

Delegations of Authority for The University of Texas Health Science Center at Houston*

Board of Regents' Rules and Regulations	From	Delegate	Date of Delegation
GIFTS: Delegation of authority to accept conforming gifts and pledges (other than gifts of real property or outdoor works of art) of any amount, except bequests, planned gifts, or gifts given to or amend an endowment or a fund functioning as an endowment.	<i>Rule 60101, Section 5</i>	Giuseppe N. Colasurdo, M.D., President	Kevin J. Foyle, Vice President, Development and Public Affairs June 1, 2013
GIFTS: Delegation of authority to accept conforming gifts and pledges (other than gifts of real property or outdoor works of art) of any amount, except bequests, planned gifts, or gifts given to or amend an endowment or a fund functioning as an endowment.	<i>Rule 60101, Section 5</i>	Giuseppe N. Colasurdo, M.D., President	Kevin Dillon, Sr. EVP, Chief Operating and Financial Officer April 1, 2011
GIFTS OF SECURITIES Delegation of authority to accept gifts of securities provided that each gift is processed in accordance with all applicable laws, Board of Regents' Rules, policies, and the U.T. System Gift Acceptance Procedures, and is not a bequest, an interest in trust, a gift or other fund to establish or amend an endowment or quasi-endowment or other planned gift (such as a Charitable Remainder Trust) as defined in the U.T. System Gift Acceptance Procedures. Gifts of marketable securities must be transferred and sold through the Office of Development and Gift Planning Services at UT System prior to acceptance. Closely-held securities must be reviewed and processed by the Office of Development and Gift Planning Services prior to acceptance.	<i>Rule 60101, Sections 5 and 7</i>	Giuseppe N. Colasurdo, M.D., President	Kevin J. Foyle, Vice President, Development and Public Affairs June 1, 2013

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GIFTS OF SECURITIES Delegation of authority to accept gifts of securities provided that each gift is processed in accordance with all applicable laws, Board of Regents' Rules, policies, and the U.T. System Gift Acceptance Procedures, and is not a bequest, an interest in trust, a gift or other fund to establish or amend an endowment or quasi-endowment or other planned gift (such as a Charitable Remainder Trust) as defined in the U.T. System Gift Acceptance Procedures. Gifts of marketable securities must be transferred and sold through the Office of Development and Gift Planning Services at UT System prior to acceptance. Closely-held securities must be reviewed and processed by the Office of Development and Gift Planning Services prior to acceptance.	<i>Rule 60101, Sections 5 and 7</i>	Giuseppe N. Colasurdo, M.D., President	Kevin Dillon, Sr. EVP, Chief Operating and Financial Officer	April 1, 2011
IRS FORMS – GIFTS: Delegation of authority to execute certain IRS forms relating to gifts, including without limitation IRS Forms 8283 and 8282. This authority extends only to necessary IRS forms relating to gifts accepted on behalf of UTHSC-Houston.	<i>Rule 60101, Section 8</i>	Giuseppe N. Colasurdo, M.D., President	Kevin J. Foyle, Vice President, Development and Public Affairs	June 1, 2013
IRS FORMS – GIFTS: Delegation of authority to execute certain IRS forms relating to gifts, including without limitation IRS Forms 8283 and 8282. This authority extends only to necessary IRS forms relating to gifts accepted on behalf of UTHSC-Houston.	<i>Rule 60101, Section 8</i>	Giuseppe N. Colasurdo, M.D., President	Kevin Dillon, Sr. EVP, Chief Operating and Financial Officer Devin Longuet, J.D., Senior Legal Officer	April 1, 2011
BANKING SERVICES: Delegation of authority to execute and deliver contracts for banking services. Authority extends only to contracts for banking services with banks that have a depository agreement with the Board of Regents of U.T. System.	<i>Rule 10501, Section 2</i>	Giuseppe N. Colasurdo, M.D., President	Kevin Dillon, Sr. EVP, Chief Operating and Financial Officer Michael Tramonte, Senior Vice President, Finance and Business Services	April 1, 2011

