

## Delegations of Authority for The University of Texas at Arlington\*

<u>Board of Regents' Rules and Regulations</u>		<u>From</u>	<u>Delegate</u>	<u>Date</u>
<b>GIFTS:</b> Delegation of authority to accept certain gifts (other than gifts of real property or outdoor works of art) in the amount of \$1,000,000 or less.	<i>Rule 60101, Section 3</i>	James D. Spaniolo, President	James C. Lewis, Vice President for Development	May 15, 2008
<b>IRS FORMS:</b> Delegation of authority to execute necessary IRS forms relating to gifts.	<i>Rule 60101, Section 6</i>	James D. Spaniolo, President	James C. Lewis, Vice President for Development	May 15, 2008
<b>BANKING:</b> Delegation of authority to execute and deliver contracts for banking services.	<i>Rule 22201, Section 5.1</i>	James D. Spaniolo, President	John D. Hall, Vice President for Administration and Campus Operations	June 7, 2005
<b>BANKING:</b> Delegation of authority to execute and deliver contracts for banking services.	<i>Rule 22201, Section 5.1</i>	James D. Spaniolo, President	Kelly Davis, Interim Vice President for Business Affairs and Controller	September 1, 2010
<b>CONSTRUCTION:</b> Delegation of authority relating to New Construction projects of \$1,000,000 or less and for repair and rehabilitation projects of \$2,000,000 or less.	<i>Rule 80403</i>	James D. Spaniolo, President	Kelly Davis, Interim Vice President for Business Affairs and Controller	September 1, 2010
<b>CONSTRUCTION:</b> Delegation of authority relating to New Construction projects of \$1,000,000 or less and for repair and rehabilitation projects of \$2,000,000 or less.	<i>Rule 80403</i>	James D. Spaniolo, President	John D. Hall, Vice President for Administration and Campus Operations	June 7, 2005
<b>SPACE LEASE:</b> Delegation of authority relating to space lease agreements with a value of \$1,000,000 or less.	<i>Rule 10501, Section 5</i>	James D. Spaniolo, President	Kelly Davis, Interim Vice President for Business Affairs and Controller	September 1, 2010
<b>SPACE LEASE:</b> Delegation of authority relating to space lease agreements with a value of \$1,000,000 or less.	<i>Rule 10501, Section 5</i>	James D. Spaniolo, President	John D. Hall, Vice President for Administration and Campus Operations	June 7, 2005
<b>PURCHASE ORDERS:</b> Delegation of authority to execute and deliver purchase orders for routine purchases of equipment, goods, and services.	<i>Rule 10501, Section 5</i>	James D. Spaniolo, President	Kelly Davis, Interim Vice President for Business Affairs and Controller	September 1, 2010

*\*Please be aware that this chart provides only a brief summary of each delegation memorandum. You will need to review the specific delegation memorandum that is of interest to you for detailed scope and restrictions related to such delegation. Current as of 12/17/2012.*

<b><u>Board of Regents' Rules and Regulations</u></b>	<b><u>From</u></b>	<b><u>Delegate</u></b>	<b><u>Date</u></b>	
<b>PURCHASE ORDERS:</b> Delegation of authority to execute and deliver purchase orders for routine purchases of equipment, goods, and services.	<i>Rule 10501, Section 5</i>	James D. Spaniolo, President	Nancy Czarowitz, Senior Buyer, Procurement Services	September 1, 2010
<b>PURCHASE ORDERS:</b> Delegation of authority to execute and deliver purchase orders for routine purchases of equipment, goods, and services.	<i>Rule 10501, Section 5</i>	James D. Spaniolo, President	John D. Hall, Vice President for Administration and Campus Operations	June 7, 2005
<b>PURCHASE ORDERS:</b> Delegation of authority to execute and deliver purchase orders for routine purchases of equipment, goods, and services.	<i>Rule 10501, Section 5</i>	James D. Spaniolo, President	Julia Cornwell, Director, Procurement Services	September 1, 2010
<b>SMALL PURCHASE PROGRAM:</b> Delegation of authority to implement, manage, and oversee a small purchase program for purchases up to \$5,000.	<i>Rule 10501, Section 5</i>	James D. Spaniolo, President	Kelly Davis, Interim Vice President for Business Affairs and Controller	September 1, 2010
<b>SMALL PURCHASE PROGRAM:</b> Delegation of authority to implement, manage, and oversee a small purchase program for purchases up to \$5,000.	<i>Rule 10501, Section 5</i>	James D. Spaniolo, President	Nancy Czarowitz, Senior Buyer, Procurement Services	September 1, 2010
<b>SMALL PURCHASE PROGRAM:</b> Delegation of authority to implement, manage, and oversee a small purchase program for purchases up to \$5,000.	<i>Rule 10501, Section 5</i>	James D. Spaniolo, President	Julia Cornwell, Assistant Controller for Procurement Services	September 1, 2010
<b>LIBRARY PURCHASE ORDERS:</b> Delegation of authority to execute and deliver purchase orders of routine books, serials and other related library materials.	<i>Rule 10501, Section 5</i>	James D. Spaniolo, President	Clint Chamberlain, Coordinator of Information Resources	September 1, 2010
<b>LIBRARY PURCHASE ORDERS:</b> Delegation of authority to execute and deliver purchase orders of routine books, serials and other related library materials up to \$500,000.	<i>Rule 10501, Section 5</i>	James D. Spaniolo, President	Debra Carter, Coordinator for Information Resources	June 7, 2005
<b>LIBRARY PURCHASE ORDERS:</b> Delegation of authority to execute and deliver purchase orders of routine books, serials and other related library materials up to \$500,000.	<i>Rule 10501, Section 5</i>	James D. Spaniolo, President	Catherine Pica, Library Assistant II	June 7, 2005

