

Delegations of Authority for The University of Texas at Arlington*

| <u>Board of Regents' Rules and Regulations</u> | | <u>From</u> | <u>Delegate</u> | <u>Date</u> |
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| GIFTS: Delegation of authority to accept current purpose gifts, other than securities, to UTA. | <i>Rule 60101, Section 5; Article 2, Section 6. UT System Gift Acceptance Procedures</i> | Vistasp M. Karbhari, President | Michael Kingan, Vice President for Development | February 16, 2015 |
| IRS FORMS: Delegation of authority to execute necessary IRS forms, including without limitation IRS Forms 8283 and 8282, relating to gifts. | <i>Rule 60101, Sections 2 and 6</i> | Vistasp M. Karbhari, President | Kelly Davis, Vice President for Business Affairs & Controller | June 1, 2013 |
| IRS FORMS: Delegation of authority to execute necessary IRS forms, including without limitation IRS Forms 8283 and 8282, relating to gifts. | <i>Rule 60101, Sections 2 and 6</i> | Vistasp M. Karbhari, President | Michael Kingan, Vice President for Development | February 16, 2015 |
| BANKING: Delegation of authority to execute and deliver contracts for banking services. | <i>Rule 10501; UTS166 and UTS167</i> | Vistasp M. Karbhari, President | John D. Hall, Vice President for Administration and Campus Operations | June 1, 2013 |
| BANKING: Delegation of authority to execute and deliver contracts for banking services. | <i>Rule 10501; UTS166 and UTS167</i> | Vistasp M. Karbhari, President | Kelly Davis, Vice President for Business Affairs and Controller | June 1, 2013 |
| CONSTRUCTION PROJECTS AND REPAIR AND REHABILITATION PROJECTS: Delegation of authority to (1) appoint architects; approve plans and construction documents; and execute and deliver related contracts, agreements, guaranteed maximum price or stipulated sum proposals; and other documents; and (2) execute and deliver contracts and agreements with architects, engineers, and other professional service providers, for all new minor construction projects and minor repair and rehabilitation projects with an anticipated value under \$4,000,000. | <i>Rule 80403</i> | Vistasp M. Karbhari, President | Kelly Davis, Vice President for Business Affairs and Controller | June 1, 2013 |

