

Delegations of Authority for The University of Texas at Tyler*

Board of Regents’ Rules and Regulations		From	Delegate	Date of Delegation
CURRENT PURPOSE GIFTS: Delegation of authority to accept current purpose gifts other than securities to The University of Texas at Tyler; provided that each gift is processed in accordance with all applicable laws, Rules, policies and the UT Gift Acceptance Procedures.	<i>Rule 60101, Section 5; Section 7 UT System Gift Acceptance Procedures</i>	Julie Philley, M.D., President	Dwain Morris, Chief Financial Officer	September 30, 2024
CURRENT PURPOSE GIFTS: Delegation of authority to accept current purpose gifts other than securities to The University of Texas at Tyler; provided that each gift is processed in accordance with all applicable laws, Rules, policies and the UT Gift Acceptance Procedures.	<i>Rule 60101, Section 5; Section 7 UT System Gift Acceptance Procedures</i>	Julie Philley, M.D., President	Daniel J. Deslatte, Chief Business Officer	September 30, 2024
GIFTS OF SECURITIES: Delegation of authority to accept current purpose gifts of securities to The University of Texas at Tyler provided that each gift is processed in accordance with all applicable laws, Rules, policies and the UT Gift Acceptance Procedures.	<i>Rule 60101, Section 5; UT System Gift Acceptance Procedures Section 7</i>	Julie Philley, M.D., President	<u>The University of Texas System Office of External Relations, Communications and Advancement Services</u> Randa S. Safady, Ph.D., Vice Chancellor of External Relations, Communications and Advancement Services Karoline Felts, Associate Vice Chancellor for Advancement Services	December 4, 2024
IRS FORMS (GIFTS): Delegation of authority to execute necessary IRS forms relating to gifts, including IRS Forms 8283 and 8282. Authority extends only to necessary IRS forms relating to gifts accepted on behalf of The University of Texas at Tyler.	<i>Rule 60101, Sections 2 and 8; System Gift Acceptance Procedures Section 3.6</i>	Julie Philley, M.D., President	John Sprenkle, Controller	July 23, 2025
IRS FORMS (GIFTS): Delegation of authority to execute necessary IRS forms relating to gifts, including IRS Forms 8283 and 8282. Authority extends only to necessary IRS forms relating to gifts accepted on behalf of The University of Texas at Tyler.	<i>Rule 60101, Sections 2 and 8; System Gift Acceptance Procedures Section 3.6</i>	Julie Philley, M.D., President	Dwain Morris, Chief Financial Officer	September 30, 2024

**Please be aware that this chart provides only a brief summary of each delegation memorandum. You will need to review the specific delegation memorandum that is of interest to you for detailed scope and restrictions related to such delegation. As of 9-20-2021, with the exception of certain Special Procedure Contracts, the Board approval threshold for UT Tyler is \$5,000,000; and the OGC threshold is \$1,000,000 (\$2,500,000 for hospital operations contracts) (see Rule 10501 and UTS145). Delegation chart current as of 10/16/2025.*