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Board of Regents' Rules and Regulations		From	Delegate	Date of Delegation
NEW MINOR CONSTRUCTION AND MINOR REPAIR AND REHABILITATION CONSTRUCTION PROJECTS: Delegation of authority relating to new construction projects of \$1,000,000 or less and for repair and rehabilitation projects of less than \$10,000,000 or less. Applies to authority to (1) appoint architects, approve plans and construction documents, and execute and deliver related contracts, agreements, guaranteed maximum price or stipulated sum proposals, and other documents, and (2) execute and deliver contracts and agreements with architects, engineers and other professional service providers.	<i>Rule 80403; Rule 10501</i>	Giuseppe N. Colasurdo, M.D., President	Kevin Dillon, Sr. EVP, Chief Operating and Financial Officer Charlie Figari, VP and Chief Auxiliary Enterprise Officer	April 1, 2011
NEW MINOR CONSTRUCTION AND MINOR REPAIR AND REHABILITATION CONSTRUCTION PROJECTS: Delegation of authority relating to new construction projects of \$1,000,000 or less and for repair and rehabilitation projects of less than \$10,000,000 or less. Applies to authority to (1) appoint architects, approve plans and construction documents, and execute and deliver related contracts, agreements, guaranteed maximum price or stipulated sum proposals, and other documents, and (2) execute and deliver contracts and agreements with architects, engineers and other professional service providers.	<i>Rule 80403; Rule 10501</i>	Giuseppe N. Colasurdo, M.D., President	William Stewart, VP Facilities, Planning and Engineering	February 1, 2016
NEW MINOR CONSTRUCTION AND MINOR REPAIR AND REHABILITATION CONSTRUCTION PROJECTS: Delegation of authority relating to new construction projects of \$1,000,000 or less and for repair and rehabilitation projects of less than \$10,000,000 or less. Applies to authority to (1) appoint architects, approve plans and construction documents, and execute and deliver related contracts, agreements, guaranteed maximum price or stipulated sum proposals, and other documents, and (2) execute and deliver contracts and agreements with architects, engineers and other professional service providers.	<i>Rule 80403; Rule 10501</i>	Giuseppe N. Colasurdo, M.D., President	Eric Williams, AVP, Procurement	December 5, 2016

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Board of Regents' Rules and Regulations		From	Delegate	Date of Delegation
NEW MAJOR CONSTRUCTION AND MAJOR REPAIR AND REHABILITATION CONSTRUCTION PROJECTS: Delegation of authority relating to new construction projects and for repair and rehabilitation projects when institutional management of those projects has been authorized by the Board of Regents. Applies to authority to (1) appoint architects, approve plans and construction documents, and execute and deliver related contracts, agreements, guaranteed maximum price or stipulated sum proposals, and other documents, and (2) execute and deliver contracts and agreements with architects, engineers and other professional service providers.	<i>Rule 80404</i>	Giuseppe N. Colasurdo, M.D., President	Kevin Dillon, Sr. EVP, Chief Operating and Financial Officer	April 1, 2011
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SPACE LEASE AGREEMENTS: Delegation of authority to execute and deliver space lease agreements with a value of \$1,000,000 or less for the purpose of leasing space for use by the institution for institutional purposes. Certain Space Lease Agreements that are of such significance as to require the prior approval of the Board of Regents or have a value of more than \$1,000,000 must be approved by the Board of Regents prior to execution or contain an appropriate limitation like the following statement: This contract is not effective until approved by the Board of Regents of The University of Texas System.	<i>Rule 70301, Section 5; Rule 10501</i>	Giuseppe N. Colasurdo, M.D., President	Kevin Dillon, Sr. EVP, Chief Operating and Financial Officer	April 1, 2011

