

Delegations of Authority for The University of Texas Health Science Center San Antonio*

Board of Regents' Rules and Regulations	From	Delegate	Date of Delegation
GIFTS: Delegation of authority to accept current purpose gifts other than securities to UT Health San Antonio provided that each gift is processed in accordance with all applicable laws, Rules, policies and the UT Gift Acceptance Procedures.	<i>Rule 60101, Section 5; Section 7 of UT System Gift Acceptance Procedures</i>	William L. Henrich, M.D., M.A.C.P., President	Deborah Morrill, Vice President for Institutional Advancement and Chief Development Officer January 10, 2020
CURRENT PURPOSE GIFTS OF SECURITIES: Delegation of authority to accept current purpose gifts of securities to UT Health San Antonio provided that each gift is processed in accordance with all applicable laws, Rules, policies and the UT Gift Acceptance Procedures.	<i>Rule 60101, Section 5; Section 7 of UT System Gift Acceptance Procedures</i>	William L. Henrich, M.D., M.A.C.P., President	<u>UT System Office of External Relations, Communications and Advancement Services:</u> Randa S. Safady, Ph.D., Vice Chancellor of External Relations, Communications and Advancement Services Andria Brannon, Associate Vice Chancellor for Advancement Services February 10, 2021
IRS FORMS: Delegation of authority to execute certain IRS forms including without limitation IRS Forms 8283 and 8282.	<i>Rule 60101, Sections 2 & 6</i>	William L. Henrich, M.D., M.A.C.P., President	Deborah Morrill, Vice President for Institutional Advancement and Chief Development Officer January 10, 2020
BANKING SERVICES: Delegation of authority to execute and deliver contracts for banking services.	<i>Rule 10501, Section 5</i>	William L. Henrich, M.D., M.A.C.P., President	Gerard E. Long, Assistant Vice President for Business Affairs December 2, 2010 (continued February 18, 2013)
BANKING SERVICES: Delegation of authority to execute and deliver contracts for banking services. Authority extends only to contracts for banking services with banks that have a depository agreement with the Board of Regents of The University of Texas System.	<i>Rule 10501; UTS166; UTS167</i>	William L. Henrich, M.D., M.A.C.P., President	Ginny Gomez-Leon, Vice President and Chief Financial Officer January 1, 2020

**Please be aware that this chart provides only a brief summary of each delegation memorandum. You will need to review the specific delegation memorandum that is of interest to you for detailed scope and restrictions related to such delegation. As of 3-25-2020, with the exception of certain Special Procedure Contracts, the Board approval threshold for UT Health Science Center at San Antonio is \$5,000,000, and the OGC threshold is \$5,000,000 (see Rule 10501 and UTS145). Delegation chart current as of 3/18/2021.*

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BANKING SERVICES: Delegation of authority to execute and deliver contracts for banking services. Authority extends only to contracts for banking services with banks that have a depository agreement with the Board of Regents of The University of Texas System.	<i>Rule 10501; UTS166; UTS167</i>	William L. Henrich, M.D., M.A.C.P., President	Andrea M. Marks, Senior Executive Vice President and Chief Operating Officer	October 1, 2019
NEW MINOR CONSTRUCTION AND MINOR REPAIR AND REHABILITATION CONSTRUCTION PROJECTS: Delegation of authority to: (1) appoint architects; approve plans and construction documents; and execute and deliver related contracts, agreements, guaranteed maximum price or stipulated sum proposals, and other documents; and (2) execute and deliver contracts and agreements with architects, engineers, and other professional service providers, for all new minor construction projects and minor repair and rehabilitation projects with an anticipated value under \$10,000,000.	<i>Rule 80403</i>	William L. Henrich, M.D., M.A.C.P., President	Eric Walls, Senior Director of Supply Chain Management & HUB Coordinator	September 14, 2016
NEW MINOR CONSTRUCTION AND MINOR REPAIR AND REHABILITATION CONSTRUCTION PROJECTS: Delegation of authority to: (1) appoint architects; approve plans and construction documents; and execute and deliver related contracts, agreements, guaranteed maximum price or stipulated sum proposals, and other documents; and (2) execute and deliver contracts and agreements with architects, engineers, and other professional service providers, for all new minor construction projects and minor repair and rehabilitation projects with an anticipated value under \$10,000,000.	<i>Rule 80403</i>	William L. Henrich, M.D., M.A.C.P., President	Andrea M. Marks, Vice President and Chief Financial Officer	September 14, 2016