Board of Regents' Rules and Regulations		From	Delegate	Date of Delegation
IRS FORMS (NOT GIFT RELATED): Delegation of authority to execute certain IRS forms, including 941, 1096, 1042, 1042T, W-3, etc. Extends only to necessary IRS forms not relating to gifts.	<i>Rule 10501, Sect. 2.4</i>	Julie Philley, M.D., President	Dwain Morris, Chief Financial Officer	September 30, 2024
IRS FORMS (NOT GIFT RELATED): Delegation of authority to execute certain IRS forms, including 941, 1096, 1042, 1042T, W-3, etc. Extends only to necessary IRS forms not relating to gifts.	<i>Rule 10501, Sect. 2.4</i>	Julie Philley, M.D., President	John Sprenkle, Controller	September 30, 2024
BANKING: Delegation of authority to execute and deliver contracts for banking services. Authority extends only to contracts for banking services with banks that have a depository agreement with the Board of Regents of The University of Texas System.	<i>Rule 10501; UTS166; UTS167</i>	Julie Philley, M.D., President	Dwain Morris, Chief Financial Officer	September 30, 2024
BANKING: Delegation of authority to execute and deliver contracts for banking services. Authority extends only to contracts for banking services with banks that have a depository agreement with the Board of Regents of The University of Texas System.	<i>Rule 10501; UTS166; UTS167</i>	Julie Philley, M.D., President	Daniel J. Deslatte, Chief Business Officer	September 30, 2024
BANKING: Delegation of authority to execute and deliver contracts for banking services. Authority extends only to contracts for banking services with banks that have a depository agreement with the Board of Regents of The University of Texas System.	<i>Rule 10501; UTS166; UTS167</i>	Julie Philley, M.D., President	John Sprenkle, Controller	September 27, 2024
SPACE LEASE AGREEMENTS: Delegation of authority to execute and deliver space lease agreements with a value of \$1,000,000 or less, for the purpose of leasing space for use by the institution for institutional purposes.	<i>Rule 10501</i>	Julie Philley, M.D., President	Dwain Morris, Chief Financial Officer	September 27, 2024
SPACE LEASE AGREEMENTS: Delegation of authority to execute and deliver space lease agreements with a value of \$1,000,000 or less, for the purpose of leasing space for use by the institution for institutional purposes.	<i>Rule 10501</i>	Julie Philley, M.D., President	Daniel J. Deslatte, Chief Business Officer	September 27, 2024

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Board of Regents' Rules and Regulations		From	Delegate	Date of Delegation
MASTER LEASE AGREEMENT - THE FOUNDRY: Delegation of authority to execute and deliver Master Lease Agreement, including amendments and renewals, entered into by and between HZF Foundry Borrower DE, LLC, and the Board of Regents of The University of Texas System, for the use and benefit of The University of Texas at Tyler, with a value of \$4,000,000 or less, for the purpose of leasing space for use by the institution for institutional purposes.	<i>Rule 10501</i>	Julie Philley, M.D., President	<u>\$4,000,000 or less</u> Daniel J. Deslatte, Chief Business Officer	September 27, 2024
MASTER LEASE AGREEMENT - THE FOUNDRY: Delegation of authority to execute and deliver Master Lease Agreement, including amendments and renewals, entered into by and between HZF Foundry Borrower DE, LLC, and the Board of Regents of The University of Texas System, for the use and benefit of The University of Texas at Tyler, with a value of \$4,000,000 or less, for the purpose of leasing space for use by the institution for institutional purposes.	<i>Rule 10501</i>	Julie Philley, M.D., President	<u>\$4,000,000 or less</u> Dwain Morris, Chief Financial Officer	September 27, 2024
NEW MINOR CONSTRUCTION PROJECTS AND MINOR REPAIR AND REHABILITATION PROJECTS: Delegation of authority to (1) appoint architects; approve plans and construction documents; and execute and deliver related contracts, agreements, guaranteed maximum price or stipulated sum proposals, and other documents; and (2) execute and deliver contracts and agreements with architects, engineers, and other professional service providers, for all new minor construction projects and minor repair and rehabilitation projects with an anticipated value under \$10,000,000.	<i>Rule 80403; Rule 10501</i>	Julie Philley, M.D., President	Dwain Morris, Chief Financial Officer	February 10, 2025

**Please be aware that this chart provides only a brief summary of each delegation memorandum. You will need to review the specific delegation memorandum that is of interest to you for detailed scope and restrictions related to such delegation. As of 9-20-2021, with the exception of certain Special Procedure Contracts, the Board approval threshold for UT Tyler is \$5,000,000; and the OGC threshold is \$1,000,000 (\$2,500,000 for hospital operations contracts) (see Rule 10501 and UTS145). Delegation chart current as of 10/16/2025.*

