty or staff activities involving the use of System-owned buildings and grounds shall be conducted in accordance with local, state and national law and in accordance with the applicable System and institutional regulations. Such activities shall not disrupt or disturb the academic and institutional program and shall not result in damage to or defacement of property.
- 6.4 Identification Required.
 - (a) Pursuant to the authority conferred upon the Board of the System by Chapter 80, Acts of the 60th Legislature, Regular Session, 1967 (Section 51.209, Texas Education Code), and in order to protect the safety and welfare of students and employees of the component institutions of the System, and to protect the property of the System, it is hereby declared that it shall be unlawful for any person on any property either owned or controlled by the System or any component institution to refuse to identify himself to an institutional representative in response to a request. For the purpose of this subsection, a person identifies himself by: (1) giving his name and complete address; and (2) by stating truthfully whether or not he is a student at the institution and whether or not he is an employee of the institution.
 - (b) For the purpose of Subsection (a), an "institutional representative" is:
 - (1) any member of the Board of the System or the Secretary to the Board;
 - (2) any administrative officer of the System, including the Chancellor, the Assistant to the Chancellor, the Executive Assistant to the Chancellor, the Assistant Chancellor for Planning, the Executive Director for Development, the Vice Chancellor for Academic Affairs, the Vice Chancellor for Administration, the Vice Chancellor for Business Affairs,

the Vice Chancellor for Health Affairs, the Vice Chancellor for Lands Management, the Vice Chancellor and General Counsel, the Executive Director for Investments and Trusts, the Comptroller, the Director of Facilities Planning and Construction, the Budget Director, the General Attorney and Associate General Counsel, the Director of Police, the System Personnel Director, the Director for Special Services, and the Director of Accounting;

- (3) any administrative officer of the component institution, including the institutional head, any assistant to the institutional head, any vice president, any Dean of Students, and any associate or assistant dean of students; and
 - (4) any attorney, peace officer, or security officer of the System or the institution.
- (c) Any person who refuses to identify himself fully in accordance with Subsection (a) is guilty of a misdemeanor and upon conviction is punishable by a fine of not more than \$200.
 - (d) Any student who refuses to identify himself fully in accordance with Subsection (a) is, in addition to the penalty prescribed in Subsection (c), subject to discipline, including expulsion, by the institution.
- 6.5 Use of Grounds and Physical Facilities by Outside Groups, the System as a Joint Sponsor. --Use of grounds and physical facilities of the System, especially auditoriums, gymnasiums, and large rooms, by outside individuals, groups or associations shall be subject to the following rules in which the "System" shall mean any component institution.
- 6.51 The System will not permit the unrestricted use by non-System groups of any of its facilities.
 - 6.52 The System will not enter into joint sponsorship of any project or program that is to result in private gain for the cooperating individuals, group or associations.
 - 6.53 The System, established as a public institution without regard to political affiliation or religious faith, cannot be a joint sponsor with any noncampus organization for political or sectarian gatherings. However, the appearance by or on behalf of a candidate for public office may be authorized under conditions prescribed by the Board in Section 7.2 of this Chapter.
 - 6.54 Whenever non-System groups share in the use of System buildings, it must be upon the invitation of the System and under its joint sponsorship, and with the further understanding that all the conditions governing such sponsorship are to be set by the System.

minimum, insure recovery of that part of the operating cost of the facility attributable directly or indirectly to such non-University use. If the non-University user charges those attending an event any admission or registration fee, or accepts donations from those in attendance, the institution shall require the user to make a complete account of all funds collected and of the actual cost of the event. If the funds collected exceed the actual cost of the event, the non-University user shall be required to remit such excess funds to the institution as an additional charge for the use of the Special Use Facility.

- 6.64 Subject to all constitutional and statutory provisions relating to the use of state property or funds for religious or political purposes, and subject to Subsection 6.63, above, Special Use Facilities may be made available for religious and political conferences or conventions. Religious organizations applying for use of a Special Use Facility must submit written evidence from the Internal Revenue Service that the organization has been granted an exemption from taxation under Section 501 (c) (3) of Title 26 of the United States Code [Internal Revenue Code]. Political organizations applying for use of a Special Use Facility must present written evidence that the organization had candidates for either state, district, or local offices listed on the ballot at the last general election. A religious or political organization shall be permitted to use a Special Use Facility only one time during a calendar year.
- 6.65 The rules and regulations applicable to a Special Use Facility may provide procedures for the rental of space for display of advertising in designated areas inside the Facility that have been approved by the chief administrative officer of the component institution or his delegate, and by lighted displays on an electronic scoreboard. Such rules and regulations may further provide procedures for the sale of advertising space on ticket envelopes for events sponsored by the Facility and in any publication of the Facility distributed in connection with a sponsored event or announcing future sponsored events.

Sec. 7. Speech and Assembly.

- 7.1 Freedom of inquiry and discussion are basic and essential to intellectual development. However, these freedoms must be exercised in a manner that does not intrude upon or interfere with the academic programs and administrative processes of the System. Each component institution may designate one

or more appropriate "free speech" areas on the campus where students may assemble and engage in free speech activities without prior administrative approval. In the absence of the designation of such "free speech" areas, all speech and assembly activities must be conducted in accordance with the provisions of this Chapter and the rules and regulations of the component institution.

7.11 Students, faculty or staff who are candidates for public office or who wish to campaign on behalf of a particular candidate or candidates may engage in conduct in behalf of such candidacy in the designated "free speech" areas or in accordance with the provisions of Section 7.2 of this Chapter relating to off-campus speakers.

(Continued Page VI-19)

OFFICE OF THE BOARD OF REGENTS

MEMORANDUM

DATE November 12, 1980

TO: Chairman Dan C. Williams

FROM: Betty Anne Thedford

SUBJECT: Regents' Rules and Regulations, Part One - Amendments

Please update your copy of the Regents' Rules and Regulations, Part One by destroying the pages listed in Column "A" and substituting in lieu thereof the pages listed in Column "B":

<u>"A"</u>	<u>"B"</u>
Cover Page and 'Pagination' Sheet	Cover Page and 'Pagination' Sheet
Pages i, iii and iv	Pages i, iii and iv
Pages II-3 and II-4	Pages II-3 and II-4
Page III-16	Pages III-16, III-16a, III-16b and III-16c
Pages VII-4, VII-5, VII-6 and VII-7	Pages VII-4 through VII-12
Page VIII-1	Pages VIII-1 and VIII-1a

The amendments approved at the October 23-24, 1980 meeting of the Board of Regents have been incorporated on the revised pages.

T:mg
Enclosures (one copy of each page)

RULES AND REGULATIONS
OF THE
BOARD OF REGENTS
OF
THE UNIVERSITY OF TEXAS SYSTEM
FOR THE GOVERNMENT OF
THE UNIVERSITY OF TEXAS SYSTEM

PART ONE

As Revised and Amended by the Board of Regents, February 9, 1979
(with Amendments to October 24, 1980)

Pagination is by chapter. All pages are in chronological order.

Listed below are pages that have been added:

II-4a	}	
VI-8a	}	Added July 11, 1980
VI-18a	}	

III-16a	}	
III-16b	}	Added October 24, 1980
III-16c	}	
VIII-1a	}	

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or the officer to whom they report, and as the personal representatives of such officers, they may be assigned specific executive responsibilities for carrying out administrative policies.

2.5 Chancellor Emeritus.

The authority to bestow the title of Chancellor Emeritus shall rest with the Board, and an individual holding this title shall receive such salary and emoluments as are determined by the Board. This title shall be held at the pleasure of the Board. The Chancellor Emeritus shall have such duties and responsibilities as may be delegated or assigned to him by the Board and in these matters he shall report directly to the Board.

2.6 President Emeritus.

The authority to bestow the title of President Emeritus shall rest with the Board. The title is honorary in recognition of outstanding service as President of a component institution and carries no salary or other perquisites directly related to the title and the title shall only be bestowed on an individual who is fully retired from the component institution. No person is authorized to use the title unless it has been bestowed by the Board.

Sec. 3. Authority, Duties and Responsibilities of Officers of System Administration.

3.1 Officers in the Office of the Chancellor.

3.11 Chancellor.

The Chancellor, by delegation from the Board, is authorized to exercise the powers and authorities of the Board in the governance of the System. The chief administrative officer of each component institution in the System, acting in a line capacity for the operation of such officer's institution, reports to and is responsible to the Chancellor. The Chancellor will normally act through the chief administrative officer regarding the affairs of a component institution. The Chancellor, however, shall not be precluded from any direct participation and communication with faculty members and groups. The major duties of the Chancellor include:

3.111 Advising and counseling with the Board with respect to the policies, purposes, and goals of the System; acting as executive agent of the Board in implementing its policies; representing the System in all other respects as he deems appropriate to carry out such policies, purposes and goals, and interpreting and articulating the System's academic, administrative and developmental policies, programs, needs and concerns to the

- general public and to other constituencies at the community, state, regional and national levels.
- 3.112 Directing the management and administration of System Administration and all component institutions of the System.
- 3.113 Presenting to the Board nominations for all officers of System Administration, and for all officers of component institutions as provided in these Rules and Regulations.
- 3.114 Periodically reviewing the organization of the System and its component institutions, and reporting to the Board recommendations for changes in organization, assignments and procedures.
- 3.115 Preparing and approving recommendations for meetings of the Board (including recommendations for annual operating budgets for the System and its component institutions) and submitting such recommendations to the Secretary to the Board for consideration by the Chairman.
- 3.116 Preparing and approving biennial legislative submissions to the Legislative Budget Board and to the Governor for the System and its component institutions.
- 3.117 Developing and implementing programs for the most efficient management of personnel resources, and for long-range planning for academic programs, physical facilities and financial resources.
- 3.12 Assistant to the Chancellor.
The Assistant to the Chancellor is an administrative officer of the System. Subject to delegation by the Chancellor, the duties of the position include:
- 3.121 Providing assistance to the Chancellor and the Executive Assistant to the Chancellor in the coordination of materials submitted to the Board of Regents.
- 3.122 Coordinating, at the direction of the Chancellor, correspondence and requests from the component institutions.
- 3.123 Evaluating and coordinating the internal administrative procedures and supporting staff of the Office of the Chancellor.
- 3.124 Supervising the official files of the Office of the Chancellor relating to official documents and correspondence.
- 3.125 Submitting recommendations for training programs for support staff of the Office of the Chancellor.
- 3.126 Performing such other duties and responsibilities as may be directed by the Chancellor.

- 6.(11) Each faculty member shall keep the chief administrative officer of the component institution or his delegate notified of his current mailing address. The written notice required by Sections 6.23, 6.8, or 6.9 shall be sent by certified mail, return receipt requested, to the last address given by the faculty member.
- 6.(12) Dismissal or demotion of classified or nonteaching personnel before the expiration of the stated period of appointment will be only for good cause shown, as determined by appropriate administrative officers to whom this responsibility is delegated by the chief administrative officer of the component institution and in case of such dismissal or demotion any appeal shall be reviewed by the chief administrative officer of the component institution.
- 6.(13) The chief administrative officer of a component institution has the responsibility for determining when it shall be necessary to reduce academic positions, the titles of which are given in Subsection 1.8 of this Chapter, or academic programs or both, subject to approval by the Chancellor of The University of Texas System. When such reductions are necessary as a result of financial exigency, the procedure for the selection and notification of those academic positions that are to be terminated shall be governed by this Section, and neither the procedures specified in Subsection 6.3 of this Chapter nor the notice requirements of Subsections 6.23, 6.8, and 6.9 of this Chapter shall be applicable.
- 6.(13)1 Upon determining the existence of a financial exigency and the need to reduce academic positions or academic programs, or both, the chief administrative officer shall appoint a committee composed of faculty and administrative personnel to make recommendations to the chief administrative officer as to which academic positions and/or academic programs should be eliminated as a result of the financial exigency.
- 6.(13)2 The committee will review and assess the academic programs of the institution and identify those academic positions that may be eliminated with minimum effect upon the degree programs that should be continued. The review will include, but not be limited to, an examination of the course offerings, degree programs, supporting degree programs, teaching specialties, and semester credit hour production.
- 6.(13)3 Upon determining that one or more academic positions in a degree program or teaching specialty should be eliminated, the committee will recommend the particular position or

positions to be terminated by reviewing the academic qualifications and talents of holders of all academic positions in those degree programs or teaching specialties, the needs of the program they serve, past academic performance, and the potential for future contributions to the development of the institution. Tenure status of a faculty member shall not be a consideration in the determination of whether a particular position should be eliminated except as permitted in Subsection 6.(13)4.

- 6.(13)4 If, in the opinion of the committee, two or more faculty members are equally qualified and capable of performing a particular teaching role, the faculty member or members having tenure shall be given preference over nontenured faculty. However, if such faculty have the same tenure status, consideration will be given to the need of the institution for capabilities for teaching in multiple disciplines, and the faculty member or members qualified by training and experience to teach in more than one discipline or area of specialization will be given preference over a faculty member or members qualified to teach in only one discipline or area of specialization. In other instances, length of service as a member of the faculty at the institution shall be the determining factor.
- 6.(13)5 Upon completion of its review, the committee shall promptly recommend to the chief administrative officer those persons who may be terminated, ranked in order of priority, with the reasons for their selection. The chief administrative officer shall, with such consultation with institutional administrative officers as he or she may deem appropriate, determine which academic positions are to be terminated because of the financial exigency and shall give the holders of these positions written notice of the decision.
- 6.(13)6 Any person terminated due to financial exigency will be notified when a vacancy occurs in the same component institution in his or her field of teaching within the next two (2) academic years following the termination. If such person makes timely application and is qualified for the position to be filled, he or she shall be offered employment in that position. If the vacancy is

in a field of teaching in which two or more persons have been terminated because of financial exigency, all will be notified of the vacancy and of those so notified and making timely application, employment will be offered to the person who is the better qualified for the position to be filled.

6.(13)7 The chief administrative officer shall appoint a hearing committee to hear any appeals for reconsideration of termination decisions based upon financial exigency. Within thirty (30) days from the date of the notice of termination, a person shall have the right to appeal to the hearing committee for reconsideration of the termination decision. The appeal for reconsideration shall be in writing and addressed to the chief administrative officer of the institution. A person to be terminated who appeals to the hearing committee shall be given a reasonably adequate written statement of the basis for the initial decision to reduce academic positions and, upon request of the person, shall be given any written data or information relied upon in arriving at such decision.

6.(13)8 The hearing committee shall set the date, time, and place for hearing the appeal for reconsideration. Such hearing shall be held within thirty (30) days of the date of the written request unless the person to be terminated waives such time requirement; however, such hearing shall be held within ninety (90) days from the date of the request. The hearing committee shall conduct the hearing in accordance with the following conditions and procedures.

6.(13)81 The hearing will be closed to the public unless requested to be open by the appealing person.

6.(13)82 The appealing person may be represented by legal counsel at his or her expense.

6.(13)83 The appealing person and the institution may offer any written evidence or oral testimony that is material to the issues.

6.(13)84 The burden shall be upon the appealing person to show by a preponderance of the credible evidence that:

(a) financial exigency was not in fact the reason for the initial decision

- to reduce academic positions; or
(b) the decision to terminate the appealing person as compared to another individual in the same discipline or teaching specialty was arbitrary and unreasonable.

No other issues shall be heard or considered by the hearing committee.

- 6.(13)9 The hearing committee shall make written findings of fact and recommendations to the chief administrative officer as soon as practical following the hearing. The chief administrative officer shall have the final decision to either accept or reject the recommendation of the hearing committee.

Sec. 7. Rights and Responsibilities as a Citizen and as a Teacher.

- 7.1 The teacher is entitled to full freedom in research and in the publication of the results, subject to the adequate performance of his other academic duties.
- 7.2 The teacher is entitled to freedom in the classroom in discussing his subject, but he is expected not to introduce into his teaching controversial matter which has no relation to his subject.
- 7.3 The University teacher is a citizen, a member of a learned profession, and an officer of an educational institution supported by the State. When he speaks or writes as a citizen, he should be free from institutional censorship or discipline, but his special position in the community imposes special obligations. As a person of learning and an educational officer, he should remember that the public may judge his profession and his institution by his utterances. Hence he should at all times be accurate, should exercise appropriate restraint, should show respect for the opinions of others, and should make it plain that he is not an institutional spokesman. As a member of the staff of a State institution of higher education, he should refrain from involving the System or any of its component institutions in partisan politics.
- 7.4 The Board of the System recognizes and affirms the right of a member of the faculty or staff to participate in political activities so long as such political activities do not interfere with the discharge of the duties and responsibilities that he owes to the System or any of its component institutions and so

through dues and payments for memberships, both annual and life. However, it is expected that no such ex-students' association will sponsor or participate in any other organized fund-raising effort without first consulting and advising with the institutional head and the Chancellor, and then receiving the approval of the Board of Regents.