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SPACE LEASE AGREEMENTS: Delegation of authority relating to space lease agreements for the purpose of leasing space for the use by the institution for institutional purposes.	<i>Rule 10501</i>	William L. Henrich, M.D., M.A.C.P., President	Ginny Gomez-Leon, Vice President and Chief Financial Officer	January 1, 2020
SPACE LEASE AGREEMENTS: Delegation of authority relating to space lease agreements for the purpose of leasing space for the use by the institution for institutional purposes.	<i>Rule 10501</i>	William L. Henrich, M.D., M.A.C.P., President	Andrea M. Marks, Senior Executive Vice President and Chief Operating Officer	October 1, 2019
SPACE LEASE AGREEMENTS: Delegation of authority relating to space lease agreements.	<i>Rule 10501</i>	William L. Henrich, M.D., M.A.C.P., President	Eric R. Walls, Senior Director of Supply Chain Management & HUB Coordinator	August 10, 2016
SPACE LEASE AGREEMENTS: Delegation of authority relating to space lease agreements.	<i>Rule 10501</i>	William L. Henrich, M.D., M.A.C.P., President	Gerard E. Long, Assistant Vice President for Business Affairs	September 14, 2016
PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for the routine purchase of equipment, supplies, goods, and services.	<i>Rule 10501</i>	William L. Henrich, M.D., M.A.C.P., President	Jack C. Park, Senior Legal Officer	January 10, 2020

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Board of Regents' Rules and Regulations		From	Delegate	Date of Delegation
PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for the routine purchase of equipment, supplies, goods, and services.	<i>Rule 10501</i>	William L. Henrich, M.D., M.A.C.P., President	Christelle Farias, Assistant Director of Purchasing	January 10, 2020
PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for the routine purchase of equipment, supplies, goods, and services.	<i>Rule 10501</i>	William L. Henrich, M.D., M.A.C.P., President	Teresa Crum, Purchasing Manager	January 10, 2020
PURCHASE ORDERS: In the absence of the Director of Purchasing, delegation of authority to execute and deliver purchase orders and related documents in a dollar amount set forth for the formal bidding threshold, and established by the Texas Building and Procurement Commission, with the exception of sole source/brand purchases for the routine purchase of equipment, supplies, goods, and services.	<i>Rule 10501</i>	William L. Henrich, M.D., M.A.C.P., President	<u>In the absence of the Director of Purchasing, and as assigned by the Director of Purchasing:</u> Senior Buyers and Procurement Officers, Department of Purchasing	January 10, 2020
PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for the routine purchase of equipment, supplies, goods, and services.	<i>Rule 10501</i>	William L. Henrich, M.D., M.A.C.P., President	Andrea M. Marks, Senior Executive Vice President and Chief Operating Officer	October 1, 2019
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PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for routine purchases of equipment, supplies, goods, and services.	<i>Rule 10501, Section 5</i>	William L. Henrich, M.D., M.A.C.P., President	Gerard E. Long, Assistant Vice President for Business Affairs	December 2, 2010 (continued February 18, 2013)

