## **Delegations of Authority for The University of Texas at San Antonio\***

Board of Regents'		From	Delegate	Date of Delegation
Rules and Regulations				
GIFTS:	Rule 60101,	Dr. Taylor	<i>Not to exceed \$100,000</i>	December 16, 2020
Delegation of authority to accept current purpose	Section 5; UT	Eighmy,	David Onion, Senior Associate Vice	
gifts, other than securities, to The University of Texas	Gift	President	President, Development	
at San Antonio, in an amount not to exceed \$100,000	Acceptance			
in gift value; provided that each gift is processed in	Procedures,			
accordance with all applicable laws, rules, policies	Section 7			
and the UT Gift Acceptance Procedures.				
GIFTS:	Rule 60101,	Dr. Taylor	Not to exceed \$100,000	January 1, 2020
Delegation of authority to accept current purpose	Section 5; UT	Eighmy,	Rebecca Anderson, Associate Vice	
gifts, other than securities, to The University of Texas	Gift	President	President, Operations and Advancement	
at San Antonio, in an amount not to exceed \$100,000	Acceptance		Services	
in gift value; provided that each gift is processed in	Procedures,			
accordance with all applicable laws, rules, policies	Section 7			
and the UT Gift Acceptance Procedures.				
GIFTS:	Rule 60101,	Dr. Taylor	Vice President for Development and Alumni	December 1, 2019
Delegation of authority to accept current purpose	Section 5; UT	Eighmy,	Relations	
gifts, other than securities, to UTSA, provided that	Gift	President		
each gift is processed in accordance with all	Acceptance			
applicable laws, rules, policies and the UT Gift	Procedures,			
Acceptance Procedures.	Section 7			
GIFTS OF SECURITIES:	Rule 60101,	Dr. Taylor	The University of Texas System Office of	December 1, 2019
Delegation of authority to accept current purpose	Section 5; UT	Eighmy,	External Relations, Communications and	
gifts of securities to UTSA provided that each gift is	System Gift	President	Advancement Services	
processed in accordance with all applicable laws,	Acceptance		Randa S. Safady, Ph.D., Vice Chancellor of	
Rules, policies and the UT Gift Acceptance	Procedures,		External Relations, Communications and	
Procedures.	Section 7		Advancement Services	
			Julia K. Lynch, Associate Vice Chancellor	
			for Gift Administration, Compliance and	
			Advancement Services	
			Andria Brannon, Director of Endowment	
			Administration and Advancement Services	

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Board of Regents'		From	Delegate	Date of Delegation
Rules and Regulations				
IRS FORMS RELATING TO GIFTS:	Rule 60101,	Dr. Taylor	David Onion, Senior Associate Vice	December 16, 2020
Delegation of authority to execute certain IRS forms,	Section 8	Eighmy,	President, Development	
including without limitation IRS Forms 8283 and		President		
8282. This authority extends only to necessary IRS				
forms relating to gifts accepted on behalf of The				
University of Texas at San Antonio by me or my				
delegate in accordance with Rule 60101, Section 2 of				
the Regents' Rules and Section 3.6, Gift Acceptance				
Procedures.				
IRS FORMS RELATING TO GIFTS:	Rule 60101,	Dr. Taylor	Rebecca Anderson, Associate Vice	January 1, 2020
Delegation of authority to execute certain IRS forms,	Section 8	Eighmy,	President, Operations and Advancement	
including without limitation IRS Forms 8283 and		President	Services	
8282. This authority extends only to necessary IRS				
forms relating to gifts accepted on behalf of The				
University of Texas at San Antonio by me or my				
delegate in accordance with Rule 60101, Section 2 of				
the Regents' Rules and Section 3.6, Gift Acceptance				
Procedures.				
IRS FORMS RELATING TO GIFTS:	Rule 60101,	Dr. Taylor	Vice President for Development and Alumni	December 1, 2019
Delegation of authority to execute certain IRS forms,	Section 8 and	Eighmy,	Relations	
including without limitation IRS Forms 8283 and	Section 2;	President		
8282. Authority extends only to necessary IRS forms	Section 3.6,			
relating to gifts accepted on behalf of UTSA by the	Gift			
President or President's delegate.	Acceptance			
	Procedures			
SPACE LEASES:	Rule 10501;	Dr. Taylor	Senior Vice President for Business Affairs	June 1, 2019
Delegation of authority to execute and deliver space	Rule 70301;	Eighmy,		
lease agreements for the purpose of leasing space for	UTS126	President		
use by the institution for institutional purposes.				
BANKING SERVICES:	Rule 10501;	Dr. Taylor	Senior Vice President for Business Affairs	June 1, 2019
Delegation of authority to execute and deliver	UTS166 and	Eighmy,		
contracts for banking services. Authority extends	UTS 167	President		
only to contracts for banking services with banks				
that have a depository agreement with the Board of				
Regents of The University of Texas System.				

