

September 16, 2019

**MEMORANDUM**

**To:** System Audit Office  
Governor's Office of Budget, Planning and Policy  
Legislative Budget Board

**From:** Brook Syers, Senior Audit Manager, Information Technology

The University of Texas Health Science Center - Houston's Auditing & Advisory Services department conducted an audit of the guest administration system. The objectives of the audit were to:

- Determine whether controls around guest access are adequate and functioning as intended.
- Determine whether controls around Sponsors, Registration Agents (RAs), and Registration Agent Coordinators (RACs) are adequate and functioning as intended.

The report contains confidential information that relates to the security of sensitive data and is not subject to the disclosure requirements of the Texas Public Information Act, based on the exception found in Government Code 552.139. Specific results were made to the appropriate management members.