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| SPACE LEASE: Delegation of authority to execute and deliver space lease agreements with a value of \$1,000,000 or less. | <i>Rule 10501</i> | Vistasp M. Karbhari, President | Kelly Davis, Vice President for Business Affairs and Controller | June 1, 2013 |
| SPACE LEASE: Delegation of authority to execute and deliver space lease agreements with a value of \$1,000,000 or less. | <i>Rule 10501</i> | Vistasp M. Karbhari, President | John D. Hall, Vice President for Administration and Campus Operations | June 1, 2013 |
| PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for routine purchases of equipment, goods, and services. | <i>Rule 10501</i> | Vistasp M. Karbhari, President | Stephanie Scott, Associate Vice President for Accounting Services | October 31, 2014 |
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| PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for the routine purchase of equipment, supplies, goods, and services. | <i>Rule 10501</i> | Vistasp M. Karbhari, President | Peter Zhang, Access & Discovery | June 1, 2013 |
| SMALL PURCHASE PROGRAM: Delegation of authority to implement, manage, and oversee a small purchase program for purchases up to \$5,000. | <i>Rule 10501</i> | Vistasp M. Karbhari, President | <u>Up to \$5,000</u> Joseph S. White, Assistant Director of Procurement & Strategic Sourcing | February 1, 2017 |
| SMALL PURCHASE PROGRAM: Delegation of authority to implement, manage, and oversee a small purchase program for purchases up to \$5,000. | <i>Rule 10501</i> | Vistasp M. Karbhari, President | <u>Up to \$5,000</u> Stephanie Scott, Associate Vice President for Accounting Services | October 31, 2014 |
| SMALL PURCHASE PROGRAM: Delegation of authority to implement, manage, and oversee a small purchase program for purchases up to \$5,000. | <i>Rule 10501</i> | Vistasp M. Karbhari, President | <u>Up to \$5,000</u> Kelly Davis, Vice President for Business Affairs and Controller | June 1, 2013 |
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| LIBRARY PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders of routine books, serials and other related library materials. | <i>Rule 10501</i> | Vistasp M. Karbhari, President | Ashley Zmau, Librarian | October 31, 2014 |
| CONTRACTS: Delegation of authority to execute and deliver contracts of any kind or nature, including contracts for the purchase of equipment, supplies, goods and services. | <i>Rule 10501</i> | Vistasp M. Karbhari, President | Kelly Davis, Vice President for Business Affairs and Controller | June 1, 2013 |
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| CONTRACTS – DIVISION OF STUDENT AFFAIRS: Delegation of authority to execute and deliver contracts or agreements of any kind or nature, including contracts for the purchase of equipment, supplies, goods, and services, within the Division of Student Affairs up to \$25,000. | <i>Rule 10501</i> | Vistasp M. Karbhari, President | <u>Up to \$25,000</u> Lisa Nagy, Interim Vice President for Student Affairs | April 6, 2017 |
| CONTRACTS – DEPARTMENT OF GLOBAL EDUCATION OUTREACH: Delegation of authority to execute and deliver revenue contracts or agreements of any kind or nature, within the Department of Global Education Outreach up to \$25,000. | <i>Rule 10501</i> | Vistasp M. Karbhari, President | <u>Up to \$25,000</u> Teresea Madden | November 3, 2015 |
| INTERAGENCY CONTRACTS WITH U.T. INSTITUTIONS: Delegation of authority to deliver contracts or agreements with U.T. System Administration or between or among U.T. Institutions for resources or services. | <i>Rule 10501, Section 2.7</i> | Vistasp M. Karbhari, President | Kelly Davis, Vice President for Business Affairs and Controller | June 1, 2013 |
| INTERAGENCY CONTRACTS WITH U.T. INSTITUTIONS: Delegation of authority to deliver contracts or agreements with U.T. System Administration or between or among U.T. Institutions for resources or services. | <i>Rule 10501, Section 2.7</i> | Vistasp M. Karbhari, President | Julia Cornwell, Director, Procurement Services | June 1, 2013 |
| INTERAGENCY CONTRACTS WITH U.T. INSTITUTIONS: Delegation of authority to deliver contracts or agreements with U.T. System Administration or between or among U.T. Institutions for resources or services. | <i>Rule 10501, Section 2.7</i> | Vistasp M. Karbhari, President | John D. Hall, Vice President for Administration and Campus Operations | June 1, 2013 |