- 2.5 Executive Office of a Component Institution Development Board:
 - 2.51 Within the office of the institutional head there may be appointed by the institutional head, with the approval of the Chancellor, an executive director of the component institution development board. He is to be charged solely with fund-development activity, and subject to supervision, evaluation, and termination of employment by the institutional head.
 - 2.52 The executive director of the component institution development board shall have such staff and such operating funds as shall be determined from time to time by budgets recommended by the institutional head, endorsed by the Chancellor, and adopted by the Board of Regents. Duties of staff members shall be established by the executive director.
- 2.6 Finances.--Financial support of the component institution development board and the executive director shall be provided exclusively by the budget of the institution. Such budgets will be made through established budgetary procedures. The Board of Regents may accept gifts designated for use by the component institution development board and may make such funds available for expenditure by said board.
- 2.7 Under the provisions of Section 4 of this Chapter a component institution development board may, but need not, have an associated internal foundation.

Sec. 3. The Advisory Councils of a Component Institution.

- 3.1 Establishment and Organization:
 - 3.11 With the approval of the Chief Administrative Officer of a component institution, the Chancellor, and the Board of Regents, any school, college, or other comparable teaching or research unit may have an advisory council dedicated to its own unique interests. Such an advisory council is responsible through the dean or director to the chief administrative officer of the component and through him to the

component institution development board for all private funds developed for that school, college, or comparable unit. Each advisory council shall determine its development needs and shall direct the formulation of plans and the promotion of support for its programs.

3.12 An advisory council shall consist of not more than twenty-five members recommended by the dean or director of the school, college, or other approved unit and appointed by the chief administrative officer of the component institution with prior specific written approval of the Chancellor and the Board of Regents. Initial appointments to any advisory council shall draw lots providing for one-third of the total membership to serve for one, two, or three-year terms. All terms following the initial appointment of the board will be for a three-year term. All terms shall officially begin on September 1.

3.13 An advisory council may elect a chairman and other such officers as are appropriate from among its membership. The dean or director, and the chief administrative officer of the component institution, or his delegate shall be ex-officio members with voting privileges.

3.2 Duties and Responsibilities:

3.21 An advisory council shall seek to enlist the aid of numerous friends of the school, college, or comparable unit in fund-development efforts, and may establish such committees and other groups as seem desirable in carrying out its programs.

3.22 An advisory council shall recommend through the dean or director or the component chief administrative officer to the development board the consideration of current and long-range programs which shall secure private funds for the unit.

3.23 A component institution advisory council shall have responsibility within that school, college or comparable unit:

3.231 for studying and developing private fund needs;

- 3.232 for coordinating and formulating plans and actively promoting support for both current and long-range programs to meet the developmental needs;
 - 3.233 for periodic reports of progress to the chief administrative officer of the component institution and the development board on the plans and programs of the advisory council; and
 - 3.234 for establishing a continuing program of collection and dissemination of information regarding gifts and endowments.
- 3.24 At periodic intervals, the dean or director shall lay before his advisory council descriptions of current development needs.
- 3.25 The work of all advisory councils shall be considered a part of the work of component institution development boards.
- 3.3 Under the provisions of Section 4 of this Chapter, an advisory council may, but need not, have an associated internal foundation.

Sec. 4. Internal Foundations.

- 4.1 Definition.--As used in this Chapter, the term "internal foundation" means a foundation created by resolution of the Board of Regents of The University of Texas System as set forth in Subsection 4.31. The term does not include any entity that is incorporated under the laws of Texas or any other state and does not include any entity created by testamentary or inter vivos trusts. An internal foundation is an accounting and administrative mechanism in the name of which development boards and advisory councils may approach prospective donors. Internal foundations are under the jurisdiction and control of the Board of Regents and are governed by rules, regulations, policies and procedures promulgated by the Board.
- 4.2 Policies on Initiation and Operation.
- 4.21 An internal foundation may be established to benefit a component institution, or a school, college or other comparable teaching or research

unit within a component institution upon the recommendation of a development board or an advisory council, after approval of the chief administrative officer of the component institution, the Chancellor, and the Board of Regents.

- 4.22 Divisions and departments below the level of a school, college, or other comparable teaching or research unit may effectively work as separate groups within the framework of the advisory council and internal foundation which represents a school or college or comparable teaching or research unit. Provisions for the designation of special funds to be used for specific activities within the framework of the various internal foundations and advisory councils will be made in order to avoid stifling the interest and initiative of these groups.
- 4.23 There shall be an annual review of the activities of each internal foundation to determine its effectiveness; and, if it is unproductive for an unreasonable length of time, it shall be dissolved.
- 4.24 Every effort shall be made to permit a free range of initiative within the internal foundations, and their associated development boards and advisory councils, but activities must be in conformity with policies of the Board of Regents so as to permit maximum overall achievements in fund raising throughout the System.
- 4.25 All internal foundation funds shall be appropriately accounted for in University endowment and restricted fund accounts. As in the case of other University funds, authorization for expenditure of all funds in internal foundation accounts is vested in the Board of Regents. Except for those funds to be spent in accordance with the terms of Regental acceptance, authorization for expenditure normally will be obtained during the annual institutional budget approval process.

4.3 Establishment.

- 4.31 Standard Resolution. From and after October 24, 1980, the Board of Regents of The University of Texas System adopts the following standard

resolution form with regard to the establishment
and operation of internal foundations:

RESOLUTION OF THE BOARD OF REGENTS
OF THE UNIVERSITY OF TEXAS SYSTEM

WHEREAS, there exists a clear and specific need for means to finance the program of ((name of school, college, or other component unit)) of The University of Texas ((name of component)), in addition to the regular budgetary provisions, and

WHEREAS, it is the desire of interested persons to set up the facilities to encourage and assist in such financing,

IT IS NOW RESOLVED, that the Board of Regents of The University of Texas System hereby establishes, the ((name)) Foundation of the ((name of school, college, or other component unit)) of The University of Texas ((name of component)).

AND FURTHER, that the purpose of the said Foundation shall be to foster the understanding and development of the programs of the ((name of school, college, or other component unit)) at The University of Texas ((name of component)), and to encourage the making of gifts to the Foundation by deed, grant, will or otherwise for any purpose appropriate to the work of the Foundation.

1. The funds of the Foundation shall be devoted solely to the enrichment of the academic programs of the ((name of school, college, or other component unit)) of The University of Texas ((name of component)) and shall not be used for the ordinary operating expenses of the ((name of school, college, or other component unit)).

2. A donation to the Foundation may be made for a specific purpose and may be given in the name of the donor or other designation specified by the donor or may be given as unrestricted funds.

3. The Board of Regents shall hold, manage, control, sell, exchange, lease, convey, mortgage or otherwise encumber, invest or reinvest, and generally shall have power to dispose of in any manner and for any consideration and on any terms the said gifts, funds, or property in their discretion and shall from time to time pay out of the income, or if the income be insufficient, out of the principal, all expenses of trust and all expenditures incurred in furthering the purposes of the trust.

4. Neither any donation to the ((name)) Foundation nor any fund or property arising therefrom in whatever form it may take shall ever be any part of the Permanent University Fund nor shall the Legislature have power or be in any way authorized to change the purposes thereof or to divert such donation, fund or property from those designated purposes.

5. As in the case of other University funds, authorization for expenditure of all funds from the Foundation shall be vested in the Board of Regents and recommendations for such expenditures shall be made by the ((appropriate title of chief administrative officer)) to the Chancellor and by the Chancellor to the Board of Regents of The University of Texas System.

4.32 Upon Regental approval of the standard resolution creating an internal foundation, the name of the foundation will be added to the list contained in Section 4.33 of this Chapter. The Secretary to the Board of Regents shall prepare a copy of the standard resolution in appropriate form for the Chairman's signature and shall distribute a copy to the Chancellor and to the chief administrative officer of the component institution involved.

4.33 The following internal foundations are approved:

Foundation	Date Established
The University of Texas at Austin	
John Charles Townes Foundation (School of Law)	6/27/42
Pharmaceutical Foundation of the College of Pharmacy	12/9-10/52
Fine Arts Foundation of the College of Fine Arts	12/1/50
Architectural Foundation of the School of Architecture	5/30/52
Genetics Foundation of the Zoology Department	3/28/52
College of Business Administration Foundation	5/29/53
The Psychological Research Foundation	5/29/53

Geology Foundation of the Department of Geology	10/24/53
Engineering Foundation of the College of Engineering	3/11/55
College of Education Foundation ¹	12/12/76
Social Work Foundation of the School of Social Work	10/1/66
Communication Foundation of the School of Communication ²	1/31/69
Graduate School Foundation	3/26/76
Graduate School of Library Science Foundation	6/20/69
College of Liberal Arts Foundation	7/11/80
College of Natural Sciences Foundation	7/11/80
The University of Texas System Cancer Center	
University Cancer Foundation	10/15/55
The University of Texas at Arlington Foundation	1/28/67
The University of Texas Medical Branch at Galveston Foundation	5/6/67
The University of Texas at El Paso Foundation	7/29/67

¹Formerly Teacher Education Foundation - 9/22/56

²Formerly the Journalism Foundation of the School of Journalism established 1/10/59

Sec. 5. Trust Foundations.

If accepted by the Board, foundations created by testamentary or inter vivos trust instruments are administered by the Board of Regents, the Chancellor, and the appropriate component chief administrative officer through the Office of Investments and Trusts in accordance with the terms of the instrument creating the foundation. Foundations in this category are internal in the sense that they are controlled by the Board of Regents as trustee and the assets are carried in University accounts. The following trust foundations are presently being administered:

Trust Foundation	Date Accepted
Hogg Foundation for Mental Health	7/16/39
Winedale Stagecoach Inn Fund*	3/25/65
Robertson Poth Foundation	12/31/67

Sec. 6. Internal Corporations.

6.1 Definition.-- As used in this Chapter, the term "internal corporation" means a nonprofit corporation chartered under the laws of the State of Texas:

- (1) under the Charter of which, the Board of Regents;
 - (a) acts as the Board of Directors or has the authority to appoint (or to approve or reject the appointment of) the Board of Directors; and
 - (b) has the authority to approve amendments to the charter and bylaws; and
- (2) the funds of which are deposited and accounted for in appropriate University accounts.

6.2 An internal corporation is managed pursuant to its charter and bylaws and in accordance with the Regents' Rules and Regulations.

*Although this trust does not contain the word "foundation" in its name it is similar in all respects to the other trusts in this category.

6.3 The following internal corporations are presently authorized:

Internal Corporations	Date Chartered
Houston Health Science Center Foundation, Inc.	4/27/70
The Aerospace Heritage Foundation, Inc.	9/7/78
Ima Hogg Foundation, Inc.	6/26/64
The University of Texas System Medical Foundation, Inc.	10/5/73

Sec. 7. External Nonprofit Corporations.

The Board of Regents recognizes that there are legally incorporated nonprofit organizations (most having the word "foundation" in their charter) whose sole purpose is to benefit The University of Texas System, its component institutions, or teaching, research, and other activities within those component institutions. These organizations are administered by boards of directors independent from the control and supervision of the Board of Regents. Accordingly, as is the case with other external organizations, no component institution, or department or school of a component institution, may accept or receive gifts or bequests from any such external organization until such gifts or bequests have been accepted and approved by the Board of Regents.

CHAPTER VIII

MISCELLANEOUS

Sec. 1 Naming of Buildings and Other Facilities.

- 1.1 Naming of Buildings.--Buildings of the System and its component institutions shall not be named in honor of any person until such person shall have been deceased at least five years. Recommendation to the Board of Regents regarding naming of buildings by the Chancellor and institutional head shall be accompanied by reasons including appropriate input from the institutional faculty; provided, however, that the Board may act without receiving such recommendation when unusual circumstances justify such action and particularly when a substantial donation has been made toward the construction of the building to be named.
- 1.2 Naming of Facilities Other than Buildings.--Facilities other than buildings (e.g. laboratories, classrooms, seminar rooms, auditoria, concert halls, clinics, and patient rooms) may be named to memorialize and otherwise recognize substantial and significant donors, individuals designated by donors, or individuals who have made other significant contributions to the institution. Recommendations by the Chancellor and institutional head regarding the naming of such facilities shall be submitted to the Board of Regents for approval.
- 1.3 Naming of Facilities as Part of Special Private-Fund Development Campaigns.--When the naming of facilities other than buildings is contemplated as part of a special private-fund development campaign, that campaign shall have prior approval of the Chancellor and the Board as required in Part One, Chapter VII, Subsection 2.44 of the Regents' Rules and Regulations. Recommendations by the Chancellor and institutional head regarding the naming of each facility included in a fund development campaign shall subsequently be submitted to the Board of Regents for approval.

Sec. 2. Flags at Half Mast. --Flags at any of the component institutions of the System shall be placed at half mast on the death of a Regent, the death of a member of the teaching or nonteaching staff, the death of a student in residence at the institution, or at such other times as may be deemed appropriate by the institutional head.

Sec. 3. Medical and Hospital Services. --No medical or hospital services shall be provided by any component institution of the System to any person without compensation or reimbursement to the System, except that in the case of hospitals operated by the System, which under the law are open to the general public, free or partly free medical and hospital services may be rendered to persons who are indigent and who are able to offer proof that they are not financially able to pay either all or any part of their hospital or medical expenses.

In the health components, full-time faculty in clinical services meeting the American Medical Association definitions of primary care may accept patients for acute or continuing, or both, care without referral by another physician or agency if the patients certify that they have no primary physicians. The patients are accepted for total and continuing care including the obligation to obtain the services of other physicians when indicated.

Upon the referral of a duly licensed physician, dentist, or governmental agency or for the purpose of preparing for testimony before any administrative or judicial tribunal, full-time faculty in nonprimary care clinical services may accept patients for examination, care and/or treatment. The referral source should be documented in the patient's records.

(Continued Page VIII-2)

*The University of Texas at Arlington
The University of Texas at Austin
The University of Texas at Dallas
The University of Texas at El Paso
The University of Texas at the Permian Basin
The University of Texas at San Antonio
The University of Texas at Tyler*



*The University of Texas Health Science Center at Dallas
The University of Texas Medical Branch at Galveston
The University of Texas Health Science Center at Houston
The University of Texas System Cancer Center
The University of Texas Health Science Center at San Antonio
The University of Texas Health Center at Tyler
The University of Texas Institute of Texas Cultures at San Antonio*

THE UNIVERSITY OF TEXAS SYSTEM

601 COLORADO STREET AUSTIN, TEXAS 78701

November 25, 1980

*Vice Chancellor for Academic Affairs
Telephone (512) 471-3029*

MEMORANDUM

TO: Miss Betty Anne Thedford

FROM: Ernest T. Smerdon *ETS*

SUBJECT: Editorial Changes in the Proposed Modifications of
the Regents' Rules and Regulations, Part One,
Chapter VIII, Section 4

As promised by Dr. Duncan, I am providing retyped sections for U.T. Arlington, U.T. Austin and U.T. Tyler. The editorial changes made are:

U.T. Arlington

Under 4.32 add the word "Administration"
Under 4.37 add the word "Graduate"

U.T. Austin

Under 4.4(10) add the words "and Information" as approved
by the Board of Regents on October 24, 1980

U.T. Tyler

Add 4.91, 4.92, 4.93, and 4.94 to show the four Schools
of Business Administration, Education and Psychology,
Liberal Arts, and Sciences and Mathematics.

Let me know if there are questions.

ETS:bb

Attachment

xc: Chancellor E. D. Walker

	<u>Full Title</u>	<u>Short Title</u>
4.3	The University of Texas at Arlington	U.T. Arlington
4.31	The University of Texas at Arlington School of Archi- tecture and Environmental Design	
4.32	The University of Texas at Arlington College of Business Administration	
4.33	The University of Texas at Arlington College of Engineering	
4.34	The University of Texas at Arlington College of Liberal Arts	
4.35	The University of Texas at Arlington School of Nursing	
4.36	The University of Texas at Arlington College of Science	
4.37	The University of Texas at Arlington <u>Graduate</u> School of Social Work	
4.38	The University of Texas at Arlington Graduate School	
4.39	The University of Texas at Arlington Institute of Urban Studies	<u>U.T. Institute of Urban Studies - Arlington</u>
4.4	The University of Texas at Austin	U.T. Austin
4.41	The University of Texas at Austin School of Architecture	
4.42	The University of Texas at Austin College of Liberal Arts	
4.43	The University of Texas at Austin College of Natural Sciences	
4.44	The University of Texas at Austin College of Business Administration	
4.45	The University of Texas at Austin College of Communication	
4.46	The University of Texas at Austin College of Education	
4.47	The University of Texas at Austin College of Engineering	
4.48	The University of Texas at Austin College of Fine Arts	
4.49	The University of Texas at Austin School of Law	
4.4(10)	The University of Texas at Austin Graduate School of <u>Library and Information Science</u>	
4.4(11)	The University of Texas at Austin School of Nursing	
4.4(12)	The University of Texas at Austin College of Pharmacy	
4.4(13)	The University of Texas at Austin Lyndon B. Johnson School of Public Affairs	
4.4(14)	The University of Texas at Austin School of Social Work	
4.4(15)	The University of Texas at Austin Graduate School	

- | | | |
|-------------|--|--|
| 4.4(16) | The University of Texas at
Austin Marine Science
Institute | <u>U.T. Marine Science
Institute</u> |
| 4.4(17) | The University of Texas at
Austin McDonald Observatory
at Mount Locke | <u>U.T. McDonald Observatory</u> |
| 4.9 | The University of Texas at Tyler | U.T. Tyler |
| <u>4.91</u> | <u>The University of Texas at
Tyler School of Business
Administration</u> | |
| <u>4.92</u> | <u>The University of Texas at
Tyler School of Education and
Psychology</u> | |
| <u>4.93</u> | <u>The University of Texas at
Tyler School of Liberal Arts</u> | |
| <u>4.94</u> | <u>The University of Texas at
Tyler School of Sciences
and Mathematics</u> | |

ELO

OFFICE OF THE CHANCELLOR

AGENDA ITEM FOR BOARD OF REGENTS' MEETING

Date of Meeting: December 11-12, 1980

To Be Considered By: _____ Committee

System Components Concerned : U.T. System

Subject: Recommended Modifications to Regents' Rules and Regulations, Part One, Chapter VIII, Section 4

Recommendation: (The recommendation should be followed by a description of appropriate background information and reference to any applicable previous Minute Order.)

