

Delegations of Authority for The University of Texas Health Science Center San Antonio*

Board of Regents' Rules and Regulations	From	Delegate	Date of Delegation
GIFTS: Delegation of authority to accept certain gifts in the amount of \$1,000,000 or less.	<i>Rule 60101, Section 3</i>	William L. Henrich, M.D., M.A.C.P., President	Deborah Morrill, Vice President for Development September 1, 2005 (continued February 18, 2013)
CURRENT PURPOSE GIFTS OF SECURITIES: Delegation of authority to accept current purpose gifts of securities to UT Health San Antonio.	<i>Rule 60101, Section 5; Section 7 of UT System Gift Acceptance Procedures</i>	William L. Henrich, M.D., M.A.C.P., President	<u>UT System Office of External Relations:</u> Julie K. Lynch, Associate Vice Chancellor for Development and Gift Planning Services Marcia Inger Navratil, Director of Gift Planning Services Charlotte Hambrick, Director of Endowment Compliance and Development Operations January 26, 2017
IRS FORMS: Delegation of authority to execute certain IRS forms including without limitation IRS Forms 8282 and 8283.	<i>Rule 60101, Sections. 2 & 6</i>	William L. Henrich, M.D., M.A.C.P., President	Deborah Morrill, Vice President for Development September 1, 2005 (continued February 18, 2013)
BANKING SERVICES: Delegation of authority to execute and deliver contracts for banking services.	<i>Rule 10501, Section 5</i>	William L. Henrich, M.D., M.A.C.P., President	Gerard E. Long, Assistant Vice President for Business Affairs December 2, 2010 (continued February 18, 2013)
BANKING SERVICES: Delegation of authority to execute and deliver contracts for banking services.	<i>Rule 22201, Section 5.1</i>	William L. Henrich, M.D., M.A.C.P., President	Andrea M. Marks, Vice President and Chief Financial Officer November 8, 2010 (continued February 18, 2013)

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BANKING SERVICES: Delegation of authority to execute and deliver contracts for banking services.	<i>Rule 22201, Section 5.1</i>	William L. Henrich, M.D., M.A.C.P., President	Michael E. Black, Senior Vice President and Chief Operating Officer	October 30, 2007 (continued February 18, 2013)
NEW MINOR CONSTRUCTION AND MINOR REPAIR AND REHABILITATION CONSTRUCTION PROJECTS: Delegation of authority to: (1) appoint architects; approve plans and construction documents; and execute and deliver related contracts, agreements, guaranteed maximum price or stipulated sum proposals, and other documents; and (2) execute and deliver contracts and agreements with architects, engineers, and other professional service providers, for all new minor construction projects and minor repair and rehabilitation projects with an anticipated value under \$10,000,000.	<i>Rule 80403</i>	William L. Henrich, M.D., M.A.C.P., President	Eric Walls, Senior Director of Supply Chain Management & HUB Coordinator	September 14, 2016
NEW MINOR CONSTRUCTION AND MINOR REPAIR AND REHABILITATION CONSTRUCTION PROJECTS: Delegation of authority to: (1) appoint architects; approve plans and construction documents; and execute and deliver related contracts, agreements, guaranteed maximum price or stipulated sum proposals, and other documents; and (2) execute and deliver contracts and agreements with architects, engineers, and other professional service providers, for all new minor construction projects and minor repair and rehabilitation projects with an anticipated value under \$10,000,000.	<i>Rule 80403</i>	William L. Henrich, M.D., M.A.C.P., President	Michael E. Black, Senior Executive Vice President and Chief Operating Officer	September 14, 2016

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SPACE LEASE AGREEMENTS: Delegation of authority relating to space lease agreements.	<i>Rule 10501</i>	William L. Henrich, M.D., M.A.C.P., President	Michael E. Black, Senior Vice President and Chief Operating Officer	September 14, 2016
SPACE LEASE AGREEMENTS: Delegation of authority relating to space lease agreements.	<i>Rule 10501</i>	William L. Henrich, M.D., M.A.C.P., President	Eric R. Walls, Senior Director of Supply Chain Management & HUB Coordinator	August 10, 2016