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PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders and contracts for the routine purchase of equipment, supplies, goods, and services including but not limited to purchase orders and contract with UT System and other UT Institutions. Certain purchase orders and contracts that are of such significance as to require the prior approval of the Board of Regents or have a value of more than \$2,500,000 must be approved by the Board of Regents prior to execution or contain an appropriate limitation like the following statement: This contract is not effective until approved by the Board of Regents of The University of Texas System.	<i>Rule 10501</i>	Giuseppe N. Colasurdo, M.D., President	<u>Up to \$2,500,000</u> Kevin Dillon, Sr. EVP, Chief Operating and Financial Officer Michael Tramonte, Senior Vice President, Finance and Business Services	November 13, 2015

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<p>PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders and contracts for the routine purchase of equipment, supplies, goods, and services including but not limited to purchase orders and contract with UT System and other UT Institutions. Certain purchase orders and contracts that are of such significance as to require the prior approval of the Board of Regents or have a value of more than \$2,500,000 must be approved by the Board of Regents prior to execution or contain an appropriate limitation like the following statement: This contract is not effective until approved by the Board of Regents of The University of Texas System.</p>	<i>Rule 10501</i>	Giuseppe N. Colasurdo, M.D., President	<p><u>Up to \$500,000</u> Contract Manager</p> <p><u>Up to \$250,000</u> Contract Administrator</p>	April 1, 2011

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<p>PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders and contracts for the routine purchase of equipment, supplies, goods, and services including but not limited to purchase orders and contract with UT System and other UT Institutions. Certain purchase orders and contracts that are of such significance as to require the prior approval of the Board of Regents or have a value of more than \$2,500,000 must be approved by the Board of Regents prior to execution or contain an appropriate limitation like the following statement: This contract is not effective until approved by the Board of Regents of The University of Texas System.</p>	<i>Rule 10501</i>	Giuseppe N. Colasurdo, M.D., President	<p><u>Up to \$50,000</u> James Smiley, Director, Parking and Shuttle Services</p>	October 22, 2012

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<p>PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders and contracts for the routine purchase of equipment, supplies, goods, and services including but not limited to purchase orders and contract with UT System and other UT Institutions. Certain purchase orders and contracts that are of such significance as to require the prior approval of the Board of Regents or have a value of more than \$2,500,000 must be approved by the Board of Regents prior to execution or contain an appropriate limitation like the following statement: This contract is not effective until approved by the Board of Regents of The University of Texas System.</p>	<i>Rule 10501</i>	Giuseppe N. Colasurdo, M.D., President	<p><u>University Housing</u></p> <p><u>Up to \$50,000</u> William Hinton, Director, Housing</p> <p>Peree Griffin, Senior Support Assistant</p> <p><u>Up to \$25,000</u> Natanael M. Reyes, Maintenance Supervisor, Housing</p>	April 1, 2011

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<p>PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders and contracts for the routine purchase of equipment, supplies, goods, and services including but not limited to purchase orders and contract with UT System and other UT Institutions. Certain purchase orders and contracts that are of such significance as to require the prior approval of the Board of Regents or have a value of more than \$2,500,000 must be approved by the Board of Regents prior to execution or contain an appropriate limitation like the following statement: This contract is not effective until approved by the Board of Regents of The University of Texas System.</p>	<i>Section 21, Article 16, Texas Constitution; Rule 10501</i>	Giuseppe N. Colasurdo, M.D., President	<p><u>Printing Services</u></p> <p><u>Up to \$75,000</u> Donna Horbelt, Director</p>	April 1, 2011

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<p>CONTRACTS: Delegation of authority to execute and deliver contracts of any kind or nature, including contracts for the purchase of equipment, supplies, goods, and services, but not including contracts for consulting services for more than \$2,500,000. Certain contracts that are of such significance as to require the prior approval of the Board of Regents or have a value of more than \$2,500,000 must be approved by the Board of Regents prior to execution or contain an appropriate limitation like the following statement: This contract is not effective until approved by the Board of Regents of The University of Texas System.</p>	<i>Rule 10501</i>	Giuseppe N. Colasurdo, M.D., President	Kevin Dillon, Sr. EVP, Chief Operating and Financial Officer	November 13, 2015