Board of Regents’ Rules and Regulations		From	Delegate	Date of Delegation
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PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for routine purchase of equipment, supplies, goods, and services.	<i>Rule 10501</i>	Julie Philley, M.D., President	Dwain Morris, Chief Financial Officer	February 10, 2025
PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for routine purchase of equipment, supplies, goods, and services.	<i>Rule 10501</i>	Julie Philley, M.D., President	Daniel J. Deslatte, Chief Business Officer	October 28, 2024
PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for the routine purchase of equipment, supplies, goods, and services.	<i>Rule 10501</i>	Julie Philley, M.D., President	<u>Up to \$1,000,000</u> Crystal Smith, Director of Supply Chain, Purchasing	March 18, 2024
PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for the routine purchase of equipment, supplies, goods, and services.	<i>Rule 10501</i>	Julie Philley, M.D., President	<u>Up to \$500,000</u> Demi Beckham, Construction Contracts Coordinator – Capital Planning & Construction	July 23, 2025
PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for the routine purchase of equipment, supplies, goods, and services.	<i>Rule 10501</i>	Julie Philley, M.D., President	<u>Up to \$500,000</u> Shelly Hollis, Administrative Specialist – Information Technology	July 23, 2025
PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for the routine purchase of equipment, supplies, goods, and services.	<i>Rule 10501</i>	Julie Philley, M.D., President	<u>Up to \$500,000</u> Jaime Romero, Buyer III – Procurement Services	January 30, 2025

**Please be aware that this chart provides only a brief summary of each delegation memorandum. You will need to review the specific delegation memorandum that is of interest to you for detailed scope and restrictions related to such delegation. As of 9-20-2021, with the exception of certain Special Procedure Contracts, the Board approval threshold for UT Tyler is \$5,000,000; and the OGC threshold is \$1,000,000 (\$2,500,000 for hospital operations contracts) (see Rule 10501 and UTS145). Delegation chart current as of 10/16/2025.*

Board of Regents’ Rules and Regulations		From	Delegate	Date of Delegation
PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for the routine purchase of equipment, supplies, goods, and services.	<i>Rule 10501</i>	Julie Philley, M.D., President	<u>Up to \$500,000</u> Erin Mueck, Buyer III, Purchasing	March 18, 2024
PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for routine purchase of equipment, supplies, goods, and services.	<i>Rule 10501</i>	Julie Philley, M.D., President	<u>Up to \$500,000</u> Stephanie Moore, Buyer III and HUB Assistant, Purchasing	March 18, 2024
PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for the routine purchase of equipment, supplies, goods, and services.	<i>Rule 10501</i>	Julie Philley, M.D., President	<u>Up to \$50,000</u> Elmer Manzano, Buyer III, Procurement Services	June 11, 2025
PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for the routine purchase of equipment, supplies, goods, and services.	<i>Rule 10501</i>	Julie Philley, M.D., President	<u>Up to \$14,999.99</u> Kelly Moore, Admin and Billing Specialist II – Microbiology Section 2	September 15, 2025
PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for the routine purchase of equipment, supplies, goods, and services.	<i>Rule 10501</i>	Julie Philley, M.D., President	<u>Up to \$14,999.99</u> Garrett Mueck, Material Operations Manager – Materials Management	September 15, 2025
PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for the routine purchase of equipment, supplies, goods, and services.	<i>Rule 10501</i>	Julie Philley, M.D., President	<u>Up to \$14,999.99</u> Jorge Arellano, Assistant to the Chair – Cellular and Molecular Biology	September 15, 2025
PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for routine purchase of equipment, supplies, goods, and services.	<i>Rule 10501</i>	Julie Philley, M.D., President	<u>Up to \$14,999.99</u> Ashley Blackwell, Buyer I	September 15, 2025
PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for the routine purchase of equipment, supplies, goods, and services.	<i>Rule 10501</i>	Julie Philley, M.D., President	<u>Up to \$14,999.99</u> Jeranda Dennis, Admin Assistant II, BMR-24	March 27, 2025
PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for routine purchase of equipment, supplies, goods, and services.	<i>Rule 10501</i>	Julie Philley, M.D., President	<u>Up to \$14,999.99</u> Kelli Bergbower, Office Coordinator, HOPE Cancer Center	December 30, 2024