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Board of Regents'		From	Delegate	Date of Delegation
Rules and Regulations				
CONSTRUCTION – MAJOR CONSTRUCTION	Rule 80404;	Dr. Taylor	Senior Vice President for Business Affairs	June 1, 2019
AND REPAIR AND REHABILITATION	Rule 80301	Eighmy,		
PROJECTS:		President		
Delegation of authority to take the following				
contractual actions related to construction of "Major				
Projects" as defined by Regents' Rule 80301: (1)				
appoint architects and engineers; and approve plans				
and construction documents; (2) execute and deliver				
contracts and agreements with construction				
contractors, architects, engineers, and related				
professional service providers; and (3) approve the				
construction contractor's or construction manager's				
estimates, guaranteed maximum price or stipulated				
sum proposals, and other documents.				
CONSTRUCTION – MINOR AND MAJOR	Rule 80404;	Dr. Taylor	Provost and Senior Vice President for	July 15, 2019
CONSTRUCTION PROJECTS (EXTENDED	Rule 80301	Eighmy,	Academic Affairs	
ABSENCE):		President		
Delegation of authority to take the following			Delegation applies only in the extended	
contractual actions related to construction of "Major			absence of the Senior Vice President for	
Projects" as defined by Regents' Rule 80301: (1)			Business Affairs.	
appoint architects and engineers; and approve plans				
and construction documents; (2) execute and deliver				
contracts and agreements with construction				
contractors, architects, engineers, and related				
professional service providers; and (3) approve the				
construction contractor's or construction manager's				
estimates, guaranteed maximum price or stipulated				
sum proposals, and other documents.				

Rules and Regulations  CONSTRUCTION – CHANGES AND IDIQ WORK   Rule 80404;   Dr. Taylor   Up to \$500,0	
_	July 11, 2019  July 11, 2019

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Board of Regents'		From	Delegate	Date of Delegation
Rules and Regulations	•			
CONSTRUCTION – CHANGES AND IDIQ WORK	Rule 80404;	Dr. Taylor	<u>Up to \$250,000</u>	July 11, 2019
ORDERS ON MAJOR CONSTRUCTION	Rule 80301	Eighmy,	Richard Wollney, Business Contracts	
PROJECTS:		President	Manager	
Delegation of authority to take the following				
contractual actions related to construction of "Major				
Projects" as defined by Regents' Rule 80301: (1) sign				
and execute changes to fully executed construction				
agreements up to a value of \$250,000 per change,				
with an aggregated value not to exceed the Total				
Project Cost less the Project Contingency funded				
from within the agreement; (2) sign and execute				
changes to fully executed architectural and				
engineering design service agreements on Approved				
Templates up to a value of \$250,000; (3) sign and				
execute indefinite quantity (IDIQ) work orders with				
service providers under an existing executed master				
IDIQ agreement with the service provider up to a				
value of \$250,000, provided that the total aggregated				
dollar threshold of IDIQ work orders are below the				
total threshold amount (if any) established under the				
associated master agreement.				