RECOMMENDATION

Chancellor Walker recommends modifications to the short titles of certain U.T. System components (Regents' Rules and Regulations, Part One, Chapter VIII, Section 4) as presented below in congressional style.

Sec. 4. Institutions and Entities Composing the System.--The System is composed of the component institutions and entities set forth below in paragraphs 4.1 et seq.; and such other component institutions and activities as may from time to time be assigned to the governance, control, jurisdiction, or management of the Board of the System. To insure uniformity and consistence of usage throughout the System, the component institutions and their respective entities shall be listed in the following order and the following titles shall be used:

	<u>Full Title</u>	<u>Short Title</u>
4.1	The University of Texas System Board of Regents, including The University of Texas Permanent University Fund	<u>U.T.</u> Board of Regents Permanent University Fund
4.2	The University of Texas System Administration	<u>U.T.</u> System Administration
4.3	The University of Texas at Arlington 4.31 The University of Texas at Arlington School of Architecture and Environmental Design	U.T. Arlington

Original + 1 xc to Secretary to the Board of Regents

xcs: Chancellor
Mr. Hardesty
Mr. Crowson
Mr. Boyd
Dr. Brandt
Dr. Smerdon

Supporting Documentation Attached

Date: 11/14/80
JPD:11mc

- 4.32 The University of Texas at
Arlington College of Business
- 4.33 The University of Texas at
Arlington College of Engineering
- 4.34 The University of Texas at
Arlington College of Liberal Arts
- 4.35 The University of Texas at
Arlington School of Nursing
- 4.36 The University of Texas at
Arlington College of Science
- 4.37 The University of Texas at
Arlington School of Social Work
- 4.38 The University of Texas at
Arlington Graduate School
- 4.39 The University of Texas at
Arlington Institute of
Urban Studies U.T. Institute of
Urban Studies - Arlington

- 4.4 The University of Texas at Austin U.T. Austin
 - 4.41 The University of Texas at
Austin School of Architecture
 - 4.42 The University of Texas at
Austin College of Liberal Arts
 - 4.43 The University of Texas at
Austin College of Natural
Sciences
 - 4.44 The University of Texas at
Austin College of Business
Administration
 - 4.45 The University of Texas at
Austin College of Communication
 - 4.46 The University of Texas at
Austin College of Education
 - 4.47 The University of Texas at
Austin College of Engineering
 - 4.48 The University of Texas at
Austin College of Fine Arts
 - 4.49 The University of Texas at
Austin School of Law
 - 4.4(10) The University of Texas at
Austin Graduate School of
Library Science
 - 4.4(11) The University of Texas at
Austin School of Nursing
 - 4.4(12) The University of Texas at
Austin College of Pharmacy
 - 4.4(13) The University of Texas at
Austin Lyndon B. Johnson
School of Public Affairs
 - 4.4(14) The University of Texas at
Austin School of Social Work
 - 4.4(15) The University of Texas at
Austin Graduate School
 - 4.4(16) The University of Texas at
Austin Marine Science
Institute U.T. Marine Science
Institute
 - 4.4(17) The University of Texas at
Austin McDonald Observatory
at Mount Locke U.T. McDonald Observatory

- 4.5 The University of Texas at Dallas U.T. Dallas
 - 4.51 The University of Texas at
Dallas School of Arts and
Humanities
 - 4.52 The University of Texas at
Dallas School of General
Studies

- 4.53 The University of Texas at Dallas School of Human Development
- 4.54 The University of Texas at Dallas School of Management and Administration
- 4.55 The University of Texas at Dallas School of Natural Sciences and Mathematics
- 4.56 The University of Texas at Dallas School of Social Sciences
- 4.57 The University of Texas at Dallas Callier Center for Communication Disorders

- 4.6 The University of Texas at El Paso U.T. El Paso
 - 4.61 The University of Texas at El Paso College of Business Administration
 - 4.62 The University of Texas at El Paso College of Education
 - 4.63 The University of Texas at El Paso College of Engineering
 - 4.64 The University of Texas at El Paso College of Liberal Arts
 - 4.65 The University of Texas at El Paso College of Nursing
 - 4.66 The University of Texas at El Paso College of Science
 - 4.67 The University of Texas at El Paso Graduate School

- 4.7 The University of Texas of the Permian Basin U.T. Permian Basin
 - 4.71 The University of Texas of the Permian Basin College of Arts and Education
 - 4.72 The University of Texas of the Permian Basin College of Management
 - 4.73 The University of Texas of the Permian Basin College of Science and Engineering

- 4.8 The University of Texas at San Antonio U.T. San Antonio
 - 4.81 The University of Texas at San Antonio College of Business
 - 4.82 The University of Texas at San Antonio College of Fine and Applied Arts
 - 4.83 The University of Texas at San Antonio College of Humanities and Social Sciences
 - 4.84 The University of Texas at San Antonio College of Multidisciplinary Studies
 - 4.85 The University of Texas at San Antonio College of Sciences and Mathematics

- 4.9 The University of Texas at Tyler U.T. Tyler

- 4.(10) The University of Texas Institute of Texan Cultures at San Antonio U.T. Institute of Texan Cultures

- 4.(11) The University of Texas Health Science Center at Dallas
4.(11)1 The University of Texas Southwestern Medical School at Dallas
4.(11)2 The University of Texas Graduate School of Biomedical Sciences at Dallas
4.(11)3 The University of Texas School of Allied Health Sciences at Dallas
- 4.(12) The University of Texas Medical Branch at Galveston
4.(12)1 The University of Texas Medical School at Galveston
4.(12)2 The University of Texas Graduate School of Biomedical Sciences at Galveston
4.(12)3 The University of Texas School of Allied Health Sciences at Galveston
4.(12)4 The University of Texas Marine Biomedical Institute at Galveston
4.(12)5 The University of Texas Institute for the Medical Humanities at Galveston
4.(12)6 The University of Texas Hospitals at Galveston
4.(12)7 The University of Texas School of Nursing at Galveston
- 4.(13) The University of Texas Health Science Center at Houston
4.(13)1 The University of Texas Medical School at Houston
4.(13)2 The University of Texas Dental Branch at Houston
4.(13)3 The University of Texas Graduate School of Biomedical Sciences at Houston
4.(13)4 The University of Texas School of Allied Health Sciences at Houston
4.(13)5 The University of Texas School of Public Health at Houston
4.(13)6 The University of Texas Speech and Hearing Institute at Houston
4.(13)7 The University of Texas School of Nursing at Houston
- 4.(14) The University of Texas Health Science Center at San Antonio
4.(14)1 The University of Texas Medical School at San Antonio
4.(14)2 The University of Texas Dental School at San Antonio
- U.T. [Dallas] Health Science Center - Dallas
U.T. [Dallas] Southwestern Medical School - Dallas
U.T. [Dallas] G.S.B.S. - Dallas
U.T. [Dallas] Allied Health Sciences School - Dallas
U.T. Galveston Medical Branch
U.T. Galveston Medical School
U.T. Galveston G.S.B.S.
U.T. Galveston Allied Health Sciences School
U.T. Marine Biomedical Institute
U.T. Galveston Medical Humanities Institute
U.T. Galveston Hospitals
U.T. Galveston Nursing School
U.T. [Houston] Health Science Center - Houston
U.T. [Houston] Medical School - Houston
U.T. [Houston] Dental Branch - Houston
U.T. [Houston] G.S.B.S. - Houston
U.T. [Houston] Allied Health Sciences School - Houston
U.T. Public Health School - Houston
U.T. Speech and Hearing Institute - Houston
U.T. [Houston] Nursing School - Houston
U.T. [San-Antonio] Health Science Center - San Antonio
U.T. [San-Antonio] Medical School - San Antonio
U.T. [San-Antonio] Dental School - San Antonio

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| 4.(14)3 The University of Texas
Graduate School of Bio-
medical Sciences at
San Antonio | <u>U.T. [San-Antonio]</u>
<u>G.S.B.S. - San Antonio</u> |
| 4.(14)4 The University of Texas
School of Allied Health
Sciences at San Antonio | <u>U.T. [San-Antonio] Allied</u>
<u>Health Sciences School -</u>
<u>San Antonio</u> |
| 4.(14)5 The University of Texas
School of Nursing at
San Antonio | <u>U.T. [San-Antonio] Nursing</u>
<u>School - San Antonio</u> |
| 4.(15) The University of Texas System
Cancer Center | <u>U.T. [University] Cancer</u>
<u>Center</u> |
| 4.(15)1 The University of Texas
M. D. Anderson Hospital
and Tumor Institute at
Houston | <u>U.T. M. D. Anderson</u>
<u>Hospital</u> |
| 4.(15)2 The University of Texas
Science Park | <u>U.T. Science Park</u> |
| 4.(16) The University of Texas Health
Center at Tyler | <u>U.T. [Tyler] Health</u>
<u>Center - Tyler</u> |

OFFICE OF THE BOARD OF REGENTS

MEMORANDUM

DATE January 5, 1981

TO: Chairman Dan C. Williams

FROM: Betty Anne Thedford

SUBJECT: Regents' Rules and Regulations, Part One - Amendments

Please update your copy of the Regents' Rules and Regulations, Part One by destroying the pages listed in Column "A" and substituting in lieu thereof the pages listed in Column "B":

<u>"A"</u>	<u>"B"</u>
Cover Page	Cover Page
Pages III-2, III-3 and III-4	Pages III-2, III-3 and III-4
Pages VIII-2 through VIII-7	Pages VIII-2 through VIII-7

The amendments approved at the December 11-12, 1980 meeting of the Board of Regents have been incorporated on the revised pages.

T:mg

Enclosures (one copy of each page)

RULES AND REGULATIONS
OF THE
BOARD OF REGENTS
OF
THE UNIVERSITY OF TEXAS SYSTEM
FOR THE GOVERNMENT OF
THE UNIVERSITY OF TEXAS SYSTEM

PART ONE

As Revised and Amended by the Board of Regents, February 9, 1979
(with Amendments to December 12, 1980)

whose duties will require the handling of food or the care of patients must pass a physical examination indicating fitness for the position for which application is made. The examination may be made at the health service of the component institution at which the applicant will be employed, if such service exists. Reports of physical examinations shall be filed as determined by the institutional head.

1.8 Academic Titles.

In order to achieve consistency in the use of academic titles among the component institutions of the System, the following subsections describe the use of titles to apply in all institutions from the date of adoption of this section.

- 1.81 Except for the title Regental Professor, the only titles to be used henceforth in which faculty members may hold tenure are as follows:
- (a) Professor
 - (b) Associate Professor
 - (c) Assistant Professor
- 1.82 Persons holding a named chair or professorship or a position designated by academic discipline may acquire tenure by virtue of one of the three positions listed above, but not through the named chair or professorship or position designated by academic discipline. At M. D. Anderson, the institution head under special circumstances may use the term Faculty Associate in lieu of Instructor.
- 1.83 The following academic titles may also be used within University of Texas System institutions. Tenure cannot be awarded to a person appointed to these ranks and, with the exception of the rank of instructor, academic service within these ranks cannot be counted toward the satisfaction of any required probationary period. Appointments to these titles shall be for a period of time not to exceed one academic year, and, with the exception of the title of instructor, such appointments shall terminate at the expiration of the stated period of appointment without the notification of nonrenewal required by Subsection 6.8 of this Chapter of the Regents' Rules and Regulations. If a component institution determines that it is to the benefit of the institution, it may offer reappointments to these titles.
- (a) Instructor. This title denotes a probationary appointment as a member of an institutional faculty. During the period of probationary appointment to this rank the scholarly competence, teaching performance, and professional promise of the candidate will be evaluated.

- (b) Lecturer. This title may be used for individuals who will serve as teachers and whose experience and qualifications are comparable to those of faculty members in untenured, tenure-track positions.
- (c) Senior Lecturer. This title may be used for special teachers who will augment and complement regular teaching faculty and whose experience and qualifications are comparable to those of faculty members in tenured positions.
- (d) Assistant Instructor or Teaching Associate. These titles may be used interchangeably for (1) certain graduate students teaching on a part-time or full-time basis who are in the last phase of their doctoral programs and who are unconditionally enrolled in graduate study, or (2) persons who, because of the nature of their duties, such as in a laboratory or in a hospital, do not qualify for one of the usual academic titles and do not hold the academic training or professional distinction usually required for attaining tenure positions.
- (e) Teaching Assistant. This title usually applies to graduate students who are teachers and who are employed on a part-time basis. The only other teaching titles for graduate students are Teaching Associate and Assistant Instructor.
- (f) Faculty Associate. This title may be applied to a person assigned to a research or nonteaching center, institute, or other unit or interdisciplinary program of a component institution.
- (g) Specialist. This title may be used for professional individuals who will serve as practitioners in specific areas of instruction, training or supervision. Upon approval of the institutional head and the Chancellor, the title may carry appropriate descriptive prefixes so as to indicate the specific area of proficiency, e. g. Practice Teaching Specialist, Physical Activity Specialist, Social Work Field Training Specialist.
- (h) In the health components, persons appointed to full-time positions for the primary purpose of research activities, with only incidental teaching or patient care duties, shall be given one of the following titles:
 - (1) Research Professor of _____
(title of specialty)
 - (2) Research Associate Professor of _____
(title of specialty)

(3) Research Assistant Professor of _____
(title of specialty)

(4) Research Instructor in _____
(title of specialty)

(i) In the health components, and in the general academic institutions with health-related clinical programs, persons appointed to full-time positions for the primary purpose of patient care and other service activities, with only incidental teaching or research duties, shall be given one of the following titles:

(1) Professor of Clinical _____
(title of specialty)

(2) Associate Professor of Clinical _____
(title of specialty)

(3) Assistant Professor of Clinical _____
(title of specialty)

(4) Instructor in Clinical _____
(title of specialty)

1.84 Prefixes to academic and staff positions in which tenure cannot be acquired:

(a) Visiting Professor, Visiting Associate Professor, and Visiting Assistant Professor. These titles are used only for temporary appointments of persons either visiting from other institutions where they hold similar ranks or who are brought to the University on a trial basis. Such appointments are limited to two years.

(b) Adjunct Professor, Adjunct Associate Professor, and Adjunct Assistant Professor. One of these titles may be used when a qualified person from business, industry, government, private practice, or another institution of higher education may be teaching a course or participating in the teaching of a course at one of the component institutions. Except in special circumstances, this prefix should be used to designate part-time service on the faculty. In the health components, this prefix should be used only for those persons not involved in patient care who otherwise satisfy the above criteria. Appointments to the faculty with an adjunct title may be with or without pay and shall be for a stated period of time not to exceed one academic year. Such appointments shall terminate upon expiration of the stated period of appointment without the notification of nonrenewal required by

This referral policy shall not apply to patients with emergency conditions, or to employees or students of UT component institutions.