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SPACE LEASE AGREEMENTS: Delegation of authority relating to space lease agreements.	<i>Rule 10501</i>	William L. Henrich, M.D., M.A.C.P., President	Gerard E. Long, Assistant Vice President for Business Affairs	September 14, 2016
SPACE LEASE AGREEMENTS: Delegation of authority relating to space lease agreements.	<i>Rule 10501</i>	William L. Henrich, M.D., M.A.C.P., President	Andrea M. Marks, Vice President and Chief Financial Officer	September 14, 2016
PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for the routine purchase of equipment, supplies, goods, and services.	<i>Rule 10501</i>	William L. Henrich, M.D., M.A.C.P., President	Eric R. Walls, Senior Director of Supply Chain Management & HUB Coordinator	August 10, 2016
PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for routine purchases of equipment, supplies, goods, and services.	<i>Rule 10501, Section 5</i>	William L. Henrich, M.D., M.A.C.P., President	Gerard E. Long, Assistant Vice President for Business Affairs	December 2, 2010 (continued February 18, 2013)
PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for routine purchases of equipment, supplies, goods, and services.	<i>Rule 10501, Section 5</i>	William L. Henrich, M.D., M.A.C.P., President	Andrea M. Marks, Vice President and Chief Financial Officer	November 8, 2010 (continued February 18, 2013)

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PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for routine purchases of equipment, supplies, goods, and services.	<i>Rule 10501, Section 5</i>	William L. Henrich, M.D., M.A.C.P., President	Michael E. Black, Senior Vice President and Chief Operating Officer	October 30, 2007 (continued February 18, 2013)
			Christelle Farias, Assistant Director of Purchasing	September 1, 2005 (continued February 18, 2013)
			Teresa Crum, Purchasing Manager	September 1, 2005 (continued February 18, 2013)
			Jack C. Park, Senior Legal Officer	September 1, 2005 (continued February 18, 2013)
			<u>In the absence of the Director of Purchasing, and as assigned by the Director of Purchasing:</u> Senior Buyers and Procurement Officers, Department of Purchasing	September 1, 2005 (continued February 18, 2013)
PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for routine purchases of equipment, supplies, goods, and services up to \$15,000.	<i>Rule 10501</i>	William L. Henrich, M.D., M.A.C.P., President	<u>Up to \$15,000</u> Buyer Assistant, Department of Purchasing	June 9, 2016
PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for routine purchases of equipment, supplies, goods, and services up to \$15,000.	<i>Rule 10501</i>	William L. Henrich, M.D., M.A.C.P., President	<u>Up to \$15,000</u> Buyer Associate, Department of Purchasing	June 9, 2016
PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for routine purchases of equipment, supplies, goods, and services up to \$50,000.	<i>Rule 10501</i>	William L. Henrich, M.D., M.A.C.P., President	<u>Up to \$50,000</u> Buyer Intermediate, Department of Purchasing	June 9, 2016

