

**Delegations of Authority for The University of Texas at San Antonio\***

| <b>Board of Regents'<br/>Rules and Regulations</b>   |   | <b>From</b>                     | <b>Delegate</b>  | <b>Date of Delegation</b> |
|--|---|---------------------------------|--|---------------------------|
| <b>GIFTS:<br/>Delegation of authority to accept current purpose gifts, other than securities, to UTSA.</b>   | <i>Rule 60101;<br/>UT Gift<br/>Acceptance<br/>Procedures,<br/>Article 2,<br/>Section 6</i>            | Dr. Taylor Eighmy,<br>President | Vice President for External Relations  | November 9, 2012          |
| <b>GIFTS:<br/>Delegation of authority to accept current purpose gifts, other than securities, to UTSA, up to \$50,000 in gift value.</b>   | <i>Rule 60101,<br/>Section 6; UT<br/>Gift<br/>Acceptance<br/>Procedures,<br/>Section 7</i>            | Dr. Taylor Eighmy,<br>President | Assistant Vice President, Operations and Talent Management   | February 1, 2018          |
| <b>GIFTS OF SECURITIES:<br/>Delegation of authority to accept current purpose gifts of securities to UTSA.</b>   | <i>Rule 60101;<br/>UT System<br/>Gift<br/>Acceptance<br/>Procedures,<br/>Article 2,<br/>Section 6</i> | Dr. Taylor Eighmy,<br>President | <b><u>The University of Texas System Office of External Relations</u></b><br>Associate Vice Chancellor for Development and Gift Planning Services<br><br>Director of Development and Gift Planning Services<br><br>Director of Endowment Compliance and Development Operations | November 9, 2012          |
| <b>IRS FORMS RELATING TO GIFTS:<br/>Delegation of authority to execute necessary IRS forms relating to gifts.</b>  | <i>Rule 60101,<br/>Section 8</i>  | Dr. Taylor Eighmy,<br>President | Assistant Vice President, Operations and Talent Management   | February 1, 2018          |
| <b>SPACE LEASES:<br/>Delegation of authority to execute and deliver space lease agreements for the purpose of leasing space for use by the institution for institutional purposes.</b> | <i>Rule 10501<br/>and 70301;<br/>UTS126</i>   | Dr. Taylor Eighmy,<br>President | Senior Vice President for Business Affairs   | June 1, 2019              |

*\*Please be aware that this chart provides only a brief summary of each delegation memorandum. You will need to review the specific delegation memorandum that is of interest to you for detailed scope and restrictions related to such delegation. As of 10/25/16, with the exception of certain Special Procedure Contracts, the Board approval threshold for UT San Antonio is \$1 million, and the OGC threshold is \$1 million (see Rule 10501 and UTS145). Delegation chart current as of 9/25/2019.*

| Board of Regents' Rules and Regulations   |   | From                         | Delegate  | Date of Delegation |
|---|---|------------------------------|---|--------------------|
| <b>BANKING SERVICES:</b><br>Delegation of authority to execute and deliver contracts for banking services. Authority extends only to contracts for banking services with banks that have a depository agreement with the Board of Regents of The University of Texas System.  | <i>Rule 10501;<br/>UTS166 and<br/>UTS 167</i> | Dr. Taylor Eighmy, President | Senior Vice President for Business Affairs  | June 1, 2019       |
| <b>CONSTRUCTION – MAJOR CONSTRUCTION AND REPAIR AND REHABILITATION PROJECTS:</b><br>Delegation of authority to take the following contractual actions related to construction of “Major Projects” as defined by Regents’ Rule 80301: (1) appoint architects and engineers; and approve plans and construction documents; (2) execute and deliver contracts and agreements with construction contractors, architects, engineers, and related professional service providers; and (3) approve the construction contractor’s or construction manager’s estimates, guaranteed maximum price or stipulated sum proposals, and other documents. | <i>Rule 80404;<br/>Rule 80301</i>             | Dr. Taylor Eighmy, President | Senior Vice President for Business Affairs  | June 1, 2019       |
| <b>CONSTRUCTION – MINOR AND MAJOR CONSTRUCTION PROJECTS (EXTENDED ABSENCE):</b><br>Delegation of authority to take the following contractual actions related to construction of “Major Projects” as defined by Regents’ Rule 80301: (1) appoint architects and engineers; and approve plans and construction documents; (2) execute and deliver contracts and agreements with construction contractors, architects, engineers, and related professional service providers; and (3) approve the construction contractor’s or construction manager’s estimates, guaranteed maximum price or stipulated sum proposals, and other documents.  | <i>Rule 80404;<br/>Rule 80301</i>             | Dr. Taylor Eighmy, President | Provost and Senior Vice President for Academic Affairs<br><br><i>Delegation applies only in the extended absence of the Senior Vice President for Business Affairs.</i> | July 15, 2019      |

