
Date: August 7, 2018
To: Andrea Marks, Chief Financial Officer
From: John Lazarine, Chief Audit Executive
Internal Audit & Consulting Services
Subject: Audit of Employee Benefits Proportionality

Internal Audit and Consulting Services has completed the audit of Employee Benefits Proportionality for UT Health San Antonio as required by Rider 8, page III-44, of the *General Appropriations Act* (85th Legislature, Conference Committee Report). The rider requires that the audit examine appropriation years 2015, 2016 and 2017.

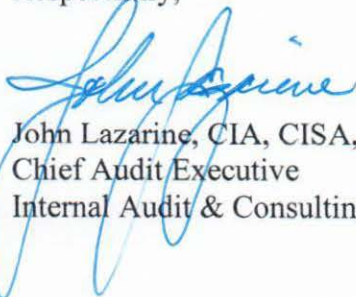
Based on audit procedures performed, the *Benefits Proportional by Method of Finance (APS 011)* reports for all three appropriation years, as submitted to the State Comptroller, were materially accurate, and the process in place to ensure benefits funding proportionality was applied according to the guidelines established in Article IX, Section 6.08 of the General Appropriations Act.

Our audit procedures were consistent with the methodology prescribed by the Texas State Auditor's Office to comply with Rider 8, and included the following:

- Review of source information obtained from the UT Health San Antonio internal accounting system and the State's Uniform Statewide Accounting System (USAS)
- Review of the benefits proportionality reporting process
- Validation of the accuracy of information and proportional funding calculations reported to the State Comptroller on the APS 011 reports
- Verification that only eligible employee benefits were paid from State appropriated funds

In addition, we relied upon work conducted in previous audits by our office, our external audit firm, and the Texas State Auditor's Office to gain assurance on the reliability of data in the internal accounting system and USAS. The audit was conducted in accordance with the guidelines set forth in The Institute of Internal Auditors' *International Standards for the Professional Practice of Internal Auditing*.

Respectfully,



John Lazarine, CIA, CISA, CRISC
Chief Audit Executive
Internal Audit & Consulting Services