

Delegations of Authority for The University of Texas at Austin*

Board of Regents' Rules and Regulations		From	Delegate	Date of Delegation
GIFTS: Delegation of authority to accept gifts (other than gifts of real property). Delegation of authority to accept current purpose gifts other than securities to the University of Texas at Austin, provided that each gift is processed in accordance with all applicable laws, Rules, policies and the UT Gift Acceptance Procedures.	<i>Rule 60101, Section 5; Article 2, Section 7, UT System Gift Acceptance Procedures</i>	Jay Hartzell, President	David Livingston, Vice President for Development	August 3, 2023
GIFTS: Delegation of authority to accept gifts (other than gifts of real property or outdoor works of art) in the amount of \$1,000,000 or less.	<i>Rule 60101, Section 5; UT System Gift Acceptance Procedures</i>	Jay Hartzell, President	Francis Lee Bash, Executive Director for Operations	May 5, 2014 (Cont. September 23, 2020)
GIFTS OF PERSONAL PROPERTY AND IRS FORMS RELATED TO GIFTS OF PERSONAL PROPERTY: Delegation of authority to accept gifts of tangible personal property (as defined in UTS 138, Sec. 8, of the UT System Gift Acceptance Procedures) to UT Austin, provided that each gift is processed in accordance with all applicable laws, Rules, policies and the UT Gift Acceptance Procedures. Tangible personal property includes, but is not limited to: personal collections of art, books, coins or movies; animals, such as livestock; cars, boats and aircraft; equipment; developed software; printed materials; and food or other items for hosting dinners. Delegation of authority to execute certain IRS forms, including IRS Form 8283 and 8282. Authority extends only to necessary IRS forms relating to gifts of personal property as provided above and accepted on behalf of the University of Texas at Austin.	<i>Rule 60101, Sections 5, 2, and 3.6; UT System Gift Acceptance Procedures</i>	Jay Hartzell, President	John Gough, Assistant Vice President for Development Jessica Baker, Director of Development	July 28, 2023

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Board of Regents’ Rules and Regulations		From	Delegate	Date of Delegation
GIFTS OF SECURITIES: Delegation of authority to accept current purpose gifts of securities to The University of Texas at Austin provided that each gift is processed in accordance with all applicable laws, Rules, policies and the UT Gift Acceptance Procedures.	<i>Rule 60101, Section 5; Section 7, UT System Gift Acceptance Procedures</i>	Jay Hartzell, President	<u>The University of Texas System Office of External Relations, Communications and Advancement Services</u> Randa S. Safady, Ph.D., Vice Chancellor of External Relations, Communications and Advancement Services Karoline Felts, Associate Vice Chancellor for Advancement Services	December 17, 2024
GIFTS OF SECURITIES: Delegation of authority to accept current purpose gifts of securities to The University of Texas at Austin provided that each gift is processed in accordance with all applicable laws, Rules, policies and the UT Gift Acceptance Procedures.	<i>Rule 60101, Section 5; Section 7, UT System Gift Acceptance Procedures</i>	Jay Hartzell, President	Randa Safady, Vice Chancellor of External Relations Julia Lynch, Associate Vice Chancellor for Gift Administration Andria Brannon, Director of Endowment Administration and Advancement Services	December 6, 2019 (Cont. September 23, 2020)
IRS FORMS RELATED TO GIFTS: Delegation of authority to execute certain IRS forms, including IRS Form 8283 and 8282. This authority extends only to necessary IRS forms relating to gifts accepted on behalf of the University of Texas at Austin.	<i>Rule 60101, Section 6; Rule 60101, Section 2</i>	Jay Hartzell, President	Vice President for University Development Executive Director Vice President and Chief Financial Officer Associate Vice President and Controller	October 26, 2016 (Cont. September 23, 2020)
BANKING: Delegation of authority to execute and deliver contracts for banking services.	<i>Rule 10501; UTS166; UTS167</i>	Jay Hartzell, President	Ms. Linda Shaunessy	August 1, 2012 (Cont. September 23, 2020)
BANKING: Delegation of authority to execute and deliver contracts for banking services. Authority extends only to contracts for banking services with banks that have a depository agreement with the Board of Regents of The University of Texas System.	<i>Rule 10501; UTS166; UTS167</i>	Jay Hartzell, President	Brian Smith, Senior Vice President and Chief Financial Officer	January 6, 2025

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Board of Regents' Rules and Regulations		From	Delegate	Date of Delegation
MAJOR AND MINOR CONSTRUCTION PROJECTS: <u>For Major Construction under Regents' Rule 80404:</u> Delegation of authority to 1) sign and execute changes to fully-executed construction agreements using the approved template, up to a value of \$750,000 funded from within the agreement; 2) sign and execute changes to a fully-executed Architecture/Engineering contract, using the approved template, up to a value of \$200,000; and 3) sign and execute work orders using Job Order Contracts and/or Indefinite Delivery/Indefinite Quantity, using the approved template, up to a value of \$200,000.	<i>Rule 80404</i>	Jay Hartzell, President	Amanda Barber, Director of Project Management	October 6, 2023
<u>For Minor Construction under Regents' Rule 80403:</u> Delegation of authority to 1) sign and execute changes to construction contracts for minor construction projects where the total change value does not exceed \$750,000; 2) sign and execute changes to Architectural/Engineering contracts, where the total value of the change does not exceed \$200,000 as well as approve construction plans and construction related documents for a minor construction project; and sign and execute work orders using Job Order Contracts and/or Indefinite Delivery/Indefinite Quantity, using the approved template, up to a total value of \$200,000.	<i>Rule 80403; Rule 10501</i>			

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Board of Regents' Rules and Regulations		From	Delegate	Date of Delegation
MAJOR AND MINOR CONSTRUCTION PROJECTS: <u>For Major Construction:</u> Delegation of authority to 1) sign and execute changes to fully executed construction agreements on the approved template up to a value of the Total Project Cost, less the amount of project contingency; 2) sign and execute changes to a fully executed Architectural and Engineering Design Service Contract on the approved template up to a value of the Total Project Cost; and 3) sign and execute work orders under Job Order Contracts and Indefinite Delivery/Indefinite Quantity.	<i>Rule 80404</i>	Jay Hartzell, President	Jim Davis, Senior Vice President and Chief Operating Officer	July 28, 2023
<u>For Minor Construction, where the total value of the construction project does not exceed \$10 million:</u> Delegation of authority to 1) execute and deliver contracts needed for minor construction projects on the approve template; 2) execute and deliver changes to contracts for minor construction projects, as well as approve construction plans and construction related documents where the minor construction project does not exceed a value of \$10 million; 3) sign and execute Job Order Contracts and Indefinite Delivery/Indefinite Quantity agreements, renewals and work orders.	<i>Rule 80403; Rule 10501</i>			

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Board of Regents' Rules and Regulations		From	Delegate	Date of Delegation
CONSTRUCTION PROJECTS RELATED TO MAJOR CAPITAL PROJECTS: Delegation of authority to: (1) Sign and execute changes to fully executed construction agreements on the approved template up to a value of \$250,000 per change funded from within the contract. (2) Sign and execute changes to a fully executed Architectural and Engineering Design Service Contract on the approved template up to a value of \$75,000 per change. (3) Sign and execute Indefinite Delivery/Indefinite Quantity (IDIQ) work orders for technical service providers on the approved template up to a value of \$75,000, and within the total amount of money under the UT System agreement.	<i>Rule 80402;</i> <i>Rule 80404;</i> <i>Rule 10501</i>	Jay Hartzell, President	Aaron Noto, Project Manager Capital Planning and Construction	August 18, 2021
MAJOR CAPITAL CONSTRUCTION PROJECTS: Delegation of authority to: (1) Sign and execute changes to fully executed construction agreements on the approved template up to a value of \$250,000 per change funded from within the contract, (2) Sign and execute changes to a fully executed Architectural and Engineering Design Service Contract on the approved template up to a value of \$75,000 per change, and (3) Sign and execute Indefinite Delivery/Indefinite Quantity (IDIQ) work orders for technical service providers on the approved template up to a value of \$75,000, and within the total amount of money under the UT Austin agreement.	<i>Rule 80402;</i> <i>Rule 80404;</i> <i>Rule 10501</i>	Jay Hartzell, President	Michael Zimmerman, Project Manager II, Capital Planning and Construction	March 1, 2021
CONSTRUCTION PROJECTS RELATED TO MAJOR CAPITAL PROJECTS – CHANGES TO FULLY EXECUTED CONSTRUCTION AGREEMENTS: Delegation of authority to sign and execute changes to fully-executed construction agreements on the approved template with a total value not to exceed \$10,000 per change funded from within the contract.	<i>Rule 80402;</i> <i>Rule 80404;</i> <i>Rule 10501</i>	Jay Hartzell, President	<u><i>Not to exceed \$10,000 per change</i></u> John Hamilton, Construction Inspector II, Campus Planning & Project Management Kevin Preuss, Project Manager II, Campus Planning & Project Management	March 6, 2018 (Cont. September 23, 2020)