Sec. 4. Institutions and Entities Composing the System. -- The System is composed of the component institutions and entities set forth below in paragraphs 4.1 et seq.; and such other component institutions and activities as may from time to time be assigned to the governance, control, jurisdiction, or management of the Board of the System. To insure uniformity and consistence of usage throughout the System, the component institutions and their respective entities shall be listed in the following order and the following titles shall be used:

	<u>Full Title</u>	<u>Short Title</u>
4.1	The University of Texas System Board of Regents, including The University of Texas Permanent University Fund	U. T. Board of Regents Permanent University Fund
4.2	The University of Texas System Administration	U. T. System Administration
4.3	The University of Texas at Arlington	U. T. Arlington
4.31	The University of Texas at Arlington School of Architecture and Environmental Design	
4.32	The University of Texas at Arlington College of Business Administration	
4.33	The University of Texas at Arlington College of Engineering	
4.34	The University of Texas at Arlington College of Liberal Arts	
4.35	The University of Texas at Arlington School of Nursing	
4.36	The University of Texas at Arlington College of Science	
4.37	The University of Texas at Arlington Graduate School of Social Work	
4.38	The University of Texas at Arlington Graduate School	
4.39	The University of Texas at Arlington Institute of Urban Studies	U. T. Institute of Urban Studies - Arlington

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|----------|---|-----------------------------------|
| 4. 4 | The University of Texas at Austin | U. T. Austin |
| 4. 41 | The University of Texas at
Austin School of Architecture | |
| 4. 42 | The University of Texas at
Austin College of Liberal Arts | |
| 4. 43 | The University of Texas at
Austin College of Natural
Sciences | |
| 4. 44 | The University of Texas at
Austin College of Business
Administration | |
| 4. 45 | The University of Texas at
Austin College of Communication | |
| 4. 46 | The University of Texas at
Austin College of Education | |
| 4. 47 | The University of Texas at
Austin College of Engineering | |
| 4. 48 | The University of Texas at
Austin College of Fine Arts | |
| 4. 49 | The University of Texas at
Austin School of Law | |
| 4. 4(10) | The University of Texas at
Austin Graduate School of
Library and Information
Science | |
| 4. 4(11) | The University of Texas at
Austin School of Nursing | |
| 4. 4(12) | The University of Texas at
Austin College of Pharmacy | |
| 4. 4(13) | The University of Texas at
Austin Lyndon B. Johnson
School of Public Affairs | |
| 4. 4(14) | The University of Texas at
Austin School of Social Work | |
| 4. 4(15) | The University of Texas at
Austin Graduate School | |
| 4. 4(16) | The University of Texas at
Austin Marine Science
Institute | U. T. Marine Science
Institute |
| 4. 4(17) | The University of Texas at
Austin McDonald Observa-
tory at Mount Locke | U. T. McDonald
Observatory |

- 4.72 The University of Texas of
the Permian Basin College
of Management
- 4.73 The University of Texas of
the Permian Basin College
of Science and Engineering
- 4.8 The University of Texas at San Antonio U. T. San Antonio
 - 4.81 The University of Texas at
San Antonio College of
Business
 - 4.82 The University of Texas at
San Antonio College of Fine
and Applied Arts
 - 4.83 The University of Texas at
San Antonio College of
Humanities and Social
Sciences
 - 4.84 The University of Texas at
San Antonio College of
Multidisciplinary Studies
 - 4.85 The University of Texas at
San Antonio College of
Sciences and Mathematics
 - 4.86 The University of Texas at
San Antonio Lutcher Center U. T. San Antonio -
Lutcher Center
- 4.9 The University of Texas at Tyler U. T. Tyler
 - 4.91 The University of Texas at
Tyler School of Business
Administration
 - 4.92 The University of Texas at
Tyler School of Education
and Psychology
 - 4.93 The University of Texas at
Tyler School of Liberal Arts
 - 4.94 The University of Texas at
Tyler School of Sciences
and Mathematics
- 4.(10) The University of Texas Institute of U. T. Institute of Texan
Texan Cultures at San Antonio Cultures

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|---|--|
| 4. (11) The University of Texas Health
Science Center at Dallas | U. T. Health Science
Center - Dallas |
| 4. (11)1 The University of Texas
Southwestern Medical
School at Dallas | U. T. Southwestern
Medical School - Dallas |
| 4. (11)2 The University of Texas
Graduate School of Bio-
medical Sciences at Dallas | U. T. G.S.B.S. - Dallas |
| 4. (11)3 The University of Texas
School of Allied Health
Sciences at Dallas | U. T. Allied Health
Sciences School - Dallas |
|
 | |
| 4. (12) The University of Texas Medical
Branch at Galveston | U. T. Galveston Medical
Branch |
| 4. (12)1 The University of Texas
Medical School at
Galveston | U. T. Galveston Medical
School |
| 4. (12)2 The University of Texas
Graduate School of Bio-
medical Sciences at
Galveston | U. T. Galveston G.S.B.S. |
| 4. (12)3 The University of Texas
School of Allied Health
Sciences at Galveston | U. T. Galveston Allied
Health Sciences School |
| 4. (12)4 The University of Texas
Marine Biomedical Insti-
tute at Galveston | U. T. Marine Biomedical
Institute |
| 4. (12)5 The University of Texas
Institute for the Medical
Humanities at Galveston | U. T. Galveston Medical
Humanities Institute |
| 4. (12)6 The University of Texas
Hospitals at Galveston | U. T. Galveston Hospitals |
| 4. (12)7 The University of Texas
School of Nursing at
Galveston | U. T. Galveston Nursing
School |
|
 | |
| 4. (13) The University of Texas Health
Science Center at Houston | U. T. Health Science
Center - Houston |
| 4. (13)1 The University of Texas
Medical School at Houston | U. T. Medical School -
Houston |
| 4. (13)2 The University of Texas
Dental Branch at Houston | U. T. Dental Branch -
Houston |
| 4. (13)3 The University of Texas
Graduate School of Bio-
medical Sciences at
Houston | U. T. G.S.B.S. - Houston |

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|---------|--|--|
| 4.(13)4 | The University of Texas
School of Allied Health
Sciences at Houston | U.T. Allied Health
Sciences School -
Houston |
| 4.(13)5 | The University of Texas
School of Public Health
at Houston | U.T. Public Health
School - Houston |
| 4.(13)6 | The University of Texas
Speech and Hearing
Institute at Houston | U.T. Speech and Hearing
Institute - Houston |
| 4.(13)7 | The University of Texas
School of Nursing at
Houston | U.T. Nursing School -
Houston |
| 4.(14) | The University of Texas Health
Science Center at San Antonio | U.T. Health Science
Center - San Antonio |
| 4.(14)1 | The University of Texas
Medical School at
San Antonio | U.T. Medical School -
San Antonio |
| 4.(14)2 | The University of Texas
Dental School at
San Antonio | U.T. Dental School -
San Antonio |
| 4.(14)3 | The University of Texas
Graduate School of Bio-
medical Sciences at
San Antonio | U.T. G.S.B.S. -
San Antonio |
| 4.(14)4 | The University of Texas
School of Allied Health
Sciences at San Antonio | U.T. Allied Health
Sciences School -
San Antonio |
| 4.(14)5 | The University of Texas
School of Nursing at
San Antonio | U.T. Nursing School -
San Antonio |
| 4.(15) | The University of Texas System
Cancer Center | U.T. Cancer Center |
| 4.(15)1 | The University of Texas
M. D. Anderson Hospital
and Tumor Institute at
Houston | U.T. M. D. Anderson
Hospital |
| 4.(15)2 | The University of Texas
Science Park | U.T. Science Park |
| 4.(16) | The University of Texas Health
Center at Tyler | U.T. Health Center -
Tyler |
| 4.(17) | The University of Texas System
Bauer House | U.T. Bauer House |

OFFICE OF THE BOARD OF REGENTS

MEMORANDUM

DATE June 29, 1981

TO: Chairman James L. Powell
FROM: Betty Anne Thedford
SUBJECT: Regents' Rules and Regulations, Part One - Amendments

Please update your copy of the Regents' Rules and Regulations, Part One by destroying the pages listed in Column "A" and substituting in lieu thereof the pages listed in Column "B":

<u>"A"</u>	<u>"B"</u>
Cover Page	Cover Page
Pages VII-2, VII-3 and VII-5	Pages VII-2, VII-3 and VII-5

The amendments approved at the June 11-12, 1981 meeting of the Board of Regents have been incorporated on the revised pages.

T:mg

Enclosures (one copy of each page)



BOARD OF REGENTS
of
THE UNIVERSITY OF TEXAS SYSTEM

BETTY ANNE THEDFORD, SECRETARY
BOX 4
AUSTIN, TEXAS 78712

June 29, 1981

Dr. Kenneth H. Ashworth
Commissioner, Coordinating Board
Texas College and University System
200 East Riverside Drive, Second Level
Austin, Texas 78704

Dear Dr. Ashworth:

Please update your copy of the Regents' Rules and Regulations, Part One by destroying the pages listed in Column "A" and substituting in lieu thereof the pages listed in Column "B":

<u>"A"</u>	<u>"B"</u>
Cover Page	Cover Page
Pages VII-2, VII-3 and VII-5	Pages VII-2, VII-3 and VII-5

On the enclosed pages are incorporated the amendments that were approved at the June 11-12, 1981 meeting of the Board of Regents of The University of Texas System.

Three copies of each of the revised pages are enclosed: one for your office, one for the Legislative Budget Board, and one for the Governor.

Sincerely yours,

Betty Anne Thedford

T:mg

Enclosures (3 sets of each page)

RULES AND REGULATIONS
OF THE
BOARD OF REGENTS
OF
THE UNIVERSITY OF TEXAS SYSTEM
FOR THE GOVERNMENT OF
THE UNIVERSITY OF TEXAS SYSTEM

PART ONE

As Revised and Amended by the Board of Regents, February 9, 1979
(with Amendments to June 12, 1981)

institution for all private-fund development for that institution.

- 2.22 The component institution development board shall recommend through the institutional head and the Chancellor to the Board of Regents the approval of current and long-range policies which shall govern activities and responsibilities in cultivating and securing private funds for the institution.
- 2.23 The component institution development board shall have responsibility:
 - 2.231 For studying and developing total development needs of the component institution.
 - 2.232 For coordinating and formulating plans and actively promoting support for both current and long-range programs to meet the developmental needs of the component institution.
 - 2.233 For developing gift possibilities not related to predetermined projects.
 - 2.234 For periodic reports of progress to the institutional head and the Chancellor on the plans and programs of the component institution development board. It is expected that a continuing program of the component institution will include collection and dissemination of information regarding gifts and endowments.
 - 2.235 At periodic intervals, the institutional head shall lay before his development board descriptions of current development needs.
- 2.3 Composition and Operation of the Component Institution Development Board:
 - 2.31 The component institution development board shall consist of members recommended and appointed by the institutional head of each component institution with prior specific written approval of the Chancellor and the Board of Regents. Initial appointments to the component institution development board shall draw lots providing for one-third of the total membership to serve for one, two, or three-year terms. All terms following the initial appointment of the board will be for a three-year term. All terms shall officially begin on September 1. At least one member shall be nominated by the ex-students' association of that institution. The institutional head and the Chancellor (or his delegate) shall be ex officio members with voting privileges.

The component institution development board will elect a Chairman and such other officers as are appropriate from among its membership.

2.4 General Policies of the Component Institution Development Boards:

- 2.41 A component institution development board shall seek to enlist the aid of numerous friends of the institution in fund-development efforts, and may establish such committees and other groups as seem desirable in carrying out its program.
- 2.42 A component institution development board shall serve the individual component institution of the System to coordinate and assist in the plans and programs of that component institution with consideration of development interests of all component institutions in the System.
- 2.43 A component institution development board will work closely with the internal foundations of the component institutions. No internal foundations shall be established or continued in existence except with the approval of the Chancellor and the Board of Regents. The institutional head of each component institution shall be responsible for stimulating, guiding, and assisting the component institution development board and internal foundations of the component institution he heads and he may require suitable annual reports from each. All such activities shall be coordinated through the office of the institutional head and the director of the component institution development board.
- 2.44 From time to time, special campaigns for specific objectives may be conducted, with or without the assistance of private fund-raising counsel. Such campaigns may originate upon recommendation by the Board of Regents, the Chancellor, the institutional head with the concurrence of the Chancellor, or the component institution development board. No such campaign shall be authorized or undertaken, however, until the Chancellor has advised the Board of Regents of his approval or disapproval and the campaign has been approved by the Board of Regents.
- 2.45 Notwithstanding the provisions hereof conferring authority upon and placing responsibility with the Chancellor for fund development and fund raising, it is understood that ex-students' associations of the System component institutions may engage in fund raising for their own support

component institution development board for all private funds developed for that school, college, or comparable unit. Each advisory council shall determine its development needs and shall direct the formulation of plans and the promotion of support for its programs.

3.12 An advisory council shall consist of members recommended by the dean or director of the school, college, or other approved unit and appointed by the chief administrative officer of the component institution with prior specific written approval of the Chancellor and the Board of Regents. Initial appointments to any advisory council shall draw lots providing for one-third of the total membership to serve for one, two, or three-year terms. All terms following the initial appointment of the board will be for a three-year term. All terms shall officially begin on September 1.

3.13 An advisory council may elect a chairman and other such officers as are appropriate from among its membership. The dean or director, and the chief administrative officer of the component institution, or his delegate shall be ex-officio members with voting privileges.

3.2 Duties and Responsibilities:

3.21 An advisory council shall seek to enlist the aid of numerous friends of the school, college, or comparable unit in fund-development efforts, and may establish such committees and other groups as seem desirable in carrying out its programs.

3.22 An advisory council shall recommend through the dean or director or the component chief administrative officer to the development board the consideration of current and long-range programs which shall secure private funds for the unit.

3.23 A component institution advisory council shall have responsibility within that school, college or comparable unit:

3.231 for studying and developing private fund needs;

OFFICE OF THE BOARD OF REGENTS

MEMORANDUM

DATE: September 10, 1981

TO: Chairman James L. Powell

FROM: Arthur H. Dilly *AHD*

SUBJECT: Regents' Rules and Regulations, Part One - Amendments

Please update your copy of the Regents' Rules and Regulations, Part One by destroying the pages listed in Column "A" and substituting in lieu thereof the pages listed in Column "B":

<u>"A"</u>	<u>"B"</u>
Cover Page and 'Pagination' Sheet	Cover Page and 'Pagination' Sheet
Pages i and ii	Pages i and ii
Pages I-2 and I-3	Pages I-2, I-3 and I-3a
Pages II-1 through II-24	Pages II-1 through II-28
Pages III-2, III-5, III-11, III-13, III-14, III-15, III-16, III-16a, III-16b, and III-16c	Pages III-2, III-5, III-11, III-13, III-14, III-15, III-16, III-16a, III-16b, and III-16c
Page VI-12	Pages VI-12 and VI-12a
Page VII-12	Page VII-12

The amendments approved at the August 13-14, 1981 meeting of the Board of Regents have been incorporated on the revised pages.

AHD:mg

Enclosures (one copy of each page)



BOARD OF REGENTS
of
THE UNIVERSITY OF TEXAS SYSTEM

BOX N
AUSTIN, TEXAS 78712

September 10, 1981

Dr. Kenneth H. Ashworth
Commissioner, Coordinating Board
Texas College and University System
200 East Riverside Drive, Second Level
Austin, Texas 78704

Dear Ken:

Please update your copy of the Regents' Rules and Regulations, Part One by destroying the pages listed in Column "A" and substituting in lieu thereof the pages listed in Column "B":

<u>"A"</u>	<u>"B"</u>
Cover Page and 'Pagination' Sheet	Cover Page and 'Pagination' Sheet
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Page VI-12	Pages VI-12 and VI-12a
Page VII-12	Page VII-12

On the enclosed pages are incorporated the amendments that were approved at the August 13-14, 1981 meeting of the Board of Regents of The University of Texas System.

Three copies of each of the revised pages are enclosed: one for your office, one for the Legislative Budget Board, and one for the Governor.

Sincerely yours,

Arthur H. Dilly
Executive Secretary

AHD:mg
Enclosures (3 sets of each page)

RULES AND REGULATIONS

OF THE

BOARD OF REGENTS

OF

THE UNIVERSITY OF TEXAS SYSTEM

FOR THE GOVERNMENT OF

THE UNIVERSITY OF TEXAS SYSTEM

PART ONE

As Revised and Amended by the Board of Regents, February 9, 1979
(with Amendments to August 14, 1981)

Pagination is by chapter. All pages are in chronological order.

Listed below are pages that have been added:

II-4a	}	
VI-8a	}	Added July 11, 1980
VI-18a	}	

III-16a	}	
III-16b	}	Added October 24, 1980
III-16c	}	
VIII-1a	}	

I-3a	}	
VI-12a	}	Added August 14, 1981

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- 3.22 The Chairman shall be authorized to call special meetings of the Board, as herein provided.
- 3.23 The Chairman shall appoint the standing and special committees of the Board, as herein provided.
- 3.24 The Chairman shall be an ex officio member of all committees of the Board.
- 3.25 The Chairman shall sign, with the Secretary attesting, any bonds, contracts or other documents or instruments which the Board has authorized to be executed, except in cases where the signing and execution thereof shall be expressly delegated by the Board to some other officer, official or agent of the System.

Sec. 4. Vice-Chairman of the Board. --The Vice-Chairman of the Board shall be elected by the Board from its number when the Chairman is elected and shall serve at the pleasure of the Board. In case of the absence, death, resignation, disability, removal, or disqualification of the Chairman, the Vice-Chairman shall perform the duties of the Chairman until the Chairman shall resume his or her office or a successor Chairman shall have been elected as herein provided. Upon the death, resignation, disability, or removal of the Vice-Chairman, the Board shall elect a successor Vice-Chairman as soon as practicable.

Sec. 5. Officers in the Office of the Board of Regents.

- 5.1 Executive Secretary to the Board. --The Executive Secretary to the Board is the principal officer to the Board in the administration of the responsibilities of the Office of the Board of Regents and the principal staff officer to each member of the Board of Regents in the discharge of his or her responsibilities. In addition to the specific duties and responsibilities set forth in Section 5.3 of this Chapter the Executive Secretary to the Board shall advise and counsel with the Board regarding the design and implementation of policies and procedures by which the Board of Regents may more effectively fulfill its responsibilities regarding the governance and management of The University of Texas System.
- 5.2 Appointment. --At the meeting at which the Chairman and Vice-Chairman of the Board are elected, the Board shall elect an Executive Secretary who is not a member of the Board and who shall receive such compensation and have such staff as may be fixed by the Board. The Executive Secretary shall report and be responsible to the Board. The Executive Secretary shall serve subject to the pleasure of the Board and may be removed by the Board at any time. Upon the death, resignation, disability, removal, or disqualification of the Executive Secretary,

the Board shall elect a successor Executive Secretary as soon as practicable.