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| Board of Regents'<br>Rules and Regulations  |  | From                                    | Delegate  | Date of Delegation   |
|---|--|---|---|----------------------|
| <p><b>CONSTRUCTION – CHANGES AND IDIQ WORK ORDERS ON MAJOR CONSTRUCTION PROJECTS:</b><br/> <b>Delegation of authority to take the following contractual actions related to construction of “Major Projects” as defined by Regents’ Rule 80301: (1) sign and execute changes to fully executed construction agreements up to a value of \$500,000 per change, with an aggregated value not to exceed the Total Project Cost less the Project Contingency funded from within the agreement; (2) sign and execute changes to fully executed architectural and engineering design service agreements on Approved Templates up to a value of \$500,000; (3) sign and execute indefinite quantity (IDIQ) work orders with service providers under an existing executed master IDIQ agreement with the service provider up to a value of \$500,000, provided that the total aggregated dollar threshold of IDIQ work orders are below the total threshold amount (if any) established under the associated master agreement.</b></p> | <p><i>Rule 80404;<br/>Rule 80301</i></p> | <p>Dr. Taylor Eighmy,<br/>President</p> | <p><u><b>Up to \$500,000</b></u><br/>Robert Dickens, Director of Business Contracts</p> | <p>July 11, 2019</p> |

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| <p><b>CONSTRUCTION – CHANGES AND IDIQ WORK ORDERS ON MAJOR CONSTRUCTION PROJECTS:</b><br/> <b>Delegation of authority to take the following contractual actions related to construction of “Major Projects” as defined by Regents’ Rule 80301: (1) sign and execute changes to fully executed construction agreements up to a value of \$250,000 per change, with an aggregated value not to exceed the Total Project Cost less the Project Contingency funded from within the agreement; (2) sign and execute changes to fully executed architectural and engineering design service agreements on Approved Templates up to a value of \$250,000; (3) sign and execute indefinite quantity (IDIQ) work orders with service providers under an existing executed master IDIQ agreement with the service provider up to a value of \$250,000, provided that the total aggregated dollar threshold of IDIQ work orders are below the total threshold amount (if any) established under the associated master agreement.</b></p> | <p><i>Rule 80404;<br/>Rule 80301</i></p> | <p>Dr. Taylor Eighmy,<br/>President</p> | <p><u><b>Up to \$250,000</b></u><br/>Richard Wollney, Business Contracts<br/>Manager</p> | <p>July 11, 2019</p> |

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| <b>CONSTRUCTION – CHANGES AND IDIQ WORK ORDERS ON MAJOR CONSTRUCTION PROJECTS:</b><br><b>Delegation of authority to take the following contractual actions related to construction of “Major Projects” as defined by Regents’ Rule 80301: (1) sign and execute changes to fully executed construction agreements up to a value of \$100,000 per change, with an aggregated value not to exceed the Total Project Cost less the Project Contingency funded from within the agreement; (2) sign and execute changes to fully executed architectural and engineering design service agreements on Approved Templates up to a value of \$100,000; (3) sign and execute indefinite quantity (IDIQ) work orders with service providers under an existing executed master IDIQ agreement with the service provider up to a value of \$100,000, provided that the total aggregated dollar threshold of IDIQ work orders are below the total threshold amount (if any) established under the associated master agreement.</b> | <i>Rule 80404;</i><br><i>Rule 80301</i> | Dr. Taylor Eighmy,<br>President | <u><b>Up to \$100,000</b></u><br>Can Saygin, Senior Vice Provost for University Planning | July 22, 2019      |