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Board of Regents' Rules and Regulations		From	Delegate	Date of Delegation
CONSTRUCTION PROJECTS RELATED TO MAJOR CAPITAL PROJECTS: Delegation of authority to: (1) Sign and execute changes to fully executed construction agreements on the approved template up to a value of \$250,000 per change funded from within the contract. (2) Sign and execute changes to a fully executed Architectural and Engineering Design Service Contract on the approved template up to a value of \$75,000 per change. (3) Sign and execute IDIQ work orders for technical service providers on the approved template up to a value of \$75,000, and within the total amount of money under the UT System agreement.	<i>Rule 80402;</i> <i>Rule 80404;</i> <i>Rule 10501</i>	Jay Hartzell, President	Mr. Michael Byer Mr. Keith Westmoreland	September 6, 2017 (Cont. September 23, 2020)
CONSTRUCTION PROJECTS RELATED TO MAJOR CAPITAL PROJECTS - CHANGES TO FULLY EXECUTED CONSTRUCTION AGREEMENTS: Delegation of authority to sign and execute changes to fully-executed construction agreements on the approved template up to a value of \$10,000 per change funded from within the contract.	<i>Rule 80402;</i> <i>Rule 80404;</i> <i>Rule 10501</i>	Jay Hartzell, President	Mr. Steven Arzola Mr. John Gorencel Mr. Richard Ortega	September 6, 2017 (Cont. September 23, 2020)
MINOR CONSTRUCTION PROJECTS RE UTILITIES AND ENERGY MANAGEMENT: Delegation of authority to sign certain construction agreements relating to Minor Construction Projects for Utilities and Energy Management to: (1) Execute and deliver contracts needed for minor construction projects on the approved template. (2) Sign and execute changes to contracts for minor construction projects using the approved template, as well as, approve construction plans and construction-related documents where the minor construction project does not exceed a value of \$10,000,000. (3) Sign and work orders under Job Order Contracts and Indefinite Delivery/Indefinite Quantity on the approved template for minor construction projects that do not exceed a total value of \$10,000,000.	<i>Rule 80403;</i> <i>Rule 10501</i>	Jay Hartzell, President	<u>Up to a value of \$10,000,000</u> Xavier Rivera Marzán, Executive Director for Utilities and Energy Management	February 21, 2023
SPACE LEASE: Delegation of authority relating to space lease agreements for a value of \$1,000,000 or less, for the purpose of leasing space for use by the institution for institutional purposes.	<i>Rule 10501</i>	Jay Hartzell, President	<u>\$1,000,000 or less</u> Brian Smith, Senior Vice President and Chief Financial Officer	January 6, 2025
SPACE LEASE: Delegation of authority relating to space lease agreements for a value of \$1,000,000 or less.	<i>Rule 10501,</i> <i>Section 5</i>	Jay Hartzell, President	Ms. Amy Wanamaker	June 2, 2008 (Cont. September 23, 2020)

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Board of Regents’ Rules and Regulations	From	Delegate	Date of Delegation
SPACE LEASE – TOWN LAKE APARTMENTS: Delegation of authority to execute and deliver space lease agreements on the approved template, with no changes and for leases at the multifamily residential property located at 2600 Lake Austin Boulevard in Austin, TX 78703 commonly known as the Boulevard at Town Lake Apartments with a total value of \$49,000 or less, for the purpose of leasing space for use by the institution for institutional purposes.	<i>Rule 10501</i>	Jay Hartzell, President <i>Value of \$49,000 or less</i> Kaylee Moe, Assistant Community Manager	November 22, 2023
PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for the routine purchase of equipment, supplies, goods and services up to \$5,000,000.	<i>Rule 10501</i>	Jay Hartzell, President <i>Up to \$5,000,000</i> Brian Smith, Senior Vice President and Chief Financial Officer	January 6, 2025
PURCHASE ORDERS – CENTRAL BUSINESS OFFICE Delegation of authority to execute and deliver both competitive and non-competitive purchase orders for the routine purchase of equipment, supplies, goods, and services up to \$25,000.	<i>Rule 10501</i>	Jay Hartzell, President Procurement Specialists, Central Business Office	February 25, 2014 (Cont. September 23, 2020)
PURCHASE ORDERS – UNIVERSITY UNIONS: Delegation of authority to execute and deliver purchase orders of an amount not to exceed \$5,000 for routine purchases of goods and services other than capital equipment.	<i>Rule 10501</i>	Jay Hartzell, President <i>Not to exceed \$5,000</i> Executive Director Director II Assistant Director Senior Procurement Officer	August 5, 2015 (Cont. September 23, 2020)
PURCHASE ORDERS – UNIVERSITY HEALTH SERVICES: Delegation of authority to execute and deliver purchase orders for routine purchases of items for resale on certain purchases with a cost of more than \$1,000,000 must be approved by the Board of Regents in accordance with the Rules and Regulations.	<i>Rule 10501, Section 4.5</i>	Jay Hartzell, President Director Assistant Director for Business and Ancillary Services Senior Departmental Buyer Procurement Officer	February 1, 2006 (Cont. September 23, 2020)
PURCHASE ORDERS – UNIVERSITY OF TEXAS PRESS: Delegation of authority to execute and deliver purchase orders for routine purchases of items for resale on certain purchases with a cost of more than \$1,000,000 must be approved by the Board of Regents in accordance with the Rules and Regulations.	<i>Rule 10501, Section 4.5</i>	Jay Hartzell, President Director Assistant Director and Financial Officer Assistant Director and Editor-in-Chief	February 1, 2006 (Cont. September 23, 2020)
PURCHASE ORDERS – MARINE SCIENCE INSTITUTE: Delegation of authority to execute and deliver purchase orders for routine purchases of items for resale on certain purchases with a cost of more than \$1,000,000 must be approved by the Board of Regents in accordance with the Rules and Regulations.	<i>Rule 10501, Section 4.5</i>	Jay Hartzell, President Director	February 1, 2006 (Cont. September 23, 2020)

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Board of Regents’ Rules and Regulations		From	Delegate	Date of Delegation
PURCHASE ORDERS – TEXAS NATURAL SCIENCE MUSEUM: Delegation of authority to execute and deliver purchase orders for routine purchases of items for resale on certain purchases with a cost of more than \$1,000,000 must be approved by the Board of Regents in accordance with the Rules and Regulations.	<i>Rule 10501, Section 4.5</i>	Jay Hartzell, President	Director Director of Operations Accounting Clerk III Sr. LAN Administrator	February 1, 2006 (Cont. September 23, 2020)
PURCHASE ORDERS – MCDONALD OBSERVATORY ASTRONOMER’S LODGE AND VISITORS CENTER: Delegation of authority to execute and deliver purchase orders for routine purchases of items for resale on certain purchases with a cost of more than \$1,000,000 must be approved by the Board of Regents in accordance with the Rules and Regulations.	<i>Rule 10501, Section 4.5</i>	Jay Hartzell, President	Assistant Director for Administration	February 1, 2006 (Cont. September 23, 2020)
PURCHASE ORDERS – DIVISION OF HOUSING AND FOOD SERVICE: Delegation of authority to execute and deliver purchase orders for routine purchase of food and beverages for resale. Certain purchases with a cost of more than \$1,000,000 must be approved by the Board of Regents in accordance with the Rules and Regulations.	<i>Rule 10501</i>	Jay Hartzell, President	Executive Director Director II	August 5, 2015 (Cont. September 23, 2020)
PURCHASE ORDERS – WINEDALE HISTORICAL CENTER: Delegation of authority to execute and deliver purchase orders for routine purchase of food and beverages for resale. Certain purchases with a cost of more than \$1,000,000 must be approved by the Board of Regents in accordance with the Rules and Regulations.	<i>Rule 10501, Section 4.5</i>	Jay Hartzell, President	Denise Mayorga, Assistant Director -or- Dr. Don Carleton, Director, Center for American History	February 1, 2006 (Cont. September 23, 2020)
PURCHASE ORDERS – CAMPUS CLUB: Delegation of authority to execute and deliver purchase orders for routine purchase of food and beverages for resale. Certain purchases with a cost of more than \$1,000,000 must be approved by the Board of Regents in accordance with the Rules and Regulations.	<i>Rule 10501, Section 4.5</i>	Jay Hartzell, President	Director	February 1, 2006 (Cont. September 23, 2020)
PURCHASE ORDERS – LIBRARY - TARLTON LAW SCHOOL, SCHOOL OF LAW: Delegation of authority to execute and deliver purchase orders for the routine purchase of books and periodicals.	<i>Rule 10501, Section 4.5</i>	Jay Hartzell, President	Director Associate Director for Administration and Collections Services	February 1, 2006 (Cont. September 23, 2020)
PURCHASE ORDERS – LIBRARY - UNIVERSITY OF TEXAS LIBRARIES: Delegation of authority to execute and deliver purchase orders for the routine purchase of books and periodicals.	<i>Rule 10501, Section 4.5</i>	Jay Hartzell, President	Vice Provost and Director Executive Associate Director Associate Director Financial Officer and Financial Analyst	February 1, 2006 (Cont. September 23, 2020)