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<p>CONTRACTS – AUXILIARY ENTERPRISES: Delegation of authority to execute and deliver contracts of any kind or nature, including contracts for the purchase of equipment, supplies, goods, and services, but not including contracts for consulting services for more than \$2,500,000. Certain contracts that are of such significance as to require the prior approval of the Board of Regents or have a value of more than \$2,500,000 must be approved by the Board of Regents prior to execution or contain an appropriate limitation like the following statement: This contract is not effective until approved by the Board of Regents of The University of Texas System.</p>	<i>Rule 10501</i>	Giuseppe N. Colasurdo, M.D., President	<u>Auxiliary Enterprises</u> <u>Up to \$1,000,000</u> Charlie Figari, VP and Chief Auxiliary Enterprise Officer	April 1, 2011
<p>CONTRACTS WITH SYSTEM ADMINISTRATION OR AMONG U.T. INSTITUTIONS: Delegation of authority to execute and deliver contracts or agreements with U.T. System Administration or between or among institutions of The University of Texas System for resources or services. Any such contract or agreement shall provide for the recovery of the cost of services and resources furnished. Certain contracts that are of such significance as to require the prior approval of the Board of Regents or have a value of more than \$2,500,000 must be approved by the Board of Regents prior to execution or contain an appropriate limitation like the following statement: This contract is not effective until approved by the Board of Regents of The University of Texas System.</p>	<i>Rule 10501, Section 2</i>	Giuseppe N. Colasurdo, M.D., President	Kevin Dillon, Sr. EVP, Chief Operating and Financial Officer Michael Tramonte, Senior Vice President, Finance and Business Services	November 13, 2015

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<p>CONTRACTS WITH SYSTEM ADMINISTRATION OR AMONG U.T. INSTITUTIONS: Delegation of authority to execute and deliver contracts or agreements with U.T. System Administration or between or among institutions of The University of Texas System for resources or services. Any such contract or agreement shall provide for the recovery of the cost of services and resources furnished. Certain contracts that are of such significance as to require the prior approval of the Board of Regents or have a value of more than \$2,500,000 must be approved by the Board of Regents prior to execution or contain an appropriate limitation like the following statement: This contract is not effective until approved by the Board of Regents of The University of Texas System.</p>	<i>Rule 10501</i>	Giuseppe N. Colasurdo, M.D., President	<u>Up to \$500,000</u> Devin Longuet, J.D., Senior Legal Officer	February 1, 2016

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CONFIRMATION DOCUMENTS UNDER ELECTRIC SALES AGREEMENT Delegation of authority to enter into verbal agreements and execute and deliver confirmation documents authorized under active electric sales agreement. Electric sales agreements are approved by the Chancellor's delegate, Dr. Scott Kelley, Executive Vice Chancellor of Business Affairs, for The University of Texas System.	<i>Rule 10501, Section 2.2.10</i>	Giuseppe N. Colasurdo, M.D., President	Eric Williams, Assistant Vice President, Procurement	December 5, 2016
CONFIRMATION DOCUMENTS UNDER ELECTRIC SALES AGREEMENT Delegation of authority to enter into verbal agreements and execute and deliver confirmation documents authorized under active electric sales agreement. Electric sales agreements are approved by the Chancellor's delegate, Dr. Scott Kelley, Executive Vice Chancellor of Business Affairs, for The University of Texas System.	<i>Rule 10501, Section 2.2.10</i>	Giuseppe N. Colasurdo, M.D., President	Laura Lander, Contract Manager, Procurement	April 1, 2011
AFFILIATION AND PROGRAM AGREEMENTS Delegation of authority to execute and deliver affiliation and program agreements for educational experiences of faculty, students, residents and other trainees (including visiting and/or collaborating individuals).	<i>Rule 10501</i>	Giuseppe N. Colasurdo, M.D., President	Michael Blackburn, Ph.D., EVP and Chief Academic Officer	February 1, 2016
AFFILIATION AND PROGRAM AGREEMENTS Delegation of authority to execute and deliver affiliation and program agreements for educational experiences of faculty, students, residents and other trainees (including visiting and/or collaborating individuals).	<i>Rule 10501</i>	Giuseppe N. Colasurdo, M.D., President	Kevin Dillon, Sr. EVP, Chief Operating and Financial Officer Eric Solberg, Vice President, Academic and Research Affairs	April 1, 2011