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PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for routine purchases of equipment, supplies, goods, and services up to \$100,000.	<i>Rule 10501</i>	William L. Henrich, M.D., M.A.C.P., President	<u>Up to \$100,000</u> Procurement Agent Intermediate, Department of Purchasing	June 9, 2016
PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for the routine purchase of equipment, supplies, goods, and services, up to \$1,000,000.	<i>Rule 10501</i>	William L. Henrich, M.D., M.A.C.P., President	<u>Up to \$1,000,000</u> Procurement Agent Senior, Department of Purchasing	August 18, 2016
CONTRACTS: Delegation of authority to execute and deliver contracts of any kind or nature, including contracts for the purchase of equipment, supplies, goods, and services.	<i>Rule 10501</i>	William L. Henrich, M.D., M.A.C.P., President	Eric R. Walls, Senior Director of Supply Chain Management & HUB Coordinator	August 10, 2016
CONTRACTS: Delegation of authority to execute and deliver contracts for the purchase of equipment, supplies, goods and services.	<i>Rule 10501, Section 5</i>	William L. Henrich, M.D., M.A.C.P., President	Andrea M. Marks, Vice President and Chief Financial Officer	November 8, 2010 (continued February 18, 2013)
CONTRACTS: Delegation of authority to execute and deliver contracts for the purchase of equipment, supplies, goods and services.	<i>Rule 10501, Section 5</i>	William L. Henrich, M.D., M.A.C.P., President	Gerard E. Long, Assistant Vice President for Business Affairs	December 2, 2010 (continued February 18, 2013)
CONTRACTS: Delegation of authority to execute and deliver contracts for the purchase of equipment, supplies, goods and services.	<i>Rule 10501, Section 5</i>	William L. Henrich, M.D., M.A.C.P., President	Michael E. Black, Senior Vice President and Chief Operating Officer	October 30, 2007 (continued February 18, 2013)
CONTRACTS: Delegation of authority to execute and deliver contracts of any kind or nature, including contracts for the purchase of equipment, supplies, goods and services, up to \$15,000.	<i>Rule 10501</i>	William L. Henrich, M.D., M.A.C.P., President	<u>Up to \$15,000</u> Contract Administration Manager, Department of Purchasing	August 18, 2016
INTERAGENCY CONTRACT WITH U.T. INSTITUTIONS: Delegation of authority to deliver contracts or agreements with UT System Administration or between or among U.T. institutions for resources or services.	<i>Rule 10501, Section 5.3</i>	William L. Henrich, M.D., M.A.C.P., President	Andrea M. Marks, Vice President and Chief Financial Officer	November 8, 2010 (continued February 18, 2013)

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STATE AND FEDERAL CONTRACTS OR PROPOSALS FOR SPONSORED RESEARCH: Delegation of authority to execute and deliver state, federal and other contracts or proposals for sponsored research.	<i>Rule 10501</i>	William L. Henrich, M.D., M.A.C.P., President	Rachel E. Schofield, Manager, Grants and Contracts, Office of Sponsored Programs	June 9, 2016
STATE AND FEDERAL CONTRACTS OR PROPOSALS FOR SPONSORED RESEARCH: Delegation of authority to execute and deliver state, federal and other contracts or proposals for sponsored research.	<i>Rule 10501</i>	William L. Henrich, M.D., M.A.C.P., President	Carolina A. Taboada, Manager, Grants and Contracts, Office of Sponsored Programs	June 9, 2016
STATE AND FEDERAL CONTRACTS OR PROPOSALS FOR SPONSORED RESEARCH: Delegation of authority to execute and deliver state, federal and other contracts or proposals for sponsored research.	<i>Rule 10501</i>	William L. Henrich, M.D., M.A.C.P., President	Christopher G. Green, Director, Office of Sponsored Programs	June 9, 2016
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SPONSORED PROGRAMS: Delegation of authority to execute and deliver federal financial reports, invoices and vouchers requesting payments for sponsored programs.	<i>2 CFR 200.415; Rule 10501</i>	William L. Henrich, M.D., M.A.C.P., President	Yvette M. Martinez, Senior Manager, Accounting	January 12, 2015
AGREEMENTS WITH CORPORATE SPONSORS AND AGREEMENTS THAT GRANT AN INTEREST IN INTELLECTUAL PROPERTY: Delegation of authority to execute and deliver agreements granting an interest in intellectual property. Includes typical option and license agreements and research contracts with corporate sponsors, as well as non-disclosure agreements and material transfer agreements.	<i>Rule 10501; Rule 90101, Sections 15.1 & 15.3</i>	William L. Henrich, M.D., M.A.C.P., President	Andrea M. Marks, Senior Executive Vice President and Chief Operating Officer	June 9, 2016
INTELLECTUAL PROPERTY: Delegation of authority to execute and deliver confidentiality agreements related to intellectual property negotiations.	<i>Rule 10501 and 90105, Sections 1 & 3</i>	William L. Henrich, M.D., M.A.C.P., President	John R. Gebhard, Senior Executive Director, Technology Transfer & Commercialization	January 12, 2015
INTELLECTUAL PROPERTY: Delegation of authority to execute and deliver agreements in intellectual property and confidentiality agreements.	<i>Rule 10501 and 90105, Sections 1 & 3</i>	William L. Henrich, M.D., M.A.C.P., President	Michael E. Black, Senior Vice President and Chief Operating Officer	October 30, 2007 (continued February 18, 2013)
PROPRIETARY PURCHASES: Delegation of authority to approve justifications for proprietary purchases.	<i>Rule 10501</i>	William L. Henrich, M.D., M.A.C.P., President	Senior Procurement Agent, Department of Purchasing	August 18, 2016