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Board of Regents' Rules and Regulations		From	Delegate	Date of Delegation
PURCHASE ORDERS – LIBRARY - HARRY RANSOM HUMANITIES RESEARCH CENTER: Delegation of authority to execute and deliver purchase orders for the routine purchase of books and manuscripts and other collection materials.	<i>Rule 10501, Section 4.5</i>	Jay Hartzell, President	Director Associate Director Administrative Service Officer Senior Procurement Officer	February 1, 2006 (Cont. September 23, 2020)
PROCUREMENT DOCUMENTS – EXCLUSIVE ACQUISITION JUSTIFICATIONS; PURCHASE ORDERS; PREPAYMENT AND PROGRESS REPORTS; USED EQUIPMENT PURCHASES: Delegation of authority to approve procurement-related documents: (1) Approve and issue Exclusive Acquisition Justifications including Sole Source/Proprietary, Best Value Determination, Emergency, and Professional Services requests; (2) Approve and issue Purchase Orders, including UT Market Orders, and Noncompliant After the Fact Purchase Orders in accordance with the Handbook of Business Procedure 7.2; (3) Approve and issue Prepayment and Progress Payments; and (4) Approve and Purchase Used Equipment.	<i>Rule 10501; Handbook of Business Procedure 7.2</i>	Jay Hartzell, President	<u>Up to \$1,000,000</u> Charlene Wiegrefe, Procurement Director	July 5, 2024
PROCUREMENT DOCUMENTS – EXCLUSIVE ACQUISITION JUSTIFICATIONS; PURCHASE ORDERS; PREPAYMENT AND PROGRESS REPORTS; USED EQUIPMENT PURCHASES: Delegation of authority to approve procurement-related documents: (1) Approve and issue Exclusive Acquisition Justifications including Sole Source/Proprietary, Best Value Determination, Emergency, and Professional Services requests; (2) Approve and issue Purchase Orders, including UT Market Orders, and Noncompliant After the Fact Purchase Orders in accordance with the Handbook of Business Procedure 7.2; (3) Approve and issue Prepayment and Progress Payments; and (4) Approve and Purchase Used Equipment.	<i>Rule 10501; Handbook of Business Procedure 7.2</i>	James E. Davis, Interim President	<u>Up to \$100,000</u> Central Procurement Office Employees with the Following Job Titles: - Procurement Coordinator - Procurement Analyst - Procurement Contracting Officer - Construction Procurement Officer - Senior Procurement Officer - Procurement Category Manager	April 7, 2025

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Board of Regents' Rules and Regulations		From	Delegate	Date of Delegation
<p>PURCHASING JUSTIFICATION AND PURCHASE ORDERS – APPLIED RESEARCH LABORATORIES (ARL): Delegation of authority to issue a purchasing award on behalf of Applied Laboratory Research (ARL) for the purchase of goods, services, and equipment up to a total value of \$50,000.</p> <p>Delegation of authority, on behalf of ARL, to approve in Point Plus the issuance of a UT Austin Purchase Order with no changes to the terms and conditions of the UT Austin purchase order.</p> <p>Delegation of authority, on behalf of ARL, to approve in Point Plus and FRMS purchases and the issuance of a UT Austin purchase order, with no changes, purchases from UT Market in an amount that does not exceed \$50,000.</p> <p>Delegation of authority to approve the issuance of the UT Austin purchase order for Business and Financial Services in Point Plus for goods, services, and equipment where the total value of the UT Austin Purchase Order does not exceed \$50,000 including any renewals.</p> <p><u><i>See delegation memo for additional requirements.</i></u></p>	<p><i>Rule 10501</i></p>	<p>Jay Hartzell, President</p>	<p><u>Up to \$50,000</u> Monica Brown, Purchasing Manager at Applied Research Laboratories Tiffany Jones, Senior Buyer at Applied Research Laboratories</p>	<p>January 10, 2023</p>

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Board of Regents' Rules and Regulations		From	Delegate	Date of Delegation
CONTRACTS: Delegation of authority to execute and deliver contracts of any kind of nature, including contracts for the purchase of equipment, supplies, goods and services.	<i>Rule 10501</i>	Jay Hartzell, President	James E. Davis, Senior Vice President and Chief Operating Officer	July 28, 2023
CONTRACTS: Delegation of authority to execute and deliver contracts of any kind or nature, including contracts for the purchase of equipment, supplies, goods, and services as well as revenue generation agreements up to a total value of \$1,000,000.	<i>Rule 10501</i>	Jay Hartzell, President	<u>Up to \$1,000,000</u> Ebony Robles	December 14, 2023
CONTRACTS: Delegation of authority to execute and deliver contracts of any kind or nature, including contracts for service provided by the university using the standard contract template for services provided by a service center. All services provided will be in accordance with the university approved service center rates. The total value of each agreement shall not exceed \$25,000.	<i>Rule 10501</i>	Jay Hartzell, President	<u>Not to exceed \$25,000</u> Dan Jaffe, Vice President for Research	November 4, 2021
UNIVERSITY UNIONS: Delegation of authority to execute and deliver two (2) standard University Unions contracts and agreements of \$50,000 or less for: (1) Texas Union Building Use (2) Performance	<i>Rule 10501</i>	Jay Hartzell, President	Mulugeta Ferede, Executive Director, University Unions	May 19, 2014 (Cont. September 23, 2020)
CACTUS CAFÉ MEMORANDUM OF AGREEMENTS: Delegation of authority to execute and deliver Cactus Café Memorandum of Agreements as approved by Legal Affairs for performances in the amount of \$50,000 or less. Delegation does not include agreements with entities/individuals located outside of the United States of America.	<i>Rule 10501</i>	Jay Hartzell, President	<u>\$50,000 or less</u> Sylvia Ponce-Carson, Deputy General Manager/Deputy Executive Director Deborah Hiott, Executive Director	December 6, 2019 (Cont. September 23, 2020)
UT PRESS CONTRACTS: Delegation of authority to execute and deliver UT Press template agreements with a value not to exceed \$250,000.	<i>Rule 10501</i>	Jay Hartzell, President	<u>Up to \$250,000</u> Robert Devens, UT Press Director	August 5, 2022