- 5.3 Duties and Functions.--The duties and functions of the Executive Secretary shall include the following:
- 5.31 The Executive Secretary shall supervise the Office of the Board of Regents.
 - 5.32 Meetings.--The Executive Secretary shall make preparations, including regental travel arrangements, for all meetings of the Board and its committees.
 - 5.33 The Agenda.--Under the direction of the Chairman of the Board or the Chairman of a standing committee, the Executive Secretary shall prepare and distribute the Agenda and necessary supporting documentation for all meetings of the Board and its committees.
 - 5.34 Open Meetings Act.--Under the direction of the Chairman of the Board or the Chairman of a standing committee, the Executive Secretary shall post notices of all meetings, and the subject matter thereof, as may be required under law.
 - 5.35 Minutes.--The Executive Secretary shall record, prepare, and index the official Minutes of the Board and its committees and shall distribute copies thereof, including the annual budgets, to members of the Board and to other persons on the approved list. The official copy of the Minutes of the Board and its committees shall be kept in the Office of the Board of Regents, and certified excerpts from these Minutes shall be prepared by the Executive Secretary.
 - 5.36 Documents.--The Executive Secretary shall keep on file in the Office of the Board of Regents all official documents, correspondence, and proceedings of the Board and its committees.
 - 5.37 Seal.--The custody of the official seal of the System shall be with the Executive Secretary. The Executive Secretary shall affix such official seal to, and attest, all documents executed in the name of the Board and requiring attestation.
 - 5.38 Rules and Regulations.--The Executive Secretary shall be charged with the responsibility of keeping current the Official Copies of the Regents' Rules and Regulations, and furnishing to members of the Board and the administrative officers on the approved list any changes or additions as soon as possible after the meeting at which they are finally adopted.
 - 5.39 Reports.--As directed by the Board, the Executive Secretary shall:
 - 5.391 define and establish routine reporting mechanisms, including;
 - 5.3911 determining the Board's information requirements;

- 5.3912 structuring reporting procedures;
and
 - 5.3913 gathering and summarizing reports
and data for presentation to the Board
on a routine basis; and
 - 5.392 prepare special reports, including;
 - 5.3921 requesting and gathering data from
System Administration and component
institutions;
 - 5.3922 conducting necessary analyses of
data; and
 - 5.3923 summarizing facts and presenting
reports for the Board's consideration.
- 5.3(10) Other Duties.--In addition, the Executive Secretary shall perform such functions and have such other duties and responsibilities as may be assigned to the Executive Secretary to the Board or as are usual and customary to the position of Executive Secretary and which assist the members of the Board in the discharge of their official duties.

5.4 Assistant Secretary to the Board.

- 5.41 The Assistant Secretary to the Board shall be appointed by the Executive Secretary to the Board with the concurrence of the Board of Regents and shall have such duties and responsibilities as shall be delegated by the Executive Secretary to the Board.
- 5.42 Upon the temporary absence of the Executive Secretary to the Board or upon the death, resignation, disability, or removal of the Executive Secretary to the Board, the Assistant Secretary to the Board will fulfill the duties of the Executive Secretary until such time as the Board shall elect a successor.

Sec. 6. Meetings of the Board.

- 6.1 Regular Meetings.--Regular meetings of the Board shall be held at such times and places as the Board shall designate. Unless otherwise determined in advance by the Board, all regular meetings shall be held in Austin.
- 6.2 Special Meetings.--Special meetings of the Board shall be held upon the call of the Chairman, or upon the written request of three members of the Board. The Chairman shall cause written notification of the time, place, and purposes of any special meeting to be mailed to each member of the Board by the Secretary at least three days before the time of the meeting.

CHAPTER II

ADMINISTRATION

Sec. 1. General Provisions.

- 1.1 The "System Administration" refers to the centralized and consolidated functions and operations of The University of Texas System.
- 1.2 The University of Texas System.
The University of Texas System (herein sometimes called the "System") is composed of the System Administration and those institutions assigned by the Constitution or by the Legislature to be governed by the Board of Regents of The University of Texas System.
- 1.3 Location.
The System Administration shall be based at Austin, to benefit from the proximity of state agencies and to take advantage of economies made possible by sharing use of personnel and facilities with The University of Texas at Austin. System Administration officers shall travel to the other component institutions as their administrative responsibilities require.

Sec. 2. Office of the Chancellor.

- 2.1 The Office of the Chancellor is the office through which the Board of Regents exercises its powers and authorities in the governance of The University of Texas System.
- 2.2 The Office of the Chancellor consists of the Chancellor, the Executive Vice Chancellor for Academic Affairs, the Executive Vice Chancellor for Health Affairs and such direct supporting staffs for these officers as may be required and provided for in the annual operating budget and amendments thereto. The Chancellor is the chief executive officer of the System and as such shall coordinate consultation among the principal officers of the Office of the Chancellor.
- 2.3 The Chancellor also is the chief operating officer of the System Administration, and directly reports to and is responsible to the Board. The following executive officers of the System Administration (as these officers are presently titled and their functions presently organized) directly report to and are responsible to the Chancellor: the Vice Chancellor for Administration; the Vice Chancellor for

Business Affairs; the Vice Chancellor for Lands Management; and the Vice Chancellor and General Counsel. The following principal administrative officers of the System Administration (as these officers are presently titled and their functions presently organized) directly report to and are responsible to the Chancellor: the Executive Director for Development; the Assistant Chancellor for Planning; the Assistant to the Chancellor; and the Executive Assistant to the Chancellor.

- 2.4 The Executive Vice Chancellor for Academic Affairs is the chief operating officer of the System for Academic Affairs and, in consultation with the Chancellor, directly reports to and is responsible to the Board for the conduct of the academic affairs of the System. The chief administrative officers of the general academic institutions in the System and the chief administrative officer of the U. T. Institute of Texan Cultures at San Antonio, acting in a line capacity for the operation of their institutions, report to and are responsible to the Executive Vice Chancellor for Academic Affairs. The Vice Chancellor for Academic Affairs, as that officer is presently titled, directly reports and is responsible to the Executive Vice Chancellor for Academic Affairs.
- 2.5 The Executive Vice Chancellor for Health Affairs is the chief operating officer of the System for health-related education and health services in the System and, in consultation with the Chancellor, directly reports to and is responsible to the Board for the conduct of health-related education and the delivery of health services in the System. The chief administrative officer of each health-related institution in the System, acting in a line capacity for the operation of such officer's institution, reports to and is responsible to the Executive Vice Chancellor for Health Affairs. The Special Assistant to the Executive Vice Chancellor for Health Affairs directly reports and is responsible to the Executive Vice Chancellor for Health Affairs.
- 2.6 During the period of reorganization, the following officers shall continue to report and function as indicated:
 - 2.61 The General Attorney and Associate General Counsel is an administrative officer of the System Administration and directly reports to and is responsible to the Vice Chancellor and General Counsel.
 - 2.62 The Budget Director, the Comptroller, the Director of Accounting, the Director of Facilities Planning and Construction, the Director of Police, the Director of Special Services, the Executive Director for Investments and Trusts, and the System Personnel Director are administrative officers of the

System Administration; and each such officer directly reports to and is responsible to the Vice Chancellor for Business Affairs (except the Director of Accounting who reports as specified in Part One, Chapter II, Sec. 3.742 of these Rules and Regulations.)

2.63 The Director of the Institute of Higher Education Management directly reports to and is responsible to the Vice Chancellor for Academic Affairs.

2.64 The Manager of University Lands - Oil, Gas and Mineral Interests and the Manager of University Lands - Surface Interests are administrative officers of the System Administration and directly report to the Vice Chancellor for Lands Management.

2.7 Appointment and Tenure of Officers.

2.71 The Chancellor, the Executive Vice Chancellor for Academic Affairs, and the Executive Vice Chancellor for Health Affairs, shall be elected by the affirmative vote of a majority of the Regents in office and shall hold office without fixed term, subject to the pleasure of the Board.

2.72 All other executive and administrative officers of the System and System Administration shall be appointed by the Board after nomination by the Chancellor or the appropriate Executive Vice Chancellor. Officers so appointed shall not have tenure by virtue of their respective offices. They shall hold office without fixed term, subject to the pleasure of the Chancellor or the appropriate Executive Vice Chancellor. Their actions concerning such officers are in turn subject to review and approval by the Board.

2.8 Staff and Line Functions of Officers.

2.81 Staff Function. Each officer of System Administration, other than the Chancellor, shall be responsible for planning and policy formulation in his particular field as delegated by the officer to whom he reports and shall serve as adviser in his area to the officer to whom he reports. In addition, with the knowledge of the officer to whom he reports, he shall advise and consult with other members of System Administration and with the officials of the component institutions in his particular area of responsibility.

2.82 Duties. Officers of the System Administration shall have such duties as shall be assigned to them by the Chancellor or the officer to whom they report, and as the personal representatives of such officers, they may be assigned specific executive responsibilities for carrying out administrative policies.

2.9 Chancellor Emeritus.

The authority to bestow the title of Chancellor Emeritus shall rest with the Board, and an individual holding this title shall receive such salary and emoluments as are determined by the Board. This title shall be held at the pleasure of the Board. The Chancellor Emeritus shall have such duties and responsibilities as may be delegated or assigned to him by the Board and in these matters he shall report directly to the Board.

2.(10) President Emeritus.

The authority to bestow the title of President Emeritus shall rest with the Board. The title is honorary in recognition of outstanding service as President of a component institution and carries no salary or other perquisites directly related to the title and the title shall only be bestowed on an individual who is fully retired from the component institution. No person is authorized to use the title unless it has been bestowed by the Board.

Sec. 3. Authority, Duties and Responsibilities of Officers of System Administration.

3.1 Duties of Officers in the Office of the Chancellor.

3.11 Office of the Chancellor.

The Office of the Chancellor, by delegation from the Board, is authorized to exercise the powers and authorities of the Board in the governance of the System. The Office of the Chancellor will normally act through the chief administrative officer regarding the affairs of a component institution. The Office of the Chancellor, however, shall not be precluded from any direct participation and communication with institutional staff, faculty members, and groups. The major duties of the Office of the Chancellor include:

3.111 Advising and counseling with the Board with respect to the policies, purposes, and goals of the System; acting as executive agent of the Board in implementing its policies; representing the System in all other respects as deemed appropriate to carry out such policies, purposes and goals, and interpreting and articulating the System's academic, administrative and developmental policies, programs, needs and concerns to the general public and to other constituencies at the community, state, regional and national levels.

3.112 Directing the management and administration of System Administration and all component institutions of the System.

- 3.113 Presenting to the appropriate standing committees of the Board and to the Board nominations for all officers of System Administration, and for all officers of component institutions as provided in these Rules and Regulations.
- 3.114 Periodically reviewing the organization of the System Administration and the component institutions of the System and reporting to the appropriate standing committees of the Board and to the Board recommendations for changes in organization, assignments and procedures.
- 3.115 Preparing and approving appropriate recommendations to the Board and its standing committees either in the name of "The Office of the Chancellor" or as "The Office of the Chancellor concurs. . . ." with the recommendation of the appropriate chief administrative officer of a component institution.
- 3.116 Preparing and approving annual operating budgets for the System Administration and the component institutions of the System and submitting such recommendations to the Board.
- 3.117 Preparing and approving biennial legislative submissions to the Legislative Budget Board and to the Governor for the System Administration and the component institutions of the System for the consideration of the Board in accordance with Section 6 of Chapter II of Part Two of these Rules and Regulations.
- 3.118 Developing and implementing programs for the most efficient management of personnel resources, and for long-range planning for academic programs, physical facilities and financial resources.

3.12 Primary Duties

- 3.121 The Chancellor. --The Chancellor has direct line responsibility for the centralized and consolidated functions and operations of The University of Texas System Administration, including: the University's external relations programs (including private fund development, state governmental relations, press relations, and federal relations); lands and investments (including management of trusts, trust lands, and trust assets; management of the Permanent University Fund Lands; and management of the investments of the Permanent University Fund); finance and administration (including facilities planning and construction, central budget control, activities of the System comptroller, audit procedures and

policies, capital programs, personnel, institutional studies, and police operations); and the Office of General Counsel. The Chancellor shall prepare recommendations and supporting information on all such operations for consideration by the appropriate standing committees of the Board and the Board of Regents.

3.122 The Executive Vice Chancellor for Academic Affairs. --

The Executive Vice Chancellor for Academic Affairs shall have as a prime responsibility the maintenance of high academic quality in the general academic components of the System. Through the chief administrative officers of the component institutions, he or she shall have direct line responsibility for the budgets, academic planning and programs, facilities planning and construction, and personnel (both academic and non-academic) of those components. In consultation with the Chancellor, the Executive Vice Chancellor for Academic Affairs shall prepare recommendations and supporting information on such matters for consideration by the appropriate standing committees of the Board and the Board of Regents.

3.123 The Executive Vice Chancellor for Health Affairs. --

The Executive Vice Chancellor for Health Affairs shall have as a prime responsibility the maintenance of high academic quality in the health-related teaching institutions and high quality health services in the health-care delivery institutions of the System. Through the chief administrative officers of the component institutions, he or she shall have direct line responsibility for the budgets, academic planning and programs, facilities planning and construction, and personnel (both academic and non-academic) of those components. In consultation with the Chancellor, the Executive Vice Chancellor for Health Affairs shall prepare recommendations and supporting information on such matters for consideration by the appropriate standing committees of the Board and the Board of Regents.

- 3.2 The Assistant to the Chancellor and the Executive Assistant to the Chancellor are the Chancellor's principal staff members in the Office of the Chancellor. During the period of reorganization, these officers shall continue to function in the Office of the Chancellor as follows:

3.21 Assistant to the Chancellor.

The Assistant to the Chancellor is an administrative officer of the System Administration. Subject to delegation by the

Chancellor, the duties of the position include:

- 3.211 Providing assistance to the Office of the Chancellor and the Executive Assistant to the Chancellor in the coordination of materials submitted to the Board of Regents and its standing committees.
 - 3.212 Coordinating, at the direction of the Chancellor, correspondence and requests from the component institutions.
 - 3.213 Evaluating and coordinating the internal administrative procedures and supporting staff of the Office of the Chancellor.
 - 3.214 Supervising the official files of the Office of the Chancellor relating to official documents and correspondence.
 - 3.215 Submitting recommendations for training programs for support staff of the Office of the Chancellor.
 - 3.216 Performing such other duties and responsibilities as may be directed by the Chancellor.
- 3.22 Executive Assistant to the Chancellor.
The Executive Assistant to the Chancellor is an administrative officer of the System Administration and is the principal assistant to the Chancellor in the administration of the responsibilities of the Office of the Chancellor. In this regard, the duties of the position include:
- 3.221 Coordinating all matters between the Office of the Chancellor and the Office of the Board.
 - 3.222 Evaluating and coordinating the internal administrative procedures and supporting staff of the Office of the Chancellor.
 - 3.223 Advising the Office of the Chancellor on policies, purposes, and long-range planning for the System.
 - 3.224 Assisting the Office of the Chancellor in reviewing the management of component institutions.
 - 3.225 Managing such other duties and responsibilities as may be directed by the Chancellor.

3.3 During the period of reorganization, the Executive Director for Development and the Assistant Chancellor for Planning shall continue to function as follows:

3.31 Executive Director for Development.

Subject to delegation by the Chancellor, the major duties of the Executive Director for Development include:

- 3.311 Acting under the authority delegated by the Chancellor for private fund development for the System.
- 3.312 Coordinating policies and activities involving internal foundations and University-related external foundations.

- 3.313 Coordinating and cooperating with the chief administrative officers of the component institutions in development programs.
 - 3.314 Coordinating efforts of component institution officials to create a favorable climate for philanthropic support among various constituencies, including alumni, foundations, business and industry, associations, parents of students, friends and benefactors.
 - 3.315 Advising component institution administrative officials, deans, and directors on projects involving private gift support, suggesting possible granting agencies or benefactors, and assisting when needed in the preparation of grant proposals and their presentation.
 - 3.316 Administering procedures for the preparation of gift records, gift processing, gift acknowledgments, and gift docket for the Board.
- 3.32 Assistant Chancellor for Planning.
 Subject to delegation by the Chancellor, the major duties of the Assistant Chancellor for Planning include:
- 3.321 Representing the System in its relations with state and local legislative bodies and agencies.
 - 3.322 Advising the Chancellor on relations with state and local legislative bodies and agencies.
 - 3.323 Informing appropriate administrative officers of current operations and long-range developments on the state level, which may affect the System.
 - 3.324 Maintaining and distributing information on state programs to assure proper action by the System on applications and communications to federal and state agencies and offices.
 - 3.325 Assisting the Vice Chancellor for Administration in monitoring federal activities of significance to the System.
 - 3.326 Performing such other duties and responsibilities for the efficient operation of the System as shall be assigned by the Chancellor.

3.4 Vice Chancellor for Academic Affairs.

During the period of reorganization and subject to delegation by the Executive Vice Chancellor for Academic Affairs, the Vice Chancellor for Academic Affairs has the general assignment of assisting in the effective coordination of the general academic institutions. His duties may include:

- 3.41 Submitting to the Executive Vice Chancellor for Academic Affairs recommendations on the System programs in education.