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PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for routine purchase of equipment, supplies, goods, and services.	<i>Rule 10501</i>	Julie Philley, M.D., President	<u>Up to \$14,999.99</u> Victoria Warner, Executive Assistant, UTHET Operations	November 20, 2024
PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for routine purchase of equipment, supplies, goods, and services.	<i>Rule 10501</i>	Julie Philley, M.D., President	<u>Up to \$14,999.99</u> Emily James, Pharmacy Buyer	November 19, 2024
PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for routine purchase of equipment, supplies, goods, and services.	<i>Rule 10501</i>	Julie Philley, M.D., President	<u>Up to \$14,999.99</u> April Hargrave, Administrative Assistant II, Plant Operations	November 13, 2024
PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for routine purchase of equipment, supplies, goods, and services.	<i>Rule 10501</i>	Julie Philley, M.D., President	<u>Up to \$14,999.99</u> Tiffanie Benefield, Administrative Specialist, BMR	April 10, 2024
PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for the routine purchase of equipment, supplies, goods, and services.	<i>Rule 10501</i>	Julie Philley, M.D., President	<u>Up to \$14,999.99</u> Liz Declet, Administrative Specialist, BMR-Section 24	March 18, 2024
PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for the routine purchase of equipment, supplies, goods, and services.	<i>Rule 10501</i>	Julie Philley, M.D., President	<u>Up to \$14,999.99</u> Elsy Andrist, Administrative Associate, BMR – Section 24	February 5, 2024
PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for routine purchase of equipment, supplies, goods, and services.	<i>Rule 10501</i>	Julie Philley, M.D., President	<u>Up to \$14,999.99</u> Haylie Grooms, Administrative Assistant, BMR – Section 2	December 14, 2023
PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for routine purchase of equipment, supplies, goods, and services.	<i>Rule 10501</i>	Julie Philley, M.D., President	<u>Up to \$4,999.99</u> Christy Melton, Manager of Sterile Processing – Central Sterile	September 15, 2025
PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for routine purchase of equipment, supplies, goods, and services.	<i>Rule 10501</i>	Julie Philley, M.D., President	<u>Up to \$4,999.99</u> Michelle Loya, GME Program Administrator – GME Administration	September 15, 2025

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PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for routine purchase of equipment, supplies, goods, and services.	<i>Rule 10501</i>	Julie Philley, M.D., President	<u>Up to \$4,999.99</u> Kerry Bonilla, Administrative Assistant III – Research Compliance	September 15, 2025
PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for routine purchase of equipment, supplies, goods, and services.	<i>Rule 10501</i>	Julie Philley, M.D., President	<u>Up to \$4,999.99</u> Tammy Coquat, Materials Management Coordinator	July 18, 2024
CONTRACTS: Delegation of authority to execute and deliver contracts of any kind or nature, including contracts for the purchase of equipment, supplies, goods, and services.	<i>Rule 10501</i>	Julie Philley, M.D., President	Barbara Haas, Provost	October 10, 2025
CONTRACTS: Delegation of authority to execute and deliver contracts of any kind or nature, including contracts for the purchase of equipment, supplies, goods, and services.	<i>Rule 10501</i>	Julie Philley, M.D., President	David Northcutt, Chief Legal Officer	July 17, 2025
CONTRACTS: Delegation of authority to execute and deliver contracts of any kind or nature, including contracts for the purchase of equipment, supplies, goods, and services.	<i>Rule 10501</i>	Julie Philley, M.D., President	Dwain Morris, Chief Financial Officer	September 27, 2024
CONTRACTS: Delegation of authority to execute and deliver contracts of any kind or nature, including contracts for the purchase of equipment, supplies, goods, and services.	<i>Rule 10501</i>	Julie Philley, M.D., President	Daniel J. Deslatte, Chief Business Officer	September 27, 2024
ELECTRIC AND NATURAL GAS TRANSACTION CONFIRMATIONS: Delegation of authority to enter into, execute and deliver verbal and written transaction confirmations authorized under electricity contracts and natural gas contracts executed and delivered by an authorized representative of UTHSCT.	<i>Rule 10501</i>	Julie Philley, M.D., President	Daniel J. Deslatte, Chief Business Officer	October 28, 2024