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INTERAGENCY CONTRACT WITH U.T. INSTITUTIONS: Delegation of authority to execute and deliver contracts or agreements with System Administration or between or among U.T. Institutions for Resources or Services up to \$50,000 in value.	<i>Rule 10501, Section 2.7</i>	Jay Hartzell, President	<u>Up to \$50,000</u> Deans Associate or Assistant Deans for Business Finance, or Administration	June 11, 2012 (Cont. September 23, 2020)
INTERAGENCY COOPERATION CONTRACTS; BUSINESS FORMS - OFFICE OF THE VICE PRESIDENT FOR EMPLOYEE AND CAMPUS SERVICES: Delegation of authority to execute and deliver the Standard Interlocal Cooperation Contracts and the Standard Interagency Cooperation Contract (OGC SC84) on behalf of University Printing Services in the amount of \$50,000 or less. Delegation of authority to execute and deliver Business Forms related to Work Source Child Care Solutions and the Texas Health and Human Services Commission for Child and Adult Care Food Program, on behalf of the University Child Development Center.	<i>Rule 10501, Section 5</i>	Jay Hartzell, President	<u>\$50,000 or less</u> Marla L. Martinez, Associate Vice President	February 12, 2007 (Cont. September 23, 2020)
INTERLOCAL AND INTERAGENCY COOPERATION CONTRACTS - CHARLES A. DANA CENTER FOR SCIENCE AND MATHEMATICS: Delegation of authority to execute and deliver Standard Interlocal Cooperation Contracts and the Standard Interagency Cooperation Contracts, in the amount of \$50,000 or less for services provided by the Office of Telecommunication Services.	<i>Rule 10501</i>	Jay Hartzell, President	<u>\$50,000 or less</u> Richard P. Blount, Director III	March 21, 2013 (Cont. September 23, 2020)
INTERLOCAL AGREEMENTS FOR ONRAMPS PROGRAM: Delegation of authority to execute and deliver Interlocal Agreements which are on the approved UT Austin template on behalf of The University of Texas OnRamps program.	<i>Rule 10501; Section 791, Texas Government Code</i>	Jay Hartzell, President	Dena Grumbles	May 2, 2024
SPONSORED RESEARCH – APPLIED RESEARCH LABORATORIES: Delegation of authority to execute and deliver state, federal, and other contracts or proposals for sponsored research conducted at the Applied Research Laboratories (ARL).	<i>Rule 10501</i>	Jay Hartzell, President	Executive Director, Applied Research Laboratories Deputy Executive Director, Applied Research Laboratories	December 2, 2024

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Board of Regents’ Rules and Regulations		From	Delegate	Date of Delegation
SPONSORED RESEARCH – APPLIED RESEARCH LABORATORIES: Delegation of authority to execute and deliver legal documents, contracts, or grant proposals for sponsored research that require the reviewer to hold a top secret security clearance with access to Sensitive Compartmented Information (SCI) or access to the Special Access Program (SAP), this authority will only be utilized only in those instances specifically reviewed and approved by the Vice President for Research.	<i>Rule 10501</i>	Jay Hartzell, President	Executive Director Deputy Executive Director	October 8, 2015 (Cont. September 23, 2020)
SPONSORED RESEARCH – APPLIED RESEARCH LABORATORIES: Delegation of authority to execute and deliver certain contracts for sponsored research between The University of Texas at Austin and agencies of the U.S. Government. This authority will only be utilized in those instances specifically reviewed and approved by the Vice President for Research. This authority remains in effect throughout your tenure as executive director of Applied Research Laboratories unless revoked.	<i>Rule 10501</i>	Jay Hartzell, President	Karl Fisher, Executive Director, Applied Research Laboratories	June 15, 2020 (Cont. September 23, 2020)

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Board of Regents' Rules and Regulations	From	Delegate	Date of Delegation
<p>INSTITUTIONAL OFFICER – HUMAN AND ANIMAL RESEARCH: Delegation of authority to represent The University of Texas at Austin on matters related to human and animal research: -Promoting an institutional culture of respect for the human and animal research enterprises; -Overseeing compliance with all applicable federal regulations and guidance, state law and institutional policies; -Ensuring that the Human Research Protection Program (HRPP) and the Animal Care and Use Program (ACUP) function effectively; -Ensuring that the institution provides the resources and support necessary to comply with all requirements applicable to research involving human and animal subjects; -Designating one or more compliance review committees to fulfill the requirements of the federal regulations; -Ensuring that the compliance review committees' functions independently, and that the Chairs and membership have access to the IO to express concerns; -Appointing review committee Chairpersons and members; -Providing sufficient resources, space, and staff to support the compliance committee review and record keeping duties; -Overseeing processes to ensure investigators fulfill their responsibilities under applicable regulations; -Reviewing and signing memoranda of understanding, cooperative agreements, and IRB authorization agreements between UT Austin and other organizations; and -Serving as the signatory authority and point of contact for correspondence with federal oversight bodies.</p>	(Rule 10501)	Jay Hartzell, President Dan Jaffe, Vice President for Research	November 4, 2021

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Board of Regents' Rules and Regulations	From	Delegate	Date of Delegation
SPONSORED RESEARCH: Delegation of authority to execute and deliver state, federal, and other contracts or proposals for sponsored research on behalf of the Board.	<i>Rule 10501</i>	Jay Hartzell, President Interim Associate Director of Pre-Award for the Office of Sponsored Projects Director of Post-Award for the Office of Sponsored Projects Pre-Award Manager for the Office of Sponsored Projects Assistant Director of Contracts for the Office of Sponsored Projects Contracts Manager for the Office of Sponsored Projects Senior Contract Officer for the Office of Sponsored Projects Assistant Director of Awards for the Office of Sponsored Projects Senior Manager of Grants for the Office of Sponsored Projects	January 24, 2025
SPONSORED RESEARCH: Delegation of authority to execute and deliver state, federal, and other contracts or proposals for sponsored research on behalf of the Board.	<i>Rule 10501</i>	Jay Hartzell, President Assistant Vice President for Research for the Office of Sponsored Projects Associate Director of Pre-Award for the Office of Sponsored Projects Associate Director of Contracting for the Office of Sponsored Projects Associate Director of Post-Award for the Office of Sponsored Projects Assistant Director of Grants for the Office of Sponsored Projects Senior Contract Negotiator for the Office of Sponsored Projects Senior Manager of Contracts for the Office of Sponsored Projects Senior Subaward Manager for the Office of Sponsored Projects	November 17, 2023
SPONSORED RESEARCH: Delegation of authority to execute and deliver state, federal and other contracts or proposals for sponsored research on behalf of the UT System Board of Regents. The total value of each agreement shall not exceed \$5,000,000.	<i>Rule 10501</i>	Jay Hartzell, President <u>Not to exceed \$5,000,000</u> Dan Jaffe, Vice President for Research	November 4, 2021

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Board of Regents' Rules and Regulations		From	Delegate	Date of Delegation
SPONSORED RESEARCH: Delegation of authority to execute and deliver state, federal, and other contracts or proposals for sponsored research.	<i>Rule 10501</i>	Jay Hartzell, President	Director, Office of Sponsored Projects	October 31, 2018 (Cont. September 23, 2020)
SPONSORED RESEARCH: Delegation of authority to execute and deliver state and federal contracts or proposals for sponsored research.	<i>Rule 10501</i>	Jay Hartzell, President	Dr. Daniel Jaffe	January 16, 2016 (Cont. September 23, 2020)
SPONSORED RESEARCH: Delegation of authority to execute and deliver state and federal contracts or proposals for sponsored research.	<i>Rule 10501</i>	Jay Hartzell, President	Associate Director, Office of Sponsored Projects	April 6, 2015 (Cont. September 23, 2020)
SPONSORED RESEARCH: Delegation of authority to execute and deliver state and federal contracts or proposals for sponsored research.	<i>Rule 10501</i>	Jay Hartzell, President	Assistant Director, Office of Sponsored Projects	April 6, 2015 (Cont. September 23, 2020)
SPONSORED RESEARCH: Delegation of authority to execute and deliver state and federal contracts or proposals for sponsored research.	<i>Rule 10501</i>	Jay Hartzell, President	Elena Mota, Assistant Director, Office of Sponsored Projects	April 16, 2015 (Cont. September 23, 2020)
SPONSORED RESEARCH: Delegation of authority to execute and deliver state and federal contracts or proposals for sponsored research.	<i>Rule 10501, Section 5</i>	Jay Hartzell, President	Associate Directors Office of Sponsored Research	November 16, 2006 (Cont. September 23, 2020)
SPONSORED PROJECTS – INTELLECTUAL PROPERTY: Delegation of authority to execute and deliver contracts and agreements related to sponsored research, including those that may grant, convey, or relate to an interest in intellectual property owned or controlled by the Board. Covers research proposals and contracts with corporate sponsors, non-disclosure agreements, material transfer agreements, amendments, and subcontracts. Total value not to exceed \$1,000,000.	<i>Rule 10501; Rule 90101, Sections 15.1 and 15.3</i>	Jay Hartzell, President	<i>Value not to exceed \$1,000,000</i> Rebecca Leamon, Associate Director, Innovation & Economic Impact	October 26, 2021
SPONSORED PROJECTS – INTELLECTUAL PROPERTY: Delegation of authority to execute and deliver contracts and agreements related to sponsored research, including those that may grant, convey, or relate to an interest in intellectual property owned or controlled by the Board. Covers research proposals and contracts with corporate sponsors, non-disclosure agreements, material transfer agreements, amendments, and subcontracts. Total value not to exceed \$250,000.	<i>Rule 10501; Rule 90101, Sections 15.1 and 15.3</i>	Jay Hartzell, President	<i>Value does not exceed \$250,000</i> Industry Contract Coordinators, Office of Innovation & Economic Impact	October 26, 2021
SPONSORED PROJECTS - INTELLECTUAL PROPERTY (OFFICE OF SPONSORED PROJECTS): Delegation of authority to execute and deliver agreements granting an interest in intellectual property up to \$1,000,000 in value.	<i>Rule 10501, and 90105, Sections 1 & 3</i>	Jay Hartzell, President	Director Associate Director Assistant Director	February 1, 2006 (Cont. September 23, 2020)