Board of Regents'		From	Delegate	Date of Delegation
Rules and Regulations				
CONSTRUCTION – CHANGES AND IDIQ WORK	Rule 80404;	Dr. Taylor	<u>Up to \$100,000</u>	April 17, 2020
ORDERS ON MAJOR CONSTRUCTION	Rule 80301	Eighmy,	Corrina Green, Director of Major Capital	
PROJECTS:		President	Projects and Real Estate	
Delegation of authority to take the following				
contractual actions related to construction of "Major				
Projects" as defined by Regents' Rule 80301:				
(1) Sign and execute changes to fully executed				
construction agreements on Approved Templates up				
to a value of \$100,000 per change, funded from				
within the executed agreement.				
(2) Sign and execute changes to fully executed				
architectural and engineering design service				
agreements on Approved Templates up to a value of				
\$100,000, with an aggregated value not to exceed the				
Total Projects Cost.				
(3) Sign and execute indefinite quantity (IDIQ) work				
orders on Approved Templates with technical service				
providers under an existing executed master IDIQ				
agreement with the service provider up to a value of				
\$100,000, provided that the total aggregated dollar				
threshold of IDIQ Orders are below the total				
threshold amount (if any) established under the				
associated master agreement.				

Board of Regents'		From	Delegate	Date of Delegation
Rules and Regulations				
CONSTRUCTION – CHANGES AND IDIQ WORK	Rule 80404;	Dr. Taylor	<u>Up to \$25,000</u>	July 22, 2019
ORDERS ON MAJOR CONSTRUCTION	Rule 80301	Eighmy,	Jonathan Jarrell, Senior Project Manager	-
PROJECTS:		President		
Delegation of authority to take the following				
contractual actions related to construction of "Major				
Projects" as defined by Regents' Rule 80301: (1) sign				
and execute changes to fully executed construction				
agreements up to a value of \$25,000 per change, with				
an aggregated value not to exceed the Total Project				
<b>Cost less the Project Contingency funded from within</b>				
the agreement; (2) sign and execute changes to fully				
executed architectural and engineering design service				
agreements on Approved Templates up to a value of				
\$25,000; (3) sign and execute indefinite quantity				
(IDIQ) work orders with service providers under an				
existing executed master IDIQ agreement with the				
service provider up to a value of \$25,000, provided				
that the total aggregated dollar threshold of IDIQ				
work orders are below the total threshold amount (if				
any) established under the associated master				
agreement.				
CONSTRUCTION – CHANGES AND IDIQ WORK	Rule 80404;	Dr. Taylor	<i>Up to \$10,000 per change</i>	April 1, 2020
ORDERS ON MAJOR CONSTRUCTION	Rule 80301	Eighmy,	Michael Coe, Senior Construction Inspector	•
PROJECTS:		President		
Delegation of authority to take the following				
contractual actions related to construction of "Major				
Projects" as defined by Regents' Rule 80301: Sign				
and execute changes to fully executed construction				
agreements on Approved Templates up to a value of				
\$10,000 per change, funded from within the executed				
agreement. "Approved Templates" means those				
contract templates approved by UT System Office of				
Facilities Construction and Planning or UTSA's				
<b>Business Contracts Office.</b>				

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Board of Regents'		From	Delegate	Date of Delegation
Rules and Regulations				
CONSTRUCTION – NEW MINOR	Rule 80403;	Dr. Taylor	Senior Vice President for Business Affairs	June 1, 2019
CONSTRUCTION PROJECTS AND MINOR	Rule 10501	Eighmy,		·
REPAIR AND REHABILITATION PROJECTS		President		
WHICH ARE NEITHER DEBT FINANCED OR				
DETERMINED BY THE BOARD OF REGENTS				
TO BE ARCHITECTURALLY SIGNIFICANT:				
Delegation of authority to (1) appoint architects;				
approve plans and construction documents; and				
execute and deliver related contracts, agreements,				
guaranteed maximum price or stipulated sum				
proposals, and other documents; and (2) execute and				
deliver contracts and agreements with architects,				
engineers, and other professional service providers,				
for all new minor construction projects and minor				
repair and rehabilitation projects.				
CONSTRUCTION – NEW MINOR	Rule 80403;	Dr. Taylor	<u>Up to \$500,000</u>	July 4, 2020
CONSTRUCTION PROJECTS AND MINOR	Rule 10501	Eighmy,	Director of Business Contracts	
REPAIR AND REHABILITATION		President		
CONSTRUCTION PROJECTS WHICH ARE				
NEITHER DEBT FINANCED OR DETERMINED				
BY THE BOARD OF REGENTS TO BE				
ARCHITECTURALLY SIGNIFICANT:				
Delegation of authority to (1) execute and deliver				
construction related contracts, agreements, and				
related contractual documents up to \$500,000 in				
value; and (2) execute and deliver contracts and				
agreements with architects, engineers, and other				
professional service providers, up to \$500,000 in				
value, for all new minor construction projects and				
minor repair and rehabilitation projects.				