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<p>SPONSORED PROJECTS: Delegation of authority to execute and deliver:</p> <p>1. Grants, contracts, and proposals for sponsored (externally funded) projects, as well as all associated documents necessary to comply with funding agency policies and regulatory requirements, to allow project collaboration with other entities or individuals.</p> <p>2. Research related non-monetary agreements, including but not limited to: Confidentiality Agreements / Non-Disclosure Agreements; Data Use Agreements; and Material Transfer Agreements.</p> <p>Non-governmental agreements for more than \$2,500,000 must be approved by the appropriate Executive Vice Chancellor.</p> <p>Any financial commitment or matching requirements and/or additional space required to conduct this research must have the approval of the Senior EVP, Chief Operating and Financial Officer, Kevin Dillon.</p>		Giuseppe N. Colasurdo, M.D., President	Michael Blackburn, Ph.D., EVP and Chief Academic Officer	February 1, 2016

**Please be aware that this chart provides only a brief summary of each delegation memorandum. You will need to review the specific delegation memorandum that is of interest to you for detailed scope and restrictions related to such delegation. As of 10-25-16, with the exception of certain Special Procedure Contracts, the Board approval threshold for UT Health Science Center at Houston is \$2.5 million, and the OGC threshold is \$2.5 million (see Rule 10501 and UTS145). Delegation chart current as of 8/8/2019.*

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<p>SPONSORED PROJECTS: Delegation of authority to execute and deliver research related non-monetary agreements, including but not limited to: Confidentiality Agreements / Non-Disclosure Agreements; Data Use Agreements; and Material Transfer Agreements.</p> <p><i>Non-governmental agreements for more than \$2,500,000 must be approved by the appropriate Executive Vice Chancellor.</i></p> <p><i>Any financial commitment or matching requirements and/or additional space required to conduct this research must have the approval of the Senior EVP, Chief Operating and Financial Officer, Kevin Dillon.</i></p>		Giuseppe N. Colasurdo, M.D., President Bruce D. Butler, Ph.D., VP of Research and Technology, Global Health Initiatives	April 1, 2011

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Board of Regents' Rules and Regulations		From	Delegate	Date of Delegation
CONFIDENTIAL DISCLOSURE AGREEMENTS: Delegation of authority to execute and deliver confidential disclosure agreements. This authority does not cover or extend to agreements that grant to a third party an interest in intellectual property owned or controlled by the Board.	<i>Rule 90105, Sections 1 and 3; Rule 10501</i>	Giuseppe N. Colasurdo, M.D., President	Michael Blackburn, Ph.D., EVP and Chief Academic Officer	February 1, 2016
CONFIDENTIAL DISCLOSURE AGREEMENTS: Delegation of authority to execute and deliver confidential disclosure agreements. This authority does not cover or extend to agreements that grant to a third party an interest in intellectual property owned or controlled by the Board.	<i>Rule 90105, Sections 1 and 3; Rule 10501</i>	Giuseppe N. Colasurdo, M.D., President	Bruce D. Butler, Ph.D., VP of Research and Technology, Global Health Initiatives Kevin Dillon, Sr. EVP, Chief Operating and Financial Officer	April 1, 2011
CONFIDENTIAL DISCLOSURE AGREEMENTS: Delegation of authority to execute and deliver confidential disclosure agreements. This authority does not cover or extend to agreements that grant to a third party an interest in intellectual property owned or controlled by the Board.	<i>Rule 90105, Sections 1 and 3; Rule 10501</i>	Giuseppe N. Colasurdo, M.D., President	Kathleen M. Kreidler, Associate Vice President, Sponsored Projects	May 9, 2017
LICENSE AGREEMENTS: Delegation of authority to execute and deliver license agreements and other conveyances of intellectual property owned or controlled by the Board. Non-governmental agreements for more than \$2,500,000 must be approved by the appropriate Executive Vice Chancellor.	<i>Rule 90105, Sections 1 and 3; Rule 10501</i>	Giuseppe N. Colasurdo, M.D., President	Kevin Dillon, Sr. EVP, Chief Operating and Financial Officer Michael Tramonte, Senior Vice President, Finance and Business Services	November 13, 2015
DELEGATIONS OF AUTHORITY FROM THE UNIVERSITY OF TEXAS SYSTEM ADMINISTRATION TO THE UNIVERSITY OF TEXAS HEALTH SCIENCE CENTER AT HOUSTON				
HOLIDAY SCHEDULE: Delegation of authority to approve annually the holiday schedule for the respective institutions.	<i>Rule 30201, Section 1</i>	Scott C. Kelley, Executive Vice Chancellor for Business Affairs	Presidents, The University of Texas	September 1, 2010

