

## Delegations of Authority for The University of Texas of the Permian Basin\*

<b>Board of Regents' Rules and Regulations</b>	<b>From</b>	<b>Delegate</b>	<b>Date of Delegation</b>	
<b>GIFTS OF SECURITIES:</b> Delegation of authority to accept certain gifts of marketable securities to UTPB valued at \$500,000 or less.	<i>Rule 10601, Section 3</i>	Dr. W. David Watts	<b><u>The University of Texas System</u></b> <b><u>Office of External Relations:</u></b> Julia K. Lynch, Director of Development and Gift Planning Services  Jan Hopson, Associate Director of Gift Planning Services  Charlotte Hambrick, Associate Director of Gift Planning Services	March 25, 2011
<b>IRS FORMS:</b> Delegation of authority to execute necessary IRS forms relating to gifts.	<i>Rule 60101, Section 6; Rule 60101, Section 2</i>	Dr. Sandra K. Woodley, President	Mark A. McGurk, Vice President for Business Affairs	January 30, 2015 (cont. November 30, 2017)
<b>BANKING SERVICES:</b> Delegation of authority to execute and deliver contracts for banking services.	<i>Rule 10501; UTS 166; UTS 167</i>	Dr. Sandra K. Woodley, President	Mark A. McGurk, Vice President for Business Affairs	January 30, 2015 (cont. November 30, 2017)
<b>CONSTRUCTION:</b> Delegation of authority to: (1) appoint architects; approve plans and construction documents; and execute and deliver related contracts, agreements, guaranteed maximum price or stipulated sum proposals, and other documents; and (2) execute and deliver contracts and agreements with architects, engineers, and other professional service providers, for all new minor construction projects and minor repair and rehabilitation projects with an anticipated value under \$4,000,000.	<i>Rule 80403; Rule 10501, Section 2</i>	Dr. Sandra K. Woodley, President	Mark A. McGurk, Vice President for Business Affairs	January 30, 2015 (cont. November 30, 2017)
<b>SPACE LEASE:</b> Delegation of authority relating to space lease agreements.	<i>Rule 10501</i>	Dr. Sandra K. Woodley, President	Mark A. McGurk, Vice President for Business Affairs	January 30, 2015 (cont. November 30, 2017)

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<b>Board of Regents’ Rules and Regulations</b>	<b>From</b>	<b>Delegate</b>	<b>Date of Delegation</b>
<b>CONTRACTS: Delegation of authority to execute and deliver contracts for the purchase of equipment, supplies, goods and services, but not including contracts for consulting services for more than \$250,000.</b>	<i>Rule 10501, Section 5; Rule 10501, Sections 1, 3 and 4</i>	Dr. Sandra K. Woodley, President	Ynes Alderson, Interim Purchasing Director  February 28, 2011 (cont. November 30, 2017)
<b>PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for the routine purchase of equipment, supplies, goods and services.</b>	<i>Rule 10501, Section 5; Rule 10501, Sections 1,3 and 4</i>	Dr. Sandra K. Woodley, President	Ynes Alderson  April 8, 2010 (cont. November 30, 2017)
<b>PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for the routine purchase of equipment, supplies, goods, and services.</b>	<i>Rule 10501</i>	W. David Watts, President	Michele Kuchel, Interim Director of Library  June 22, 2012 (eff. August 31, 2011)
<b>INTERAGENCY CONTRACTS WITH UT INSTITUTIONS: Delegation of authority to deliver contracts or agreements with other UT institutions for resources or services.</b>	<i>Rule 10501, Section 2.7</i>	Dr. Sandra K. Woodley, President	Mark A. McGurk, Vice President for Business Affairs  January 30, 2015 (cont. November 30, 2017)
<b>ATHLETICS – GAME CONTRACTS: Delegation of authority to execute and deliver game contracts or proposals on behalf of the Board. These contracts include: Contracts with no financial obligation, contracts with financial obligation to the other institution (dollar guarantee, rooms, meals, etc) and contracts with a guarantee back to UTPB.</b>	<i>Rule 10501</i>	Dr. Sandra K. Woodley, President	Scott Farmer, Athletic Director  December 1, 2017
<b>SPONSORED RESEARCH: Delegation of authority to execute and deliver contracts or proposals for sponsored research.</b>	<i>Rule 10501, Section 5</i>	W. David Watts	<i>In absence of W. David Watts:</i> William R. Fannin  March 25, 2011
<b>DELEGATIONS OF AUTHORITY FROM THE UNIVERSITY OF TEXAS SYSTEM ADMINISTRATION TO THE UNIVERSITY OF TEXAS OF THE PERMIAN BASIN</b>			