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Board of Regents' Rules and Regulations		From	Delegate	Date of Delegation
PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for routine purchases of equipment, supplies, goods, and services up to \$15,000.	<i>Rule 10501</i>	William L. Henrich, M.D., M.A.C.P., President	<u>Up to \$15,000</u> Buyer Assistant, Department of Purchasing	June 9, 2016
PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for routine purchases of equipment, supplies, goods, and services up to \$15,000.	<i>Rule 10501</i>	William L. Henrich, M.D., M.A.C.P., President	<u>Up to \$15,000</u> Buyer Associate, Department of Purchasing	June 9, 2016
PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for routine purchases of equipment, supplies, goods, and services up to \$50,000.	<i>Rule 10501</i>	William L. Henrich, M.D., M.A.C.P., President	<u>Up to \$50,000</u> Contract Administrator, Department of Purchasing	August 18, 2016
PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for routine purchases of equipment, supplies, goods, and services up to \$50,000.	<i>Rule 10501</i>	William L. Henrich, M.D., M.A.C.P., President	<u>Up to \$50,000</u> Buyer Intermediate, Department of Purchasing	June 9, 2016
PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders up to \$100,000 for the routine purchase of equipment, supplies, goods, and services.	<i>Rule 10501</i>	William L. Henrich, M.D., M.A.C.P., President	<u>Up to \$100,000</u> Amanda Alvarado, Contract Specialist – Lead, Department of Purchasing	March 8, 2021
PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for routine purchases of equipment, supplies, goods, and services up to \$100,000.	<i>Rule 10501</i>	William L. Henrich, M.D., M.A.C.P., President	<u>Up to \$100,000</u> Procurement Agent Intermediate, Department of Purchasing	June 9, 2016
PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for the routine purchase of equipment, supplies, goods, and services, up to \$1,000,000.	<i>Rule 10501</i>	William L. Henrich, M.D., M.A.C.P., President	<u>Up to \$1,000,000</u> Procurement Agent Senior, Department of Purchasing	August 18, 2016
CONTRACTS: Delegation of authority to execute and deliver contracts of any kind or nature, including contracts for the purchase of equipment, supplies, goods and services.	<i>Rule 10501</i>	William L. Henrich, M.D., M.A.C.P., President	Ginny Gomez-Leon, Vice President and Chief Financial Officer	January 1, 2020