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Board of Regents' Rules and Regulations		From	Delegate	Date of Delegation
AGREEMENTS WITH CORPORATE SPONSORS AND AGREEMENTS THAT GRANT AN INTEREST IN INTELLECTUAL PROPERTY: Delegation of authority to execute and deliver agreements granting an interest in intellectual property. Includes typical option and license agreements and research contracts with corporate sponsors, as well as non-disclosure agreements and material transfer agreements.	<i>Rule 10501; Rule 90101, Sects. 15.1 and 15.3; UTS125</i>	Jay Hartzell, President	Les Nichols, Interim Director, Office of Technology Commercialization	July 25, 2018 (Cont. September 23, 2020)
AGREEMENTS WITH CORPORATE SPONSORS AND AGREEMENTS THAT GRANT AN INTEREST IN INTELLECTUAL PROPERTY: Delegation of authority to execute and deliver agreements granting an interest in intellectual property. Includes typical option and license agreements and research contracts with corporate sponsors, as well as non-disclosure agreements and material transfer agreements.	<i>Rule 10501; Rule 90101, Sects. 15.1 and 15.3; UTS125</i>	Jay Hartzell, President	<u>Up to \$1,000,000</u> Claudia F. Lucchinetti, M.D., Dean of Dell Medical School and Senior Vice President for Medical Affairs	November 5, 2024
NON-FUNDED AGREEMENTS (OFFICE OF SPONSORED PROJECTS): Delegation of authority to execute non-funded agreements (i.e. material transfer agreements, non-disclosure agreements, memoranda of understanding, and other similar agreements).	<i>Rule 10501</i>	Jay Hartzell, President	Senior Contract Coordinators, Office of Sponsored Projects	November 8, 2019 (Cont. September 23, 2020)
INTELLECTUAL PROPERTY AGREEMENTS: Delegation of authority to execute and deliver agreements granting an interest in intellectual property. Covers typical option and license agreements and research contracts with corporate sponsors, as well as non-disclosure agreements and material transfer agreements.	<i>Rule 90101</i>	James E. Davis, Interim President	Kathleen Brock, Interim Vice President and Chief Operating Officer Mark Arnold, Associate Vice President, Discovery to Impact	April 7, 2025
INTELLECTUAL PROPERTY AGREEMENTS: Delegation of authority to execute and deliver agreements granting an interest in intellectual property. Covers typical option and license agreements, technology validation agreements, research proposals and contracts with corporate sponsors, non-disclosure agreements, material transfer agreements, as well as amendments and subcontracts thereof. Total value of each agreement shall not exceed \$5,000,000.	<i>Rule 10501; Rule 90101, Sects. 15.1 and 15.3</i>	Jay Hartzell, President	<u>Value not to exceed \$5,000,000</u> Dan Jaffe, Vice President for Research	November 4, 2021
INTELLECTUAL PROPERTY AGREEMENTS: Delegation of authority to execute and deliver agreements granting an interest in intellectual property.	<i>Rule 10501; Rule 90105, Sects. 1 and 3</i>	Jay Hartzell, President	Dr. Daniel Jaffe	January 16, 2016 (Cont. September 23, 2020)

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Board of Regents' Rules and Regulations		From	Delegate	Date of Delegation
SUPPLIER PERFORMANCE RISK SYSTEM (SPRS): Delegation of authority to administer and submit National Institute of Standards and Technology (NIST) Special Publication (SP) 800-171 assessment scores in the federal government's Supplier Performance Risk System (SPRS) on behalf of the University.	<i>Rule 20201, Section 4</i>	Jay Hartzell, President	Vice President for Research Associate Vice President for Research, Office of Research Support and Compliance Associate Director, Restricted Research, Office of Research Support and Compliance Assistant Director, Research Security Services, Applied Research Laboratories	December 17, 2024
SOFTWARE, DATA USE AND TECHNOLOGY CONTRACTS: Delegation of authority to execute and deliver software licenses and contracts and data use and technology contracts with a value up to \$1,000,000.	<i>Rule 10501</i>	Jay Hartzell, President	<u>Up to \$1,000,000</u> Rogelio Anasagasti, Assistant Vice President for Procurement and Payment Services	January 8, 2020 (Cont. September 23, 2020)
HOTEL CONTRACTS: Delegation of authority to execute and deliver contracts with hotels. Authority extends only to contracts for hotel located in the United States, related support services such as catering, and audiovisual services contained within the hotel contract. When determining the total value of the agreement, please add up all possible charges and fees that could be assessed. The delegated authority does not allow you to sign contracts for hotel and/or conference center services with a hotel and/or conference center located outside of the United States of America. The delegated authority is limited to signing the following contracts with no changes: UT Austin's Standard Hotel Agreement with a total value not to exceed \$15,000.	<i>Rule 10501</i>	Jay Hartzell, President	<u>Not to exceed \$15,000</u> Robert Novak, Chief Financial Officer, Intercollegiate Athletics	December 10, 2020
HOTEL CONTRACTS: Delegation of authority to execute and deliver hotel contracts. Authority extends only to contracts for hotels located in the United States and related support services such as catering and audiovisual services contained within the hotel contract. Standard Hotel Agreement with no changes and a total value not to exceed \$15,000.	<i>Rule 10501</i>	Jay Hartzell, President	<u>Not to exceed \$15,000</u> Melinda McGlaun, Senior Grants and Contracts Specialist, The Jackson School of Geosciences Terry Newman, Assistant Dean, The Jackson School of Geosciences Jim Dougherty, Assistant Director and Financial Officer, The University of Texas Libraries Jennifer W. Maedgen, Senior Associate Vice President, Clinical Associate Professor	May 9, 2016 (Cont. September 23, 2020)

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Board of Regents' Rules and Regulations		From	Delegate	Date of Delegation
<p>HOTEL CONTRACTS - SCHOOL OF LAW: Delegation of authority to execute and deliver hotel contracts. Authority extends only to contracts for hotels located in the United States and related support services such as catering and audiovisual services contained within the hotel contract.</p> <p>Standard Hotel Agreement with no changes and a total value not to exceed \$15,000.</p>	<i>Rule 10501</i>	Jay Hartzell, President	<i>Not to exceed \$15,000</i> Gregory J. Smith, Assistant Dean for Continuing Legal Education	June 14, 2016 (Cont. September 23, 2020)
<p>HOTEL CONTRACTS - JACKSON SCHOOL OF GEOSCIENCES: Delegation of authority to execute and deliver hotel contracts. Authority extends only to contracts for hotels located in the United States and related support services such as catering and audiovisual services contained within the hotel contract.</p> <p>Standard Hotel Agreement with no changes and a total value not to exceed \$15,000.</p>	<i>Rule 10501</i>	Jay Hartzell, President	<i>Not to exceed \$15,000</i> Sara Sieberath, Sr. Grants and Contracts Specialist	June 14, 2016 (Cont. September 23, 2020)
<p>FOREIGN TRAVEL: Delegation of authority to execute and approve foreign travel (for faculty members and research staff) that is to be funded from accounts under your supervision. You must adopt an arrangement to coordinate the approval of foreign travel requests that involve multiple funding sources under the control of more than one Vice President. With reference to foreign travel that is to be funded from accounts that require approval by the Governor's Office, you should sign for the "Agency Administrator" on the prescribed form and attach a copy of this delegation letter as evidence of your authority.</p>	<i>Rule 20801</i>	Jay Hartzell, President	Dan Jaffe, Vice President for Research	November 5, 2021
<p>FOREIGN TRAVEL EXPENDITURES: Delegation of authority to execute and approve foreign travel (for faculty members and research staff) that is to be funded from accounts under your supervision. With reference to foreign travel that is funded from accounts that require approval by the Governor's Office, you should sign for the "Agency Administrator" on the prescribed form and attach a copy of this delegation letter as evidence of your authority.</p>	<i>Section 660.024, Government Code; Article IX, Section 5.08(i), Appropriations Act</i>	Jay Hartzell, President	Dr. Daniel Jaffe	January 16, 2016 (Cont. September 23, 2020)