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Board of Regents'		From	Delegate	Date of Delegation
Rules and Regulations				
CONSTRUCTION – NEW MINOR	Rule 80403;	Dr. Taylor	Up to \$250,000 for Construction-Related	July 22, 2019
CONSTRUCTION PROJECTS AND MINOR	Rule 10501	Eighmy,	<u>Contracts</u>	
REPAIR AND REHABILITATION PROJECTS:		President	Up to \$250,000 for Architect/Engineers and	
Delegation of authority to (1) execute and deliver			Professional Service Agreements	
construction related contracts, agreements, and			Richard Wollney, Associate Director of	
related contractual documents up to \$250,000 in			Business Contracts	
value; and (2) execute and deliver contracts and				
agreements with architects, engineers, and other				
professional service providers, up to \$250,000 in				
value, for all new minor construction projects and				
minor repair and rehabilitation projects.				
CONSTRUCTION – IDIQ WORK ORDERS ON	Rule 80403;	Dr. Taylor	Paul Goodman, Associate Vice President for	July 4, 2020
MINOR CONSTRUCTION PROJECTS:	Rule 10501	Eighmy,	Facilities	
Delegation of authority to:		President		
(1) Sign and execute indefinite quantity (IDIQ) work				
orders on Approved Templates with job order				
construction contractors and architectural and				
engineering firms under an existing executed master				
IDIQ agreement with the contractor or firm up to a				
value of \$50,000, provided that the total aggregated				
dollar threshold of IDIQ work orders are below the				
total threshold amount (if any) established under the				
associated master agreement.				
(2) Sign and execute change orders to fully executed				
IDIQ orders on Approved Templates, provided that				
the cumulative value of changes to an IDIQ order				
does not increase the value of the originally executed				
IDIQ Order by more than twenty-five percent (25%).				
(3) Sign and execute change orders to executed				
design and construction agreements (non-IDIQ) up				
to a value of \$50,000 on Approved Templates				
provided that the cumulative value of changes to an				
existing design or construction agreement does not				
increase the value of the originally executed				
agreement by more than twenty-five percent (25%)				

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Board of Regents'		From	Delegate	Date of Delegation
Rules and Regulations	T =			
PURCHASE ORDERS:	Rule 10501	Dr. Taylor	Director of Purchasing	July 1, 2018
Delegation of authority to approve and deliver		Eighmy,		
purchase orders for the routine purchase of		President		
equipment, supplies, goods and services.				
PURCHASE ORDERS:	Rule 10501	Dr. Taylor	Associate Director of Purchasing	October 1, 2018
Delegation of authority to approve and deliver		Eighmy,		
purchase orders for the purchase of equipment,		President		
supplies, goods and services.				
PURCHASE ORDERS:	Rule 10501	Dr. Taylor	<u>Up to \$150,000</u>	June 1, 2016
Delegation of authority to execute and deliver		Eighmy,	Senior Procurement Specialists reporting	(cont.
purchase orders up to an amount set by the primary		President	within the Purchasing Office	September 1, 2017)
procurement officer, but not to exceed \$150,000, for				
the purchase of equipment, supplies, goods, and				
services.				
PURCHASE ORDERS:	Rule 10501	Dr. Taylor	Not to exceed \$100,000	October 15, 2012
Delegation of authority to approve and deliver		Eighmy,	Purchasing Office Buyers	(cont.
purchase orders up to an amount set by the primary		President	(Reports to the primary procurement officer)	September 1, 2017)
procurement officer, but not to exceed \$100,000, for				
the purchase of equipment, supplies, goods and				
services.				
CONTRACTS:	Rule 10501	Dr. Taylor	Senior Vice President for Business Affairs	June 1, 2019
Delegation of authority to execute and deliver		Eighmy,		
contracts of any kind or nature, including contracts		President		
for the purchase of equipment, supplies, goods, and				
services.				
CONTRACTS:	Rule 10501	Dr. Taylor	<u>Up to \$500,000</u>	July 22, 2019
Delegation of authority to execute and deliver		Eighmy,	Director of Business Contracts	•
contracts of any kind or nature up to \$500,000 in		President		
value, including contracts for the purchase of				
equipment, supplies, goods, and services.				
CONTRACTS:	Rule 10501	Dr. Taylor	Up to \$250,000	July 22, 2019
Delegation of authority to execute and deliver		Eighmy,	Richard Wollney, Associate Director of	,
contracts of any kind or nature up to \$250,000 in		President	Business Contracts	
value, including contracts for the purchase of				
equipment, supplies, goods, and services.				