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| STATE AND FEDERAL CONTRACTS OR PROPOSALS FOR SPONSORED RESEARCH (IN ABSENCE): Delegation of authority to execute and deliver state, federal and other contracts or proposals for sponsored research in the event the Vice President for Research Administration is unavailable. | <i>Rule 10501</i> | Vistasp M. Karbhari, President | Jeremy Forsberg, Assistant Vice President for Research Administration May 27, 2016 |
| STATE AND FEDERAL GRANT PROPOSALS FOR SPONSORED RESEARCH: Delegation of authority to execute and deliver Grant Proposals for sponsored research. | <i>Rule 10501</i> | Vistasp M. Karbhari, President | Sarah Panepinto, Director Grant and Contract Services June 20, 2016 |
| SPONSORED RESEARCH: Delegation of authority to execute and deliver state, federal and private contracts or proposals for sponsored research. | <i>Rule 10501</i> | Vistasp M. Karbhari, President | Duane Dimos, Vice President for Research March 30, 2015 |
| SPONSORED RESEARCH: Delegation of authority to execute and deliver state, federal and private contracts or proposals for sponsored research. | <i>Rule 10501</i> | Vistasp M. Karbhari, President | Kelly Davis, Vice President for Business Affairs and Controller June 1, 2013 |
| INTELLECTUAL PROPERTY: Delegation of authority to execute and deliver agreements granting an interest in intellectual property. | <i>Rule 10501; Rule 90105, Sections 1 & 3</i> | Vistasp M. Karbhari, President | Mickey McCabe, Executive Director, UTARI October 31, 2014 |
| INTELLECTUAL PROPERTY: Delegation of authority to execute and deliver agreements granting an interest in intellectual property. | <i>Rule 10501; Rule 90105, Sections 1 & 3</i> | Vistasp M. Karbhari, President | Duane Dimos, Vice President for Research March 30, 2015 |
| NON-DISCLOSURE AGREEMENTS: Delegation of authority to execute and deliver non-disclosure agreements | <i>Rule 10501</i> | Vistasp M. Karbhari, President | Teresa Schultz, Director of Technology Management May 27, 2016 |
| DISTANCE EDUCATION FEES: Delegation of authority to approve distance education fees. | <i>Rule 40101, Section 3</i> | Vistasp M. Karbhari, President | Kelly Davis, Vice President for Business Affairs and Controller October 31, 2014 |
| JOINT SPONSORSHIPS: Delegation of authority for approval of joint sponsorships for use of UTA facilities. | <i>Rule 80105</i> | Vistasp M. Karbhari, President | Kelly Davis, Vice President for Business Affairs and Controller October 31, 2014 |

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| INTERNATIONAL TRAVEL: Delegation of authority to execute and forward for processing requests for Travel Authorization for International Travel. | <i>Rule 20801</i> | Vistasp M. Karbhari, President | Jean Hood, Vice President for Human Resources | October 31, 2014 |
| CONTRACTS – INTERCOLLEGIATE ATHLETIC TRAVEL: Delegation of authority to execute and deliver contracts or agreements for Intercollegiate Athletic travel not to exceed \$25,000. | <i>Rule 10501</i> | Vistasp M. Karbhari, President | <u>Up to \$25,000</u> Jim Baker, Director of Intercollegiate Athletics | March 19, 2015 |
| CONTRACTS – (INTERCOLLEGIATE) ATHLETIC GAMES: Delegation of authority to execute and deliver contracts or agreements for Intercollegiate Athletics games not to exceed \$25,000. | <i>Rule 10501</i> | Vistasp M. Karbhari, President | <u>Up to \$25,000</u> Jim Baker, Director of Intercollegiate Athletics | March 19, 2015 |
| MAVERICK STADIUM, TEXAS HALL AND OTHER FACILITIES: Delegation of authority to execute and deliver contracts of any kind or nature in connection with Maverick Stadium, Texas Hall, and E. H. Hereford University Center. | <i>Rule 10501</i> | Vistasp M. Karbhari, President | Kelly Davis, Vice President for Business Affairs and Controller | October 31, 2014 |
| MAVERICK STADIUM, TEXAS HALL AND OTHER FACILITIES: Delegation of authority to execute and deliver contracts of any kind or nature in connection with Maverick Stadium, Texas Hall, and E. H. Hereford University Center. | <i>Rule 10501</i> | Vistasp M. Karbhari, President | John D. Hall, Vice President for Administration and Campus Operations | October 31, 2014 |
| MAVERICK STADIUM, TEXAS HALL AND OTHER FACILITIES: Delegation of authority to execute and deliver contracts of any kind or nature in connection with Maverick Stadium, Texas Hall, and E. H. Hereford University Center and Housing. | <i>Series 10501, Section 5</i> | Vistasp M. Karbhari, President | John D. Hall, Vice President for Administration and Campus Operations | June 1, 2013 |