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PROPRIETARY PURCHASES: Delegation of authority to approve justifications for proprietary purchases.	<i>Rule 10501, Section 5</i>	William L. Henrich, M.D., M.A.C.P., President	Gerard E. Long, Assistant Vice President for Business Affairs	December 2, 2010 (continued February 18, 2013)
PROPRIETARY PURCHASES: Delegation of authority to approve justifications for proprietary purchases.	<i>Rule 10501, Section 5</i>	William L. Henrich, M.D., M.A.C.P., President	Andrea Marks, Vice President and Chief Financial Officer Christelle Farias, Assistant Director of Purchasing Teresa Crum, Purchasing Manager	December 7, 2010 (continued February 18, 2013)
CERTAIN MEDICARE AND MEDICAID DOCUMENTS: Delegation of authority to execute and deliver certain Medicare and Medicaid documents, including routine CMS/Trailblazer documents, Provider Enrollment Applications, Electronic Data Applications, and single-case Letters of Agreement.	<i>42 CFR 424.80; Rule 20201; Rule 10501, Section 5; Rule 10501, Sections 1, 3 and 4</i>	William L. Henrich, M.D., M.A.C.P., President	Edward Kennerdell, Director of Managed Operations	May 17, 2011 (continued February 18, 2013)
CERTAIN MEDICARE AND MEDICAID DOCUMENTS: Delegation of authority to execute and deliver certain Medicare and Medicaid documents, including routine CMS/Trailblazer documents, Provider Enrollment Applications, Electronic Data Applications, and single-case Letters of Agreement.	<i>42 CFR 424.80; Rule 20201; Rule 10501, Section 5; Rule 10501, Sections 1, 3 and 4</i>	William L. Henrich, M.D., M.A.C.P., President	Andrea Marks, Vice President and Chief Financial Officer	May 17, 2011 (continued February 18, 2013)
CERTAIN MEDICARE AND MEDICAID DOCUMENTS: Delegation of authority to execute and deliver certain Medicare and Medicaid documents, including routine CMS/Trailblazer documents, Provider Enrollment Applications, Electronic Data Applications, and single-case Letters of Agreement.	<i>42 CFR 424.80; Rule 20201; Rule 10501, Section 5; Rule 10501, Sections 1, 3 and 4</i>	William L. Henrich, M.D., M.A.C.P., President	<u>In the absence of Andrea Marks and Edward Kennerdell for more than one (1) business day:</u> Dale Flowers, Chief Administrative Officer	May 17, 2011 (continued February 18, 2013)

