


MEMORANDUM

TO: Jeffrey P. Rabek, PhD
Associate Dean Student Affairs and Admissions

FROM: Kimberly K. Hagara, CPA, CIA, CISA 
Associate Vice President, Audit Services

DATE: October 9, 2012

SUBJECT: Joint Admission Medical Program (JAMP)
Audit Control Number 2013-022

We have completed our audit of the Joint Admission Medical Program (JAMP). This review was part of our FY2013 audit plan and is required to be performed by the JAMP Council Agreement. The objectives of the review were to provide assurance regarding the reliability and integrity of financial information and compliance with agreement requirements and expenditure guidelines.

The scope of our audit focused on financial activity reported for fiscal years 2011 and 2012. We performed the procedures contained in the JAMP audit program as provided by the JAMP Council. The review was conducted in accordance with the *International Standards for the Professional Practice of Internal Auditing* as promulgated by the Institute of Internal Auditors.

Based upon the procedures performed, this audit resulted in no findings of non-compliance with the JAMP Agreement or JAMP Expenditure Guidelines. This audit will be presented at the next Institutional Audit Committee meeting.

Thank you for your cooperation and assistance during the course of this review. If you have any questions or comments regarding the audit, please feel free to contact me at (409)747-3277.

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