

THE UNIVERSITY OF TEXAS AT EL PASO



Office of Auditing and
Consulting Services

November 13, 2015

Dr. Diana Natalicio, President
The University of Texas at El Paso
Administration Building, Suite 500
El Paso, TX 79968

Dear Dr. Natalicio:

The Office of Auditing and Consulting Services has completed a limited scope audit of the Joint Admissions Medical Program (JAMP) for fiscal years 2014 and 2015. This audit is required for selected institutions each year, and The University of Texas at El Paso was chosen to perform the audit in fiscal year 2015. According to the agreement, the objective of the audit is to provide assurance that the institution is in compliance with JAMP requirements and JAMP expenditure guidelines.

The audit included financial activity for the period from September 1, 2013 to October 31, 2015.

Auditors noted the following:

Late report submission in 2014: The agreement between JAMP and The University of Texas at El Paso states "The School shall provide to the Council, not later than October 31 of each year, a financial report detailing fiscal year revenues and expenditures." The final expenditure reports for both 2014 JAMP projects were submitted on December 18, 2014, forty-eight days after the agreed-upon deadline. The remaining funds were refunded to the agency on January 15, 2015.

Unspent balances not returned to the agency timely: Adjustments to fringe benefit expenses charged to both of the 2014 JAMP projects were processed after the final expense reports had been submitted to the agency. The adjustment resulted in unspent balances which had not been reported or returned to the agency. Revised expense reports are being prepared as a result of the audit, and funds will be returned.

Clarification of guidelines: The adjustments to the 2014 projects were due to a transfer of fringe benefit expenses out of the project as they were determined to be unallowable according to state law. We recommend that there be a clear understanding between the agency and the institution before any expenses are charged to ensure compliance with applicable laws and regulations.

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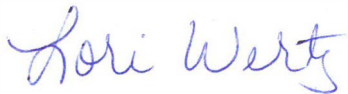
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Reporting Differences: There were immaterial differences between the Program Director's records and system-generated numbers reported in the expenditure report; however, these will be researched and corrected as appropriate.

***Management Response:** We agree with the noted issues above and are in the process to research and correct. Further, we will provide appropriate resources to Ms. Wells to administratively manage JAMP projects more efficiently. such as monthly project reconciliations and administrative assistance through our Grants Services Center.*

Conclusion: We would like to thank Mary Wells, JAMP Program Coordinator, the Contracts and Grants Accounting Department and the Office of Research and Sponsored Projects for their cooperation and consideration during the audit.

Sincerely,



Lori Wertz, CPA
Chief Audit Executive

The University of Texas at El Paso
Office of Auditing and Consulting Services
JAMP Audit # 16-02

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