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Board of Regents' Rules and Regulations		From	Delegate	Date of Delegation
LANDLORD’S OR LICENSOR’S CONSENT TO MODIFICATION OF EXISTING TELECOMMUNICATIONS EQUIPMENT NOT INVOLVING THE ADDITION OF EQUIPMENT: Delegation of authority to execute and deliver Landlord’s or Licensor’s Consent to Modification of Existing Telecommunications Equipment. Delegate shall use template letter without material change in conformity with the instructions.	<i>Rule 70301, Part 2, Sections 4 and 10; Rule 10501</i>	Kirk S. Tames, Executive Director of Real Estate	Chief Business Officer, U. T. Health Science Center at Houston	January 16, 2019
CAMPUS LEASES – UT HEALTH SCIENCE CENTER AT HOUSTON: Delegation of authority to execute and deliver campus office leases. (See delegation memo for defined terms, conditions and limitations.)	<i>Rule 70301; Rule 10501; UTS126; Article III, Section 51 Texas Constitution</i>	Kirk S. Tames, Executive Director of Real Estate	Chief Business Officers, U. T. Health Science Center at Houston	January 18, 2018
TRADEMARK LICENSE AGREEMENTS: Delegation of authority to execute and deliver trademark license agreements related to Board-owned trademarks, so long as all trademark license agreements include: (1) the grant clause posted online or a grant clause substantially similar to that grant clause, (2) a statement making the license subject to the Trademark License Agreement Terms and Conditions posted online , and (3) a Trademark Schedule showing the exact mark or marks being licensed and indicating how those marks are to appear (including color, capitalization, typesetting, and any other distinguishing features of the included marks). Ensure proper monitoring of each licensee. All trademarks with a value exceeding institutions’ local contracting authority must be reviewed and processed as outlined in UTS125.	<i>Rule 10501; Rule 90101, Sects. 15.1 and 15.3; UTS125</i>	Daniel H. Sharphorn, Vice-Chancellor and General Counsel	Presidents – UT Institutions Chief Business Officers – UT Institutions and UT System Vice Provosts for Research and Vice Presidents for Research – UT Institutions Chief Legal Officers – UT Institutions	March 6, 2017

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Board of Regents' Rules and Regulations		From	Delegate	Date of Delegation
SETTLEMENT OF DISPUTES (UT INSTITUTIONS EXCEPT M.D. ANDERSON): Delegation of authority to execute and deliver agreements settling certain claims, disputes, or litigation in the amount of \$20,000 or less that impact only your UT institution and no other UT institutions.	<i>Rule 10501</i>	Daniel H. Sharphorn, Vice-Chancellor and General Counsel	Chief Legal Officers – UT Institutions	September 21, 2016
INVOICES AND PAYMENTS FOR OUTSIDE COUNSEL SERVICES: Delegation of authority to submit to the Texas Attorney General the outside counsel invoices required by SB 1370 (86R-2019).	<i>SB 1370 (86R); Rule 10501, Sects. 2.1 and 2.8</i>	Daniel H. Sharphorn, Vice-Chancellor and General Counsel	Chief Legal Officers – UT Institutions	July 30, 2019 (eff. September 1, 2019)

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