- research, and public service, including general plans and operations of general academic institutions.
- 3.42 Reviewing and making recommendations on proposals from the general academic institutions requiring action by the Executive Vice Chancellor for Academic Affairs.
 - 3.43 Working with the general academic institutions to develop general guidelines concerning faculty workload and faculty policies and recommending to the Executive Vice Chancellor for Academic Affairs System policies on these matters.
 - 3.44 Preparing and submitting to the Executive Vice Chancellor for Academic Affairs long-range and immediate academic plans for the general academic institutions including programs for continuous evaluation of existing academic programs.
 - 3.45 Pursuant to governing policies, recommending to the Executive Vice Chancellor for Academic Affairs the annual operating budget requests submitted by each general academic institution.
 - 3.46 Recommending to the Executive Vice Chancellor for Academic Affairs legislative appropriation requests (and policies for the development of such requests) to be submitted by the System on behalf of the general academic institutions.
 - 3.47 At the direction of the Executive Vice Chancellor for Academic Affairs, processing all academic matters for the System general academic institutions with the Coordinating Board, and coordinating other academic matters directed to the Coordinating Board.
 - 3.48 At the direction of the Executive Vice Chancellor for Academic Affairs, coordinating the preparation of the agenda for meetings of the Council of Academic Institutions.
 - 3.49 At the direction of the Executive Vice Chancellor for Academic Affairs, coordinating the development and implementation of the individual mission of the general academic institutions.
 - 3.4(10) In matters involving joint programs between System general academic institutions and System health institutions, coordinating with the Executive Vice Chancellor for Health Affairs, at the direction of the Executive Vice Chancellor for Academic Affairs.
 - 3.4(11) At the direction of the Executive Vice Chancellor for Academic Affairs, coordinating activities of the Institute of Higher Education Management with all System Components and other interested institutions of higher education and directing development of its programs to provide managerial training for persons in administrative positions in such institutions.
- 3.5 Director of the Institute of Higher Education Management.
 Subject to delegation by the Vice Chancellor for Academic Affairs, the Director of the Institute of Higher Education Management is responsible for directing the programs and

training activities of said Institute for the purpose of helping university administrators improve their effectiveness.

Specifically, his duties include:

- 3.51 Developing and implementing plans for periodic Institute short courses for those in higher education administrative positions.
- 3.52 Planning and implementing topical seminars on timely issues of importance in higher education.
- 3.53 Communicating with higher education leaders concerning their concepts of critical management problems in higher education and getting their assessment of how Institute programs may meet these needs.
- 3.54 Planning and implementing new Institute programs in a timely fashion such as internship for individuals selected for administrative positions in the higher education institutions in Texas.
- 3.55 Preparing requests for the Institute's budget and proposals for support from various sources of potential funding for its programs.

3.6 Officers in the Office of Administration.

3.61 Vice Chancellor for Administration.

Subject to delegation by the Chancellor, the major duties of the Vice Chancellor for Administration include:

- 3.611 Representing the System in its relations with federal governmental bodies and units; informing appropriate administrative officers of the developments on the national level of significance to the System; recommending System actions and policies responsive to those developments, maintaining and distributing information to, and advising appropriate System Administration and component institution officials, in order to assure proper action by the System with respect to federal governmental programs and activities.
- 3.612 Communicating the activities of the Board and the System Administration; coordinating news releases and other public information emanating from the component institutions which releases and information involve the Board and System Administration; coordinating and serving as the liaison to System Administration consultants in the area of media relations and public information dissemination; developing a format for the presentation of information about System institutions and activities to the general public; making recommendations to the Chancellor regarding budget

- requests and staffing requirements for the public information services of the component institutions.
- 3.613 Making recommendations to the Chancellor in the area of public policy as it affects the relationships of the System with the federal government, the press, and the general public.
- 3.614 Supervising and coordinating the affairs of the Office of Equal Opportunity.
- 3.615 Performing other duties and assignments as delegated by the Chancellor.

3.7 Officers in the Office of Vice Chancellor for Business Affairs.

3.71 Vice Chancellor for Business Affairs.

Subject to delegation by the Chancellor, the Vice Chancellor for Business Affairs has the general assignment of effective coordination of the business activities of the component institutions in the System. Specifically, his duties include:

- 3.711 Submitting recommendations to the Chancellor on business operations of the components of the System.
- 3.712 Reviewing and making recommendations on uniform business systems and management.
- 3.713 Submitting recommendations relating to programs for the most efficient management of personnel and resources.
- 3.714 Submitting recommendations for program development for training of personnel in nonacademic areas.
- 3.715 Reviewing and making recommendations on programs of long-range planning for physical facilities and financial resources.
- 3.716 Reviewing and making recommendations relating to police and security matters within the System.
- 3.717 Coordinating the business affairs of the System with other officers and members of the System Administration staff.
- 3.718 Coordinating the activities of business administrative operations of the component institutions.
- 3.719 Managing the operations of the offices of Facilities Planning and Construction, System Personnel and Special Services.
- 3.71(10) Supervising and coordinating the acquisition of all real property at the component institutions.
- 3.71(11) Directing the management of the purchasing, accounting, equipment inventories, and vouchering operations for the offices of the Chancellor and coordinating the building services for the System buildings.

- 3.71(12) Directing the management of the System-wide insurance programs (except the System Plan for Professional Medical Malpractice Self-Insurance), including approval of all policies and coverages, such programs to include:
 Fire and Extended Coverage;
 Liability;
 Health;
 Life;
 Accidental Death and Dismemberment;
 Income Replacement; and
 Retirement.
- 3.72 Budget Director.
 The Budget Director's primary responsibilities are to plan and develop systems and procedures for uniform budget preparation, budget control and financial reporting. Subject to delegation by the Vice Chancellor for Business Affairs, the major duties of the Budget Director include:
- 3.721 Formulating procedures governing the preparation and review of all budgets and developing effective methods of presenting approved budgets to appropriate agencies.
- 3.722 Recommending procedures to be followed, including format, schedules of budget preparation, and effective review of budgets.
- 3.723 Preparing budget-writing instructions.
- 3.724 Conducting budget and other related research studies.
- 3.725 Planning systems and procedures for budgetary control and financial reporting.
- 3.726 Controlling and supervising distribution of all budgets and processing and approving (as delegated) interim budget changes.
- 3.727 Preparing periodic budgetary, financial, and special reports, as appropriate.
- 3.728 Serving as liaison with the staff of the Legislative Budget Board, the Governor's Budget Office, and the Coordinating Board, Texas College and University System.
- 3.73 Comptroller.
 3.731 Subject to delegation by the Vice Chancellor for Business Affairs, the Comptroller formulates and recommends procedures to be followed in the business operations of the System for:
- 3.731(1) Accounting, auditing and reporting, and expenditure control.

- 3.731(2) Receipt, disbursement, and custody of funds.
 - 3.731(3) Procurement and purchasing.
 - 3.731(4) Management of auxiliary service enterprises.
 - 3.731(5) Data processing systems - including prior approval of equipment acquisitions by purchase or lease.
 - 3.731(6) Accounting and business system development.
 - 3.731(7) Accounting records, forms, procedures, and financial reports, including format for such reports.
 - 3.731(8) Terms of depository agreements with banks.
 - 3.731(9) Lease contracts for building space.
 - 3.731(10) Approval of the business aspects and overhead rates in research and other contracts with outside agencies.
 - 3.731(11) Conducting postaudits at each component institution.
 - 3.731(12) Supervising the auditing of oil and gas production.
- 3.732 The Comptroller is responsible as joint custodian with the Director of Accounting for bearer securities owned by System funds that are maintained in bank safe deposit boxes and are not in the custody of the State Treasurer.

3.74 Director of Accounting.

The Director of Accounting of The University of Texas at Austin serves also as director of accounting for System Administration and is the accounting officer for both The University of Texas at Austin and for System Administration.

3.741 Subject to delegation by the Vice Chancellor for Business Affairs, his duties include:

- 3.741(1) Having responsibility for custody, accounting and reporting of all funds handled by the Director of Accounting's Office for the component institutions outside of Austin, and for System Administration, the Permanent University Fund, the Available University Fund, and trust and special funds.
- 3.741(2) For securities owned by System funds and not in custody of the State Treasurer, having custody of registered securities

- and joint custodian, with the Comptroller, of bearer securities maintained in bank lock boxes.
- 3.741(3) Maintaining a full and complete set of records that accurately reflect the balances and transactions of all financial and property accounts of the System (as contrasted with such accounts of the component institutions).
- 3.742 With respect to System Administration matters, the Director of Accounting reports to and is responsible to the Comptroller. With respect to other matters, he reports to the appropriate officers of The University of Texas at Austin.
- 3.75 Director of Facilities Planning and Construction.
Subject to delegation by the Vice Chancellor for Business Affairs, the duties of the Director of Facilities Planning and Construction include:
- 3.751 Managing the administration and general supervision of any new building construction and initial equipping thereof costing in excess of \$50,000.00; managing any inside or outside repairs, remodeling, rehabilitation, new construction of improvements other than building, or campus planning costing \$80,000.00 or more; managing any preliminary planning, feasibility studies, or investigations which are estimated to ultimately develop into one of the above projects at any component institution of the System; advising and working with the consultants, architects and engineers employed by the Board subject to the terms and conditions of the contracts with those architects and engineers.
- 3.752 Serving as ex officio member of all faculty building committees at the component institutions.
- 3.753 Preparing and executing all documents relating to the acquisition and the use of funds received from the federal government and state agencies in connection with construction grant awards.
- 3.754 Coordinating the preparation of and approving of all grant applications on approved construction projects filed with governmental agencies.
- 3.755 Coordinating the development of and maintaining of master plans for all component institutions, including but not limited to land utilization, utility and landscape plans.

- 3.756 Developing standards for maintenance of all physical facilities at component institutions.
- 3.757 Directing the negotiation and approval of all utility contracts.
- 3.76 Executive Director for Investments and Trusts.
Subject to delegation by the Vice Chancellor for Business Affairs, the Executive Director for Investments and Trusts implements, when they are approved by the Board, policies and actions with respect to:
 - 3.761 Investing, managing, and administering of all endowment funds belonging to the System and its component institutions, including the Permanent University Fund and all trusts and special funds.
 - 3.762 Issuing, managing and paying all bonds and other evidences of indebtedness issued by the Board for System and its component institutions.
 - 3.763 Presenting to the Board through the Chancellor periodic reports of the status and prospect of funds for which he has responsibility and that will be available for expenditure by the System and its component institutions.
 - 3.764 Consulting with the Executive Associate for Economic Affairs with respect to the development of long-range plans for the development and management of the economic resources of the System and its component institutions.
- 3.77 System Personnel Director.
The System Personnel Director's primary responsibility is to plan, develop, and coordinate System-wide personnel policies and procedures. Subject to the delegation by the Vice Chancellor for Business Affairs, the System Personnel Director is responsible for:
 - 3.771 Acting as liaison between component institution personnel officers and the System offices regarding all personnel matters relating to classified personnel, administrative staff, and certain matters relating to teaching and/or academic personnel.
 - 3.772 Advising the System Officers and making recommendations concerning development of methods and procedures designed to maximize the effectiveness of System Personnel Programs.
 - 3.773 Reviewing and recommending all classified personnel pay plans for each component institution, including the establishment of proper

- classification and pay scales consistent with needs and System-wide policies and procedures.
- 3.774 Reviewing and recommending the Personnel Office budgets for each component institution.
- 3.775 Directing the administration of the System Personnel Office, including the Workmen's Compensation Insurance section.
- 3.776 Reviewing and recommending to System Officers any rules and regulations or changes thereto that, after proper consultation with officers of component institutions, are considered beneficial or necessary for the proper administration of the System-wide Personnel Program.
- 3.777 Establishing employee development and training programs for all component institutions, including particularly supervisory training programs.
- 3.778 Formulating policies and procedures concerning labor relations and employer--employee relationships.
- 3.779 Assisting and establishing personnel data systems and proper practices and procedures concerning the personnel records of all employees.
- 3.77(10) Conducting System-wide wage and salary research studies and formulating data for proper implementation of personnel pay programs.
- 3.77(11) In consultation with the personnel offices of the component institutions, developing and maintaining a System-wide personnel pay plan with uniform titles and account numbers.
- 3.77(12) Supervising and coordinating the affairs of the Office of Employee Relations.

3.78 Director of Police.

Subject to delegation by the Vice Chancellor for Business Affairs, the Director of Police is responsible for:

- 3.781 Approving qualifications for police personnel at the component institutions of the System and approving all applicants to a basic or in-service training school or academy.
- 3.782 Approving the organizational structure for police departments at the component institutions of the System.
- 3.783 Establishing and supervising all training programs for System police, including basic and in-service training, as well as on-the-job training at each component institution of the System.
- 3.784 Conducting the System training in accordance with the standards of the Texas Commission on Law

Enforcement Officer Standards and Education, in order to maintain accreditation with this state agency.

- 3.785 Maintaining liaison with the Director of Training, Texas Department of Public Safety, and the Coordinator of Training, Federal Bureau of Investigation, and being aware of new training techniques, procedures, programs, and equipment.
- 3.786 Establishing a uniform reporting and record system for police departments at the component institutions of the System and approving any changes thereto.
- 3.787 Conducting periodic inspection of the police departments of the component institutions of the System and evaluating their performance as police agencies.
- 3.788 Formulating and establishing policies and procedures for police operations on a System-wide basis.
- 3.789 Establishing, maintaining, and supervising on a System-wide basis, a program for police personnel promotion.
- 3.78(10) Reviewing and recommending the pay scale for police personnel throughout the System.
- 3.78(11) Surveying all component institutions of the System for security needs of existing buildings, grounds, and lighting, in order to make the appropriate recommendations to insure the prevention of criminal activities and the protection of life and property.
- 3.78(12) Consulting with the Office of Facilities Planning and Construction on security needs for new construction, including security lighting on the property of the component institutions of the System.
- 3.78(13) Coordinating the use of police throughout the System in emergency situations.
- 3.78(14) Submitting periodic reports to the Vice Chancellor for Business Affairs concerning the operations of the police departments of the System.

3.8 Special Assistant to the Executive Vice Chancellor for Health Affairs.

During the period of reorganization and subject to delegation by the Executive Vice Chancellor for Health Affairs, the Special Assistant to the Executive Vice Chancellor for Health Affairs has the general assignment of assisting in the effective coordination of those component institutions concerned primarily with health sciences. His duties may include:

- 3.81 Submitting to the Executive Vice Chancellor for Health Affairs recommendations on System programs on health science

- education, research, and public service, including general plans and operations for the health institutions.
- 3.82 Reviewing and making recommendations on proposals from the health institutions requiring action by the Executive Vice Chancellor for Health Affairs.
 - 3.83 Preparing and submitting to the Executive Vice Chancellor for Health Affairs long-range and immediate plans for health science education, research and public service for the health institutions.
 - 3.84 Recommending to the Executive Vice Chancellor for Health Affairs the annual operating budget requests submitted by each health institution.
 - 3.85 Recommending to the Executive Vice Chancellor for Health Affairs legislative appropriation requests (and policies for the development of such requests) to be submitted by the System on behalf of the health institutions.
 - 3.86 At the direction of the Executive Vice Chancellor for Health Affairs, processing all matters for the System health institutions with the Coordinating Board, and coordinating other health education matters directed to the Coordinating Board.
 - 3.87 At the direction of the Executive Vice Chancellor for Health Affairs, preparing the agenda for the meetings of the Council of Health Institutions.
 - 3.88 At the direction of the Executive Vice Chancellor for Health Affairs, coordinating the development and implementation of interinstitutional programs to benefit the individual health institutions in the achievement of their missions.
 - 3.89 At the request of the Executive Vice Chancellor for Health Affairs, interpreting the health institutions' policies and programs to health professional groups at the local, state and national levels, and coordinating efforts with such health professional groups and state and federal regulatory agencies to assist the health institutions in the achievement of their missions.
 - 3.8(10) At the request of the Executive Vice Chancellor for Health Affairs, providing direction for the efficient and effective operation of The University of Texas System Medical-Dental Application Center.
 - 3.8(11) At the request of the Executive Vice Chancellor for Health Affairs, directing the activities of the Institute for Health Policy and Planning and coordinating its activities with both state and federal governmental agencies and health professional groups.
 - 3.8(12) At the request of the Executive Vice Chancellor for Health Affairs, coordinating with the Executive Vice Chancellor for Academic Affairs in matters involving joint programs between System academic institutions and System health institutions.

3.9 Officers in the Office of General Counsel.

3.91 Vice Chancellor and General Counsel.

Subject to delegation by the Chancellor, the Vice Chancellor and General Counsel is responsible for (a) providing all legal services required by the System and its personnel to insure the proper protection and advancement of its interests; and (b) maintaining the management, supervision, and delivery of legal services at a high level of effectiveness. The major duties of the Vice Chancellor and General Counsel include:

- 3.911 Directing and managing all legal personnel and legal affairs of the System, its units and its component institutions.
- 3.912 Providing advice, counsel and legal interpretations to System officials and personnel concerning legal matters affecting System operations.
- 3.913 Directing the Office of General Counsel personnel with respect to work priorities and assignments, standards of performance, and career development, delegating to staff members responsibility for particular legal and administrative tasks; and coordinating and controlling budget and personnel levels.
- 3.914 Directing and managing (within applicable limits of authority) all litigation and administrative agency hearings; authorizing and approving the institution of legal proceedings; evaluating, directing and approving action and procedures relative to prosecution or defense of pending litigation and administrative proceedings; employing outside counsel; and authorizing and approving settlement or appeal of litigation.
- 3.915 Advising, counseling, and disseminating information to affected System units relative to the nature, evaluation, progress, and results of litigation, administrative proceedings, and other legal matters, and making recommendations to System officials and other personnel as to future operations and objectives.
- 3.916 Approving as to form all contracts and agreements and all amendments to the Regents' Rules and Regulations; and approving as to form all institutional Handbooks of Operating Procedures, whether finally approved or not, and all amendments to such Handbooks.