*\*Please be aware that this chart provides only a brief summary of each delegation memorandum. You will need to review the specific delegation memorandum that is of interest to you for detailed scope and restrictions related to such delegation. Current as of 12/17/2012.*

<b><u>Board of Regents' Rules and Regulations</u></b>		<b><u>From</u></b>	<b><u>Delegate</u></b>	<b><u>Date</u></b>
<b>LIBRARY PURCHASE ORDERS:</b> Delegation of authority to execute and deliver purchase orders of routine books, serials and other related library materials up to \$500,000.	<i>Rule 10501, Section 5</i>	James D. Spaniolo, President	Donna Harrison, Library Assistant II	June 7, 2005
<b>LIBRARY PURCHASE ORDERS:</b> Delegation of authority to execute and deliver purchase orders of routine books, serials and other related library materials up to \$500,000.	<i>Rule 10501, Section 5</i>	James D. Spaniolo, President	Diane Turner, Library Assistant II	June 7, 2005
<b>LIBRARY PURCHASE ORDERS:</b> Delegation of authority to execute and deliver purchase orders of routine books, serials and other related library materials up to \$500,000.	<i>Rule 10501, Section 5</i>	James D. Spaniolo, President	Virginia Pinkerton, Library Assistant III	June 7, 2005
<b>LIBRARY PURCHASE ORDERS:</b> Delegation of authority to execute and deliver purchase orders of routine books, serials and other related library materials up to \$500,000.	<i>Rule 10501, Section 5</i>	James D. Spaniolo, President	Faedra Wills, Librarian	June 7, 2005
<b>LIBRARY PURCHASE ORDERS:</b> Delegation of authority to execute and deliver purchase orders of routine books, serials and other related library materials up to \$500,000.	<i>Rule 10501, Section 5</i>	James D. Spaniolo, President	Kona Kelly, Library Assistant III	September 1, 2007
<b>CONTRACTS:</b> Delegation of authority to execute and deliver contracts of any kind or nature, including contracts for the purchase of equipment, supplies, goods and services, but not including contracts for consulting services for more than \$1,000,000.	<i>Rule 10501, Sections 1,2,3, 4 and 5</i>	James D. Spaniolo, President	Kelly Davis, Interim Vice President for Business Affairs and Controller	September 1, 2010
<b>CONTRACTS:</b> Delegation of authority to execute and deliver contracts of any kind or nature, including contracts for the purchase of equipment, supplies, goods and services, but not including contracts for consulting services for more than \$1,000,000.	<i>Rule 10501, Sections 1,2,3, 4 and 5</i>	James D. Spaniolo, President	John D. Hall, Vice President for Administration and Campus Operations	June 22, 2005

*\*Please be aware that this chart provides only a brief summary of each delegation memorandum. You will need to review the specific delegation memorandum that is of interest to you for detailed scope and restrictions related to such delegation. Current as of 12/17/2012.*