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CONTRACTS: Delegation of authority to execute and deliver contracts of any kind or nature, including contracts for the purchase of equipment, supplies, goods and services, up to \$15,000.	<i>Rule 10501</i>	William L. Henrich, M.D., M.A.C.P., President	<u>Up to \$15,000</u> Contract Administration Manager, Department of Purchasing	August 18, 2016
INTERAGENCY CONTRACT WITH U.T. INSTITUTIONS: Delegation of authority to execute and deliver contracts or agreements with UT System Administration or between or among UT institutions for resources or services. Any such contract or agreement shall provide for the recovery of the cost of services and resources furnished.	<i>Rule 10501</i>	William L. Henrich, M.D., M.A.C.P., President	Jack C. Park, Senior Legal Officer	January 10, 2020
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AFFILIATION AND PROGRAM AGREEMENTS: Delegation of authority to execute and deliver affiliation agreements and program agreements for educational experiences of faculty, students, residents and other trainees (including visiting and/or collaborating individuals).	<i>Rule 10501</i>	William L. Henrich, M.D., M.A.C.P., President	Ginny Gomez-Leon, Vice President and Chief Financial Officer	January 1, 2020
AFFILIATION AND PROGRAM AGREEMENTS: Delegation of authority to execute and deliver affiliation agreements and program agreements for educational experiences of faculty, students, residents and other trainees (including visiting and/or collaborating individuals).	<i>Rule 10501</i>	William L. Henrich, M.D., M.A.C.P., President	Andrea M. Marks, Senior Executive Vice President and Chief Operating Officer	October 1, 2019
AFFILIATION AND PROGRAM AGREEMENTS: Delegation of authority to execute and deliver affiliation agreements and program agreements for educational experiences of faculty, students, residents and other trainees (including visiting and/or collaborating individuals).	<i>Rule 10501</i>	William L. Henrich, M.D., M.A.C.P., President	Jacqueline L. Mok, Vice President for Academic, Faculty, and Student Affairs	October 1, 2019
STATE AND FEDERAL CONTRACTS OR PROPOSALS FOR SPONSORED RESEARCH: Delegation of authority to execute and deliver state, federal and other contracts or proposals for sponsored research.	<i>Rule 10501</i>	William L. Henrich, M.D., M.A.C.P., President	Mari Martinez, Manager, Grants and Contracts, Office of Sponsored Programs	February 10, 2021
STATE AND FEDERAL CONTRACTS OR PROPOSALS FOR SPONSORED RESEARCH: Delegation of authority to execute and deliver state, federal and other contracts or proposals for sponsored research.	<i>Rule 10501</i>	William L. Henrich, M.D., M.A.C.P., President	Ginny Gomez-Leon, Vice President and Chief Financial Officer	January 1, 2020
STATE AND FEDERAL CONTRACTS OR PROPOSALS FOR SPONSORED RESEARCH: Delegation of authority to execute and deliver state, federal and other contracts or proposals for sponsored research.	<i>Rule 10501</i>	William L. Henrich, M.D., M.A.C.P., President	Andrea M. Marks, Senior Executive Vice President and Chief Operating Officer	October 1, 2019
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STATE AND FEDERAL CONTRACTS OR PROPOSALS FOR SPONSORED RESEARCH: Delegation of authority to execute and deliver state, federal and other contracts or proposals for sponsored research.	<i>Rule 10501</i>	William L. Henrich, M.D., M.A.C.P., President	Christopher G. Green, Director, Office of Sponsored Programs	June 9, 2016
STATE AND FEDERAL CONTRACTS OR PROPOSALS FOR SPONSORED RESEARCH: Delegation of authority to execute and deliver state, federal and other contracts or proposals for sponsored research.	<i>Rule 10501</i>	William L. Henrich, M.D., M.A.C.P., President	Valerie E. Hutchison, Manager, Grants and Contracts, Office of Sponsored Programs	June 9, 2016
SPONSORED PROGRAMS (REPORTS, INVOICES, VOUCHERS): Delegation of authority to execute and deliver federal financial reports, invoices and vouchers requesting payments for sponsored programs.	<i>2 CFR 200.415; Rule 10501</i>	William L. Henrich, M.D., M.A.C.P., President	Yvette M. Martinez, Director, Office of Accounting	August 13, 2020
AGREEMENTS WITH CORPORATE SPONSORS AND AGREEMENTS THAT GRANT AN INTEREST IN INTELLECTUAL PROPERTY: Delegation of authority to execute and deliver agreements granting an interest in intellectual property. Includes typical option and license agreements and research contracts with corporate sponsors, as well as non-disclosure agreements and material transfer agreements.	<i>Rule 10501; Rule 90101, Sections 15.1 & 15.3</i>	William L. Henrich, M.D., M.A.C.P., President	Ginny Gomez-Leon, Vice President and Chief Financial Officer	January 1, 2020
AGREEMENTS WITH CORPORATE SPONSORS AND AGREEMENTS THAT GRANT AN INTEREST IN INTELLECTUAL PROPERTY: Delegation of authority to execute and deliver agreements granting an interest in intellectual property. Includes typical option and license agreements and research contracts with corporate sponsors, as well as non-disclosure agreements and material transfer agreements.	<i>Rule 10501; Rule 90101, Sections 15.1 & 15.3</i>	William L. Henrich, M.D., M.A.C.P., President	Andrea M. Marks, Senior Executive Vice President and Chief Operating Officer	October 1, 2019

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Board of Regents' Rules and Regulations		From	Delegate	Date of Delegation
INTELLECTUAL PROPERTY – CONFIDENTIALITY AGREEMENTS: Delegation of authority to execute and deliver confidentiality agreements related to intellectual property negotiations.	<i>Rule 10501 and 90105, Sections 1 & 3</i>	William L. Henrich, M.D., M.A.C.P., President	John R. Gebhard, Senior Executive Director, Technology Transfer & Commercialization	January 12, 2015
PROPRIETARY PURCHASES: Delegation of authority to approve justifications for proprietary purchases.	<i>Rule 10501</i>	William L. Henrich, M.D., M.A.C.P., President	Ginny Gomez-Leon, Vice President and Chief Financial Officer	January 1, 2020
PROPRIETARY PURCHASES: Delegation of authority to approve justifications for proprietary purchases.	<i>Rule 10501</i>	William L. Henrich, M.D., M.A.C.P., President	Andrea M. Marks, Senior Executive Vice President and Chief Operating Officer	October 1, 2019
PROPRIETARY PURCHASES: Delegation of authority to approve justifications for proprietary purchases.	<i>Rule 10501</i>	William L. Henrich, M.D., M.A.C.P., President	Senior Procurement Agent, Department of Purchasing	August 18, 2016
PROPRIETARY PURCHASES: Delegation of authority to approve justifications for proprietary purchases.	<i>Rule 10501</i>	William L. Henrich, M.D., M.A.C.P., President	Eric R. Walls, Senior Director of Supply Management & HUB Coordinator	August 10, 2016
PROPRIETARY PURCHASES: Delegation of authority to approve justifications for proprietary purchases.	<i>Rule 10501, Section 5</i>	William L. Henrich, M.D., M.A.C.P., President	Gerard E. Long, Assistant Vice President for Business Affairs	December 2, 2010 (continued February 18, 2013)
PROPRIETARY PURCHASES: Delegation of authority to approve justifications for proprietary purchases.	<i>Rule 10501, Section 5</i>	William L. Henrich, M.D., M.A.C.P., President	Christelle Farias, Assistant Director of Purchasing Teresa Crum, Purchasing Manager	December 7, 2010 (continued February 18, 2013)

