



U. T. System Administration - Salary Account Signature Authority Form

Tab to navigate between fields

Return Completed and signed forms to the Office of the Controller - ASH 5th floor
For help completing this form, contact Sherill Boline 512.499.4558

Department:	<input type="text"/>	Date:	<input type="text"/>
A&P Account No.:	<input type="text"/>	Classified Account No:	<input type="text"/>
Dept Head w/Signature Authority:	<input type="text"/>	Wages Account No.:	<input type="text"/>

- I do not wish to delegate signature authority on salary accounts.
- I delegate my signature authority on salary accounts at all times.
- I delegate my signature authority on salary accounts to the individual listed below only in my absence.

Employee Name:

Title:

Executive Vice Chancellors and Vice Chancellors maintain signature authority on salary documents of departments that report directly to them.

Signature of Department Head

Date

This form is located at: <http://www.utsystem.edu/cont/forms.htm>