- 3.917 Drafting all legislation that has been approved by the Board or requested by any System officer for submission to the Board for approval and providing legal counsel on pending legislation.
 - 3.918 Identifying and evaluating administrative and functional problems and directing or recommending, as appropriate, course of action for solution.
 - 3.919 Representing the System before legal, educational and governmental groups and associations.
 - 3.91(10) Acting as administrator of the System Plan for Professional Medical Malpractice Self-Insurance and System Patent Officer.
 - 3.91(11) Working in cooperation with the Attorney General of the State of Texas, State Agency legal counsel and outside counsel.
 - 3.91(12) Assuming responsibility for any other legal, administrative or operational matters delegated by the Chancellor.
- 3.92 General Attorney and Associate General Counsel.
 Subject to delegation by, and within limits of authority set by the Vice Chancellor and General Counsel, the General Attorney and Associate General Counsel is responsible for the following duties:
- 3.921 Organizing, directing, guiding, setting objectives and standards for, and assigning and evaluating work of all personnel assigned by the Vice Chancellor and General Counsel to him.
 - 3.922 Identifying and evaluating administrative and functional problems and recommending to the Vice Chancellor and General Counsel a course of action for their solution.
 - 3.923 Reporting regularly to the Vice Chancellor and General Counsel all legal and other activities and developments of significance to System interests, together with his recommendations.
 - 3.924 Assisting the Vice Chancellor and General Counsel and assuming responsibility as assigned or delegated by the Vice Chancellor and General Counsel with regard to the:
 - provision of legal counsel and advice to System officers, and their staffs, with respect to legal matters arising from System operations;
 - litigation and litigation management and administrative hearings and their management;

preparation, analysis, and giving of legal approval to agreements, contracts and various legal documents and instruments; amendments to Regents' Rules and Regulations; and approval as to form all institutional Handbooks of Operating Procedures, and all amendments thereto; and review, analysis and provision of legal counsel on pending and enacted legislation and governmental regulations, and drafting proposed legislation and regulations.

- 3.925 Managing and supervising the activities of the System Patent Office.
- 3.926 Managing and supervising the activities of the Office of General Counsel with regard to the System Plan for Professional Medical Malpractice Self-Insurance.

3.(10) Officers in the Office of Lands Management.

3.(10) Vice Chancellor for Lands Management.

Subject to delegation by the Chancellor, the Vice Chancellor for Lands Management provides direction and management for all transactions relative to Permanent University Fund Lands (hereafter sometimes referred to as "University Lands"), trust lands, and other noncampus real estate interests owned or controlled by the Board of Regents. In the exercise of those responsibilities, the Vice Chancellor for Lands Management:

- 3.(10)11 Works closely with the Board for Lease of University Lands in the discharge of its duties and responsibilities.
- 3.(10)12 Works closely with the chief administrative officer of a component institution of the System and his delegates with regard to the management of trust lands and other noncampus real estate interests held by the Board of Regents for and on behalf of a particular institution.
- 3.(10)13 Works closely with the Executive Director for Investments and Trusts with regard to the management of trust lands other than University Lands.
- 3.(10)14 Directs and manages the operation of the following budgeted activities which are part of the Office of Lands Management:
 - Board for Lease - University Lands;
 - University Lands - Geology and Survey;
 - Oil Field Supervision and Geophysical Exploration;
 - University Lands Accounting Office; and
 - University Lands - Surface Leasing.

- 3.(10)2 Manager of University Lands - Oil, Gas and Mineral Interests.
Subject to delegation by the Vice Chancellor for Lands Management, the Manager of University Lands - Oil, Gas and Mineral Interests is responsible for providing field supervision of System operations, activities and transactions involving oil, gas and mineral development and production on the University Lands. Within limits of authority set by the Vice Chancellor for Lands Management, the Manager's regular duties include:
- 3.(10)21 Making recommendations to the Board for Lease of University Lands, and the Board of Regents, as appropriate, for periodic oil and gas lease sales of University Lands, and for unitization, pooling and other transactions involving oil and gas leasehold and royalty interests and other mineral interests in University Lands.
 - 3.(10)22 Organizing, directing, guiding, setting objectives and standards for, and assigning and evaluating the work of all personnel reporting to him.
 - 3.(10)23 Reviewing periodically the terms and conditions of forms and transactions involving oil and gas interests in University Lands, and making recommendations with respect thereto to the Vice Chancellor for Lands Management and the Board for Lease of University Lands.
 - 3.(10)24 Reporting regularly to the Vice Chancellor for Lands Management and the Board for Lease of University Lands all activities, developments and problems which could significantly affect System interests and University Lands, together with his recommendations with respect thereto.
 - 3.(10)25 Working closely with the Board for Lease of University Lands in the discharge of its duties and responsibilities.
 - 3.(10)26 Coordinating with the Manager of University Lands - Surface Interests in the discharge of their duties and responsibilities.
- 3.(10)3 Manager of University Lands - Surface Interests.
Subject to delegation by the Vice Chancellor for Lands Management, the Manager of University Lands - Surface Interests is responsible for providing field supervision of System operations, activities, and transactions pertaining to surface interests, water rights and oil and gas field operations in or on University Lands. Within limits of authority set by the Vice Chancellor for

Lands Management, the Manager's regular duties include:

- 3.(10)31 Making recommendations to the Board with respect to all transactions involving surface interests in University Lands, including research projects, right-of-way easements, agricultural, grazing and other surface use leases, and geophysical permits.
- 3.(10)32 Organizing, directing, guiding, setting objectives and standards for, and assigning and evaluating the work of all personnel reporting to him.
- 3.(10)33 Reviewing periodically the terms and conditions of forms and transactions involving surface interests in University Lands, and making recommendations with respect thereto to the Vice Chancellor for Lands Management.
- 3.(10)34 Reporting regularly to the Vice Chancellor for Lands Management all activities, developments and problems which could significantly affect System interests in University Lands, together with his recommendations with respect thereto.
- 3.(10)35 Working closely with federal and state agencies in connection with research and development projects and activities, involving utilization and husbandry of University Lands, of mutual interest to the System and such agencies.
- 3.(10)36 Coordinating with the Manager of University Lands - Oil, Gas and Mineral Interests in the discharge of their respective duties and responsibilities, and acts as oil and gas fields supervisor.

3. (11) Councils of the System.

3. (11)1 The System Council.

The System Council is composed of the Chancellor, the Executive Vice Chancellor for Academic Affairs, the Executive Vice Chancellor for Health Affairs, and the chief administrative officers of all the component institutions of The University of Texas System. The Chancellor shall serve as the Council's permanent chairman and shall conduct regular meetings to discuss those matters of general concern to the operation of The University of Texas System.

3. (11)2 The Council of Academic Institutions.

The Council of Academic Institutions is composed of the Executive Vice Chancellor for Academic Affairs, the Vice Chancellor for Academic Affairs, the chief administrative officers of the general academic institutions of the System, and the chief administrative officer of the U. T. Institute of Texan Cultures. The Chancellor serves as an ex officio member of this Council.

The Executive Vice Chancellor for Academic Affairs shall serve as the Council's permanent chairman and shall conduct regular meetings to review common problems of planning, development, and operation of the several institutions represented. The Vice Chancellor for Academic Affairs shall be the permanent vice-chairman.

3.(11)3 The Council of Health Institutions.

The Council of Health Institutions is composed of the Executive Vice Chancellor for Health Affairs, the Special Assistant to the Executive Vice Chancellor for Health Affairs, and the chief administrative officers of the component institutions of the System concerned directly with health affairs. The Chancellor serves as an ex officio member of this Council. The Executive Vice Chancellor for Health Affairs acts as the Council's permanent chairman and shall conduct regular meetings to review common problems of planning, development, and operation of the several institutions represented. The Special Assistant to the Executive Vice Chancellor for Health Affairs shall be the permanent vice-chairman.

3.(11)4 The Business Management Council.

The Business Management Council advises the Chancellor in the areas of budgeting, business management, data processing, physical plant operations, planning, construction, and accounting systems development. The Council is composed of the chief business officers of the component institutions, the Chancellor, and the Vice Chancellor for Business Affairs. The Executive Vice Chancellor for Academic Affairs and the Executive Vice Chancellor for Health Affairs, or their delegates, serve as ex officio members of this Council. The Chancellor shall serve as the Council's permanent chairman and shall conduct regular meetings of the Council. The Vice Chancellor for Business Affairs shall be the permanent vice-chairman.

Sec. 4. Chief Administrative Officers of Component Institutions.

4.1 The Board selects the chief administrative officer of each component institution.

4.11 When there is a vacancy or it is known that there is to be a vacancy in the office of a chief administrative officer of a component institution having faculty and students, an Advisory Committee shall be established to recommend candidates to the Board. The Executive Vice Chancellor having line responsibility for the operation of the institution where the vacancy has occurred or is to occur shall be chairman of the Advisory

Committee. In addition to the chairman, committee membership is as follows:

The Chancellor

Three Chief Administrative Officers

(to be appointed by the Chairman of the Board from three of the component institutions)

Three Regents

(to be appointed by the Chairman of the Board)

Five Faculty members of the institution involved, at least three of whom shall have the rank of associate professor or higher (method of selection to be determined by the General Faculty of the campus)

One Dean

(for academic institutions to be selected by Dean's Council of the institution involved) (for health science centers to be the Dean of Medicine of the health science center involved)

Two Students from the institution involved

(method of selection to be determined by the Student Government of the campus involved or, if there be no Student Government, by the chief administrative officer of the institution)

President of the Ex-Students' Association of the campus involved or his designee (if institution does not have an active alumni organization, then a member of the development board or an interested layman to be appointed by the chief administrative officer of the institution involved.)

- 4.12 When there is a vacancy or it is known that there is to be a vacancy in the office of a chief administrative officer of a component institution not having faculty and students, an Advisory Committee shall be appointed by the Executive Vice Chancellor having line responsibility for the institution, subject to approval of the Chairman of the Board. The Executive Vice Chancellor having such line responsibility shall be Chairman of the Committee.
- 4.13 The Advisory Committee shall determine the availability of each candidate selected. To evaluate a candidate, the Advisory

Committee shall set up criteria that relate to the needs of the individual component and shall seek advice on the ability of each candidate interviewed including advice from competent sources as to the candidate's administrative and business ability.

- 4.14 Finally, the Advisory Committee shall submit, through its Chairman, its recommendations with no preference indicated. Candidates submitted shall have received a majority vote of the Committee. If none of the names submitted in the report of the Advisory Committee is satisfactory to the Board, then the Board in its discretion may either name a new committee or proceed to select a chief administrative officer under such other procedures as in its discretion it may deem proper and appropriate.
- 4.2 Each chief administrative officer reports to and is responsible to the Executive Vice Chancellor having line responsibility for the institution, and serves without fixed term, subject to the pleasure of the appropriate Executive Vice Chancellor and approval by the Board.
- 4.3 Within the policies and regulations of the Board, and under the supervision and direction of the Executive Vice Chancellor having line responsibility for the institution, the chief administrative officer has general authority and responsibility for the administration of that institution.
- 4.31 Specifically, the chief administrative officer is expected, with the appropriate participation of the staff, to:
- 4.311 Develop and administer plans and policies for the program, organization, and operation of the institution.
 - 4.312 Interpret the System policy to the staff, and interpret the institution's program and needs to the Office of the Chancellor and to the public.
 - 4.313 Develop and administer policies relating to students, and where applicable, to the proper management of services to patients.
 - 4.314 Recommend appropriate operating budgets and supervise expenditures under approved budgets.
 - 4.315 Nominate all members of the faculty and staff, maintain efficient personnel programs, and recommend staff members for promotion, retention, or dismissal for cause.
 - 4.316 Insure efficient management of business affairs and physical property; recommend additions and alterations to the physical plant.

- 4.317 Serve as presiding officer at official meetings of faculty and staff of the institution, and as ex officio member of each college or school faculty (if any) within the institution.
- 4.318 Appoint, or establish procedures for the appointment of, all faculty, staff, and student committees.
- 4.319 Cause to be prepared and submitted to the Office of the Chancellor the rules and regulations for the governance of the institution. When such rules and regulations have been finally approved by the Office of the Chancellor, they shall thereafter constitute the Handbook of Operating Procedures for that institution. Provided, however, that whether or not finally approved by the Office of the Chancellor, any rule or regulation in any such institutional Handbook of Operating Procedures that is in conflict with any rule or regulation in the Regents' Rules and Regulations, is null and void and has no effect, and whenever any such conflict is detected, the Office of the Chancellor and the chief administrative officer of the component institution shall immediately make such amendments to the institutional Handbook of Operating Procedures as may be necessary to eliminate such conflict.
- 4.31(10) Assume initiative in developing long-range plans for the program and physical facilities of the institution.
- 4.31(11) Assume active leadership in developing private fund support for the institution in accordance with policies and procedures established in the Regents' Rules and Regulations.

Sec. 5. Appointment of Other Administrative Officers.

- 5.1 The Board delegates to the Executive Vice Chancellor having line responsibility for the institution and that Executive Vice Chancellor, in turn, delegates to the chief administrative officer of each component institution the responsibility for the appointment and dismissal of all other administrative officers of each component institution, including vice presidents, deans, directors and their equivalents. However, prior approval of the appropriate Executive Vice Chancellor shall be necessary for each such permanent or acting appointment and for each such dismissal whether from a permanent or acting appointment. All such other administrative officers serve without fixed terms and subject to the pleasure of the chief administrative officer of the institution and the aforesaid approval of the Executive Vice Chancellor.

- 5.2 The Board delegates to the Executive Vice Chancellor having line responsibility for the institution and that Executive Vice Chancellor, in turn, delegates to the chief administrative officer of each component institution the responsibility for the permanent or acting appointment of department chairmen, department heads, and their equivalents. Such department chairmen, department heads and their equivalents serve without fixed terms and subject to the pleasure of the chief administrative officer of the institution.
- 5.3 The Board endorses the principle of reasonable faculty and student consultation in the selection of administrative officers of the component institutions, and the primary operating units, and expects the chief administrative officer, as he deems appropriate, to consult in the selection process with the representatives of the faculty and student body. However, the chief administrative officer of the component institution is responsible for executing the duties of his office and consequently shall not be bound by nominations to administrative positions in his institution by campus selection committees, and the Handbook of Operating Procedures of each component institution shall so state.

whose duties will require the handling of food or the care of patients must pass a physical examination indicating fitness for the position for which application is made. The examination may be made at the health service of the component institution at which the applicant will be employed, if such service exists. Reports of physical examinations shall be filed as determined by the institutional head.

1.8 Academic Titles.

In order to achieve consistency in the use of academic titles among the component institutions of the System, the following subsections describe the use of titles to apply in all institutions from the date of adoption of this section.

- 1.81 Except for the title Regental Professor, the only titles to be used henceforth in which faculty members may hold tenure are as follows:
- (a) Professor
 - (b) Associate Professor
 - (c) Assistant Professor
- 1.82 Persons holding a named chair or professorship or a position designated by academic discipline may acquire tenure by virtue of one of the three positions listed above, but not through the named chair or professorship or position designated by academic discipline. At M.D. Anderson, the institution head under special circumstances may use the term Faculty Associate in lieu of Instructor.
- 1.83 The following academic titles may also be used within University of Texas System institutions. Tenure cannot be awarded to a person appointed to these ranks and, with the exception of the rank of instructor, academic service within these ranks cannot be counted toward the satisfaction of any required probationary period. Appointments to these titles shall be for a period of time not to exceed one academic year, and, with the exception of the title of instructor, such appointments shall terminate at the expiration of the stated period of appointment without the notification of nonrenewal required by Subsection 6.7 of this Chapter of the Regents' Rules and Regulations. If a component institution determines that it is to the benefit of the institution, it may offer reappointments to these titles.
- (a) Instructor. This title denotes a probationary appointment as a member of an institutional faculty. During the period of probationary appointment to this rank the scholarly competence, teaching performance, and professional promise of the candidate will be evaluated.

Section 6.7 of this Chapter of the Regents' Rules and Regulations. If a component determines that it is to the benefit of the institution, it may offer reappointment to an adjunct faculty member.

- (c) Clinical Professor, Clinical Associate Professor, Clinical Assistant Professor and Clinical Instructor. These titles may be used by the components to designate regular part-time service on the faculty while involved in a health professions clinical experience program. Appointments to the faculty with a clinical title may be with or without pay and shall be for a period of time not to exceed one academic year. Such appointments shall terminate upon expiration of the stated period of appointment without the notification of nonrenewal required by Section 6.7 of this Chapter of the Regents' Rules and Regulations. If a component determines that it is to the benefit of the institution, it may offer reappointment to a clinical faculty member.