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| DEPARTMENT OF LABOR AND DEPARTMENT OF HOMELAND SECURITY OFFICE OF U.S. CITIZEN AND IMMIGRATION SERVICE FORMS: Delegation of authority to execute certain United States Department of Labor and Department of Homeland Security Office of U.S. Citizen and Immigration Service forms, including without limitation H-1B petitions and form 1-129. | <i>8 CFR 214.2(h); 20 CFR 655.730(a)</i> | Vistasp M. Karbhari, President | Jean Hood, Vice President for Human Resources | October 31, 2014 |
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| DELEGATIONS OF AUTHORITY FROM THE UNIVERSITY OF TEXAS SYSTEM ADMINISTRATION TO THE UNIVERSITY OF TEXAS AT ARLINGTON | | | | |
| HOLIDAY SCHEDULE: Delegation of authority to approve annually the holiday schedule for the respective institutions. | <i>Rule 30201, Section 1</i> | Scott C. Kelley, Executive Vice Chancellor for Business Affairs | Presidents, The University of Texas | September 1, 2010 |
| EXTERNAL USE AGREEMENTS – UT ARLINGTON: Delegation of authority to execute and deliver External Use Agreements for University of Texas at Arlington, Nanotechnology Research and Teaching Facilities – NanoFab, on the standard form currently approved by the Office of General Counsel, or such subsequent form that may be approved by the Office of General Counsel of U.T. System. | <i>Rule 70301, Part 2, Section 4</i> | Kirk Tames, Executive Director of Real Estate | Vice President for Business Affairs and Controller, U.T. Arlington | September 25, 2014 |
| LANDLORD’S CONSENT TO MODIFICATION OF EXISTING TELECOMMUNICATIONS EQUIPMENT: Delegation of authority to execute and deliver Landlord’s Consent to Modification of Existing Telecommunications Equipment. Delegate shall use template letter without material change in conformity with the instructions. | <i>Rule 70301, Part 2, Section 4; Rule 10501, Part 2, Section 6</i> | Kirk Tames, Executive Director of Real Estate | Chief Business Officer, U. T. Arlington | April 10, 2017 |

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| CAMPUS OFFICE LEASES – UT ARLINGTON: Delegation of authority to execute and deliver campus office leases. | <i>Rule 70301, Part 2, Section 4 and Rule 10501, Part 2, Section 6</i> | Kirk Tames, Executive Director of Real Estate | Chief Business Officers, U. T. Arlington | November 17, 2014 |
| FACILITY USE AGREEMENT – U.T. ARLINGTON: Delegation of authority to execute and deliver facility use agreements. | <i>Rule 70301, Part 2, Section 4 and Rule 10501, Part 2, Section 6</i> | Kirk Tames, Executive Director of Real Estate | Chief Business Officers, U.T. Arlington | November 17, 2014 |
| TRADEMARK LICENSE AGREEMENTS: Delegation of authority to execute and deliver trademark license agreements related to Board-owned trademarks, so long as all trademark license agreements include: (1) the grant clause posted online or a grant clause substantially similar to that grant clause, (2) a statement making the license subject to the Trademark License Agreement Terms and Conditions posted online, and (3) a Trademark Schedule showing the exact mark or marks being licensed and indicating how those marks are to appear (including color, capitalization, typesetting, and any other distinguishing features of the included marks). Ensure proper monitoring of each licensee. All trademarks with a value exceeding institutions’ local contracting authority must be reviewed and processed as outlined in UTS125. | <i>Rule 10501; Rule 90101, Sects. 15.1 and 15.3; UTS125</i> | Daniel H. Sharphorn, Vice-Chancellor and General Counsel | Presidents – UT Institutions Chief Business Officers – UT Institutions and UT System Vice Provosts for Research and Vice Presidents for Research – UT Institutions Chief Legal Officers – UT Institutions | March 6, 2017 |
| SETTLEMENT OF DISPUTES (UT INSTITUTIONS EXCEPT M.D. ANDERSON): Delegation of authority to execute and deliver agreements settling certain claims, disputes, or litigation in the amount of \$20,000 or less that impact only your UT institution and no other UT institutions. | <i>Rule 10501</i> | Daniel H. Sharphorn, Vice-Chancellor and General Counsel | Chief Legal Officers – UT Institutions | September 21, 2016 |

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