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Board of Regents'		From	Delegate	Date of Delegation
Rules and Regulations				
CONTRACTS, PROPOSALS, AND OTHER	Rule 10501	Dr. Taylor	Director for Post Award	August 1, 2020
BINDING DOCUMENTS FOR SPONSORED		Eighmy,		
RESEARCH AND SPONSORED PROGRAMS:		President		
Delegation of authority to execute and deliver				
proposals, grants, contracts, and other binding				
documents for sponsored research and sponsored				
programs that are on standard form, without				
substantive changes to the terms and conditions and				
approved by the Contracts and Industry Agreements				
Office (or successor office).				
CONTRACTS, PROPOSALS, AND OTHER	Rule 10501	Dr. Taylor	Silvia Cano, Director of Financial	May 15, 2020
BINDING DOCUMENTS FOR SPONSORED		Eighmy,	Operations, Institute for Economic	
RESEARCH AND SPONSORED PROGRAMS –		President	Development (IED)	
INSTITUTE FOR ECONOMIC DEVELOPMENT				
(IED):				
Delegation of authority to execute and deliver				
proposals, grants, contracts, and other binding				
documents for sponsored research and sponsored				
programs for the Institute of Economic Development				
(IED) that are on standard form, without substantive				
changes to the terms and conditions and approved by				
the Contracts and Industry Agreements Office (or				
successor office).				
CONTRACTS, AGREEMENTS, AND OTHER	Rule 10501	Dr. Taylor	Michelle Stevenson, Associate Vice	May 15, 2020
BINDING DOCUMENTS FOR SPONSORED		Eighmy,	President for Research Integrity	
RESEARCH AND SPONSORED PROGRAMS:		President		
Delegation of authority to execute and deliver				
contracts, agreements, and other binding documents				
necessary for the transfer of research data or				
information to be used in research or sponsored				
programs (restricted data).				

Board of Regents'		From	Delegate	Date of Delegation
Rules and Regulations				
CONTRACTS, PROPOSALS AND OTHER	Rule 10501	Dr. Taylor	Sandra D. Garcia, Associate Vice President	February 20, 2020
BINDING DOCUMENTS FOR SPONSORED		Eighmy,	for Sponsored Project Administration	
RESEARCH AND SPONSORED PROGRAMS:		President		
Delegation of authority to execute and deliver				
contracts, grants, proposals, and other binding				
documents that are related and necessary for				
sponsored research and sponsored programs; or				
efforts to develop, explore, or create sponsored				
project opportunities, or build the research				
enterprise on behalf of the Board.				
CONTRACTS, PROPOSALS AND OTHER	Rule 10501	Dr. Taylor	Directors for Research Service Centers	February 20, 2020
BINDING DOCUMENTS FOR SPONSORED		Eighmy,		
RESEARCH AND SPONSORED PROGRAMS:		President		
Delegation of authority to execute and deliver				
proposals, grants, contracts, and other binding				
documents for sponsored research and sponsored				
programs that are on standard form, without				
substantive changes to the terms and conditions and				
approved by the Contracts and Industry Agreements				
Office (or successor office).				
CONTRACTS AND AGREEMENTS FOR	Rule 10501	Dr. Taylor	Jessica C. Fernandez, Senior Director of	February 20, 2020
SPONSORED RESEARCH AND SPONSORED		Eighmy,	Contracts and Agreements for Sponsored	-
PROGRAMS:		President	Research and Sponsored Programs	
Delegation of authority to execute and deliver				
contracts and other agreements for sponsored				
research and sponsored programs on (a) standard				
form, (b) non-standard forms with a value not to				
exceed \$100,000, and (c) other non-financial				
agreements that develop, explore, or create				
sponsored project opportunities, or build the				
research enterprise on behalf of the Board.				
BUSINESS CONTRACTS FUNDED BY	Rule 10501	Dr. Taylor	Less than \$15,000	August 1, 2020
SPONSORED RESEARCH ACCOUNTS:		Eighmy,	Director for Post Award	_
Delegation of authority to execute and deliver		President		
business contracts on Approved Templates without				
substantive change to terms and conditions, which				
are funded by sponsored research accounts, and				
which are in an amount less than \$15,000.				