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REVIEW AND PROVIDE WRITTEN ACKNOWLEDGEMENT OF NEPOTISM DISCLOSURE STATEMENTS FOR PURCHASING PERSONNEL: Delegation of authority to review and provide written acknowledgement of Nepotism Disclosure Statements for Purchasing Personnel.	<i>Section 2262.004 Govt. Code; OGC Bulletin 2012-3; Rule 10501, Section 1.4</i>	William L. Henrich, M.D., M.A.C.P., President	Eric Walls, Senior Director of Supply Chain Management & HUB Coordinator	April 17, 2017
DELEGATIONS OF AUTHORITY FROM THE UNIVERSITY OF TEXAS SYSTEM ADMINISTRATION TO THE UNIVERSITY OF TEXAS HEALTH SCIENCE CENTER AT SAN ANTONIO				
HOLIDAY SCHEDULE: Delegation of authority to approve annually the holiday schedule for the respective institutions.	<i>Rule 30201, Section 1</i>	Scott C. Kelley, Executive Vice Chancellor for Business Affairs	Presidents, The University of Texas	September 1, 2010
EU MINISTERIAL FORMS: Delegation of authority to electronically sign and submit via the European Union/Commission (EU) Electronic Exchange/Management System (Participant Portal), in role as EU Legal Entity Appointed Representative (LEAR), ministerial forms. EU form will be provided to UT System OGC for a determination that it is ministerial in nature; and if the form is reviewed and approved as ministerial, it may be electronically signed and submitted by the delegate.	<i>Rule 10501</i>	Scott C. Kelley, Executive Vice Chancellor for Business Affairs	Chris Green, Sr. Director, OSP, UT Health Science Center San Antonio	May 15, 2018

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LANDLORD’S OR LICENSOR’S CONSENT TO MODIFICATION OF EXISTING TELECOMMUNICATIONS EQUIPMENT NOT INVOLVING THE ADDITION OF EQUIPMENT: Delegation of authority to execute and deliver Landlord’s or Licensor’s Consent to Modification of Existing Telecommunications Equipment. Delegate shall use template letter without material change in conformity with the instructions.	<i>Rule 70301, Part 2, Sections 4 and 10; Rule 10501</i>	Kirk S. Tames, Executive Director of Real Estate	Chief Business Officer, U. T. Health Science Center at San Antonio	January 16, 2019
CAMPUS LEASES – UT HEALTH SCIENCE CENTER AT SAN ANTONIO: Delegation of authority to execute and deliver campus office leases. (See delegation memo for defined terms, conditions and limitations.)	<i>Rule 70301; Rule 10501; UTS126; Article III, Section 51 Texas Constitution</i>	Kirk S. Tames, Executive Director of Real Estate	Chief Business Officers, U. T. Health Science Center at San Antonio	January 18, 2018
TRADEMARK LICENSE AGREEMENTS: Delegation of authority to execute and deliver trademark license agreements related to Board-owned trademarks, so long as all trademark license agreements include: (1) the grant clause posted online or a grant clause substantially similar to that grant clause, (2) a statement making the license subject to the Trademark License Agreement Terms and Conditions posted online , and (3) a Trademark Schedule showing the exact mark or marks being licensed and indicating how those marks are to appear (including color, capitalization, typesetting, and any other distinguishing features of the included marks). Ensure proper monitoring of each licensee. All trademarks with a value exceeding institutions’ local contracting authority must be reviewed and processed as outlined in UTS125.	<i>Rule 10501; Rule 90101, Sects. 15.1 and 15.3; UTS125</i>	Daniel H. Sharphorn, Vice-Chancellor and General Counsel	Presidents – UT Institutions Chief Business Officers – UT Institutions and UT System Vice Provosts for Research and Vice Presidents for Research – UT Institutions Chief Legal Officers – UT Institutions	March 6, 2017

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SETTLEMENT OF DISPUTES (UT INSTITUTIONS EXCEPT M.D. ANDERSON): Delegation of authority to execute and deliver agreements settling certain claims, disputes, or litigation in the amount of \$20,000 or less that impact only your UT institution and no other UT institutions.	<i>Rule 10501</i>	Daniel H. Sharphorn, Vice-Chancellor and General Counsel	Chief Legal Officers – UT Institutions	September 21, 2016
INVOICES AND PAYMENTS FOR OUTSIDE COUNSEL SERVICES: Delegation of authority to submit to the Texas Attorney General the outside counsel invoices required by SB 1370 (86R-2019).	<i>SB 1370 (86R); Rule 10501, Sects. 2.1 and 2.8</i>	Daniel H. Sharphorn, Vice-Chancellor and General Counsel	Chief Legal Officers – UT Institutions	July 30, 2019 (eff. September 1, 2019)

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