<b><u>Board of Regents' Rules and Regulations</u></b>		<b><u>From</u></b>	<b><u>Delegate</u></b>	<b><u>Date</u></b>
<b>CONTRACTS:</b> Delegation of authority to execute and deliver contracts of any kind or nature, including contracts for the purchase of equipment, supplies, goods and services, but not including contracts for consulting services for more than \$1,000,000.	<i>Rule 10501, Sections 1,2,3, 4 and 5</i>	James D. Spaniolo, President	Julia Cornwell, Director of Procurement Services	September 1, 2010
<b>INTERAGENCY CONTRACTS WITH U.T. INSTITUTIONS:</b> Delegation of authority to deliver contracts or agreements with U.T. System Administration or between or among U.T. Institutions for resources or services.	<i>Rule 10501, Section 5.3</i>	James D. Spaniolo, President	Kelly Davis, Interim Vice President for Business Affairs and Controller	September 1, 2010
<b>INTERAGENCY CONTRACTS WITH U.T. INSTITUTIONS:</b> Delegation of authority to deliver contracts or agreements with U.T. System Administration or between or among U.T. Institutions for resources or services.	<i>Rule 10501, Section 5.3</i>	James D. Spaniolo, President	Julia Cornwell, Director of Procurement Services	September 1, 2010
<b>INTERAGENCY CONTRACTS WITH U.T. INSTITUTIONS:</b> Delegation of authority to deliver contracts or agreements with U.T. System Administration or between or among U.T. Institutions for resources or services.	<i>Rule 10501, Section 5.3</i>	James D. Spaniolo, President	John D. Hall, Vice President for Administration and Campus Operations	June 7, 2005
<b>SPONSORED RESEARCH:</b> Delegation of authority to execute and deliver State and Federal contracts or proposals for sponsored research.	<i>Rule 10501; Rule 10501, Section 2</i>	James D. Spaniolo, President	Sarah Panepinto, Director of Grants and Contracts	December 10, 2012
<b>SPONSORED RESEARCH:</b> Delegation of authority to execute and deliver State and Federal contracts or proposals for sponsored research.	<i>Rule 10501, Section 5; Rule 10501, Section 2</i>	James D. Spaniolo, President	Kelly Davis, Interim Vice President for Business Affairs and Controller	September 1, 2010
<b>SPONSORED RESEARCH:</b> Delegation of authority to execute and deliver State and Federal contracts or proposals for sponsored research.	<i>Rule 10501, Section 5; Rule 10501, Section 2</i>	James D. Spaniolo, President	Ronald Elsenbaumer, Vice President for Research and Federal Relations	October 3, 2008

*\*Please be aware that this chart provides only a brief summary of each delegation memorandum. You will need to review the specific delegation memorandum that is of interest to you for detailed scope and restrictions related to such delegation. Current as of 12/17/2012.*

<b><u>Board of Regents' Rules and Regulations</u></b>		<b><u>From</u></b>	<b><u>Delegate</u></b>	<b><u>Date</u></b>
<b>SPONSORED RESEARCH: Delegation of authority to execute and deliver State and Federal contracts or proposals for sponsored research.</b>	<i>Rule 10501, Section 5; Rule 10501, Section 2</i>	James D. Spaniolo, President	Jeremy Forsberg, Office of Research	June 22, 2009
<b>SPONSORED RESEARCH: Delegation of authority to execute and deliver State and Federal contracts or proposals for sponsored research.</b>	<i>Rule 10501, Section 5; Rule 10501, Section 2</i>	James D. Spaniolo, President	Kelsey Downum, Senior Associate Vice President for Research	July 1, 2008
<b>SPONSORED RESEARCH: Delegation of authority to execute and deliver State and Federal contracts or proposals for sponsored research.</b>	<i>Rule 10501, Section 5; Rule 10501, Section 2</i>	James D. Spaniolo, President	Donald R. Bobbitt, Provost and Vice President for Academic Affairs	July 1, 2008
<b>INTELLECTUAL PROPERTY: Delegation of authority to execute and deliver agreements that grant an interest in intellectual property.</b>	<i>Rule 10501 and 90105, Sections 1 &amp; 3; Rule 10501, Section 2</i>	James D. Spaniolo, President	Ronald Elsenbaumer, Interim Provost and Vice President of Academic Affairs	September 1, 2007
<b>INTELLECTUAL PROPERTY: Delegation of authority to execute and deliver agreements that grant an interest in intellectual property.</b>	<i>Rule 10501 and 90105, Sections 1 &amp; 3; Rule 10501, Section 2</i>	James D. Spaniolo, President	Donald R. Bobbitt, Provost and Vice President for Academic Affairs	July 1, 2008
<b>INTERNATIONAL TRAVEL: Delegation of authority to execute and forward for processing requests for travel authorization for international travel.</b>	<i>Texas Government Code §660.024</i>	James D. Spaniolo, President	Ronald Elsenbaumer, Vice President for Research and Federal Relations	October 3, 2008
<b>INTERNATIONAL TRAVEL: Delegation of authority to execute and forward for processing requests for travel authorization for international travel.</b>	<i>Texas Government Code §660.024</i>	James D. Spaniolo, President	Kelly Davis, Interim Vice President for Business Affairs and Controller	September 1, 2010
<b>INTERNATIONAL TRAVEL: Delegation of authority to execute and forward for processing requests for travel authorization for international travel.</b>	<i>Texas Government Code §660.024</i>	James D. Spaniolo, President	Kelsey Downum, Senior Associate Vice President for Research	July 1, 2008