- (d) Professor Emeritus and Associate Professor Emeritus. One of these titles may be given to a retired faculty member or in anticipation of the retirement of a faculty member, effective upon his retirement. The conferring of one of these titles is not automatic upon retirement and is conferred in accordance with procedures developed at the institution and upon approval by the chief administrative officer of the component institution.

- 1.85 Any person holding a position of Research Scientist, Research Associate, Research Assistant, or (in the health units) other appropriate research title, will be under the classified personnel system, unless special approval has been granted by the chief administrative officer of the institution to designate him as an unclassified employee in such a position.
- 1.86 Any faculty member who is awarded the Nobel Prize or who has in the past been awarded the Nobel Prize may, upon recommendation of the chief administrative officer of the component institution and the Chancellor, be given the title Regental Professor. Because of the great honor associated with the award of a Nobel Prize, institutional tenure is awarded to Regental Professors by virtue of the appointment to this rank.
- 1.87 The following titles, which have been used in the past, shall not be used in the future:
- (a) System Professor
 - (b) University Professor

specifically permitted under the provisions of a component institution's Handbook of Operating Procedures.

- 6.23 The maximum period of probationary faculty service in nontenured status in any academic rank or combination of academic ranks specified in Section 6.21 shall not be more than seven years of full-time academic service. In the event that a component institution fails to specify the maximum length of probationary service in its Handbook of Operating Procedures, such period shall be seven years. No later than August 31st of the penultimate academic year of the maximum probationary period in effect at any component institution, all nontenured faculty serving in a rank which accrues time toward satisfaction of a probationary period shall be given notice that the subsequent academic year will be the terminal year of employment or that beginning with the subsequent academic year tenure or a seven-year term appointment will be granted. In the event that the employment of a nontenured faculty member is to be terminated prior to the end of the maximum probationary period notice shall be given in accordance with Section 6.7 below.
- 6.24 For purposes of calculating the period of probationary service, an "academic year" shall be the period from September 1st through the following August 31st. If a faculty member is initially appointed during an academic year, the period of service from the date of appointment until the following September 1st shall not be counted as academic service toward fulfillment of the maximum probationary period. One year of probationary service is accrued by at least nine months full-time academic service during any academic year. A faculty member shall be considered to be on full-time academic service if he is in full compliance with regental standards pertaining to minimum faculty workloads at general academic institutions or when in compliance with the academic service standard in the Handbook of Operating Procedures of any health-related institution.
- 6.25 All faculty appointments are subject to the approval of the Board. No nontenured member of the faculty should expect continued employment beyond the period of his or her current appointment as approved by the Board. Any commitment to employ a nontenured member of the faculty beyond the period of his or her current appointment shall have no force and effect until approved by the Board.
- 6.3 Termination by an institution of the employment of a faculty member who has been granted tenure and of all other faculty members before the expiration of the stated period of their

tribunal. The accused faculty member shall have no right to disqualify any such member or members from serving on the tribunal. It shall be up to each such challenged member to determine whether he can serve with fairness and objectivity in the matter, and if any such challenged member should voluntarily disqualify himself, the institutional head shall appoint a substitute member of the tribunal who is qualified hereunder.

- 6.336 The hearing tribunal, by a majority of the total membership, will make written findings on the material facts and a recommendation of the continuance or termination of the accused faculty member's tenure. The hearing tribunal, by a majority of its total membership, may make any supplementary suggestions it deems proper concerning the disposal of the case. The original of such findings and the basic recommendation, together with any supplementary suggestions, shall be delivered to the Board and a copy thereof to the accused. If minority findings, recommendation, or suggestions are made, they shall be similarly treated.
- 6.34 The Board, by a majority of the total membership, will approve, reject, or amend such findings, recommendation, and suggestions, if any, or will recommit the report to the same tribunal for hearing additional evidence and reconsidering its findings, recommendation, and suggestions, if any. Reasons for approval, rejection, or amendment of such findings, recommendation, or suggestions will be stated in writing and communicated to the accused.
- 6.35 Nontenured faculty members who are notified in accordance with Section 6.7 that they will not be reappointed or who are notified in accordance with Section 6.23, 6.7, or 6.8 that the subsequent academic year will be the terminal year of appointment shall not be entitled to a statement of the reasons upon which the decision for such action is based. No hearing to review such a decision shall be held unless the affected faculty member submits in writing to the chief administrative officer of the institution factual allegations that the decision to terminate was based upon the faculty member's exercise of rights guaranteed by the laws or Constitution of this State or the United States and requests an administrative hearing to review these allegations. Such allegations shall be heard under the same procedures as in the case of dismissal for cause, with the following exceptions:
- (1) the burden of proof is upon the affected faculty member to establish at such hearing that the

decision in question was based on his exercise of rights guaranteed by the laws or Constitution of this State or the United States;

(2) the administration of the institution need not state the reasons for the questioned decision or offer evidence in support thereof unless the affected faculty member presents a prima facie case in support of his allegations.

- 6.4 Any employee of any component institution of the System, including any member of the faculty or administration, who, acting either singly or in concert with others, obstructs or disrupts, by force or violence, any teaching, research, administrative, disciplinary, public service, or other activity authorized to be held or conducted on the campus of a component institution of the System, shall be subject to dismissal as an employee. As used in this subsection, the words "force or violence" include such acts as "stand-ins," "sit-ins," and "lie-ins," when such acts are in fact obstructive or disruptive of any of the authorized activities listed above.
- 6.5 Every faculty member and employee is expected to obey all federal, state, and local laws, and particularly Section 42.01 (Texas Penal Code) and Sections 4.30 and 4.31 (Texas Education Code). Any faculty member or employee who violates any provision of these three statutes is subject to dismissal as a faculty member or employee, notwithstanding any action by civil authorities on account of the violation.
- 6.6 The minimum standards of individual conduct required by the penal statutes of Texas or the United States are both expected and required of every faculty member and employee of the System and its component institutions. Any faculty member or employee who violates the minimum standards of conduct required by any felony statute of Texas or the United States is subject to dismissal as a faculty member or employee, regardless of whether or not any action is taken against the faculty member or employee by civil authorities on account of such violation. If action for dismissal is taken, the appropriate administrative official shall proceed with the action in the same manner as he would in the case of a violation by a faculty member or employee of any other provision of these rules and regulations or a provision of any Handbook of Operating Procedures.

- 6.7 In the event of decision not to reappoint a nontenured faculty member, written notice will be given him or her not later than March 1st of the first academic year of probationary service if the appointment expires at the end of that academic year, or not later than December 15th of the second academic year of probationary service if the appointment expires at the end of that academic year. After two or more academic years written notice shall be given not later than August 31st that the subsequent year will be the terminal academic year of appointment. The notice required by this Section is not applicable where termination of employment is for good cause under Section 6.3 above.
- 6.8 A faculty member serving a seven-year term appointment shall be given notice not later than August 31st of the sixth academic year of such appointment period that the subsequent academic year will be the terminal year of employment or that, subject to the approval of the Board, at the conclusion of the subsequent academic year he or she will be reappointed to a seven-year term appointment.
- 6.9 Reappointment of nontenured members of the faculty to a succeeding academic year, reappointment of members of the faculty who are serving a seven-year term appointment to a succeeding seven-year term appointment, or the award of tenure or a seven-year term appointment, may be accomplished only by notice by the chief administrative officer of a component institution or his delegate with the approval of the Board. Notwithstanding any provisions of Section 6.23, 6.7 or 6.8 to the contrary, no person shall be deemed to have been reappointed or to have been awarded tenure or a seven-year appointment because notice is not given or received by the time prescribed in Sections 6.23, 6.7 or 6.8 or in the manner prescribed in Section 6.(11). Should it occur that no notice is received by the time prescribed in Sections 6.23, 6.7 or 6.8, it is the duty of the academic employee concerned to make inquiry to determine the decision of the chief administrative officer of a component institution, who shall without delay give the required notice to the academic employee.
- 6.(10) Each faculty member shall keep the chief administrative officer of the component institution or his delegate notified of his current mailing address. The written notice required by Sections 6.23, 6.7, or 6.8 shall be sent by certified mail, return receipt requested, to the last address given by the faculty member.

- 6.(11) Dismissal or demotion of classified or nonteaching personnel before the expiration of the stated period of appointment will be only for good cause shown, as determined by appropriate administrative officers to whom this responsibility is delegated by the chief administrative officer of the component institution and in case of such dismissal or demotion any appeal shall be reviewed by the chief administrative officer of the component institution.
- 6.(12) The chief administrative officer of a component institution has the responsibility for determining when it shall be necessary to reduce academic positions, the titles of which are given in Subsection 1.8 of this Chapter, or academic programs or both, subject to approval by the Chancellor of The University of Texas System. When such reductions are necessary as a result of financial exigency, the procedure for the selection and notification of those academic positions that are to be terminated shall be governed by this Section, and neither the procedures specified in Subsection 6.3 of this Chapter nor the notice requirements of Subsections 6.23, 6.7, and 6.8 of this Chapter shall be applicable.
- 6.(12)1 Upon determining the existence of a financial exigency and the need to reduce academic positions or academic programs, or both, the chief administrative officer shall appoint a committee composed of faculty and administrative personnel to make recommendations to the chief administrative officer as to which academic positions and/or academic programs should be eliminated as a result of the financial exigency.
- 6.(12)2 The committee will review and assess the academic programs of the institution and identify those academic positions that may be eliminated with minimum effect upon the degree programs that should be continued. The review will include, but not be limited to, an examination of the course offerings, degree programs, supporting degree programs, teaching specialties, and semester credit hour production.
- 6.(12)3 Upon determining that one or more academic positions in a degree program or teaching specialty should be eliminated, the committee will recommend the particular position or

positions to be terminated by reviewing the academic qualifications and talents of holders of all academic positions in those degree programs or teaching specialties, the needs of the program they serve, past academic performance, and the potential for future contributions to the development of the institution. Tenure status of a faculty member shall not be a consideration in the determination of whether a particular position should be eliminated except as permitted in Subsection 6.(12)4.

- 6.(12)4 If, in the opinion of the committee, two or more faculty members are equally qualified and capable of performing a particular teaching role, the faculty member or members having tenure shall be given preference over nontenured faculty. However, if such faculty have the same tenure status, consideration will be given to the need of the institution for capabilities for teaching in multiple disciplines, and the faculty member or members qualified by training and experience to teach in more than one discipline or area of specialization will be given preference over a faculty member or members qualified to teach in only one discipline or area of specialization. In other instances, length of service as a member of the faculty at the institution shall be the determining factor.
- 6.(12)5 Upon completion of its review, the committee shall promptly recommend to the chief administrative officer those persons who may be terminated, ranked in order of priority, with the reasons for their selection. The chief administrative officer shall, with such consultation with institutional administrative officers as he or she may deem appropriate, determine which academic positions are to be terminated because of the financial exigency and shall give the holders of these positions written notice of the decision.
- 6.(12)6 Any person terminated due to financial exigency will be notified when a vacancy occurs in the same component institution in his or her field of teaching within the next two (2) academic years following the termination. If such person makes timely application and is qualified for the position to be filled, he or she shall be offered employment in that position. If the vacancy is

in a field of teaching in which two or more persons have been terminated because of financial exigency, all will be notified of the vacancy and of those so notified and making timely application, employment will be offered to the person who is the better qualified for the position to be filled.

6.(12)7 The chief administrative officer shall appoint a hearing committee to hear any appeals for reconsideration of termination decisions based upon financial exigency. Within thirty (30) days from the date of the notice of termination, a person shall have the right to appeal to the hearing committee for reconsideration of the termination decision. The appeal for reconsideration shall be in writing and addressed to the chief administrative officer of the institution. A person to be terminated who appeals to the hearing committee shall be given a reasonably adequate written statement of the basis for the initial decision to reduce academic positions and, upon request of the person, shall be given any written data or information relied upon in arriving at such decision.

6.(12)8 The hearing committee shall set the date, time, and place for hearing the appeal for reconsideration. Such hearing shall be held within thirty (30) days of the date of the written request unless the person to be terminated waives such time requirement; however, such hearing shall be held within ninety (90) days from the date of the request. The hearing committee shall conduct the hearing in accordance with the following conditions and procedures.

6.(12)81 The hearing will be closed to the public unless requested to be open by the appealing person.

6.(12)82 The appealing person may be represented by legal counsel at his or her expense.

6.(12)83 The appealing person and the institution may offer any written evidence or oral testimony that is material to the issues.

6.(12)84 The burden shall be upon the appealing person to show by a preponderance of the credible evidence that:

(a) financial exigency was not in fact the reason for the initial decision

- (b) to reduce academic positions; or the decision to terminate the appealing person as compared to another individual in the same discipline or teaching specialty was arbitrary and unreasonable.

No other issues shall be heard or considered by the hearing committee.

- 6.(12)9 The hearing committee shall make written findings of fact and recommendations to the chief administrative officer as soon as practical following the hearing. The chief administrative officer shall have the final decision to either accept or reject the recommendation of the hearing committee.

Sec. 7. Rights and Responsibilities as a Citizen and as a Teacher.

- 7.1 The teacher is entitled to full freedom in research and in the publication of the results, subject to the adequate performance of his other academic duties.
- 7.2 The teacher is entitled to freedom in the classroom in discussing his subject, but he is expected not to introduce into his teaching controversial matter which has no relation to his subject.
- 7.3 The University teacher is a citizen, a member of a learned profession, and an officer of an educational institution supported by the State. When he speaks or writes as a citizen, he should be free from institutional censorship or discipline, but his special position in the community imposes special obligations. As a person of learning and an educational officer, he should remember that the public may judge his profession and his institution by his utterances. Hence he should at all times be accurate, should exercise appropriate restraint, should show respect for the opinions of others, and should make it plain that he is not an institutional spokesman. As a member of the staff of a State institution of higher education, he should refrain from involving the System or any of its component institutions in partisan politics.
- 7.4 The Board of the System recognizes and affirms the right of a member of the faculty or staff to participate in political activities so long as such political activities do not interfere with the discharge of the duties and responsibilities that he owes to the System or any of its component institutions and so

request for any gift or contribution; and the request that a vote be cast for or against a candidate, issue, or proposition appearing on the ballot at any election held pursuant to state or federal law.

6.12 No solicitation shall be conducted in any building, structure, or facility of any component institution of the System, provided, however, that the following activities shall be deemed not to be solicitations prohibited by this subsection if they are conducted in a manner that will not disturb or interfere with the academic or institutional programs being carried on in a building, structure or facility, or do not interfere with entry to or exit from a building, structure or facility:

(1) The sale or offer for sale of any newspaper, magazine, or other publications by means of a vending machine in an area designated in advance by the institutional head or his delegate for the conduct of such activity.

(2) The sale or offer for sale of any food or drink item by means of a vending machine operated by the institution or its subcontractor in an area designated in advance by the institutional head or his delegate for the conduct of such activity.

(3) The sale or offer for sale of any publication of the institution or of any book or other printed material to be used in the regular academic work of the institution.

(4) The operation by the institution or its subcontractor (through appropriate written agreements approved as to content by the President of the institution and the Chancellor, as to form by the Office of General Counsel, and by the Board of Regents through the Chancellor's Docket) of any bookstore, specialty store, laundry, cafeteria, state or federal credit union (the membership in which must be limited to students, faculty, and staff of the institution), unmanned teller machines (any agreement for the placement of which must include a provision expressly prohibiting advertising the location of the unmanned teller machine to the general public), or other service facility maintained for the convenience of the students, staff and/or faculty.

- (5) The sale or offer for sale by the institution or its subcontractor of food and drink items and programs at athletic contests or at any other program or event sponsored or authorized by the institution.
- (6) The collection of tuition and fees in connection with enrollment of a student in any course or degree program.
- (7) The collection of membership fees or dues by registered student, faculty, or staff organizations at meetings of such organizations scheduled in accordance with the facilities use regulations of any component institution.
- (8) The collection of admission fees for the exhibition of movies or other programs that are sponsored by the component institution, a recognized faculty group, or a registered student organization, and are scheduled in accordance with the facilities use regulations of the component institution.

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6.3 The following internal corporations are presently authorized:

Internal Corporations	Date Chartered
Houston Health Science Center Foundation, Inc.	4/27/70
The Aerospace Heritage Foundation, Inc.	9/7/78
Ima Hogg Foundation, Inc.	6/26/64
The University of Texas System Medical Foundation, Inc.	10/5/73
The University of Texas at Austin School of Law Continuing Legal Education, Inc.	8/17/81
The University of Texas at Austin School of Law Publications, Inc.	8/17/81

Sec. 7. External Nonprofit Corporations.

The Board of Regents recognizes that there are legally incorporated nonprofit organizations (most having the word "foundation" in their charter) whose sole purpose is to benefit The University of Texas System, its component institutions, or teaching, research, and other activities within those component institutions. These organizations are administered by boards of directors independent from the control and supervision of the Board of Regents. Accordingly, as is the case with other external organizations, no component institution, or department or school of a component institution, may accept or receive gifts or bequests from any such external organization until such gifts or bequests have been accepted and approved by the Board of Regents.