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ELECTRIC AND NATURAL GAS TRANSACTION CONFIRMATIONS: Delegation of authority to enter into, execute and deliver verbal and written transaction confirmations authorized under electricity contracts and natural gas contracts executed and delivered by an authorized representative of UTHSCT.	<i>Rule 10501</i>	Julie Philley, M.D., President	Dwain Morris, Chief Financial Officer	October 28, 2024
ELECTRIC AND NATURAL GAS TRANSACTION CONFIRMATIONS (MAIN CAMPUS): Delegation of authority to enter into, execute and deliver verbal and written transaction confirmations authorized under electricity contracts and natural gas contracts executed and delivered by an authorized representative of UTHSCT and UTTY.	<i>Rule 10501</i>	Julie Philley, M.D., President	<u><i>Main Campus Only</i></u> Thomas Moss, Associate Vice President of Facilities	August 5, 2025
ELECTRIC AND NATURAL GAS TRANSACTION CONFIRMATIONS: Delegation of authority to enter into, execute and deliver verbal and written transaction confirmations authorized under electricity contracts and natural gas contracts executed and delivered by an authorized representative of UTHSCT and UTTY.	<i>Rule 10501</i>	Julie Philley, M.D., President	<u><i>Health Science Campus Only</i></u> Thomas Moss, Associate Vice President of Facilities	August 5, 2025
ELECTRIC AND NATURAL GAS TRANSACTION CONFIRMATIONS: Delegation of authority to enter into, execute and deliver verbal and written transaction confirmations authorized under electricity contracts and natural gas contracts executed and delivered by an authorized representative of UTHSCT.	<i>Rule 10501</i>	Julie Philley, M.D., President	<u><i>Health Science Campus Only</i></u> Kenneth Huffman, Director of Plant Operations	June 26, 2017
INTERAGENCY CONTRACTS WITH U.T. INSTITUTIONS: Delegation of authority to execute and deliver contracts or agreements with UT System Administration or between or among institutions of UT System for resources or services. Any such contract or agreement shall provide for the recovery of the cost of services and resources furnished.	<i>Rule 10501</i>	Julie Philley, M.D., President	Daniel J. Deslatte, Chief Business Officer	July 17, 2025