*\*Please be aware that this chart provides only a brief summary of each delegation memorandum. You will need to review the specific delegation memorandum that is of interest to you for detailed scope and restrictions related to such delegation. Current as of 12/17/2012.*

<b><u>Board of Regents' Rules and Regulations</u></b>	<b><u>From</u></b>	<b><u>Delegate</u></b>	<b><u>Date</u></b>	
<b>DISTANCE EDUCATION FEES: Delegation of authority to approve distance education fees.</b>	<i>Rule 10501, Section 5</i>	James D. Spaniolo, President	Ronald Elsenbaumer, Interim Provost and Vice President of Academic Affairs	September 1, 2007
<b>DISTANCE EDUCATION FEES: Delegation of authority to approve distance education fees.</b>	<i>Rule 10501, Section 5</i>	James D. Spaniolo, President	Donald R. Bobbitt, Provost and Vice President for Academic Affairs	July 1, 2008
<b>MAVERICK STADIUM, TEXAS HALL AND OTHER FACILITIES: Delegation of authority to execute and deliver contracts of any kind or nature in connection with Maverick Stadium, Texas Hall, and E. H. Hereford University Center and Housing.</b>	<i>Rule 10501, Section 5; Rule 10501, Sections, 1, 3 and 4</i>	James D. Spaniolo, President	John D. Hall, Vice President for Administration and Campus Operations	December 14, 2006
<b>JOINT SPONSORSHIPS: Delegation of Authority for Approval of joint sponsorships for use of UTA facilities.</b>	<i>Rule 80105</i>	James D. Spaniolo, President	John D. Hall, Vice President for Administration and Campus Operations	June 7, 2005
<b>JOINT SPONSORSHIPS: Delegation of Authority for Approval of joint sponsorships for use of UTA facilities.</b>	<i>Rule 80105</i>	James D. Spaniolo, President	Ronald Elsenbaumer, Provost and Vice President of Academic Affairs	September 1, 2007
<b>JOINT SPONSORSHIPS: Delegation of Authority for Approval of joint sponsorships for use of UTA facilities.</b>	<i>Rule 80105</i>	James D. Spaniolo, President	Frank Lamas, Vice President for Student Affairs	June 7, 2005
<b>JOINT SPONSORSHIPS: Delegation of Authority for Approval of joint sponsorships for use of UTA facilities.</b>	<i>Rule 80105</i>	James D. Spaniolo, President	Donald R. Bobbitt, Provost and Vice President for Academic Affairs	July 1, 2008
<b>NON-DISCLOSURE AND MATERIAL TRANSFER AGREEMENTS: Delegation of authority to execute and deliver Non- Disclosure Agreements and Material Transfer Agreements.</b>	<i>Rule 10501, Section 5</i>	James D. Spaniolo, President	Ronald Elsenbaumer, Vice President for Research and Federal Relations	July 1, 2008
<b>NON-DISCLOSURE AND MATERIAL TRANSFER AGREEMENTS: Delegation of authority to execute and deliver Non- Disclosure Agreements and Material Transfer Agreements.</b>	<i>Rule 10501, Section 5</i>	James D. Spaniolo, President	Kelsey Downum, Senior Associate Vice President for Research	July 1, 2008

*\*Please be aware that this chart provides only a brief summary of each delegation memorandum. You will need to review the specific delegation memorandum that is of interest to you for detailed scope and restrictions related to such delegation. Current as of 12/17/2012.*

<b><u>Board of Regents'</u> <u>Rules and Regulations</u></b>		<b>From</b>	<b><u>Delegate</u></b>	<b><u>Date</u></b>
<b>NON-DISCLOSURE AND MATERIAL TRANSFER AGREEMENTS: Delegation of authority to execute and deliver Non- Disclosure Agreements and Material Transfer Agreements.</b>	<i>Rule 10501, Section 5</i>	James D. Spaniolo, President	Jeremy Forsberg, Assistant Vice President for Research	July 1, 2008
<b>NON-DISCLOSURE AND MATERIAL TRANSFER AGREEMENTS: Delegation of authority to execute and deliver Non- Disclosure Agreements and Material Transfer Agreements.</b>	<i>Rule 10501, Section 5</i>	James D. Spaniolo, President	Sumita Ghosh, Director, Technology Management	September 1, 2007

*\*Please be aware that this chart provides only a brief summary of each delegation memorandum. You will need to review the specific delegation memorandum that is of interest to you for detailed scope and restrictions related to such delegation. Current as of 12/17/2012.*