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<b>Board of Regents’ Rules and Regulations</b>		<b>From</b>	<b>Delegate</b>	<b>Date of Delegation</b>
<b>HOLIDAY SCHEDULE:</b> Delegation of authority to approve annually the holiday schedule for the respective institutions.	<i>Rule 30201, Section 1</i>	Scott C. Kelley, Executive Vice Chancellor for Business Affairs	Presidents, The University of Texas	September 1, 2010
<b>LANDLORD’S CONSENT TO MODIFICATION OF EXISTING TELECOMMUNICATIONS EQUIPMENT:</b> Delegation of authority to execute and deliver Landlord’s Consent to Modification of Existing Telecommunications Equipment. Delegate shall use template letter without material change in conformity with the instructions.	<i>Rule 70301, Part 2, Section 4; Rule 10501, Part 2, Section 6</i>	Kirk Tames, Executive Director of Real Estate	Chief Business Officer, U. T. Permian Basin	April 10, 2017
<b>CAMPUS LEASES – UT PERMIAN BASIN:</b> Delegation of authority to execute and deliver campus office leases. (See delegation memo for defined terms, conditions and limitations.)	<i>Rule 70301; Rule 10501; UTS126; Article III, Section 51 Texas Constitution</i>	Kirk S. Tames, Executive Director of Real Estate	Chief Business Officer, U. T. Permian Basin	January 18, 2018
<b>TRADEMARK LICENSE AGREEMENTS:</b> Delegation of authority to execute and deliver trademark license agreements related to Board-owned trademarks, so long as all trademark license agreements include: (1) the grant clause <a href="#">posted online</a> or a grant clause substantially similar to that grant clause, (2) a statement making the license subject to the Trademark License Agreement Terms and Conditions <a href="#">posted online</a> , and (3) a Trademark Schedule showing the exact mark or marks being licensed and indicating how those marks are to appear (including color, capitalization, typesetting, and any other distinguishing features of the included marks). Ensure proper monitoring of each licensee. All trademarks with a value exceeding institutions’ local contracting authority must be reviewed and processed as outlined in UTS125.	<i>Rule 10501; Rule 90101, Sects. 15.1 and 15.3; UTS125</i>	Daniel H. Sharphorn, Vice- Chancellor and General Counsel	Presidents – UT Institutions  Chief Business Officers – UT Institutions and UT System  Vice Provosts for Research and Vice Presidents for Research – UT Institutions  Chief Legal Officers – UT Institutions	March 6, 2017

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<b>Board of Regents' Rules and Regulations</b>		<b>From</b>	<b>Delegate</b>	<b>Date of Delegation</b>
<b>SETTLEMENT OF DISPUTES (UT INSTITUTIONS EXCEPT M.D. ANDERSON):</b> <b>Delegation of authority to execute and deliver agreements settling certain claims, disputes, or litigation in the amount of \$20,000 or less that impact only your UT institution and no other UT institutions.</b>	<i>Rule 10501</i>	Daniel H. Sharphorn, Vice-Chancellor and General Counsel	Chief Legal Officers – UT Institutions	September 21, 2016

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