

Delegations of Authority for The University of Texas Medical Branch at Galveston*

Board of Regents' Rules and Regulations	From	Delegate	Date of Delegation	
GIFTS: Delegation of authority to accept current purpose gifts other than securities.	<i>Rule 60101, Section 5; Article 2, Section 6 UT System Gift Acceptance Procedures</i>	David L. Callender, President	Cheryl A. Sadro, CPA, Executive Vice President and Chief Business & Finance Officer	January 1, 2015
GIFTS: Delegation of authority to accept certain gifts (other than real property or outdoor works of art) in the amount of \$1,000,000 or less.	<i>Rule 60101, Section 3</i>	David L. Callender, President	Carolee A. King, JD, Senior Vice President & General Counsel	September 19, 2013
GIFTS: Delegation of authority to accept certain gifts (other than real property or outdoor works of art) in the amount of \$1,000,000 or less.	<i>Rule 60101, Section 3; Rule 60101, Section 2</i>	David L. Callender, President	Betsy B. Clardy, CFRE, Associate Vice President and Chief Development Officer	July 17, 2008
GIFTS - IRS FORMS: Delegation of authority to execute necessary IRS forms relating to gifts.	<i>Rule 60101, Sections 2 and 8</i>	David L. Callender, President	Cheryl A. Sadro, CPA, Executive Vice President and Chief Business & Finance Officer	January 1, 2015
BANKING: Delegation of authority to execute and deliver contracts for banking services.	<i>Rule 10501; UTS 166; UTS 167</i>	David L. Callender, President	Cheryl A. Sadro, CPA, Executive Vice President and Chief Business & Finance Officer	January 1, 2015
CONSTRUCTION: Delegation of authority relating to new construction projects of \$1,000,000 or less and for repair and rehabilitation projects of \$2,000,000 or less.	<i>Rule 80403</i>	David L. Callender, President	Michael J. Shriner, Vice President for Facilities Services and Campus Services	December 4, 2007
SPACE LEASE: Delegation of authority to execute and deliver space lease agreements.	<i>Rule 10501</i>	David L. Callender, President	Cheryl A. Sadro, CPA, Executive Vice President and Chief Business & Finance Officer	September 12, 2016
SPACE LEASE: Delegation of authority to execute and deliver space lease agreements.	<i>Rule 10501</i>	David L. Callender, President	Carolee A. King, JD, Senior Vice President & General Counsel	September 12, 2016

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Board of Regents' Rules and Regulations	From	Delegate	Date of Delegation
PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for the routine purchase of equipment, supplies, goods, and services.	<i>Rule 10501</i>	David L. Callender, President	Cheryl A. Sadro, CPA, Executive Vice President and Chief Business & Finance Officer
PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for the routine purchase of equipment, supplies, goods, and services.	<i>Rule 10501</i>	David L. Callender, President	Carolee A. King, JD, Senior Vice President & General Counsel
PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for the routine purchase of equipment, supplies, goods, and services up to \$1,000,000.	<i>Rule 10501</i>	David L. Callender, President	<u>Up to \$1,000,000</u> Christopher Gross, Purchasing Manager
PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for the routine purchase of equipment, supplies, goods, and services up to \$1,000,000.	<i>Rule 10501</i>	David L. Callender, President	<u>Up to \$1,000,000</u> Norma Dryer, CPM, Purchasing Manager
PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders up to \$250,000 for the routine purchase of equipment, supplies, goods, and services.	<i>Rule 10501</i>	David L. Callender, President	<u>Up to \$250,000</u> Senior Team Leads, Purchasing Team Leads, Purchasing
PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for the routine purchase of equipment, supplies, goods, and services up to \$100,000.	<i>Rule 10501</i>	David L. Callender, President	<u>Up to \$100,000</u> Senior Acquisition Specialists
PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for the routine purchase of equipment, supplies, goods, and services up to \$50,000.	<i>Rule 10501</i>	David L. Callender, President	<u>Up to \$50,000</u> Acquisition Specialists
PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for the routine purchase of equipment, supplies, goods, and services up to \$25,000.	<i>Rule 10501</i>	David L. Callender, President	<u>Up to \$25,000</u> Kathy R. Salazar, Administrative Associate
PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for the routine purchase of equipment, supplies, goods, and services up to \$25,000.	<i>Rule 10501</i>	David L. Callender, President	<u>Up to \$25,000</u> Estella V. Ojeda, Senior Supply Coordinator

