



Joint Admission Medical Program (JAMP)
Internal Audit Report

Project # 2014-42

October 7, 2013

Reviewed by:

A handwritten signature in black ink, appearing to read "R. Romo".

Dr. Ricardo Romo
President

Background

The Joint Admission Medical Program (JAMP) is a special program created by the Texas Legislature to support and encourage highly qualified, economically disadvantaged Texas resident students pursuing a medical education. At The University of Texas at San Antonio (UTSA), Dr. Vince serves as the JAMP Faculty Director and was provided \$15,563 in FY 2013 for the program.

Objective and Scope


The audit objective is to provide assurance that UTSA complies with the JAMP Expenditure Guidelines and the JAMP Agreement requirements. The audit included a review of the financial activity for the period of September 1, 2012 through August 31, 2013. See attached FY 2013 expenditure report for details. This audit is required on a rotational basis by the JAMP Council Agreement.

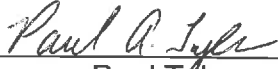
Conclusion

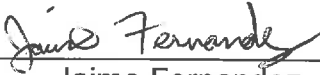
Based on the procedures performed, internal controls appear to be operating satisfactorily and the UTSA JAMP program complies with the JAMP Expenditure Guidelines. As outlined in the JAMP Faculty Director Responsibilities, the JAMP Faculty Director should convene a committee to oversee all aspects of the program and to obtain academic and administrative guidance relevant to the administration of the program; however, a committee has not met since 2008.

Recommendation:	Convene the committee to oversee all aspects of the Joint Admission Medical Program (JAMP).
Management's Response:	I fully agree that convening an advisory committee can serve to benefit UTSA prospective & continuing JAMP students.
Responsible Person:	<i>Dr. Alan Vince, JAMP Faculty Director</i>
Implementation Date:	<i>May 31, 2014.</i>

This engagement was conducted in accordance with The Institute of Internal Auditors' International Standards for the Professional Practice of Internal Auditing.


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Jaime Fernandez
Internal Auditor II

cc: Dr. Lawrence Williams, Vice Provost and Dean for Undergraduate Studies
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