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CERTAIN MEDICARE AND MEDICAID DOCUMENTS: Delegation of authority to execute and deliver certain Medicare and Medicaid documents, including routine CMS/Trailblazer documents, Provider Enrollment Applications, Electronic Data Applications, and single-case Letters of Agreement.	<i>42 CFR 424.80; Rule 20201; Rule 10501, Section 5; Rule 10501</i>	William L. Henrich, M.D., M.A.C.P., President	Ginny Gomez-Leon, Vice President and Chief Financial Officer	January 1, 2020
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CERTAIN MEDICARE AND MEDICAID DOCUMENTS: Delegation of authority to execute and deliver certain Medicare and Medicaid documents, including routine CMS/Trailblazer documents, Provider Enrollment Applications, Electronic Data Applications, and single-case Letters of Agreement.	<i>42 CFR 424.80; Rule 20201; Rule 10501, Section 5; Rule 10501, Sections 1, 3 and 4</i>	William L. Henrich, M.D., M.A.C.P., President	Edward Kennerdell, Director of Managed Operations	May 17, 2011 (continued February 18, 2013)
REVIEW AND PROVIDE WRITTEN ACKNOWLEDGEMENT OF NEPOTISM DISCLOSURE STATEMENTS FOR PURCHASING PERSONNEL: Delegation of authority to review and provide written acknowledgement of Nepotism Disclosure Statements for Purchasing Personnel.	<i>Section 2262.004 Govt. Code; OGC Bulletin 2012-3; Rule 10501, Section 1.4</i>	William L. Henrich, M.D., M.A.C.P., President	Eric Walls, Senior Director of Supply Chain Management & HUB Coordinator	April 17, 2017
DELEGATIONS OF AUTHORITY FROM THE UNIVERSITY OF TEXAS SYSTEM ADMINISTRATION TO THE UNIVERSITY OF TEXAS HEALTH SCIENCE CENTER AT SAN ANTONIO				
HOLIDAY SCHEDULE: Delegation of authority to approve annually the holiday schedule for the respective institutions.	<i>Rule 30201, Section 1</i>	Scott C. Kelley, Executive Vice Chancellor for Business Affairs	Presidents, The University of Texas	September 1, 2010