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Board of Regents'		From	Delegate	Date of Delegation
Rules and Regulations	1			
BUSINESS CONTRACTS FUNDED BY	Rule 10501	Dr. Taylor	<u>Less than \$15,000</u>	May 15, 2020
SPONSORED RESEARCH ACCOUNTS:		Eighmy,	Silvia Cano, Director of Financial	
Delegation of authority to execute and deliver		President	Operations, Institute for Economic	
business contracts on Approved Templates without			Development (IED)	
substantive change to terms and conditions, which				
are funded by sponsored research accounts, and				
which are in an amount less than \$15,000.				
BUSINESS CONTRACTS FUNDED BY	Rule 10501	Dr. Taylor	Less than \$15,000	February 20. 2020
SPONSORED RESEARCH ACCOUNTS -		Eighmy,	Directors, Research Service Centers	
RESEARCH SERVICE CENTERS:		President		
Delegation of authority to execute and deliver				
business contracts on Approved Forms without				
substantive change to terms and conditions, which				
are funded by sponsored research accounts, and				
which are in an amount less than \$15,000.				
AGREEMENTS THAT GRANT AN INTEREST IN	Rule 10501;	Dr. Taylor	Dr. Bernard Arulanandam, Vice President for	February 20, 2020
INTELLECTUAL PROPERTY:	Rule 90101	Eighmy,	Research, Economic Development, and	
Delegation of authority to execute and deliver		President	Knowledge Enterprise	
agreements granting an interest in intellectual				
property on behalf of the Board. Delegation also				
covers typical option and license agreements and				
other agreements necessary for the development,				
commercialization, use, or protection of intellectual				
property.				

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Board of Regents'		From	Delegate	Date of Delegation
Rules and Regulations				
CERTAIN ACADEMIC AND EDUCATIONAL	Rule 10501	Dr. Taylor	Provost and Senior Vice President for	June 1, 2019
AGREEMENTS:		Eighmy,	Academic Affairs	
Delegation of authority to execute and deliver the		President		
below academic and educational agreements,				
provided that any agreements involving the possible				
waiver of student or course fees must first be				
coordinated through the senior Vice President for				
Business Affairs or her/his delegate:				
(1) Academic Affiliation Agreements and Academic				
Program Agreements;				
(2) Academic Agreements of Cooperation;				
(3) Academic Articulation Agreements;				
(4) Academic Joint Degree Program Agreements and				
Academic Dual Degree Program Agreements;				
(5) Accelerated Acceptance Agreements and				
Facilitated Transfer Program Agreements.				
EDUCATIONAL EXPERIENCE AGREEMENTS –	Rule 10501	Dr. Taylor	Senior International Officer	November 9, 2012
AFFILIATION AGREEMENTS, PROGRAM		Eighmy,		(cont.
AGREEMENTS, AND AGREEMENTS OF		President		September 1, 2017)
COOPERATION WITH FOREIGN ENTITIES:				
Delegation of authority to execute and deliver: 1)				
academic affiliation agreements with foreign entities;				
2) program agreements with foreign entities; and 3)				
agreements of cooperation with foreign entities.				
CONTRACTS FOR CERTAIN LIBRARY	Rule 10501	Dr. Taylor	Dean of Libraries	November 9, 2012
MATERIALS:		Eighmy,		(cont.
Delegation of authority to execute and deliver		President		September 1, 2017)
contracts for the purchase or license of library books,				
library subscriptions, and other related library				
material.				
STANDARD ENTERTAINER AGREEMENTS:	Rule 10501	Dr. Taylor	<u>Up to \$10,000</u>	October 1, 2017
Delegation of authority to execute and deliver		Eighmy,	Barry McKinney, Associate Dean of	
entertainer agreements on the standard form		President	Students and Director of Student Activities	
approved by the Business Contracts Office without				
substantive change to terms and conditions, up to				
\$10,000.				