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Board of Regents’ Rules and Regulations		From	Delegate	Date of Delegation
FOREIGN TRAVEL: Delegation to approve foreign travel (for faculty members and research staff) that is to be funded from accounts under your supervision. You must adopt an arrangement to coordinate the approval of foreign travel requests that involve multiple funding sources under the control of more than one Vice President. With reference to foreign travel that is funded from accounts that require approval by the Governor’s Office, you should sign for the “Agency Chief Administrator” on the prescribed form and attach a copy of this delegation letter as evidence of your authority.	<i>Section 660.024, Government Code; Article IX, Section 5.08(i), Appropriations Act; Rule 20801</i>	Jay Hartzell, President	Sharon Wood, Executive Vice President and Provost	September 15, 2021
FOREIGN TRAVEL: Delegation to approve foreign travel (for faculty members and research staff) that is to be funded from accounts under your supervision. With reference to foreign travel that is funded from accounts that require approval by the Governor’s Office, you should sign for the “Agency Chief Administrator” on the prescribed form and attach a copy of this delegation letter as evidence of your authority.	<i>Section 660.024, Government Code; Article IX, Section 5.08(i), Appropriations Act</i>	Jay Hartzell, President	Vice Presidents and Deans	February 1, 2006 (Cont. September 23, 2020)
EXCEPTIONS TO THE DEPARTMENT OF INFORMATION RESOURCES (DIR) ACCESSIBILITY RULES (EIR): Delegation of authority to approve exceptions to certain rules and regulations promulgated by the Texas Department of Information Resources (DIR) relating to accessibility of electronic and information resources (EIR) by disabled persons.	<i>TAC Title 1, Ch. 213 and Ch. 206, Rule 206.70; UTS150; System Admin Policies, Laws, and Special Instructions; OGC Bulletins 2006-1 and 2009-1</i>	Jay Hartzell, President	Jennifer W. Maedgen	January 27, 2016 (Cont. September 23, 2020)
ACADEMIC AND SCIENTIFIC COOPERATION AND EXCHANGE AGREEMENTS: Delegation to execute and deliver academic and scientific cooperation and exchange agreements.	<i>Rule 10501, Section 2; Rule 10501, Section 3.2</i>	Jay Hartzell, President	Sonia Feigenbaum, Senior Vice Provost for Global Engagement	June 15, 2020 (Cont. September 23, 2020)

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Board of Regents' Rules and Regulations		From	Delegate	Date of Delegation
BANQUET EVENT ORDERS – INTERCOLLEGIATE ATHLETICS: Delegation of authority to execute and deliver Banquet Event Orders, or an order form for hotel services, such as catering and audiovisual services in regards to a hotel agreement. Such agreements should have already been properly signed by a University official, who has the delegated authority to sign the hotel agreement. Banquet Event Orders cannot be signed if the Banquet Event Order contains any sentences or language which conflicts with existing, signed hotel agreement. Banquet Event Orders for team travel may not include the purchase of alcohol. This delegated authority is limited to signing Banquet Event Order(s) of an amount not to exceed \$15,000 for the routine purchase of goods and services associated with team travel.	<i>Rule 10501</i>	Jay Hartzell, President	<u><i>Not to exceed \$15,000</i></u> Robert Novak, Chief Financial Officer, Intercollegiate Athletics	December 10, 2020
BANQUET EVENT ORDERS – INTERCOLLEGIATE ATHLETICS: Delegation of authority to execute and deliver Banquet Event Orders or an order form for hotel services: such as catering and audiovisual services in regards to a hotel agreement that has already been properly signed by a University official who has the delegated authority to sign the hotel agreement. Banquet Event Orders cannot be signed if the Banquet Event Order contains any sentences or language which conflicts with existing signed hotel agreement. Banquet Event Orders for team travel may not include the purchase of alcohol. The delegated authority is limited to signing Banquet Event Order(s) of an amount not to exceed \$15,000 for the routine purchase of goods and services associated with team travel.	<i>Rule 10501</i>	Jay Hartzell, President	<u><i>Not to exceed \$15,000</i></u> Director of Operations	August 20, 2015 (Cont. September 23, 2020)
WOMEN'S ATHLETICS SPORTS EVENTS – STANDARD AGREEMENTS (INTERCOLLEGIATE ATHLETICS): Delegation of authority to execute and deliver: (1) Standard Memorandum of Agreement for Women's Athletics Sports Events, not to exceed \$25,000. (2) Women's Basketball Game Agreement, not to exceed \$100,000.	<i>Rule 10501</i>	Jay Hartzell, President	Christine A. Plonsky, Athletics Director	June 4, 2012 (Cont. September 23, 2020)
STANDARD FORM GAME AGREEMENTS – INTERCOLLEGIATE ATHLETIC EVENTS: Delegation of authority to execute and deliver standard form game contracts for intercollegiate athletic events. Authority extends only to contracts for standard form game agreements not equal to or exceeding \$1,000,000 in value.	<i>Rule 10501</i>	Jay Hartzell, President	<u><i>Up to \$1,000,000</i></u> Sarah Baumgartner, Executive Senior Associate Athletics Director, Sports Administration	March 25, 2022

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Board of Regents’ Rules and Regulations		From	Delegate	Date of Delegation
LETTERS OF AGREEMENT--COLLEGE OF PHARMACY: Delegation of authority to execute and deliver the College of Pharmacy standard Letter of Agreement (“Addendum to Affiliation Agreement”), OGC-SC94, for services in the amount of \$50,000 or less.	<i>Rule 10501, Section 5</i>	Jay Hartzell, President	<u>\$50,000 or less</u> M. Lynn Crismon, Dean	June 26, 2008 (Cont. September 23, 2020)
INTERAGENCY COOPERATION CONTRACTS – COLLEGE OF PHARMACY: Delegation of authority to execute and deliver the College of Pharmacy the Standard Interagency Cooperation Contract (OGC-SC84) in the amount of \$50,000 or less.	<i>Rule 10501, Section 5</i>	Jay Hartzell, President	<u>\$50,000 or less</u> M. Lynn Crismon, Dean	September 9, 2008 (Cont. September 23, 2020)
STANDARD AT&T EXECUTIVE EDUCATION AND CONFERENCE CENTER INTERAGENCY COOPERATION CONTRACTS: Delegation of authority to execute and deliver The University of Texas at Austin Standard AT&T Executive Education and Conference Center Interagency Cooperation Contract (UTAUS-SC 19).	<i>Rule 10501</i>	Jay Hartzell, President	General Manager Director of Sales and Marketing	July 2, 2012 (Cont. September 23, 2020)
FACILITY USE CONTRACTS – LADY BIRD JOHNSON WILDFLOWER CENTER: Delegation of authority to execute and deliver facility use contracts for the Lady Bird Johnson Wildflower Center with a total value of less than \$10,000.	<i>Rule 10501</i>	Jay Hartzell, President	<u>Less than \$10,000</u> Scott Simons, Director of Marketing & Communications	July 28, 2023
STANDARD AT&T EXECUTIVE EDUCATION AND CONFERENCE CENTER FACILITY USE AGREEMENTS: Delegation of authority to execute and deliver The University of Texas at Austin Standard AT&T Executive Education and Conference Center Facility Use Agreements.	<i>Rule 10501, Section 5; Rule 80107</i>	Jay Hartzell, President	General Manager Director of Sales and Marketing AT&T Executive Educational and Conference Center	July 31, 2009 (Cont. September 23, 2020)
ELECTRICITY – VERBAL AND WRITTEN TRANSACTION CONFIRMATIONS RELATED TO THE SUPPLY OF ELECTRICITY: Delegation of authority to execute and deliver verbal and written (including email) Transaction Confirmations under electricity contracts, executed and delivered by an authorized representative of The University of Texas at Austin.	<i>Rule 20501</i>	Jay Hartzell, President	Xavier Rivera Marzán, Executive Director of Utilities and Energy Management	September 8, 2022
STANDARD TEXAS PERFORMING ARTS AGREEMENTS: Delegation of authority to execute and deliver the two standard Performance Agreements for Texas Performing Arts with a total value not to exceed \$100,000.	<i>Rule 10501</i>	Jay Hartzell, President	<u>Not to exceed \$100,000</u> Bob Bursey, Executive Director of Texas Performing Arts	November 24, 2020