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PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for the routine purchase of equipment, supplies, goods, and services up to \$25,000.	<i>Rule 10501</i>	David L. Callender, President	<u><i>Up to 25,000</i></u> Ricardo Mireles, Senior Supply Coordinator	September 24, 2014
PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for the routine purchase of equipment, supplies, goods, and services up to \$25,000.	<i>Rule 10501</i>	David L. Callender, President	<u><i>Up to 25,000</i></u> Joseph Perez, Logistics Program Manager, UTMB Health Angleton Danbury Campus	August 16, 2014
PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for the routine purchase of equipment, supplies, goods, and services up to \$25,000.	<i>Rule 10501</i>	David L. Callender, President	<u><i>Up to 25,000</i></u> Donna Leach, Supply Coordinator, UTMB Health Angleton Danbury Campus	August 16, 2014
PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for the routine purchase of equipment, supplies, goods, and services up to \$25,000.	<i>Rule 10501</i>	David L. Callender, President	<u><i>Up to \$25,000</i></u> Acquisition Associates	August 1, 2014
PURCHASE ORDERS - PHARMACY: Delegation of authority to execute and deliver purchase orders for the routine purchase of equipment, supplies, goods, and services related to pharmacy operations up to \$250,000.	<i>Rule 10501</i>	David L. Callender, President	<u><i>Up to \$250,000</i></u> Mark A. Garcia, Senior Team Lead, Purchasing	August 18, 2015
PURCHASE ORDERS - PHARMACY: Delegation of authority to execute and deliver purchase orders for the routine purchase of equipment, supplies, goods, and services related to direct patient care operations for the pharmacy up to \$25,000.	<i>Rule 10501</i>	David L. Callender, President	<u><i>Up to \$25,000</i></u> Kevin J. Allen, Senior Procurement Officer	August 1, 2014
PURCHASE ORDERS – DIRECT PATIENT CARE OPERATIONS: Delegation of authority to execute and deliver purchase orders for the routine purchase of equipment, supplies, goods, and services related to direct patient care operations up to \$25,000.	<i>Rule 10501</i>	David L. Callender, President	<u><i>Up to \$25,000</i></u> Charlotte Gonzales, Senior Supply Administrator	August 18, 2015