<sup>\*</sup>Please be aware that this chart provides only a brief summary of each delegation memorandum. You will need to review the specific delegation memorandum that is of interest to you for detailed scope and restrictions related to such delegation. As of 3/25/2020, with the exception of certain Special Procedure Contracts, the Board approval threshold for UT San Antonio is \$2,500,000, and the OGC threshold is \$1,000,000 (see Rule 10501 and UTS145). Delegation chart current as of 1/12/2021.

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Board of Regents'		From	Delegate	Date of Delegation
Rules and Regulations				
STANDARD ENTERTAINER AGREEMENTS:	Rule 10501	Dr. Taylor	<u>Up to \$10,000</u>	October 1, 2017
Delegation of authority to execute and deliver		Eighmy,	Herb Ganey, Director of the University	
entertainer agreements on the standard form		President	Center	
approved by the Business Contracts Office without				
substantive change to terms and conditions, up to				
\$10,000.				
HOTEL AGREEMENTS – INTERCOLLEGIATE	Rule 10501	Dr. Taylor	<u>Less than \$15,000</u>	August 1, 2019
AWAY GAMES:		Eighmy,	Michael Bazemore, Executive Senior	
Delegation of authority to execute and deliver hotel		President	Associate Director of Athletics	
agreements required for intercollegiate athletic team				
programs to play away games in an amount less than				
\$15,000 executed in a manner consistent with				
training provided by the Business Contracts Office.				
STANDARD ATHLETIC HOME GAME	Rule 10501	Dr. Taylor	<u>Under \$15,000 in value</u>	April 1, 2019
AGREEMENTS:		Eighmy,	Lisa Campos, Vice President of	
Delegation of authority to execute and deliver athletic	!	President	Intercollegiate Athletics and Athletic	
game agreements for home game contests that are on			Director	
standard form approved by the Business Contracts				
Office without substantive change to terms and				
conditions, in an amount under \$15,000 in value.				
APPROVE USE OF FACILITIES FOR JOINT	Rule 80105	Dr. Taylor	Senior Vice Provost and Dean of Students	June 1, 2019
SPONSORSHIPS:		Eighmy,		
Delegation of authority to approve the use of		President		
University facilities by outside groups.				
NEPOTISM DISCLOSURE STATEMENTS:	Section	Dr. Taylor	Provost and Vice President for Academic	May 1, 2016
Delegation of authority to review and provide written		Eighmy,	Affairs	(cont.
acknowledgement of Nepotism Disclosure Statements	Texas Govt.	President		September 1, 2017)
for Purchasing Personnel.	Code; UT			
	System OGC			
	Bulletin 2012-			
	3			

<sup>\*</sup>Please be aware that this chart provides only a brief summary of each delegation memorandum. You will need to review the specific delegation memorandum that is of interest to you for detailed scope and restrictions related to such delegation. As of 3/25/2020, with the exception of certain Special Procedure Contracts, the Board approval threshold for UT San Antonio is \$2,500,000, and the OGC threshold is \$1,000,000 (see Rule 10501 and UTS145). Delegation chart current as of 1/12/2021.

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Board of Regents'		From	Delegate	Date of Delegation		
Rules and Regulations						
DIR ACCESSIBILITY RULES EXCEPTIONS:	UTS150;	Dr. Taylor	Vice President for Information Management	March 27, 2019		
Delegation of authority to 1) make the final decision	Texas Admin.	Eighmy,	and Technology			
regarding whether the significant difficulty or	Code	President				
expense exception to the DIR Accessibility Rules	213.37(4); UT					
applies to an EIR procured by or developed by the	System OGC					
University, and 2) approve the written	Bulletins					
documentation supporting the exception.	2006-1 and					
	2009-1					
FOREIGN TRAVEL:	Section	Dr. Taylor	Provost and Vice President for Academic	November 9, 2012		
Delegation of authority to approve foreign travel to	660.024	Eighmy,	Affairs	(cont.		
be funded by institutional accounts.	Texas Govt.	President		September 1, 2017)		
·	Code			, , ,		
FOREIGN TRAVEL:	Section	Dr. Taylor	Senior International Officer	November 9, 2012		
Delegation of authority to approve foreign travel to	660.024	Eighmy,		(cont.		
be funded by institutional accounts.	Texas Govt.	President		September 1, 2017)		
,	Code			1		
	DELEGATIONS OF AUTHORITY FROM THE UNIVERSITY OF TEXAS SYSTEM ADMINISTRATION					
	1		AT SAN ANTONIO	T 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2		
HOLIDAY SCHEDULE:	Rule 30201,	Scott C.	Presidents, The University of Texas	September 1, 2010		
Delegation of authority to approve annually the	Section 1	Kelley,				
holiday schedule for the respective institutions.		Executive				
		Vice				
		Chancellor				
		for Business				
		Affairs				