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Board of Regents' Rules and Regulations		From	Delegate	Date of Delegation
EU MINISTERIAL FORMS: Delegation of authority to electronically sign and submit via the European Union/Commission (EU) Electronic Exchange/Management System (Participant Portal), in role as EU Legal Entity Appointed Representative (LEAR), ministerial forms. EU form will be provided to UT System OGC for a determination that it is ministerial in nature; and if the form is reviewed and approved as ministerial, it may be electronically signed and submitted by the delegate.	<i>Rule 10501</i>	Scott C. Kelley, Executive Vice Chancellor for Business Affairs	Chris Green, Sr. Director, OSP, UT Health Science Center San Antonio	May 15, 2018
LANDLORD'S OR LICENSOR'S CONSENT TO MODIFICATION OF EXISTING TELECOMMUNICATIONS EQUIPMENT NOT INVOLVING THE ADDITION OF EQUIPMENT: Delegation of authority to execute and deliver Landlord's or Licensor's Consent to Modification of Existing Telecommunications Equipment. Delegate shall use without material change the template letter, in conformity with the instructions attached thereto, currently approved by the U. T. System Office of General Counsel (OGC), or such subsequent template letter and accompanying instructions that may be approved by OGC. This delegation is expressly limited to the consent to modify existing telecommunications equipment not involving the addition of equipment.	<i>Rule 70301, Section 4.3; Rule 10501; UTS 126; Article III, Section 51 Texas Constitution</i>	Scott C. Kelley, Executive Vice Chancellor for Business Affairs	Chief Business Officers, U. T. Health Science Center at San Antonio	September 15, 2020
CAMPUS LEASES – UT HEALTH SCIENCE CENTER AT SAN ANTONIO: Delegation of authority to execute and deliver campus office leases. (See delegation memo for defined terms, conditions and limitations.)	<i>Rule 70301; Rule 10501; UTS 126; Article III, Section 51 Texas Constitution</i>	Scott C. Kelley, Executive Vice Chancellor for Business Affairs	Chief Business Officers, U. T. Health Science Center at San Antonio	September 15, 2020

***Please be aware that this chart provides only a brief summary of each delegation memorandum. You will need to review the specific delegation memorandum that is of interest to you for detailed scope and restrictions related to such delegation. As of 3-25-2020, with the exception of certain Special Procedure Contracts, the Board approval threshold for UT Health Science Center at San Antonio is \$5,000,000, and the OGC threshold is \$5,000,000 (see Rule 10501 and UTS145). Delegation chart current as of 3/18/2021.**

Board of Regents' Rules and Regulations		From	Delegate	Date of Delegation
TRADEMARK LICENSE AGREEMENTS: Delegation of authority to execute and deliver trademark license agreements related to Board-owned trademarks, so long as all trademark license agreements include: (1) the grant clause posted online or a grant clause substantially similar to that grant clause, (2) a statement making the license subject to the Trademark License Agreement Terms and Conditions posted online , and (3) a Trademark Schedule showing the exact mark or marks being licensed and indicating how those marks are to appear (including color, capitalization, typesetting, and any other distinguishing features of the included marks). Ensure proper monitoring of each licensee. All trademarks with a value exceeding institutions' local contracting authority must be reviewed and processed as outlined in UTS125.	<i>Rule 10501; Rule 90101, Sects. 15.1 and 15.3; UTS125</i>	Daniel H. Sharphorn, Vice-Chancellor and General Counsel	Presidents – UT Institutions Chief Business Officers – UT Institutions and UT System Vice Provosts for Research and Vice Presidents for Research – UT Institutions Chief Legal Officers – UT Institutions	March 6, 2017
SETTLEMENT OF DISPUTES (UT INSTITUTIONS EXCEPT M.D. ANDERSON): Delegation of authority to execute and deliver agreements settling certain claims, disputes, or litigation in the amount of \$20,000 or less that impact only your UT institution and no other UT institutions.	<i>Rule 10501</i>	Daniel H. Sharphorn, Vice-Chancellor and General Counsel	Chief Legal Officers – UT Institutions	September 21, 2016
INVOICES AND PAYMENTS FOR OUTSIDE COUNSEL SERVICES: Delegation of authority to submit to the Texas Attorney General the outside counsel invoices required by SB 1370 (86R-2019).	<i>SB 1370 (86R); Rule 10501, Sects. 2.1 and 2.8</i>	Daniel H. Sharphorn, Vice-Chancellor and General Counsel	Chief Legal Officers – UT Institutions	July 30, 2019 (eff. September 1, 2019)

***Please be aware that this chart provides only a brief summary of each delegation memorandum. You will need to review the specific delegation memorandum that is of interest to you for detailed scope and restrictions related to such delegation. As of 3-25-2020, with the exception of certain Special Procedure Contracts, the Board approval threshold for UT Health Science Center at San Antonio is \$5,000,000, and the OGC threshold is \$5,000,000 (see Rule 10501 and UTS145). Delegation chart current as of 3/18/2021.**