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AGREEMENTS WITH CORPORATE SPONSORS AND AGREEMENTS THAT GRANT AN INTEREST IN INTELLECTUAL PROPERTY: Delegation of authority to execute and deliver agreements granting an interest in intellectual property. Covers typical option and license agreements and research contracts with corporate sponsors, as well as non-disclosure agreements and material transfer agreements.	<i>Rule 10501; Rule 9010, Sections 15.1 & 15.3</i>	Julie Philley, M.D., President	Barbara Haas, Provost	October 10, 2025
AGREEMENTS WITH CORPORATE SPONSORS AND AGREEMENTS THAT GRANT AN INTEREST IN INTELLECTUAL PROPERTY: Delegation of authority to execute and deliver agreements granting an interest in intellectual property. Covers typical option and license agreements and research contracts with corporate sponsors, as well as non-disclosure agreements and material transfer agreements.	<i>Rule 10501; Rule 9010, Sections 15.1 & 15.3</i>	Julie Philley, M.D., President	David Northcutt, Chief Legal Officer	July 17, 2025
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STATE AND FEDERAL CONTRACTS OR PROPOSALS FOR SPONSORED RESEARCH: Delegation of authority to execute and deliver state, federal and other contracts or proposals for sponsored research on behalf of the Board.	<i>Rule 10501</i>	Julie Philley, M.D., President	Barbara Haas, Provost	October 10, 2025
STATE AND FEDERAL CONTRACTS OR PROPOSALS FOR SPONSORED RESEARCH: Delegation of authority to execute and deliver state, federal and other contracts or proposals for sponsored research on behalf of the Board.	<i>Rule 10501</i>	Julie Philley, M.D., President	Amir Mirmiran, Chief Research Officer	July 17, 2025
STATE AND FEDERAL CONTRACTS OR PROPOSALS FOR SPONSORED RESEARCH: Delegation of authority to execute and deliver state, federal and other contracts or proposals for sponsored research on behalf of the Board.	<i>Rule 10501</i>	Julie Philley, M.D., President	Lisa Bush, MS, PhD, Associate VP for Research Administration	March 27, 2024
MATERIAL TRANSFER AGREEMENTS: Delegation of authority to execute and deliver material transfer agreements up to a value of \$25,000.	<i>Rule 10501, and Rule 90105</i>	Julie Philley, M.D., President	<u>Up to \$25,000</u> Barbara Haas, Provost	October 10, 2025
MATERIAL TRANSFER AGREEMENTS: Delegation of authority to execute and deliver material transfer agreements up to a value of \$25,000.	<i>Rule 10501, and Rule 90105</i>	Julie Philley, M.D., President	<u>Up to \$25,000</u> Amir Mirmiran, Chief Research Officer	July 17, 2025
MATERIAL TRANSFER AGREEMENTS: Delegation of authority to execute and deliver material transfer agreements up to a value of \$25,000.	<i>Rule 10501, and Rule 90105</i>	Julie Philley, M.D., President	<u>Up to \$25,000</u> Daniel J. Deslatte, Chief Business Officer	October 28, 2024
AFFILIATION AGREEMENTS AND PROGRAM AGREEMENTS: Delegation of authority to execute and deliver affiliation agreements and program agreements.	<i>Rule 10501</i>	Julie Philley, M.D., President	Barbara Haas, Provost	October 10, 2025

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AFFILIATION AGREEMENTS AND PROGRAM AGREEMENTS: Delegation of authority to execute and deliver affiliation agreements and program agreements.	<i>Rule 10501</i>	Julie Philley, M.D., President	Daniel Deslatte, Chief Business Officer	February 10, 2025
AFFILIATION AGREEMENTS AND PROGRAM AGREEMENTS (GRADUATE MEDICAL EDUCATION PROGRAMS): Delegation of authority to execute and deliver affiliation agreements and program agreements for Graduate Medical Education programs.	<i>Rule 10501</i>	Julie Philley, M.D., President	Emmanuel Elueze, Assoc. Dean, GME	March 14, 2023
ATHLETIC GAME AGREEMENTS: Delegation of authority to execute and deliver athletic game agreements up to \$50,000.	<i>Rule 10501</i>	Julie Philley, M.D., President	<u>Up to \$50,000</u> Mr. Daniel Deslatte, Chief Business Officer	November 13, 2024
ATHLETIC GAME AGREEMENTS: Delegation of authority to execute and deliver athletic game agreements up to \$50,000.	<i>Rule 10501</i>	Julie Philley, M.D., President	<u>Up to \$50,000</u> Dwain Morris, Chief Financial Officer	November 13, 2024
ATHLETIC GAME AGREEMENTS: Delegation of authority to execute and deliver athletic game agreements up to \$50,000.	<i>Rule 10501</i>	Julie Philley, M.D., President	<u>Up to \$50,000</u> Dr. Sam Ferguson, Director of Athletics	April 15, 2025
CAMPUS CONDITION REPORTS: Delegation of authority to certify and submit “Campus Condition Reports” to the Texas Higher Education Coordinating Board (THECB).	<i>17 TAC 17.101(2)(B); THECB Campus Condition Index Reporting Manual; Rule 10501</i>	Julie Philley, M.D., President	<u>Health Science Center Only</u> Thomas Moss, Associate Vice President of Facilities	August 5, 2025
CAMPUS CONDITION REPORTS: Delegation of authority to certify and submit “Campus Condition Reports” to the Texas Higher Education Coordinating Board (THECB).	<i>17 TAC 17.101(2)(B); THECB Campus Condition Index Reporting Manual; Rule 10501</i>	Julie Philley, M.D., President	<u>Health Science Center Only</u> Kenny Huffman, Executive Director, Facilities	March 20, 2023