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|--|--|---|--|----------------------|
| <p><b>CONSTRUCTION – CHANGES AND IDIQ WORK ORDERS ON MAJOR CONSTRUCTION PROJECTS:</b><br/> <b>Delegation of authority to take the following contractual actions related to construction of “Major Projects” as defined by Regents’ Rule 80301: (1) sign and execute changes to fully executed construction agreements up to a value of \$25,000 per change, with an aggregated value not to exceed the Total Project Cost less the Project Contingency funded from within the agreement; (2) sign and execute changes to fully executed architectural and engineering design service agreements on Approved Templates up to a value of \$25,000; (3) sign and execute indefinite quantity (IDIQ) work orders with service providers under an existing executed master IDIQ agreement with the service provider up to a value of \$25,000, provided that the total aggregated dollar threshold of IDIQ work orders are below the total threshold amount (if any) established under the associated master agreement.</b></p> | <p><i>Rule 80404;<br/>Rule 80301</i></p> | <p>Dr. Taylor Eighmy,<br/>President</p> | <p><u><b>Up to \$25,000</b></u><br/>Jonathan Jarrell, Senior Project Manager</p>   | <p>July 22, 2019</p> |
| <p><b>CONSTRUCTION – CHANGES AND IDIQ WORK ORDERS ON MAJOR CONSTRUCTION PROJECTS:</b><br/> <b>Delegation of authority to take the following contractual actions related to construction of “Major Projects” as defined by Regents’ Rule 80301: Sign and execute changes to fully executed construction agreements on Approved Templates up to a value of \$10,000 per change, funded from within the executed agreement. “Approved Templates” means those contract templates approved by UT System Office of Facilities Construction and Planning or UTSA’s Business Contracts Office.</b></p>   | <p><i>Rule 80404;<br/>Rule 80301</i></p> | <p>Dr. Taylor Eighmy,<br/>President</p> | <p><u><b>Up to \$10,000 per change</b></u><br/>Construction Inspectors Reporting Under Division of University Planning</p> | <p>July 22, 2019</p> |

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|---|-----------------------------|------------------------------|---|---------------------------|
| <b>CONSTRUCTION – NEW MINOR CONSTRUCTION PROJECTS AND MINOR REPAIR AND REHABILITATION PROJECTS WHICH ARE NEITHER DEBT FINANCED OR DETERMINED BY THE BOARD OF REGENTS TO BE ARCHITECTURALLY SIGNIFICANT:</b><br><b>Delegation of authority to (1) appoint architects; approve plans and construction documents; and execute and deliver related contracts, agreements, guaranteed maximum price or stipulated sum proposals, and other documents; and (2) execute and deliver contracts and agreements with architects, engineers, and other professional service providers, for all new minor construction projects and minor repair and rehabilitation projects.</b> | <i>Rule 80403 and 10501</i> | Dr. Taylor Eighmy, President | Senior Vice President for Business Affairs  | June 1, 2019              |
| <b>CONSTRUCTION – NEW MINOR CONSTRUCTION PROJECTS AND MINOR REPAIR AND REHABILITATION PROJECTS WHICH ARE NEITHER DEBT FINANCED OR DETERMINED BY THE BOARD OF REGENTS TO BE ARCHITECTURALLY SIGNIFICANT:</b><br><b>Delegation of authority to (1) execute and deliver construction related contracts, agreements, and related contractual documents up to \$500,000 in value; and (2) execute and deliver contracts and agreements with architects, engineers, and other professional service providers, up to \$250,000 in value, for all new minor construction projects and minor repair and rehabilitation projects.</b>   | <i>Rule 80403 and 10501</i> | Dr. Taylor Eighmy, President | <u><i>Up to \$500,000 for Construction-Related Contracts</i></u><br><u><i>Up to \$250,000 for Architect/Engineers and Professional Service Agreements</i></u><br>Director of Business Contracts | July 22, 2019             |