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Board of Regents’ Rules and Regulations		From	Delegate	Date of Delegation
STANDARD TEXAS PERFORMING ARTS AGREEMENTS: Delegation of authority to execute and deliver two standard Performance Agreements for Texas Performing Arts (OGC-SC 96 and OGC-SC 105).	<i>Rule 10501, Section 5</i>	Jay Hartzell, President	Catherine M. Kothlow, Assistant Dean, College of Fine Arts	October 20, 2009 (Cont. September 23, 2020)
STANDARD MOTION PICTURE, TELEVISION AND PHOTOGRAPHY PERMITS: Delegation of authority to execute and deliver Standard Motion Picture, Television and Photography Permits for The University of Texas at Austin.	<i>Rule 10501</i>	Jay Hartzell, President	Emily Reagan, Vice President and Chief Marking and Communications Officer, Office of the President John A. “J. B.” Bird, Director of Media Relations, University Communications	November 10, 2020
SYSTEMWIDE STANDARD CONTRACT – VISITING FACULTY AGREEMENT FORMS A AND B - SCHOOL OF LAW: Delegation of authority to execute and deliver the Systemwide Standard Contract – Visiting Faculty Agreement – Form A, and Systemwide Standard Contract – Visiting Faculty Agreement – Form B.	<i>Rule 10501</i>	Jay Hartzell, President	Ward Farnsworth, Dean Robert M. Chesney, Associate Dean <i>(This authority prohibits entering into an agreement or contract with an entity located outside of the United States of America.)</i>	March 21, 2013 (Cont. September 23, 2020)
STANDARD BEVO BUCKS MERCHANT AGREEMENTS: Delegation of authority to execute and deliver the Division of Housing and Food Service’s Standard Bevo Bucks Merchant Agreements. Total value cannot exceed \$500,000. No changes can be made to the Standard Bevo Bucks Merchant Agreements template.	<i>Rule 10501</i>	Jay Hartzell, President	<i>Not to exceed \$500,000</i> Bridget Lawrence, Executive Director Business Services, University Housing and Dining	May 8, 2024
LESS-PROMINENT NAMING REQUESTS: Approve less-prominent naming requests on behalf of The University of Texas at Austin.	<i>Rule 80307</i>	Jay Hartzell, President	Scott A. Rabenold, Vice President for Development	October 26, 2016 (Cont. September 23, 2020)
PHARMACY BOARD APPLICATIONS: Delegation of authority to execute and deliver applications for UT Health Austin Ambulatory Surgical Center by The University of Texas at Austin to the Pharmacy Board.	<i>Rule 10501</i>	Jay Hartzell, President	J. Stuart Wolf, Jr., M.D., FACS and Jane C. Edmond M.D., UT Health Austin Ambulatory Surgical Center Managing Officers	August 31, 2020 (Cont. September 23, 2020)

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Board of Regents’ Rules and Regulations		From	Delegate	Date of Delegation
<p>DATA AGREEMENTS AND MEMORANDA OF UNDERSTANDING FOR DUAL [SCHOOL] CREDIT: Delegation of authority to execute and deliver data agreements and the dual credit memoranda of understanding, on the approved UT Austin template, with Texas high schools, Texas independent school districts, Texas charter schools, and Texas institutions of higher education.</p> <p>Changes can be made to the data agreement template or the memoranda of understanding for dual credit only after the Office of the Vice President of Legal Affairs provides its approval.</p>	<i>Rule 10501</i>	Jay Hartzell, President	Dena Grumbles	August 8, 2023
<p>FEDERAL BUREAU OF OCEAN ENERGY MANAGEMENT (BOEM) OVERSIGHT – CONTRACTS AND OTHER DOCUMENTS: Delegation of authority to execute and deliver agreements and other documents related to real property matters subject to the Federal Bureau of Ocean Energy Management (BOEM) oversight on behalf of the Board of Regents of The University of Texas System. Authority extends to executing right of use easements, licenses and similar documents granting right to, or interest in real property required by BOEM as a condition to pursuing academic research, on a form reviewed and approved by the U.T. System Office of General Counsel (OGC). Authority also includes the authority to execute and deliver amendments to such agreements, provided that the amendment is approved as to legal form by the U.T. System Office of General Counsel.</p>	<i>Rule 10501; Rule 70301</i>	Jay Hartzell, President	Dan Jaffe, Vice President for Research	November 4, 2021
<p>CORE FACILITIES CONTRACTS: Delegation of authority to execute and deliver contracts for services provided by the university to institutions of higher education and governmental agencies located in the United States using the standard contract templates for services provided by a service center. All services provided will be in accordance with service center approved rates. The total value of each agreement shall not exceed \$25,000.</p>	<i>Rule 10501</i>	Jay Hartzell, President	<u><i>Not to exceed \$25,000</i></u> Dan Jaffe, Vice President for Research	November 4, 2021
<p>CONTRACTS FOR STUDENT TRAVEL: Delegation of authority to execute and deliver agreements for student travel to international locations on approved templates. Value of each agreement shall not exceed \$500,000.</p>	<i>Rule 10501</i>	Jay Hartzell, President	<u><i>Not to exceed \$500,000</i></u> Senior Vice Provost for Global Engagement Sonia Feigenbaum	November 5, 2021

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Board of Regents' Rules and Regulations	From	Delegate	Date of Delegation
<p>AIRCRAFT – APPROVE USE OF SYSTEM-OWNED AIRCRAFT, TXDOT LEASED AIRCRAFT, PRIVATE CHARTER AIRCRAFT: Delegation of authority to approve the following uses of U. T. System owned aircraft, Texas Department of Transportation (TxDOT) leased aircraft and private charter aircraft: a. the Executive Vice Chancellor for Business Affairs may approve flights requested by Business Affairs/Chancellor units and may also approve maintenance check flights; b. the General Counsel to the Board of Regents may approve flights with the Chancellor or members of the Board of Regents as passengers; and the Executive Vice Chancellors for Academic and Health Affairs may approve flights requested by Academic and Health Affairs units and institutions, respectively; c. the Special Assistant to the Chancellor and the delegates listed in a. and b., above, may approve any flight when the initial delegate is unavailable; and d. the University of Texas at Austin President may only approve flights requested by U. T. Austin employees.</p> <p>No delegate may approve a flight where he/she is a passenger.</p>	<p><i>Texas Govt. Code, Chapter 2205; Rule 20601</i></p>	<p>James B. Milliken, Chancellor</p> <p>Executive Vice Chancellor for Business Affairs Executive Vice Chancellor for Academic Affairs Executive Vice Chancellor for Health Affairs General Counsel to the Board of Regents Chief of Staff, Office of the Chancellor President, The University of Texas at Austin</p>	<p>February 18, 2019</p>
<p>HOLIDAY SCHEDULE: Delegation of authority to approve annually the holiday schedule for the respective institutions.</p>	<p><i>Rule 30201, Section 1</i></p>	<p>Jonathan Pruitt, Executive Vice Chancellor for Business Affairs</p> <p>Presidents, The University of Texas</p>	<p>September 1, 2010 (Cont. March 1, 2022)</p>
<p>SAS INSTITUTE, INC. SUPPLEMENTS: Delegation of authority to execute and deliver “SAS Institute, Inc. Supplements” in an amount not to exceed \$150,000 for software ordered specifically by and for a participating institution for which payment arrangements have already been made; and that contain no changes to the Master License Agreement Number 40204 (UT Contract Nos. 2009-040 and 2009-040-02AM) with SAS Institute, Inc. dated effective December 12, 2000.</p>	<p><i>Rule 10501</i></p>	<p>Jonathan Pruitt, Executive Vice Chancellor for Business Affairs</p> <p><u>Not to exceed \$150,000</u> UT Austin, Assistant Vice President for Procurement, Contracts, and Payment Services</p>	<p>October 4, 2018 (Cont. March 1, 2022)</p>