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Board of Regents' Rules and Regulations		From	Delegate	Date of Delegation
PURCHASE ORDERS – CARDIOLOGY CATHETERIZATION LABS: Delegation of authority to execute and deliver purchase orders for the routine purchase of equipment, supplies, goods, and services related to direct patient care operations for the Cardiology Catheterization Labs up to \$25,000.	<i>Rule 10501</i>	David L. Callender, President	<u>Up to \$25,000</u> Angel D. Krantz, Patient Services Specialist II	August 1, 2014
PURCHASE ORDERS – CARDIOLOGY CATHETERIZATION LABS: Delegation of authority to execute and deliver purchase orders for the routine purchase of equipment, supplies, goods, and services related to direct patient care operations for the Cardiology Catheterization Labs up to \$25,000.	<i>Rule 10501</i>	David L. Callender, President	<u>Up to \$25,000</u> Charlotte Gonzales, Senior Supply Administrator	August 1, 2014
PURCHASE ORDERS – OPERATING/SURGICAL ROOMS: Delegation of authority to execute and deliver purchase orders for the routine purchase of equipment, supplies, goods, and services related to direct patient care operations for the Operating/Surgical Rooms up to \$25,000.	<i>Rule 10501</i>	David L. Callender, President	<u>Up to \$25,000</u> Sonja Kluver-Livingston, Senior Supply Coordinator, Nursing Administration – Perioperative	April 12, 2016
PURCHASE ORDERS – OPERATING/SURGICAL ROOMS: Delegation of authority to execute and deliver purchase orders for the routine purchase of equipment, supplies, goods, and services related to direct patient care operations for the Operating/Surgical Rooms up to \$25,000.	<i>Rule 10501</i>	David L. Callender, President	<u>Up to \$25,000</u> Kimberly L. Yates-Young, Supply Coordinator, Nursing Administration – Perioperative	April 12, 2016
PURCHASE ORDERS – OPERATING/SURGICAL ROOMS: Delegation of authority to execute and deliver purchase orders for the routine purchase of equipment, supplies, goods, and services related to direct patient care operations for the Operating/Surgical Rooms up to \$25,000.	<i>Rule 10501</i>	David L. Callender, President	<u>Up to \$25,000</u> Candace Cappadona, Coder	June 22, 2015
PURCHASE ORDERS – OPERATING/SURGICAL ROOMS: Delegation of authority to execute and deliver purchase orders for the routine purchase of equipment, supplies, goods, and services related to direct patient care operations for the Operating/Surgical Rooms up to \$25,000.	<i>Rule 10501</i>	David L. Callender, President	<u>Up to \$25,000</u> Yvonne M. Rayborn, Procurement Assistant, Operating Room	August 12, 2014

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PURCHASE ORDERS – SPONSORED PROGRAMS: Delegation of authority to execute and deliver purchase orders up to \$250,000 limited to sub-recipient award contracts in the University Office of Sponsored Programs.	<i>Rule 10501</i>	David L. Callender, President <i>Up to \$250,000</i> Cheryl L. Anders, Administrative Coordinator	January 12, 2015
PURCHASE ORDERS – SPONSORED PROGRAMS: Delegation of authority to execute and deliver purchase orders up to \$250,000 limited to sub-recipient award contracts in the University Office of Sponsored Programs.	<i>Rule 10501</i>	David L. Callender, President <i>Up to \$250,000</i> Mary Jeffries, Administrative Coordinator	August 1, 2014 (expires February 16, 2015)
PURCHASE ORDERS – SPONSORED PROGRAMS: Delegation of authority to execute and deliver purchase orders up to \$250,000 limited to sub-recipient award contracts in the University Office of Sponsored Programs.	<i>Rule 10501</i>	David L. Callender, President <i>Up to \$250,000</i> Kathy S. Muller, Business Operations Manager	August 1, 2014
CONTRACTS: Delegation of authority to execute and deliver contracts of any kind or nature, including contracts for the purchase of equipment, supplies, goods, and services.	<i>Rule 10501</i>	David L. Callender, President Cheryl A. Sadro, CPA, Executive Vice President and Chief Business & Finance Officer	January 1, 2015
CONTRACTS: Delegation of authority to execute and deliver contracts associated with the purchase of goods or services that are subject to Texas Education Code 74.008, excluding agreements for Consulting Services, Professional Services, Intellectual Property, Real Property and Construction Services, up to \$1,000,000.	<i>Rule 10501</i>	David L. Callender, President <i>Up to \$1,000,000</i> Christopher Gross, Purchasing Manager	November 1, 2014
CONTRACTS: Delegation of authority to execute and deliver contracts associated with the purchase of goods or services that are subject to Texas Education Code 74.008, excluding agreements for Consulting Services, Professional Services, Intellectual Property, Real Property and Construction Services, up to \$1,000,000.	<i>Rule 10501</i>	David L. Callender, President <i>Up to \$1,000,000</i> Norma Dryer, CPM, Purchasing Manager	August 1, 2014
CONTRACTS: Delegation of authority to execute and deliver contracts of any kind or nature, including contracts for the purchase of equipment, supplies, goods, and services.	<i>Rule 10501</i>	David L. Callender, President Carolee A. King, Senior Vice President & General Counsel	September 27, 2011