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Board of Regents’ Rules and Regulations		From	Delegate	Date of Delegation
CAMPUS CONDITION REPORTS: Delegation of authority to certify and submit “Campus Condition Reports” to the Texas Higher Education Coordinating Board (THECB).	<i>17 TAC 17.101(2)(B); THECB Campus Condition Index Reporting Manual; Rule 10501</i>	Julie Philley, M.D., President	<u>Main Campus Only</u> Thomas Moss, Associate Vice President of Facilities	August 5, 2025
RECORDS MANAGEMENT OFFICER: Delegation of authority as Records Management Officer to administer the University’s records management program.	<i>Section 441.183, Texas Govt. Code</i>	Julie Philley, M.D., President	John Sprenkle, Controller	November 17, 2023
RECORDS MANAGEMENT OFFICER: Delegation of authority to administer the University’s records management program.	<i>Section 441.183, Texas Govt. Code</i>	Julie Philley, M.D., President	Daniel J. Deslatte, Chief Business Officer	September 27, 2024
DELEGATIONS OF AUTHORITY FROM THE UNIVERSITY OF TEXAS SYSTEM ADMINISTRATION TO THE UNIVERSITY OF TEXAS HEALTH SCIENCE CENTER AT TYLER				
HOLIDAY SCHEDULE: Delegation of authority to approve annually the holiday schedule for the respective institutions.	<i>Rule 30201, Section 1</i>	Jonathan Pruitt, Executive Vice Chancellor and Chief Operating Officer	Presidents, The University of Texas	September 1, 2010 (cont. September 1, 2021)

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Board of Regents’ Rules and Regulations	From	Delegate	Date of Delegation
<p>LANDLORD’S OR LICENSOR’S CONSENT TO MODIFICATION OF EXISTING TELECOMMUNICATIONS EQUIPMENT NOT INVOLVING THE ADDITION OF EQUIPMENT: Delegation of authority to execute and deliver Landlord’s or Licensor’s Consent to Modification of Existing Telecommunications Equipment. Delegate shall use without material change the template letter, in conformity with the instructions attached thereto, currently approved by the U. T. System Office of General Counsel (OGC), or such subsequent template letter and accompanying instructions that may be approved by OGC.</p> <p>This delegation is expressly limited to the consent to modify existing telecommunications equipment not involving the addition of equipment.</p>	<p><i>Rule 70301, Section 4.3; Rule 10501; UTS 126; Article III, Section 51 Texas Constitution</i></p>	<p>Jonathan Pruitt, Executive Vice Chancellor and Chief Operating Officer</p> <p>Chief Business Officer, U. T. Tyler</p>	<p>September 15, 2020 (cont. September 1, 2021)</p>
<p>LANDLORD’S OR LICENSOR’S CONSENT TO MODIFICATION OF EXISTING TELECOMMUNICATIONS EQUIPMENT NOT INVOLVING THE ADDITION OF EQUIPMENT: Delegation of authority to execute and deliver Landlord’s or Licensor’s Consent to Modification of Existing Telecommunications Equipment. Delegate shall use without material change the template letter, in conformity with the instructions attached thereto, currently approved by the U. T. System Office of General Counsel (OGC), or such subsequent template letter and accompanying instructions that may be approved by OGC.</p> <p>This delegation is expressly limited to the consent to modify existing telecommunications equipment not involving the addition of equipment.</p>	<p><i>Rule 70301, Section 4.3; Rule 10501; UTS 126; Article III, Section 51 Texas Constitution</i></p>	<p>Jonathan Pruitt, Executive Vice Chancellor and Chief Operating Officer</p> <p>Chief Business Officers, U. T. Health Science Center at Tyler</p>	<p>September 15, 2020 (cont. September 1, 2021)</p>