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Board of Regents' Rules and Regulations	From	Delegate	Date of Delegation
<p>LANDLORD’S OR LICENSOR’S CONSENT TO MODIFICATION OF EXISTING TELECOMMUNICATIONS EQUIPMENT NOT INVOLVING THE ADDITION OF EQUIPMENT: Delegation of authority to execute and deliver Landlord’s or Licensor’s Consent to Modification of Existing Telecommunications Equipment. Delegate shall use without material change the template letter, in conformity with the instructions attached thereto, currently approved by the U. T. System Office of General Counsel (OGC), or such subsequent template letter and accompanying instructions that may be approved by OGC.</p> <p>This delegation is expressly limited to the consent to modify existing telecommunications equipment not involving the addition of equipment.</p>	<p><i>Rule 70301, Section 4.3; Rule 10501; UTS 126; Article III, Section 51 Texas Constitution</i></p>	<p>Jonathan Pruitt, Executive Vice Chancellor for Business Affairs</p> <p>Senior Vice President and Chief Operating Officer, U. T. Austin</p>	<p>October 17, 2024</p>
<p>FEDERAL BUREAU OF OCEAN ENERGY MANAGEMENT (BOEM) OVERSIGHT – AGREEMENTS AND OTHER DOCUMENTS: Delegation of authority to review, execute and deliver agreements and other documents related to real property matters subject to the Federal Bureau of Ocean Energy Management (BOEM) oversight on behalf of the Board of Regents of The University of Texas System. Authority extends to executing easements, licenses, leases and similar documents granting rights to, or interest in real property required by BOEM as a condition to pursuing academic research, on a form reviewed and approved by the U. T. System Office of General Counsel (OGC). Authority also includes the authority to execute and deliver amendments to such agreements, provided that the amendments are approved as to legal form by OGC.</p>	<p><i>Rule 10501; Rule 70301</i></p>	<p>Jonathan Pruitt, Executive Vice Chancellor for Business Affairs</p> <p>Interim Vice President for Research, U. T. Austin</p>	<p>September 15, 2020 (Cont. March 1, 2022)</p>
<p>BUREAU OF ECONOMIC GEOLOGY (BEG) LICENSE AGREEMENTS: Delegation of authority to execute and deliver License Agreements for the use of seismic data collection by the Bureau of Economic Geology (BEG), on the form currently approved for such purpose by the U. T. System Office of General Counsel (OGC), or such subsequent form that may be approved by OGC.</p>	<p><i>Rule 70301, Section 4.3; Rule 10501; UTS 126; Article III, Section 51 Texas Constitution</i></p>	<p>Jonathan Pruitt, Executive Vice Chancellor for Business Affairs</p> <p>Senior Vice President and Chief Operating Officer, U. T. Austin</p>	<p>October 17, 2024</p>

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Board of Regents’ Rules and Regulations		From	Delegate	Date of Delegation
DEVINE TEST SITE USE AGREEMENTS: Delegation of authority to execute and deliver Devine Test Site Use Agreements for the use of the Devine Test Site in Medina County, Texas, on the standard form currently approved by the Office of General Counsel, or such subsequent for that may be approved by the Office of General Counsel.	<i>Rule 70301, Section 4.3; Rule 10501; UTS 126; Article III, Section 51 Texas Constitution</i>	Jonathan Pruitt, Executive Vice Chancellor for Business Affairs	Director of Real Estate, U. T. Austin	September 15, 2020 (Cont. March 1, 2022)
CAMPUS LEASES – UT AUSTIN: Delegation of authority to execute and deliver campus office leases. (See delegation memo for defined terms, conditions and limitations.)	<i>Rule 70301; Rule 10501; UTS 126; Article III, Section 51 Texas Constitution</i>	Jonathan Pruitt, Executive Vice Chancellor for Business Affairs	Senior Vice President and Chief Operating Officer, U. T. Austin	October 17, 2024
CAMPUS LEASES – UT AUSTIN: Delegation of authority to execute and deliver campus office leases. (See delegation memo for defined terms, conditions and limitations.)	<i>Rule 70301; Rule 10501; UTS 126; Article III, Section 51 Texas Constitution</i>	Jonathan Pruitt, Executive Vice Chancellor for Business Affairs	Chief Business Officer, U. T. Austin	September 15, 2020 (Cont. March 1, 2022)

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Board of Regents' Rules and Regulations		From	Delegate	Date of Delegation
<p>2033 STUDENT HOUSING PROJECT: Delegation of authority to approve and, if required, sign changes to the cost and scope of work for the Project Work related to the development of the Project and take other actions in the capacity of the Lessor's Designated Representative pursuant to Section 4.06(b)(ii) of the Ground Lease Agreement dated April 12, 2022 by and between the Board of Regents of The University of Texas System and 2033.</p> <p>In addition, authorized to approve and, if required, sign changes to the allowable use(s) for the Project and take other actions in the capacity of the Lessor's Designated Representative pursuant to Section 3 of the Ground Lease Agreement dated April 12, 2022, by and between the Board of Regents of The University of Texas System and 2033.</p> <p><i>(See delegation memo for additional conditions and requirements.)</i></p>	<i>Rule 10501</i>	Jonathan Pruitt, Executive Vice Chancellor for Business Affairs	Jim Davis, Senior Vice President and Chief Operating Officer, U. T. Austin	August 29, 2023
<p>DOBIE CENTER – PARTIAL ESCROW DRAW REQUEST LETTERS: Delegation of authority to execute and deliver partial Escrow Draw Request letters related to post-closing repairs by Seller, FPA4 Dobie Center, LLC, at the U. T. Austin Dobie Center.</p>	<i>Section 5, Escrow Agreement for Repairs and License dated October 7, 2021</i>	Jonathan Pruitt, Executive Vice Chancellor for Business Affairs	Business Contracts Administrator, U. T. Austin	February 17, 2022 (Cont. March 1, 2022)
<p>FACILITY USE AGREEMENTS FOR SPECIAL USE FACILITIES: Delegation of authority to execute and deliver Facility Use Agreements. (See delegation memo for defined terms, conditions and limitations.)</p>	<i>Rule 80106; Rule 70301; Rule 10501; UTS 126; Article III, Section 51 Texas Constitution</i>	Jonathan Pruitt, Executive Vice Chancellor for Business Affairs	Business Contracts Administrator, U. T. Austin	September 15, 2020 (Cont. March 1, 2022)

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Board of Regents' Rules and Regulations		From	Delegate	Date of Delegation
TRADEMARK LICENSE AGREEMENTS: Delegation of authority to execute and deliver trademark license agreements related to Board-owned trademarks, so long as all trademark license agreements include: (1) the grant clause posted online or a grant clause substantially similar to that grant clause, (2) a statement making the license subject to the Trademark License Agreement Terms and Conditions posted online , and (3) a Trademark Schedule showing the exact mark or marks being licensed and indicating how those marks are to appear (including color, capitalization, typesetting, and any other distinguishing features of the included marks). Ensure proper monitoring of each licensee. All trademarks with a value exceeding institutions' local contracting authority must be reviewed and processed as outlined in UTS125.	<i>Rule 10501; Rule 90101, Sects. 15.1 and 15.3; UTS125</i>	Daniel H. Sharphorn, Vice-Chancellor and General Counsel	Presidents – UT Institutions Chief Business Officers – UT Institutions and UT System Vice Provosts for Research and Vice Presidents for Research – UT Institutions Chief Legal Officers – UT Institutions	March 6, 2017
SETTLEMENT OF DISPUTES – CHIEF LEGAL OFFICERS: Delegation of authority to execute and deliver agreements settling certain claims, disputes, or litigation in the amount of \$75,000 or less.	<i>Rule 10501</i>	Daniel H. Sharphorn, Vice-Chancellor and General Counsel	<u>\$75,000 or less</u> Chief Legal Officers* [*Note: Some institutions have more than one Chief Legal Officer, for the purposes of this delegation. See memo.]	November 8, 2023
TRADEMARK APPLICATIONS AND RELATED DOCUMENTS: Delegation of authority to execute applications, declarations, affidavits, affidavits to use, powers of attorney, disclaimers, licenses and other such documents relating to trademarks.	<i>Rule 90101; Rule 10501</i>	Daniel H. Sharphorn, Vice-Chancellor and General Counsel	Craig R. Westemeier, Sr. Associate Athletics Director, Trademarks and Licensing, UT Austin	May 4, 2016
INVOICES AND PAYMENTS FOR OUTSIDE COUNSEL SERVICES: Delegation of authority to submit to the Texas Attorney General the outside counsel invoices required by SB 1370 (86R-2019).	<i>SB 1370 (86R); Rule 10501, Sects. 2.1 and 2.8</i>	Daniel H. Sharphorn, Vice-Chancellor and General Counsel	Chief Legal Officers – UT Institutions	July 30, 2019 (eff. September 1, 2019)

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