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| <b>CONSTRUCTION – NEW MINOR CONSTRUCTION PROJECTS AND MINOR REPAIR AND REHABILITATION PROJECTS:</b><br>Delegation of authority to (1) execute and deliver construction related contracts, agreements, and related contractual documents up to \$250,000 in value; and (2) execute and deliver contracts and agreements with architects, engineers, and other professional service providers, up to \$250,000 in value, for all new minor construction projects and minor repair and rehabilitation projects. | <i>Rule 80403 and 10501</i> | Dr. Taylor Eighmy, President | <u><i>Up to \$250,000 for Construction-Related Contracts</i></u><br><u><i>Up to \$250,000 for Architect/Engineers and Professional Service Agreements</i></u><br>Richard Wollney, Associate Director of Business Contracts | July 22, 2019             |
| <b>PURCHASE ORDERS:</b><br>Delegation of authority to approve and deliver purchase orders for the routine purchase of equipment, supplies, goods and services.   | <i>Rule 10501</i>           | Dr. Taylor Eighmy, President | Director of Purchasing   | July 1, 2018              |
| <b>PURCHASE ORDERS:</b><br>Delegation of authority to approve and deliver purchase orders for the purchase of equipment, supplies, goods and services.   | <i>Rule 10501</i>           | Dr. Taylor Eighmy, President | Associate Director of Purchasing   | October 1, 2018           |
| <b>PURCHASE ORDERS:</b><br>Delegation of authority to execute and deliver purchase orders up to an amount set by the primary procurement officer, but not to exceed \$150,000, for the purchase of equipment, supplies, goods, and services.   | <i>Rule 10501</i>           | Dr. Taylor Eighmy, President | <u><i>Up to \$150,000</i></u><br>Senior Procurement Specialists reporting within the Purchasing Office   | June 1, 2016              |
| <b>PURCHASE ORDERS:</b><br>Delegation of authority to approve and deliver purchase orders up to an amount set by the primary procurement officer, but not to exceed \$100,000, for the purchase of equipment, supplies, goods and services.  | <i>Rule 10501</i>           | Dr. Taylor Eighmy, President | <u><i>Not to exceed \$100,000</i></u><br>Purchasing Office Buyers<br>(Reports to the primary procurement officer)  | October 15, 2012          |
| <b>CONTRACTS:</b><br>Delegation of authority to execute and deliver contracts of any kind or nature, including contracts for the purchase of equipment, supplies, goods, and services.   | <i>Rule 10501</i>           | Dr. Taylor Eighmy, President | Senior Vice President for Business Affairs   | June 1, 2019              |

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| <b>CONTRACTS:</b><br>Delegation of authority to execute and deliver contracts of any kind or nature up to \$500,000 in value, including contracts for the purchase of equipment, supplies, goods, and services.   | <i>Rule 10501</i>             | Dr. Taylor Eighmy,<br>President | <u><b>Up to \$500,000</b></u><br>Director of Business Contracts                            | July 22, 2019             |
| <b>CONTRACTS:</b><br>Delegation of authority to execute and deliver contracts of any kind or nature up to \$250,000 in value, including contracts for the purchase of equipment, supplies, goods, and services.   | <i>Rule 10501</i>             | Dr. Taylor Eighmy,<br>President | <u><b>Up to \$250,000</b></u><br>Richard Wollney, Associate Director of Business Contracts | July 22, 2019             |
| <b>EDUCATIONAL EXPERIENCE AGREEMENTS – AFFILIATION AGREEMENTS; PROGRAM AGREEMENTS; AGREEMENTS OF COOPERATION, INCLUDING THOSE WITH FOREIGN ENTITIES:</b><br>Delegation of authority to execute and deliver affiliation agreements, program agreements, and agreements of cooperation, including those with foreign entities.                                  | <i>Rule 10501;<br/>UTS108</i> | Dr. Taylor Eighmy,<br>President | Provost and Vice President for Academic Affairs  | January 14, 2016          |
| <b>EDUCATIONAL EXPERIENCE AGREEMENTS – AFFILIATION AGREEMENTS, PROGRAM AGREEMENTS, AND AGREEMENTS OF COOPERATION WITH FOREIGN ENTITIES:</b><br>Delegation of authority to execute and deliver: 1) academic affiliation agreements with foreign entities; 2) program agreements with foreign entities; and 3) agreements of cooperation with foreign entities. | <i>Rule 10501</i>             | Dr. Taylor Eighmy,<br>President | Senior International Officer   | November 9, 2012          |
| <b>CONTRACTS FOR CERTAIN LIBRARY MATERIALS:</b><br>Delegation of authority to execute and deliver contracts for the purchase or license of library books, library subscriptions, and other related library material.  | <i>Rule 10501</i>             | Dr. Taylor Eighmy,<br>President | Dean of Libraries  | November 9, 2012          |