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CONTRACTS WITH PAYORS FOR HEALTH SERVICES TO A SINGLE PATIENT: Delegation of authority to execute and deliver contracts with payors for health care services to a single patient at rates equal to or above reimbursement rates approved by the Executive Vice President/Chief Business and Finance Officer.	<i>Rule 10501</i>	David L. Callender, President	Becky Korenek, Vice President, MHA, MBA, Vice President, Contracting Strategies	March 7, 2016
CONTRACTS - ELECTRIC TRANSMISSION UTILITIES AND NATURAL GAS TRANSPORTATION AND DISTRIBUTION UTILITIES: Delegation of authority to execute and deliver certain agreements with electric transmission utilities and natural gas transportation and distribution utilities related to extensions of service, installation and interconnection of facilities, and parallel operation of distributed generation (excluding agreements transferring an interest in real estate) that are necessary to complete major or minor construction and repair and rehabilitation projects previously approved by the Board of Regents of The University of Texas System in the Capital Improvement Program.	<i>Rule 10501; Rule 80310; Rule 80402; and 80403</i>	David L. Callender, President	Michael R. Shriner, AIA, MBA, Vice President, Business Operations and Facilities Marcel Blanchard, CEM, CAP, Assistant Vice President, Business Operations and Facilities, Utility Operations	July 7, 2014
NATURAL GAS CONTRACTS: Delegation of authority to execute and deliver transaction confirmation documents under natural gas contracts executed and delivered by an authorized representative of UTMB.	<i>Rule 10501</i>	David L. Callender, President	Marcel Blanchard, CEM, CAP, Assistant Vice President, Business Operations and Facilities	November 1, 2014
NATURAL GAS CONTRACTS: Delegation of authority to execute and deliver transaction confirmation documents under natural gas contracts executed and delivered by an authorized representative of UTMB.	<i>Rule 10501, Section 5</i>	David L. Callender, President	Michael J. Shriner, Vice President for Facilities and Campus Services	September 1, 2007
ELECTRIC CONTRACTS: Delegation of authority to execute and deliver transaction confirmation documents authorized under electric contracts executed and delivered by an authorized representative of UT Medical Branch.	<i>Rule 10501</i>	David L. Callender, President	Marcel Blanchard, CEM, CAP, Assistant Vice President, Business Operations and Facilities	November 1, 2014

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ELECTRIC CONTRACTS: Delegation of authority to execute and deliver transaction confirmation documents authorized under electric contracts executed and delivered by an authorized representative of UT Medical Branch.	<i>Rule 10501, Section 5</i>	David L. Callender, President	Michael J. Shriner, Vice President for Facilities and Campus Services September 1, 2007
AFFILIATION AGREEMENTS AND PROGRAM AGREEMENTS: Delegation of authority to execute and deliver affiliation agreements and program agreements.	<i>Rule 10501</i>	David L. Callender, President	David W. Niesel, PhD, Vice President and Dean Ad Interim, Graduate School of Biomedical Sciences October 1, 2013
AFFILIATION AGREEMENTS AND PROGRAM AGREEMENTS: Delegation of authority to execute and deliver affiliation agreements and program agreements.	<i>Rule 10501</i>	David L. Callender, President	Danny O. Jacobs, MD, MPH, Executive Vice President and Provost, Dean, School of Medicine September 18, 2012
AFFILIATION AGREEMENTS AND PROGRAM AGREEMENTS: Delegation of authority to execute and deliver affiliation agreements and program agreements.	<i>Rule 10501, Section 2</i>	David L. Callender, President	Pamela G. Watson, Sc.D., Dean, School of Nursing November 17, 2009
AFFILIATION AGREEMENTS AND PROGRAM AGREEMENTS: Delegation of authority to execute and deliver affiliation agreements and program agreements.	<i>Rule 10501, Section 2</i>	David L. Callender, President	Elizabeth Protas, Ph.D., Dean, School of Health Professions November 17, 2009
AFFILIATION AGREEMENTS AND PROGRAM AGREEMENTS: Delegation of authority to execute and deliver affiliation agreements and program agreements.	<i>Rule 10501, Section 2</i>	David L. Callender, President	Donna K. Sollenberger, Executive Vice President and CEO UTMB Health System September 24, 2009
AFFILIATION AGREEMENTS AND PROGRAM AGREEMENTS WITH CORRECTIONAL MANAGED CARE: Delegation of authority to execute and deliver standard affiliation and program agreements associated with correctional managed care.	<i>Rule 10501, Section 5</i>	David L. Callender, President	Owen J. Murray, M.D., Associate Vice President, Chief Physician Executive, UTMB Correctional Managed Care July 17, 2008