Board of Regents' Rules and Regulations		From	Delegate	Date of Delegation
LANDLORD'S OR LICENSOR'S CONSENT TO MODIFICATION OF EXISTING TELECOMMUNICATIONS EQUIPMENT NOT INVOLVING THE ADDITION OF EQUIPMENT: Delegation of authority to execute and deliver Landlord's or Licensor's Consent to Modification of Existing Telecommunications Equipment. Delegate shall use without material change the template letter, in conformity with the instructions attached thereto, currently approved by the U. T. System Office of General Counsel (OGC), or such subsequent template letter and accompanying instructions that may be approved by OGC.  This delegation is expressly limited to the consent to modify existing telecommunications equipment not involving the addition of equipment.	Rule 70301, Section 4.3; Rule 10501; UTS 126; Article III, Section 51 Texas Constitution	Scott C. Kelley, Executive Vice Chancellor for Business Affairs	Chief Business Officer, U. T. San Antonio	September 15, 2020
CAMPUS LEASES – UT SAN ANTONIO: Delegation of authority to execute and deliver campus office leases. (See delegation memo for defined terms, conditions and limitations.)	Rule 70301; Rule 10501; UTS 126; Article III, Section 51 Texas Constitution	Scott C. Kelley, Executive Vice Chancellor for Business Affairs	Chief Business Officer, U. T. San Antonio	September 15, 2020

Board of Regents'		From	Delegate	Date of Delegation
Rules and Regulations				
TRADEMARK LICENSE AGREEMENTS:	Rule 10501;	Daniel H.	Presidents – UT Institutions	March 6, 2017
Delegation of authority to execute and deliver	Rule 90101,	Sharphorn,		
trademark license agreements related to Board-	Sects. 15.1	Vice-	Chief Business Officers – UT Institutions and	
owned trademarks, so long as all trademark license	and 15.3;	Chancellor	UT System	
agreements include: (1) the grant clause posted	UTS125	and General		
online or a grant clause substantially similar to that		Counsel	Vice Provosts for Research and Vice	
grant clause, (2) a statement making the license			Presidents for Research – UT Institutions	
subject to the Trademark License Agreement Terms				
and Conditions posted online, and (3) a Trademark			Chief Legal Officers – UT Institutions	
Schedule showing the exact mark or marks being			-	
licensed and indicating how those marks are to				
appear (including color, capitalization, typesetting,				
and any other distinguishing features of the included				
marks). Ensure proper monitoring of each licensee.				
All trademarks with a value exceeding institutions'				
local contracting authority must be reviewed and				
processed as outlined in UTS125.				
SETTLEMENT OF DISPUTES (UT	Rule 10501	Daniel H.	Chief Legal Officers – UT Institutions	September 21, 2016
INSTITUTIONS EXCEPT M.D. ANDERSON):		Sharphorn,		
Delegation of authority to execute and deliver		Vice-		
agreements settling certain claims, disputes, or		Chancellor		
litigation in the amount of \$20,000 or less that impact		and General		
only your UT institution and no other UT		Counsel		
institutions.				
INVOICES AND PAYMENTS FOR OUTSIDE	SB1370	Daniel H.	Chief Legal Officers – UT Institutions	July 30, 2019
COUNSEL SERVICES:	(86R); Rule	Sharphorn,		(eff. September 1,
Delegation of authority to submit to the Texas	10501, Sects.	Vice-		2019)
Attorney General the outside counsel invoices	2.1 and 2.8	Chancellor		
required by SB 1370 (86R-2019).		and General		
		Counsel		