

Delegations of Authority for The University of Texas of the Permian Basin*

Board of Regents' Rules and Regulations	From	Delegate	Date of Delegation	
GIFTS OF SECURITIES: Delegation of authority to accept certain gifts of marketable securities to UTPB valued at \$500,000 or less.	<i>Rule 10601, Section 3</i>	Dr. W. David Watts	<u>The University of Texas System</u> <u>Office of External Relations:</u> Julia K. Lynch, Director of Development and Gift Planning Services Jan Hopson, Associate Director of Gift Planning Services Charlotte Hambrick, Associate Director of Gift Planning Services	March 25, 2011
IRS FORMS: Delegation of authority to execute necessary IRS forms relating to gifts.	<i>Rule 60101, Section 6; Rule 60101, Section 2</i>	W. David Watts	Mark A. McGurk, Vice President for Business Affairs	January 30, 2015
BANKING SERVICES: Delegation of authority to execute and deliver contracts for banking services.	<i>Rule 10501; UTS 166; UTS 167</i>	W. David Watts	Mark A. McGurk, Vice President for Business Affairs	January 30, 2015
CONSTRUCTION: Delegation of authority to: (1) appoint architects; approve plans and construction documents; and execute and deliver related contracts, agreements, guaranteed maximum price or stipulated sum proposals, and other documents; and (2) execute and deliver contracts and agreements with architects, engineers, and other professional service providers, for all new minor construction projects and minor repair and rehabilitation projects with an anticipated value under \$4,000,000.	<i>Rule 80403; Rule 10501, Section 2</i>	W. David Watts	Mark A. McGurk, Vice President for Business Affairs	January 30, 2015
SPACE LEASE: Delegation of authority relating to space lease agreements.	<i>Rule 10501</i>	W. David Watts	Mark A. McGurk, Vice President for Business Affairs	January 30, 2015

**Please be aware that this chart provides only a brief summary of each delegation memorandum. You will need to review the specific delegation memorandum that is of interest to you for detailed scope and restrictions related to such delegation. As of 10/25/16, with the exception of certain Special Procedure Contracts, the Board approval threshold for UT Permian Basin is \$1 million, and the OGC threshold is \$250,000 (see Rule 10501 and UTS145). Delegation chart current as of 3/21/2017.*

Board of Regents' Rules and Regulations	From	Delegate	Date of Delegation	
CONTRACTS: Delegation of authority to execute and deliver contracts for the purchase of equipment, supplies, goods and services, but not including contracts for consulting services for more than \$250,000.	<i>Rule 10501, Section 5; Rule 10501, Sections 1, 3 and 4</i>	Dr. W. David Watts	Ynes Alderson, Interim Purchasing Director	February 28, 2011
PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for the routine purchase of equipment, supplies, goods and services.	<i>Rule 10501, Section 5; Rule 10501, Sections 1,3 and 4</i>	W. David Watts	Ynes Alderson	April 8, 2010
PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for the routine purchase of equipment, supplies, goods, and services.	<i>Rule 10501</i>	W. David Watts, President	Michele Kuchel, Interim Director of Library	June 22, 2012 (eff. August 31, 2011)
INTERAGENCY CONTRACTS WITH UT INSTITUTIONS: Delegation of authority to deliver contracts or agreements with other UT institutions for resources or services.	<i>Rule 10501, Section 2.7</i>	W. David Watts	Mark A. McGurk, Vice President for Business Affairs	January 30, 2015
SPONSORED RESEARCH: Delegation of authority to execute and deliver contracts or proposals for sponsored research.	<i>Rule 10501, Section 5</i>	W. David Watts	<i>In absence of W. David Watts:</i> William R. Fannin	March 25, 2011
ATHLETIC CONTEST AGREEMENTS; CONTRACTS FOR INDIVIDUAL ATHLETIC CONTESTS: Delegation of authority to execute and deliver athletic contest agreements and/or contracts for individual athletic contests of \$30,000 or less.	<i>Rule 10501, Section 5</i>	W. David Watts	Steven Aicinena, Athletic Director	March 29, 2011
DELEGATIONS OF AUTHORITY FROM THE UNIVERSITY OF TEXAS SYSTEM ADMINISTRATION TO THE UNIVERSITY OF TEXAS OF THE PERMIAN BASIN				
HOLIDAY SCHEDULE: Delegation of authority to approve annually the holiday schedule for the respective institutions.	<i>Rule 30201, Section 1</i>	Scott C. Kelley, Executive Vice Chancellor for Business Affairs	Presidents, The University of Texas	September 1, 2010

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CAMPUS OFFICE LEASES – UT PERMIAN BASIN: Delegation of authority to execute and deliver campus office leases.	<i>Rule 70301, Part 2, Section 4 and Rule 10501, Part 2, Section 6</i>	Kirk Tames, Executive Director of Real Estate	Chief Business Officer, U T Permian Basin	September 25, 2014
FACILITY USE AGREEMENT – U.T. PERMIAN BASIN: Delegation of authority to execute and deliver facility use agreements.	<i>Rule 70301, Part 2, Section 4 and Rule 10501, Part 2, Section 6</i>	Kirk Tames, Executive Director of Real Estate	Chief Business Officer, U.T. Permian Basin	September 25, 2014
TRADEMARK LICENSE AGREEMENTS: Delegation of authority to execute and deliver trademark license agreements related to Board-owned trademarks, so long as all trademark license agreements include: (1) the grant clause posted online or a grant clause substantially similar to that grant clause, (2) a statement making the license subject to the Trademark License Agreement Terms and Conditions posted online , and (3) a Trademark Schedule showing the exact mark or marks being licensed and indicating how those marks are to appear (including color, capitalization, typesetting, and any other distinguishing features of the included marks). Ensure proper monitoring of each licensee. All trademarks with a value exceeding institutions’ local contracting authority must be reviewed and processed as outlined in UTS125.	<i>Rule 10501; Rule 90101, Sects. 15.1 and 15.3; UTS125</i>	Daniel H. Sharphorn, Vice-Chancellor and General Counsel	Presidents – UT Institutions Chief Business Officers – UT Institutions and UT System Vice Provosts for Research and Vice Presidents for Research – UT Institutions Chief Legal Officers – UT Institutions	March 6, 2017
SETTLEMENT OF DISPUTES (UT INSTITUTIONS EXCEPT M.D. ANDERSON): Delegation of authority to execute and deliver agreements settling certain claims, disputes, or litigation in the amount of \$20,000 or less that impact only your UT institution and no other UT institutions.	<i>Rule 10501</i>	Daniel H. Sharphorn, Vice-Chancellor and General Counsel	Chief Legal Officers – UT Institutions	September 21, 2016

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