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INTERAGENCY CONTRACTS WITH U.T. INSTITUTIONS: Delegation of authority to execute and deliver contracts or agreements with System Administration or between or among U.T. institutions for resources or services.	<i>Rule 10501, Section 2.7</i>	David L. Callender, President	Cheryl A. Sadro, CPA, Executive Vice President and Chief Business & Finance Officer	January 1, 2015
INTERAGENCY CONTRACTS WITH U.T. INSTITUTIONS: Delegation of authority to execute and deliver contracts or agreements with System Administration or between or among U.T. institutions for resources or services.	<i>Rule 10501, Section 2.7</i>	David L. Callender, President	Carolee A. King, JD, Senior Vice President & General Counsel	September 19, 2013
SPONSORED RESEARCH – CLINICAL TRIAL AGREEMENTS AND NON-DISCLOSURE AGREEMENTS: Delegation of authority to execute and deliver clinical trial agreements and non-disclosure agreements related to state and federal contracts or proposals for sponsored research.	<i>Rule 10501</i>	David L. Callender, President	Angela Cook, PhD, MNHP, RN, OCN, CCRC, Associate Dean for Research Services, Director, Office Clinical Research	July 1, 2014
SPONSORED RESEARCH: Delegation of authority to execute and deliver state and federal contracts or proposals for sponsored research.	<i>Rule 10501</i>	David L. Callender, President	Ericia Huff, Senior Manager of Research Operation	October 12, 2015
SPONSORED RESEARCH: Delegation of authority to execute and deliver state, federal and private grants, contracts or proposals for sponsored research.	<i>Rule 10501, Sections 2 and 5</i>	David L. Callender, President	Toni J. D'Agostino, Sponsored Programs John B. States, Sponsored Programs Connie Barton, Sponsored Programs	December 11, 2008
INTELLECTUAL PROPERTY – NON-DISCLOSURE AGREEMENTS AND CLINICAL TRIAL AGREEMENTS: Delegation of authority to execute and deliver non-disclosure agreements and clinical trial agreements which grant an interest in intellectual property.	<i>Rule 10501; Rule 90105, Sections 1 and 3</i>	David L. Callender, President	Ericia Huff, Senior Manager of Research Operations	October 12, 2015
INTELLECTUAL PROPERTY – NON-DISCLOSURE AGREEMENTS AND CLINICAL TRIAL AGREEMENTS: Delegation of authority to execute and deliver non-disclosure agreements and clinical trial agreements which grant an interest in intellectual property.	<i>Rule 10501; Rule 90105, Sections 1 and 3</i>	David L. Callender, President	Angela Cook, PhD, MNHP, RN, OCN, CCRC, Associate Dean for Research Services, Director, Office Clinical Research	July 1, 2014

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INTELLECTUAL PROPERTY: Delegation of authority to execute and deliver agreements granting an interest in intellectual property.	<i>Rule 90105, Sections 1 and 3; Rule 10501</i>	David L. Callender, President	Carolee A. King, JD, Senior Vice President & General Counsel	January 29, 2013

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