

**The University of Texas System Board of Regents
Special Task Force Meeting on UTMB Clinical Operations Options**

Galveston, Texas

February 20, 2009

9:30 a.m. -- 12:30 p.m.

Moody Gardens Convention Center, Expo A, First Floor

Speaker Guidelines

Individuals wishing to address the special Task Force regarding the recommendations developed by Kurt Salmon Associates should be aware of the following guidelines.

1. Prospective speakers must register in writing no later than Wednesday, Feb. 18 at 5 p.m. To register, please send your name and contact information to the task force e-mail address (taskforce@utsystem.edu) or by U.S. mail to the Office of Public Affairs, UTMB, Attn: Task Force, 301 University Blvd., 3.102 Administration Bldg., Galveston, TX, 77555-0144.
2. Remarks will be limited to no more than 3 minutes to allow for the broadest possible level of public participation. Every effort will be made to maximize the number of speakers able to address the task force in the time allotted.
3. A list of speakers and the order by which they will address the task force will be posted on the UTMB Web site on Thursday, Feb. 19, and at Moody Gardens on the morning of Friday, Feb. 20. Individuals may not relinquish time to another speaker, and speakers will generally be called in the order by which their speaking request was received.
4. A dedicated e-mail address (taskforce@utsystem.edu) has been established for individuals to submit feedback on the report. Written comments will be submitted to the task force.