

How to Log In to My UT Benefits for Retirees

IMPORTANT! If you don't want to make any changes, YOU DO NOT NEED TO TAKE ANY ACTION.

Go to <https://utbenefits.link/manage>

Select the appropriate link for UT Austin and Stephen F. Austin

Retired Employees

From UT Austin and Stephen F. Austin State University

Log in with institution credentials (SSO)

From All Other UT Institutions

Log in with Username & Password

Select your university from the dropdown.

The screenshot shows the 'My UT Benefits' login page. At the top, it says 'THE UNIVERSITY of TEXAS SYSTEM' and 'THE OFFICE of EMPLOYEE BENEFITS My UT Benefits'. Below that is a section titled 'Select your home institution'. It contains instructions: 'My UT Benefits requires that you authenticate with your home institution. Please either select it from the list below, then click 'Select', or you may use the search-as-you-type feature by typing a partial name into the search box below, then clicking 'Search'.' There is a warning: 'Please do not create a bookmark or favorite in your web browser on this page. This page is not part of the application you are accessing. You may create a bookmark/favorite after you complete the authentication process.' Below this is a search box labeled 'Enter organization name (partials ok):' with a 'Search' button. Underneath is a section 'Or choose from a list:' with a dropdown menu. The dropdown is open, showing a list of institutions: 'The University of Texas at Arlington', 'The University of Texas at Austin', 'The University of Texas at Dallas', 'The University of Texas at El Paso', 'The University of Texas at San Antonio', 'The University of Texas at Tyler', 'The University of Texas Health Science Center at Houston', and 'The University of Texas Health Science Center at San Antonio'. The 'The University of Texas at Austin' option is highlighted. To the right of the dropdown is a 'Select' button and a 'Remember for session' dropdown. Below the dropdown is another search box labeled 'Need assistance?' with a 'Search' button.

Log in with your campus-assigned EID (UT Austin) or username (Stephen F. Austin)

UT Austin retirees use your EID and password.
Your EID is listed on your retiree billing statement.

The screenshot shows a login form titled 'Sign in with your UT EID'. It has two input fields: 'UT EID' and 'Password'. Below the fields is a large orange 'SIGN IN' button. Underneath the button are three links: 'I forgot my UT EID or password.', 'I have a temporary password.', and 'I need a UT EID. Help'.

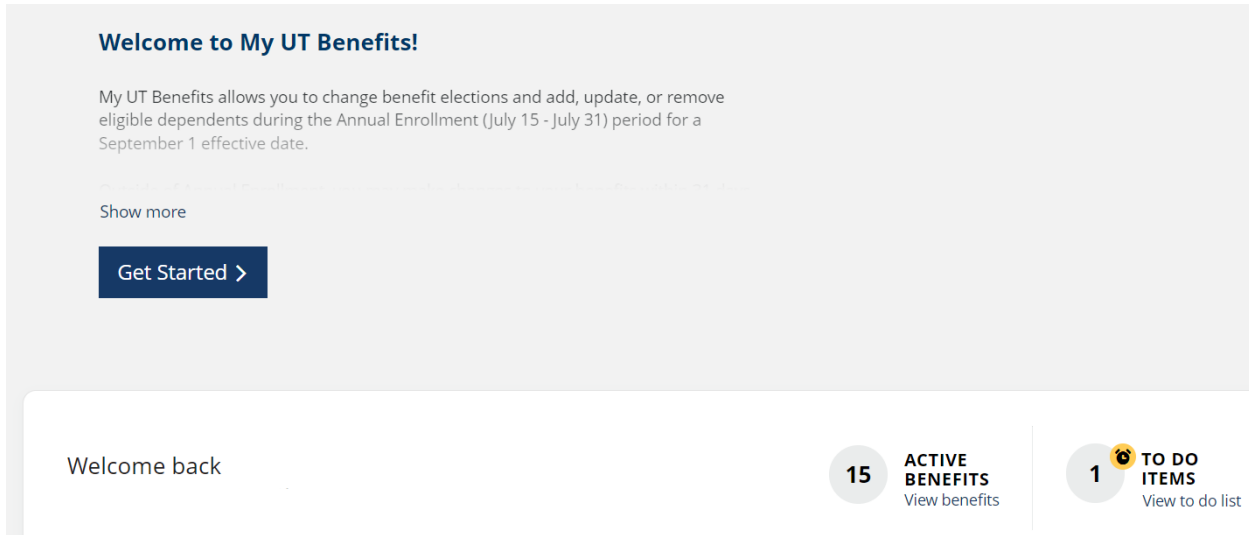
You can also get help with your UT EID and password with the help links under the "Sign In" button.

Stephen F. Austin retirees use your campus-assigned username.

The screenshot shows a login form titled 'Login'. It has a lock icon and the text 'Enter your MySFA Username and Password'. Below this are two input fields: 'Username:' and 'Password:'. Below the fields is a large green 'Login' button. At the bottom of the form are three links: 'First Time User | Forgot Password | Forgot Username'.

If you need assistance with your mySFA login or Duo Security, please contact the ITS Help Desk at 936-468-HELP (4357).

Once logged in, you'll be on the **My UT Benefits home page** which looks similar to the image below. The blue button may be named differently depending on the time of year (enrollment period vs. outside of an enrollment period).



Follow the workflow to complete your changes.

Be sure to save your changes and complete your enrollment before exiting the system.

You may view/save/print your confirmation statement on the home screen under the Benefits tab at the top or the "Print your benefits" link in the middle ribbon of that page.

FOR TECHNICAL ASSISTANCE WITH LOGIN OR SITE NAVIGATION, PLEASE CALL MY UT BENEFITS SUPPORT AT 1 (844) 870-0044, (Available M-F, 8am – 5pm CST).