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|---|--|------------------------------|---|---------------------------|
| <b>STANDARD ENTERTAINER AGREEMENTS:<br/>Delegation of authority to execute and deliver entertainer agreements on the standard form approved by the Business Contracts Office without substantive change to terms and conditions, up to \$10,000.</b>  | <i>Rule 10501</i>  | Dr. Taylor Eighmy, President | <u><b>Up to \$10,000</b></u><br>Barry McKinney, Associate Dean of Students and Director of Student Activities           | October 1, 2017           |
| <b>STANDARD ENTERTAINER AGREEMENTS:<br/>Delegation of authority to execute and deliver entertainer agreements on the standard form approved by the Business Contracts Office without substantive change to terms and conditions, up to \$10,000.</b>  | <i>Rule 10501</i>  | Dr. Taylor Eighmy, President | <u><b>Up to \$10,000</b></u><br>Herb Ganey, Director of the University Center   | October 1, 2017           |
| <b>HOTEL AGREEMENTS – INTERCOLLEGIATE AWAY GAMES:<br/>Delegation of authority to execute and deliver hotel agreements required for intercollegiate athletic team programs to play away games in an amount less than \$15,000 executed in a manner consistent with training provided by the Business Contracts Office.</b> | <i>Rule 10501</i>  | Dr. Taylor Eighmy, President | <u><b>Less than \$15,000</b></u><br>Michael Bazemore, Executive Senior Associate Director of Athletics                  | August 1, 2019            |
| <b>STANDARD ATHLETIC HOME GAME AGREEMENTS:<br/>Delegation of authority to execute and deliver athletic game agreements for home game contests that are on standard form approved by the Business Contracts Office without substantive change to terms and conditions, in an amount under \$15,000 in value.</b>           | <i>Rule 10501</i>  | Dr. Taylor Eighmy, President | <u><b>Under \$15,000 in value</b></u><br>Lisa Campos, Vice President of Intercollegiate Athletics and Athletic Director | April 1, 2019             |
| <b>APPROVE USE OF FACILITIES FOR JOINT SPONSORSHIPS:<br/>Delegation of authority to approve the use of University facilities by outside groups.</b>   | <i>Rule 80105</i>  | Dr. Taylor Eighmy, President | Senior Vice Provost and Dean of Students  | June 1, 2019              |
| <b>NEPOTISM DISCLOSURE STATEMENTS:<br/>Delegation of authority to review and provide written acknowledgement of Nepotism Disclosure Statements for Purchasing Personnel.</b>  | <i>Section 2262.004, Texas Govt. Code; UT System OGC Bulletin 2012-3</i> | Dr. Taylor Eighmy, President | Provost and Vice President for Academic Affairs   | May 1, 2016               |