**Please be aware that this chart provides only a brief summary of each delegation memorandum. You will need to review the specific delegation memorandum that is of interest to you for detailed scope and restrictions related to such delegation. As of 9-20-2021, with the exception of certain Special Procedure Contracts, the Board approval threshold for UT Tyler is \$5,000,000; and the OGC threshold is \$1,000,000 (\$2,500,000 for hospital operations contracts) (see Rule 10501 and UTS145). Delegation chart current as of 10/16/2025.*

Board of Regents’ Rules and Regulations		From	Delegate	Date of Delegation
CAMPUS LEASES – UT TYLER: Delegation of authority to execute and deliver campus office leases. (See delegation memo for defined terms, conditions and limitations.)	<i>Rule 70301; Rule 10501; UTS 126; Article III, Section 51 Texas Constitution</i>	Jonathan Pruitt, Executive Vice Chancellor and Chief Operating Officer	Chief Business Officer, U. T. Tyler	September 15, 2020 (cont. September 1, 2021)
CAMPUS LEASES – UT HEALTH SCIENCE CENTER AT TYLER: Delegation of authority to execute and deliver campus office leases. (See delegation memo for defined terms, conditions and limitations.)	<i>Rule 70301; Rule 10501; UTS 126; Article III, Section 51 Texas Constitution</i>	Jonathan Pruitt, Executive Vice Chancellor and Chief Operating Officer	Chief Business Officers, U. T. Health Science Center at Tyler	September 15, 2020 (cont. September 1, 2021)
TRADEMARK LICENSE AGREEMENTS: Delegation of authority to execute and deliver trademark license agreements related to Board-owned trademarks, so long as all trademark license agreements include: (1) the grant clause posted online or a grant clause substantially similar to that grant clause, (2) a statement making the license subject to the Trademark License Agreement Terms and Conditions posted online , and (3) a Trademark Schedule showing the exact mark or marks being licensed and indicating how those marks are to appear (including color, capitalization, typesetting, and any other distinguishing features of the included marks). Ensure proper monitoring of each licensee. All trademarks with a value exceeding institutions’ local contracting authority must be reviewed and processed as outlined in UTS125.	<i>Rule 10501; Rule 90101, Sects. 15.1 and 15.3; UTS125</i>	Daniel H. Sharphorn, Vice- Chancellor and General Counsel	Presidents – UT Institutions Chief Business Officers – UT Institutions and UT System Vice Provosts for Research and Vice Presidents for Research – UT Institutions Chief Legal Officers – UT Institutions	March 6, 2017
SETTLEMENT OF DISPUTES – CHIEF LEGAL OFFICERS: Delegation of authority to execute and deliver agreements settling certain claims, disputes, or litigation in the amount of \$75,000 or less.	<i>Rule 10501</i>	Daniel H. Sharphorn, Vice- Chancellor and General Counsel	<u>\$75,000 or less</u> Chief Legal Officers* [*Note: Some institutions have more than one Chief Legal Officer, for the purposes of this delegation. See memo.]	November 8, 2023

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Board of Regents’ Rules and Regulations		From	Delegate	Date of Delegation
INVOICES AND PAYMENTS FOR OUTSIDE COUNSEL SERVICES: Delegation of authority to submit to the Texas Attorney General the outside counsel invoices required by SB 1370 (86R-2019).	<i>SB 1370 (86R); Rule 10501, Sects. 2.1 and 2.8</i>	Daniel H. Sharphorn, Vice-Chancellor and General Counsel	Chief Legal Officers – UT Institutions	July 30, 2019 (eff. September 1, 2019)

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