



Mentor Application

Name of Firm:		
Firm Contact Person:	Title:	
Firm Physical Address:		
Firm Mailing Address:		
City:	State:	Zip:
Phone Number:	Fax:	
E-Mail/Website:		
Identify your firm's primary line of business by checking the appropriate category below: <input type="checkbox"/> Heavy Construction <input type="checkbox"/> Building Construction <input type="checkbox"/> Professional Services <input type="checkbox"/> Special Trade <input type="checkbox"/> Other Services <input type="checkbox"/> Commodities		
Years Firm has been in Business:	Bonding Capacity?	Is the firm currently registered with Centralized Master Bidders List?
HUB Certification #:		Other Certifications
Are you currently participating in any other Mentor/Protégé Program? <input type="checkbox"/> Yes <input type="checkbox"/> No Explain:		Are you currently involved in a Mentor/Protégé Relationship? <input type="checkbox"/> Yes <input type="checkbox"/> No Explain:
Is your firm willing to enter into a written agreement with a protégé firm outlining the goals, and objectives of your potential Mentor/Protégé relationship through the University of Texas System? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Please describe your firm's interest and goal in becoming a Mentor through the program.		
Check the categories where you are willing to provide assistance:		
<input type="checkbox"/> Business Plan	<input type="checkbox"/> Organization structure	<input type="checkbox"/> Operations Assessment
<input type="checkbox"/> Implementation and Actions Plans	<input type="checkbox"/> Market Analysis	<input type="checkbox"/> Blueprint Reading
<input type="checkbox"/> Scheduling & Purchasing	<input type="checkbox"/> Cost Accounting	<input type="checkbox"/> Obtaining Permits & Subcontracts
<input type="checkbox"/> Construction Equipment & Materials	<input type="checkbox"/> Reading & Interpreting Plans and Specifications	<input type="checkbox"/> Bonding & Insurance
<input type="checkbox"/> Banking Services	<input type="checkbox"/> Job Cost & Work in Progress	<input type="checkbox"/> Payroll
<input type="checkbox"/> Competitive Marketplace Overhead	<input type="checkbox"/> Prompt Payment Procedures	<input type="checkbox"/> Records & Contract Management
<input type="checkbox"/> Troubleshooting and Avoidance Delay	<input type="checkbox"/> Personnel Management	<input type="checkbox"/> Project Planning & Scheduling
<input type="checkbox"/> Analysis of major fixed & variable cost components	<input type="checkbox"/> Post award bid assessment of successful & unsuccessful bidders	<input type="checkbox"/> Take-offs
<input type="checkbox"/> Accounting records preparation & maintenance		
Acknowledgement Statement:		
I understand that participation in the Mentor-Protégé Program is voluntary and that participation in the UT system Mentor-Protégé Program is neither a guarantee of work nor a promise of business; but the Program's intent is to foster positive long-term business relationships. I agree to report on the progress made relative to the Mentor-Protégé Agreement as indicated in the agreement.		
I understand that in order to potentially be selected by a Protégé as their Mentor, information I have provided will be made available to eligible Protégés who have indicated a willingness to participate in the program. I also understand that the UT System Administration Office of HUB Development cannot and will not be held responsible for any actions of either the Mentor or the Protégé in relation to the Mentor/Protégé Application.		
Signature of Mentor Representative	Title	Date