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| <b>DIR ACCESSIBILITY RULES EXCEPTIONS:</b><br>Delegation of authority to 1) make the final decision regarding whether the significant difficulty or expense exception to the DIR Accessibility Rules applies to an EIR procured by or developed by the University, and 2) approve the written documentation supporting the exception.  | <i>UTS150;<br/>Texas Admin.<br/>Code<br/>213.37(4); UT<br/>System OGC<br/>Bulletins<br/>2006-1 and<br/>2009-1</i> | Dr. Taylor Eighmy, President                                    | Vice President for Information Management and Technology | March 27, 2019            |
| <b>FOREIGN TRAVEL:</b><br>Delegation of authority to approve foreign travel to be funded by institutional accounts.  | <i>Section<br/>660.024<br/>Texas Govt.<br/>Code</i>   | Dr. Taylor Eighmy, President                                    | Provost and Vice President for Academic Affairs          | November 9, 2012          |
| <b>FOREIGN TRAVEL:</b><br>Delegation of authority to approve foreign travel to be funded by institutional accounts.  | <i>Section<br/>660.024<br/>Texas Govt.<br/>Code</i>   | Dr. Taylor Eighmy, President                                    | Senior International Officer                             | November 9, 2012          |
|  |   |   |  |                           |
| <b>DELEGATIONS OF AUTHORITY FROM THE UNIVERSITY OF TEXAS SYSTEM ADMINISTRATION<br/>TO THE UNIVERSITY OF TEXAS AT SAN ANTONIO</b>   |   |   |  |                           |
| <b>HOLIDAY SCHEDULE:</b><br>Delegation of authority to approve annually the holiday schedule for the respective institutions.  | <i>Rule 30201,<br/>Section 1</i>  | Scott C. Kelley, Executive Vice Chancellor for Business Affairs | Presidents, The University of Texas                      | September 1, 2010         |
| <b>LANDLORD’S OR LICENSOR’S CONSENT TO MODIFICATION OF EXISTING TELECOMMUNICATIONS EQUIPMENT NOT INVOLVING THE ADDITION OF EQUIPMENT:</b><br>Delegation of authority to execute and deliver Landlord’s or Licensor’s Consent to Modification of Existing Telecommunications Equipment. Delegate shall use template letter without material change in conformity with the instructions. | <i>Rule 70301,<br/>Part 2,<br/>Sections 4<br/>and 10; Rule<br/>10501</i>  | Kirk S. Tames, Executive Director of Real Estate                | Chief Business Officer, U. T. San Antonio                | January 16, 2019          |

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|--|---|--|--|---|
| <b>CAMPUS LEASES – UT SAN ANTONIO:</b><br>Delegation of authority to execute and deliver campus office leases. (See delegation memo for defined terms, conditions and limitations.)  | <i>Rule 70301;<br/>Rule 10501;<br/>UTS126;<br/>Article III,<br/>Section 51<br/>Texas<br/>Constitution</i> | Kirk S. Tames,<br>Executive Director of Real Estate        | Chief Business Officer, U. T. San Antonio  | January 18, 2018                          |
| <b>TRADEMARK LICENSE AGREEMENTS:</b><br>Delegation of authority to execute and deliver trademark license agreements related to Board-owned trademarks, so long as all trademark license agreements include: (1) the grant clause <a href="#">posted online</a> or a grant clause substantially similar to that grant clause, (2) a statement making the license subject to the Trademark License Agreement Terms and Conditions <a href="#">posted online</a> , and (3) a Trademark Schedule showing the exact mark or marks being licensed and indicating how those marks are to appear (including color, capitalization, typesetting, and any other distinguishing features of the included marks). Ensure proper monitoring of each licensee. All trademarks with a value exceeding institutions’ local contracting authority must be reviewed and processed as outlined in UTS125. | <i>Rule 10501;<br/>Rule 90101,<br/>Sects. 15.1<br/>and 15.3;<br/>UTS125</i>                               | Daniel H. Sharporn,<br>Vice-Chancellor and General Counsel | Presidents – UT Institutions<br><br>Chief Business Officers – UT Institutions and UT System<br><br>Vice Provosts for Research and Vice Presidents for Research – UT Institutions<br><br>Chief Legal Officers – UT Institutions | March 6, 2017                             |
| <b>SETTLEMENT OF DISPUTES (UT INSTITUTIONS EXCEPT M.D. ANDERSON):</b><br>Delegation of authority to execute and deliver agreements settling certain claims, disputes, or litigation in the amount of \$20,000 or less that impact only your UT institution and no other UT institutions.   | <i>Rule 10501</i>   | Daniel H. Sharporn,<br>Vice-Chancellor and General Counsel | Chief Legal Officers – UT Institutions   | September 21, 2016                        |
| <b>INVOICES AND PAYMENTS FOR OUTSIDE COUNSEL SERVICES:</b><br>Delegation of authority to submit to the Texas Attorney General the outside counsel invoices required by SB 1370 (86R-2019).   | <i>SB1370<br/>(86R); Rule<br/>10501, Sects.<br/>2.1 and 2.8</i>   | Daniel H. Sharporn,<br>Vice-Chancellor and General Counsel | Chief Legal Officers – UT Institutions   | July 30, 2019<br>(eff. September 1, 2019) |

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